

# September 28th, 2015 Board of Directors Meeting Minutes

**Attendees:** C. Williams, D. Dunlap, K. Sandiford, Dr. Hamer, Dr. Rice, D. Benons, R. Wilson, Z. Griffiths

After a short welcome from Dr. Hamer, the meeting was called to order at 6:57.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

A motion was made by D. Benons to accept the agenda. R. Wilson Seconded the motion.

The minutes from last meeting were reviewed; there were modifications to the budget from last meeting August 24th. A motion was made by K. Sandiford to accept the minutes with the necessary corrections. Ms. Griffiths seconded the motion.

## **Business Operations Report – Ms. Muniz**

Currently there are 247 K-5 students registered

31 UPK students registered

In the process of calling parents on the waiting list

New classrooms at both sites have new cameras installed

New phones/intercoms will be completed by end of the week.

Every classroom in grades K-5 has smart boards

The audit is awaiting some final financial matters. The board conflict of interest disclosure must be due by 10/30/15. Dr. Hamer can't load the disclosure through safari; she was suggested to use chrome.

## **Principal Report – Mr. Dunlap**

Student assessments were completed. Ballet-Tech starts Wednesday ; 9 were enrolled. Progress reports were changed in terms of not coming together with report cards; they will come 3-4 weeks before report cards. Character Day – Oct 30th. Bring parent to school 10/26 9-11 grades:K-2|10/27 9-11 grades:3-5. Sports coming to school; in negotiations with sports fields. Talked about combined Christmas presentation at Roy Wilkens Park. Fire Drill performed yesterday (9/27/15) in 8 minutes. Middle School eligible parents will receive assistance in application and screening process tomorrow 9/29/15. D. Benons asked the timeframe of results of assessment; Mr. Dunlap said it would be a week. Mr. Dunlap also expressed a relationship with PS 80 to aid teacher training. Parent expressed ELA score results; Mr. Dunlap is working on it. Parent expressed about chaperones to ballet-tech and Mr. Dunlap expressed that it is being worked on. Parent expressed if a permission slip would be passed to those who want to volunteer. Parent expressed concern about lockdown training; it's being worked on currently.

### **CEO Report – Dr. Rice**

All renovations at both sites are completed. UPK parents are happy with the site. Met with developer twice last week; wanted to use escrow funds to build portable gym in vacant lot behind the church; developer is investigating. Mr. Dunlap met with Busy Bee owner; notified of closure; Dr. Rice is investigating acquiring property. Commended Mr. Dunlap and Ms. Muniz on good start to school year. Mayor is having a press conference tomorrow concerning families of excellent schools to help struggling schools. PS 80 is applying for a technology grant and is partnering with REACS for a 150K technology grant.

Dr. Hamer indicated a push from C. Forina to partner with schools for better dissemination of information. Also thanked school administration, board members and parents for all their hard work and support.

### **Academic Report – C. Williams**

Meeting held on 9/19/15. Talked about updating parent records; regular updates on website; safety presentation by Mr. Dunlap will be shown to parents. All staff get professional development. Annex getting technology equipment. Talked about various methods for students to transition. Talked about gym use for sports; Talked about plan to improve literacy. Discussed good attendance policy, uniforms, staff vacancies. Good showing of volunteers; staff vacancies are being addressed. Teachers travelling to other schools for training. Consultants being considered for training and development. Friends of Bedford, Inc. has been hired for student development (afterschool Tuesdays – Thursdays 4-6 and weekends). Still looking for a school leader; Snacks can be provided to afterschool and weekend tutorial program. Question was asked about IEP Percentage students; it is not the same as public schools but no student is turned away at REACS. Asked about staff vacancies; Mr. Dunlap expressed school fit was very important. Asked about deadlines for vacant teachers; there is not deadline but a permanent sub has been hired for the affected class. Asked about audit frequency; several times throughout the year from DOE unannounced. Attempt is being made to make them less unannounced. Asked about the principal search. Process is ongoing; replacement will be named in two weeks. Science teacher search is still ongoing.

### **Personnel Report – Mrs. Sandiford**

Interviews for all open positions are ongoing. Friends of Bedford, Inc. has been retained as tutorial for students.

### **PTO Report – Ms. Griffiths**

Valarie Glover new secretary. A. Doctor, V. Carrington, E. Fox – fundraising committee.

Candy Sale – same as last year; will conclude 10/16. PTO Board, Fundraising committee will collect.

Next PTO Meeting 10/22 – 6:30 at the Door restaurant; details forthcoming.

## **Fundraising Report – Dr. Rice**

Fundraising will be difficult because of grades; grades must come up before fundraising attempts can be made.p

- Dr. Hamer recognized Mr. Cyriac for attending meeting.
- Question was asked how bad grades were; Dr Hamer indicated that grades are not where they should be.
- Dr. Hamer and Mr. Dunlap expressed parent interaction and help in the success of the school.
- Dr. Hamer thanked the parents once again for coming out; meeting was adjourned at 7:58 pm.