

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 20, 2012, 7:00 p.m.

Agenda

Roll Call

Communications Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Open Discussion

Adjournment

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
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Communications Report

1. Susan McCrone, Acting Division Chief, Pennsylvania Department of Education, notifying the Superintendent the Division of Federal Programs has received the 2012-2013 Consolidated Federal Programs Application in substantially approvable form.
2. Betty Mazzitelli, Secretary, requesting permission to take a medical leave of absence until further notice.
3. Carol Cotter-Dente, Cleaning Personnel, requesting permission to take a medical leave of absence until further notice.
4. Roseann Ankenbrand, Special Education Aide, submitting her letter of intent to retire.
5. Beth Connor, Elementary Music Teacher, requesting permission to take a maternity leave.
6. Jenny Kranson, JFK PTO, requesting permission to use the Secondary Center cafeteria for a bingo fundraiser.
7. Mary Bone and Gina Malsky, Chairpersons for Senior Class Parents Association, requesting permission to use the Secondary Center cafeteria/kitchen for a pasta dinner/craft fair.
8. Bob Orlando, President of the Wyoming Area Kiwanis, requesting permission to use the Secondary Center cafeteria for "Breakfast with Santa."
9. Captain Christopher Mercavitch of the Wyoming Borough Police, requesting permission to use the Tenth Street School for an Emergency Response Drill.
10. Heather Derr, Wyoming Area Wrestling Parents, requesting permission to use the gym, gym hallway and gym entrance for elementary wrestling tournaments.
11. Gina Malsky, President of Wyoming Area Cheer Parents Organization, requesting permission on Sunday, November 18th for the Cheerleaders to bag groceries at the West Pittston and Wyoming Gerrity's.

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12. Gina Malsky, President of Wyoming Area Cheer Parents Organization, requesting permission on Monday, November 26th for the cheerleaders to have a clinic for Wyoming Area students in grades K through 6 to participate in a no school day.
13. Sarah Pellegrini, Drama Advisor, requesting permission to use the Secondary Center cafeteria for the annual Drama Club Cabaret.
14. Sarah Pellegrini, Drama Advisor, requesting permission to use the Secondary Center auditorium and piano for a musical theater educational workshop.
15. Jeanne Wisnewski, Tenth Street PTO, requesting permission to use the Secondary Center auditorium for a talent show.
16. Christina Koons, Spotlight Dance Studio, requesting permission to use the Secondary Center auditorium for their annual Christmas recital.
17. Maureen Pikas, Teacher, requesting permission to use the multipurpose room and Secondary Center gym for a Veteran's Day Program.
18. Tracy Carey, President of Wyoming Area Boys Basketball Parents Association, requesting permission to use the Secondary Center gym and lobby for "Meet the Warriors."
19. Joe Pizano, Athletic Director, requesting permission to attend the 31st US All Star Track and Field/Cross Country clinic, along with Coach Mike Fanti in Atlantic City, New Jersey.
20. Rebecca Holl, Owner and Director of When I Grow Up...Childcare and Learning Center, requesting permission to utilize the facilities of Wyoming Area School District in the event of an emergency evacuation.
21. Len Costello, Marching Band Director, requesting permission to change the band rotation because the band is unable to perform at the Cherry Blossom Festival. Ed Martin, West Pittston Recreation Board, is requesting the participation of the Wyoming Area Marching Band and Jr. High Band in their Christmas Parade welcoming Santa to West Pittston in exchange for the Cherry Blossom Festival.

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Communications Report

22. Len Costello, Marching Band Director, requesting a motor coach bus for the annual Atlantic Coast Championships to Hershey.
23. Renee DeAngelo, First Grade Teacher at JFK, requesting permission to take a half year sabbatical for the second and third marking periods of the 2012-2013 school year. Intent of return will be the fourth marking period currently scheduled to begin April 5, 2013.
24. Bob Orlando, Wyoming Area Kiwanis, requesting permission to use the football stadium facilities for a Hershey Track & Field Games event.
25. Luzerne Intermediate Unit submitting their minutes of August 8, 2012.
26. Marlene Wrubel, Secretary of the Wyoming Area Diamond Club, requesting permission for the baseball team and coaches attend an exhibition tournament weekend in Martinsburg, Virginia.
27. Alex Brogna, Head Boys' Basketball Coach, requesting permission for the basketball parents to paint the boys locker room and coaches' room.
28. Rosella Fedor, Special Program Advisor, requesting permission to use the computer lab on the first floor for a computer based financial aid program.
29. Robert Staver, Department of Education, notifying the Superintendent the Education Jobs Fund Agreement for the 2011-2012 school year has been approved.
30. Roland Greco of LPL Financial, requesting permission to use the Secondary Center auditorium to present a free workshop: "College Funding Strategies for parents."
31. Joseph Gillespie, Physical Education Teacher, requesting permission to take a medical leave until further notice.
32. Sarah Pellegrini, Drama Advisor, requesting permission to use the lobby and auditorium for auditions and presentation of the spring musical.

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Communications Report

33. Rebecca Jones, Special Education Teacher, notification of her return to work on December 3, 2012.
34. The Baseball Parents Association is requesting to blacktop the batting cages, level the first and second bases, fill in area by outfield fence, roll the field in March, general field work and infield dragging in March, at no cost to the district.
35. Jessica Budzak, Prevention Specialist, requesting permission for SADD to host a Dodgeball Tournament in the Secondary Center gymnasium.
36. Jennifer Stegman, American Red Cross, requesting permission to use the multipurpose room for a blood drive.
37. Michael Sokolas submitting his letter of resignation as Girls Varsity Head Soccer Coach.
38. Juel Anne Klepadlo, Secondary Teacher, requesting permission for the Key Club, in conjunction with Misericordia University, to hold a winter coat drive.
39. Sarah Pellegrini, Drama Advisor, requesting permission for the Drama students to attend the Pennsylvania State Thespian Convention in York, PA. and are asking that the district contribute to the cost of the transportation.
40. Jean Marie Argenio, Substitute Teacher, requesting permission to remain as a long term substitute teacher in any position. Mrs. Argenio has been a long term substitute teacher for Rebecca Jones who will return from her leave.
41. Ann Mazzitelli, Lady Warriors Basketball Parents, requesting permission to use the Secondary Center cafeteria for "Meet the Lady Warriors" Basketball."
42. Leonarda Sperrazza, Music Teacher, requesting permission to accompany two students to the PMEA District 9 Chorus Festival at Dallas High School.

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Applications Received

Elementary – 3

English – 1

Biology – 1

Assistant Drama Advisor- 1

Special Education - 2

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Finance Report

1. Received the following checks:

Berkheimer Tax Administrator (Sept.)

Earned Income Tax	6,529.54
Earned Income Tax	17,925.23
Earned Income Tax	6,165.54
Earned Income Tax	4,695.25
Local Services Tax	1,409.77
Local Services Tax	<u>681.57</u>

Total: 34,406.90

Berkheimer Tax Administrator (Oct.)

Earned Income Tax	2,136.94
Earned Income Tax	13,211.70
Earned Income Tax	4,088.58
Earned Income Tax	30,709.05
Earned Income Tax	8,943.49
Earned Income Tax	18,557.88
Earned Income Tax	13,647.96
Earned Income Tax	17,108.96
Earned Income Tax	1,461.34
Local Services Tax	555.80
Local Services Tax	3,140.86
Local Services Tax	1,001.55
Local Services Tax	<u>780.77</u>

Total: 115,344.88

Local Realty Transfer Tax

Luzerne County	11,329.56
Wyoming County	<u>145.77</u>

Total: 11,475.33

Pennsylvania Department of Revenue

Public Utility Realty Tax	20,158.94
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Luzerne County Department of Probation Services

Restitution	10.00
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Finance Report

Luzerne Intermediate Unit

IDEA Pass Through Funds	262,343.00
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State & Federal Subsidy Payments (Sept.)

Social Security	45,012.30
Retirement	147,435.64
ARRA-Education Jobs Fund	7,914.00
School District Special Education	<u>204,248.00</u>
Total:	404,609.94

State & Federal Subsidy Payments (Oct.)

Social Security	47,015.00
Title I – Improving Basic Programs	89,138.66
Title II- Improving Teacher Quality	14,655.06
Rental Subsidy	174,472.47
Basic Education Funding	1,065,231.00
ARRA – Education Jobs Fund	391.00
School District Transportation	234,959.00
Property Tax Relief Payment	<u>237,800.19</u>
Total:	1,863,662.38

2012 Real Estate Taxes (Sept.)

George Miller – West Pittston Borough	1,713,487.70
Thomas Polacheck-Exeter Borough	1,600,363.55
Robert Connors – West Wyoming Borough	780,894.40
Wayman Smith-Exeter Twp., Luzerne County	434,346.37
Paul Konopka- Wyoming Borough	674,680.53
Carol Bardzell-Exeter Twp., Wyoming County	<u>342,810.17</u>
Total:	5,546,582.72

2012 Real Estate Taxes (Oct.)

George Miller- West Pittston Borough	116,632.05
Thomas Polacheck – Exeter Borough	652,156.66
Paul Konopka – Wyoming Borough	772,750.28
Wayman Smith- Exeter Twp., Luzerne County	1,031,029.98
Carol Bardzell-Exeter Twp., Wyoming County	<u>23,792.22</u>
Total:	2,596,361.19

Delinquent Real Estate Tax

Wyoming County	20,413.36
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Finance Report

Tuition Reimbursement

Dallas School District	285.89
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Miscellaneous

District Court 11-2-01	151.66
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Right to Know Requests	<u>80.19</u>
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Total: 165.20

2. Discuss to approve to ratify the October payment of \$76,854.35 and approve the November payment of \$76,854.35 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2012-2013 school year.
3. Discuss to approve the credit from the Luzerne Intermediate Unit for providing Special Education services to the Wyoming Area School District for the 2011-2012 school year in the amount of \$176,375.00.
4. Discuss to approve the credit from the Luzerne Intermediate Unit for providing services related to the Alternative Learning Center for the 2011-2012 school year in the amount of \$31,006.00.
5. Discuss to approve the payment to the Luzerne Intermediate Unit for Non-public School Speech Services for the 2011-2012 school year at an annual district charge of \$2,930.00.
6. Discuss to approve the payment to the Luzerne Intermediate Unit for providing Social Work Services for the 2011-2012 school year to the Wyoming Area School District at a charge of \$49,443.10.
7. Discuss to approve the payment to the Luzerne Intermediate Unit for providing services related to the Partial Hospitalization Program for the 2011-2012 school year in the amount of \$12,754.60.
8. Discuss to approve the payment to the Luzerne Intermediate Unit for providing services related to the Service Learning Program for the 2011-2012 school year in the amount of \$20,570.00.

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Finance Report

9. Discuss to approve to ratify the October payment of \$29,015.25 and approve the November payment of \$29,015.25 to West Side Career and Technology Center for the 2012-2013 school year.
10. Discuss to approve the Board of Directors to enter in an agreement with Attorney John Audi at \$185.00 per hour and/or Attorney George Shovlin at \$185.00 per hour to represent the interest of the Wyoming Area School District in negotiating with the NEPA Health Trust. Cost to be divided among school districts which engages their services on a pro-rata basis.
11. Discuss to approve to engage the services of Sweet, Stevens, Katz and Williams for coordinated bargaining at \$185.00 per hour face to face meetings with either Superintendents or Board of Directors. Costs to be divided among school districts which engages their services on a pro-rata basis.
12. Discuss to approve the agreement with Berkheimer One Source to assist in the printing and mailing of the annual Homestead/Farmstead invitation letters to eligible residents that reside within Luzerne County of the District.
13. Discuss to approve the invoices for payment from the Capital Projects Account:

Quad 3 Group	36,175.31	Montgomery Ave. Renovations
Quad 3 Group	16,529.64	Montgomery Ave. Renovations
14. Discuss to approve the request of Wyoming Area School District Tax Collectors to receive compensation regarding collection of installment payments for 2012 for real estate taxes in the amount of \$3,007.50.

Motion by _____, second by _____, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs, (Title I, Title II, and Drugs and Alcohol) have been planned for the 2012-2013 school year. Anyone desiring information regarding these programs, contact Janet Serino, Assistant Superintendent, at the District's Business Office.
2. Discuss to approve the revised professional substitute list.
3. Discuss to approve the request of Beth Connor, Elementary Music Teacher, to take a maternity leave from approximately the beginning of March 2013 to the last day of school in June 2013, with the intent of returning the first day of school in August.
4. Discuss to approve the appointment of Felicia Featherby as Assistant Drama Club Advisor.
5. Discuss to approve the request of Renee DeAngelo, First Grade Teacher at JFK, to take a half year sabbatical for the second and third marking periods of the 2012-2013 school year. Intent of return will be the fourth marking period currently scheduled to begin April 5, 2013.
6. Discuss to approve to ratify the request of Joseph Gillespie, Physical Education Teacher, to take a medical leave beginning Friday, November 2, 2012, until further notice.

Motion by _____, second by _____, to accept the education report.

Roll Call:

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Activities Report

1. Discuss to approve the following volunteer wrestling coaches for the 2012-2013 winter season:

Mike Schutz
Carmen Mauriello
Jeff Pepe
Rob Wrobleski
Mark Poccheschi
Anthony Heck
Mark Ragantesi

2. Discuss to approve the appointment of Paul Johnson as Assistant Junior High Wrestling Coach at a salary of \$2,163.00 for the 2012-2013 winter season.
3. Discuss to approve the appointment of Ryan Carey as 8th Grade Boys Basketball Coach at a salary of \$1,446.00 for the 2012-2013 winter season.
4. Discuss to approve the appointment of Alex Brogna as Elementary Boys Basketball Coach at a salary of \$884.00 for the 2012-2013 winter season.
5. Discuss to approve Dean Carey as a volunteer coach for 8th grade boys basketball for the 2012-2013 winter season.
6. Discuss to approve Mike Fanti as a volunteer track coach for the 2012-2013 winter season.
7. Discuss to approve the appointment of Kristina Williams as an 8th grade girls basketball coach at a salary of \$1,446.00 for the 2012-2013 winter season.
8. Discuss to approve the following assistant swimming coaches for the 2012-2013 winter season:

Michelle D'Amico	Assistant	\$2,163.00
Kenny Bryden	Diving Coach	\$2,163.00
Maureen Pikas	Volunteer	

9. Accept, with regret, Michael Sokolas' letter of resignation as Girls Varsity Head Soccer Coach effective immediately.

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Activities Report

10. Discuss to approve the request of Joe Pizano, Athletic Director, to attend the 31st Annual US All Star Track and Field/Cross Country clinic, along with Coach, Mike Fanti, Thursday, December 13th and Friday, December 14, 2012, in Atlantic City, New Jersey. Mileage reimbursement requested.
11. Discuss to approve the request of Len Costello, Marching Band Director, to change the parade rotation. The Marching Band is not available for the Cherry Blossom Festival because the band will be performing at the Tournament Indoor Association Atlantic Coast Championships in Wildwood, New Jersey. Ed Martin of the West Pittston Recreation Board asked the Marching Band Director to participate in the West Pittston Santa Parade on Sunday, December 9, 2012 in exchange for the Cherry Blossom Festival.
12. Discuss to approve to ratify the request of Len Costello, Marching Band Director, for a motor coach bus for the annual Atlantic Coast Championships to Hershey on Sunday, November 4, 2012. Cost of the bus is \$1,158.00. A driver for the band trailer was also requested. Mr. Costello is asking that the district contribute to the cost.
13. Discuss to approve to ratify the request of Len Costello, Marching Band Director, for two busses to the Chapter Championships at East Stroudsburg University, Sunday, October 21, 2012. Total cost for two busses \$800.00. Mr. Costello is asking the district to contribute to the cost.
14. Discuss to approve the winter sports schedule submitted by Joe Pizano, Athletic Director, for the 2012-2013 school year.
15. Discuss to approve the request of Marlene Wrubel, Secretary of the Wyoming Area Diamond Club, for the baseball team and coaches to attend an exhibition tournament weekend in Martinsburg, Virginia, Friday, March 15, 2013 to Sunday, March 17, 2013 at no cost to the district.
16. Discuss to approve the request of Juel Anne Klepadlo for the Key Club to hold a winter coat drive in conjunction with Misericordia University. The homeroom that brings in the most coats will have a pizza party.

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Activities Report

17. Discuss to approve the request of Sarah Pellegrini, Drama Advisor, for the Drama students to attend the Pennsylvania State Thespian Convention in York, PA., on Thursday, November 29th, Friday, November 30th, Saturday, December 1, 2012. Pace busses and York shuttle busses are reserved for a total of \$1,930.00. The Drama Club is asking for the district to contribute to the cost.
18. Discuss to approve the request of Leonarda Sperrazza, Music Teacher, to accompany two students to the PMEA District 9 Chorus Festival at Dallas High School, Wednesday, February 6th to Friday, February 8, 2013 at a total cost of \$313.00 for registration and housing for students. A driver to transport the students to Dallas High School (one way only) is also requested.

Motion by _____, second by _____, to accept the activities report.

Roll Call:

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Building Report

1. Discuss to approve the request of Betty Mazzitelli, Secretary, to take a medical leave of absence retroactive to September 6, 2012, until further notice.
2. Accept, with regret, Roseann Ankenbrand, Special Education Aide, submitting her letter of intent to retire retroactive to November 16, 2012 of the 2012-2013 school year.
3. Discuss to approve the request of Carol Cotter-Dente, Cleaning Personnel, to take a medical leave of absence retroactive to October 15, 2012, until further notice.
4. Discuss to approve the agreement between Wyoming Area School District and Wyoming Area Education Support Professionals to allow any member of the support staff to voluntarily donate one sick day during the 2012-2013 school year to be used at the discretion of Carol Cotter-Dente.
5. Discuss to approve the agreement between Wyoming Area School District and Wyoming Area Education Support Professionals to allow any member of the support staff to voluntarily donate one sick day during the 2012-2013 school year to be used at the discretion of Maria Tarullo.
6. Discuss to approve the request of Jenny Kranson, JFK PTO, to use the Secondary Center cafeteria for a bingo fundraiser on Sunday, February 10, 2013, from 12:00 p.m. to 6:00 p.m., pending approval by the building principal and food service director.
7. Discuss to approve the request of Mary Bone and Gina Malsky, Chairpersons for Senior Class Parents Association, for permission to use the Secondary Center cafeteria/kitchen for a pasta dinner/craft fair on Sunday, December 9, 2012, from 8:00 p.m. to 5:30 p.m. Access to cafeteria for prep work requested for Saturday, December 8, 2012, 4:00 p.m. to 8:00 p.m., pending approval by the building principal and food service director.
8. Discuss to approve the request of Bob Orlando, President of the Wyoming Area Kiwanis, to use the Secondary Center cafeteria for "Breakfast with Santa" on Sunday, December 2, 2012, 7:00 a.m. to 12:00 p.m., Set up is requested on Saturday, December 1st, 6:00 p.m., pending approval by the building principal and food service director.

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9. Discuss to approve the request of Captain Christopher Mercavitch of the Wyoming Borough Police, to use the Tenth Street School for an Emergency Response Drill on a Saturday, pending approval by the building principal.
10. Discuss to approve the request of Heather Derr, Wyoming Area Wrestling Parents, to use the gym, gym hallway and gym entrance for elementary wrestling tournaments on Sunday, December 2, 2012, from 8:00 a.m. to 5:00 p.m. and on Sunday, January 6, 2013, from 8:00 a.m. to 5:00 p.m., pending approval by the building principal and athletic director.
11. Discuss to approve the request of Gina Malsky, President of Wyoming Area Cheer Parents Organization, for the cheerleaders to have a clinic for Wyoming Area students in grades K through 6 to participate in a no school day on Monday, November 26, 2012, 9:00 a.m. to 1:00 p.m.
12. Discuss to approve the request of Jeanne Wisnewski, Tenth Street PTO, to use the Secondary Center auditorium for a talent show on Thursday, February 28, 2013 from 5:00 p.m. to 10:00 p.m. with a dress rehearsal on Monday, February 25, 2013 from 6:00 p.m. to 9:30 p.m., pending approval by the building principal.
13. Discuss to approve the request of Christina Koons, Spotlight Dance Studio, to use the Secondary Center auditorium for their annual Christmas recital on Saturday, December 15, 2012, from 1:00 p.m. to 4:00 p.m., with rehearsal at 8:30 a.m. A place for the children to change is also requested, pending approval by the building principal. Cost to rent the auditorium is \$500.00.
14. Discuss to approve the request of Tracy Carey, President of Wyoming Area Boys Basketball Parents Association, to use the Secondary Center gym and lobby for "Meet the Warriors" on Sunday, November 25, 2012, from 9:00 a.m. to 2:00 p.m., pending approval by the building principal and athletic director.
15. Discuss to approve the request of Rebecca Holl, Owner and Director of When I Grow Up...Childcare and Learning Center, to utilize the facilities of Wyoming Area School District in the event of an emergency evacuation, pending approval of the building principal.

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Building Report

16. Discuss to approve the revised support personnel substitute list.
17. Discuss to approve Janet Whipple as an independent consultant to assist in the transition of the new food service director at a stipend not to exceed \$1,500.00.
18. Discuss to approve the request of Bob Orlando, Wyoming Area Kiwanis, to use the football stadium facilities for a Hershey Track & Field Games event on Saturday, April 27, 2013 from 12:00 p.m. to 4:00 p.m. Rain date will be Saturday, May 11, 2013. This is a run, throw and jump competition for children between the ages of 9 to 14. This event sponsored by the Hershey Food Corporation and Key Club International is open to the public and students from surrounding school districts. Cost to rent the stadium is \$1,000.00.
19. Discuss to approve the request of Sarah Pellegrini, Drama Advisor, to use the auditorium lobby and auditorium for the spring musical "Seussical" on Friday, April 12th, Saturday, April 13th and Sunday, April 14, 2013. Rehearsal dates requested are Saturday, November 24th, Sunday, November 25th, 1:00 p.m. to 7:00 p.m. and Monday, November 26, 2012, 6:00 p.m. to 9:00 p.m., pending approval by the building principal.
20. Discuss to approve the request of Alex Brogna, Head Boys' Basketball Coach, for the basketball parents to paint the boys' basketball locker room and coaches' room, pending approval by the athletic director and director of buildings and grounds.
21. Discuss to approve the request of Rosella Fedor, Special Program Advisor, to use the computer lab on the first floor for a computer based financial aid program which will be presented by Linda Pacewicz of the Northeast Region Pennsylvania Higher Education Assistance Agency (PHEAA), on Wednesday, February 13, 2013, pending approval by the building principal.

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Building Report

22. Discuss to approve the request of Roland Greco of LPL Financial, to use the Secondary Center auditorium to do a free presentation workshop: "College Funding Strategies for Parents" in January 2013, pending approval by the building principal. Cost to rent the auditorium is \$500.00.
23. Discuss to approve the request of Jessica Budzak, Prevention Specialist, for SADD to host a Dodgeball Tournament for grades 7 through 12th grades, Saturday, January 19, 2013, 8:00 a.m. to 3:00 p.m., The concession stand is also requested, pending approval by the building principal and athletic director.
24. Discuss to approve the request of Jennifer Stegman, American Red Cross, to use the multipurpose room for a blood drive on Tuesday, January 29, 2013, from 3:00 p.m. to 7:00 p.m. This is open to the public. Pending approval by the building principal.
25. Discuss to approve the request of Ann Mazzitelli, Lady Warriors Basketball Parents, to use the Secondary Center cafeteria for "Meet the Lady Warriors" on Sunday, November 25, 2012, 4:00 p.m. to 6:00 p.m., with set up at 2:00 p.m., pending approval by the building principal and cafeteria director.
26. Discuss to approve to ratify the request of Joe Pizano, Athletic Director, to use the Secondary Center auditorium for a Concussion Management Meeting on Tuesday, November 13, 2012 at 7:00 p.m.
27. Discuss to approve to ratify the request of Jessica Budzak, Prevention Specialist, to allow the SADD Club to attend the SOBER Kick-off on Thursday, November 15, 2012.
28. Discuss to approve to ratify the request of Gina Malsky, President of Wyoming Area Cheer Parents Organization, for the Cheerleaders to bag groceries at the West Pittston and Wyoming Gerrity's on Sunday, November 18, 2012, 10:00 a.m. to 4:00 p.m.

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Building Report

29. Discuss to approve to ratify the request of Sarah Pellegrini, Drama Advisor, to use the Secondary Center cafeteria for the annual Drama Club Cabaret on Sunday, November 18, 2012, from 12:00 p.m. to 9:00 p.m., the auditorium stage is also requested for rehearsals on November 8th, November 14th and November 16th, pending approval by the building principal and food service director.
30. Discuss to approve to ratify the request of Sarah Pellegrini, Drama Advisor, to use the Secondary Center auditorium and piano for a musical theater educational workshop on Saturday, November 3, 2012 from 12:00 p.m. to 7:00 p.m., pending approval by the building principal.
31. Discuss to approve to ratify the request of Maureen Pikas, Teacher, to use the multipurpose room and Secondary Center gym for a Veteran's Day Program, Wednesday, November 7, 2012, from 12:00 p.m. to 2:35 p.m., pending approval by the building principal.
32. Discuss to approve to ratify the request of Dawn Thomas, President of the Wyoming Area Ice Hockey Association, to use the Secondary Center cafeteria for Meet the Warriors, Sunday, October 28, 2012.
33. Discuss to approve to ratify the request of Diane Primo to hold a Thanksgiving event in the physical support room on Wednesday, November 14, 2012.
34. Discuss to approve the offer of the Baseball Parents' Association to blacktop the batting cages, level the first and second bases, fill in area by outfield fence, roll the field in March and general field work and infield dragging in March, at no cost to the district.

Motion by _____, second by _____, to
accept the building report.

Roll Call:

Agenda in Brief
Wyoming Area School District
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Policy Report

1. Discuss to approve the second reading and adoption of revised policy #250 Bullying/Cyberbullying.
2. Discuss to approve the adoption of policy #006.1 Attendance at Meetings via Electronic Communications.

Motion by _____, second by _____, to accept the policy report.

Roll Call:

REVISÉD: November 27, 2012

250. BULLYING/CYBERBULLYING

1. Purpose

The Board is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.

2. Definitions

SC 1303.1-A

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting that is severe, persistent or pervasive and has the effect of doing any of the following:

- 1. Substantial interference with a student's education.**
- 2. Creation of a threatening environment.**
- 3. Substantial disruption of the orderly operation of the school.**

Bullying, as defined in this policy, includes cyberbullying.

Bullying shall mean a pattern of repeated harmful behavior by a person with more physical or social power toward a less powerful person. This may include a wide variety of behaviors, with deliberate intent to hurt, embarrass, or humiliate the other person. Researchers have identified four (4) forms of bullying:

1. Physical – the most commonly known form; includes hitting, kicking, spitting, pushing and taking personal belongings.
2. Verbal – includes taunting, malicious teasing, name-calling, and making threats.
3. Psychological or Relational- involves spreading rumors, manipulating social relationships, and engaging in social exclusion or intimidation.

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<p>SC1303.1-A</p>	<p>4. Cyber-Bullying – forms of verbal and psychological bullying may also occur on the internet through e-mail, instant messaging, or social networking websites.</p> <p>School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.</p>
<p>3. Authority SC1303.1-A</p>	<p>The Board prohibits all forms of bullying by district students.</p> <p>The Board encourages students who have been bullied to promptly report such incidents to the building principal or designee.</p> <p>The Board directs that complaints of bullying shall be investigated promptly, and corrective action shall be taken when allegations are verified. The building principal or designee will inform parents/guardians of the victim and person accused. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. No reprisals or retaliation shall occur as a result of good faith reports of bullying.</p>
<p>4. Delegation of Responsibility</p>	<p>Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy.</p>
<p>SC1303.1-A</p>	<p>The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.</p>
<p>SC 1303.1-A</p>	<p>The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.</p>
<p>SC1303.1-A</p>	<p>District administration shall annually provide the following information with the Safe School Report:</p> <ol style="list-style-type: none"> 1. Board's Bullying Policy. 2. Report of bullying incidents. 3. Information on the development and implementation of any bullying prevention, intervention or education programs.

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<p>5. Guidelines SC 1303.1-A Title 22 Sec. 12.3 Pol. 218</p> <p>SC 1302-A SC 1303.1-A Pol. 236</p>	<p>The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.</p> <p>This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website. Each school building principal shall ensure that the policy and procedures for reporting bullying incidents are reviewed with students within ninety (90) days after the adoption of this policy and thereafter at least once each school year.</p> <p><u>Education</u></p> <p>The district may develop and implement bullying prevention and intervention programs. Such programs shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.</p> <p><u>Complaint Procedure</u></p> <p>Step 1 – Reporting</p> <p>A <u>student</u> or third party who believes s/he has been subject to conduct that constitutes a violation of this policy is encouraged to immediately report the incident to the building principal or a district employee in writing or verbally. A Bullying Report form is listed on the Wyoming Area web site under the Bullying link.</p> <p>A <u>school employee</u> who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building principal and complete the Bullying Harassment Incident Report. A Bullying/Harassment Incident report is listed on the Wyoming Area web site under the Bullying link.</p> <p>Step 2 – Investigation</p> <p>Upon receiving a complaint of bullying, the building principal shall immediately investigate the complaint.</p> <p>The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the incident. The investigator may also evaluate any other information and materials relevant to the investigation.</p> <p>The obligation to conduct this investigation shall not be negated by the fact that a criminal investigation of the incident is pending or has been concluded.</p>
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<p>SC 1303.1-A Pol. 218, 233</p>	<p>The findings of the investigation shall be provided to the parents of the accused student and the complainant.</p> <p>Step 3 – Investigative Report</p> <p>The building principal shall prepare a written report within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual and whether it is a violation of this policy, and a recommend disposition of the complaint.</p> <p>The investigate report shall be retained by the principal/designee and forwarded to the Superintendent as appropriate.</p> <p><u>Consequences for Violations</u></p> <p>A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:</p> <ol style="list-style-type: none">1. Counseling within the school.2. Parental conference.3. Loss of school privileges.4. Transfer to another school, classroom or school bus.5. Exclusion from school-sponsored activities.6. Detention.7. Suspension.8. Expulsion.9. Recommendation for counseling/therapy outside of school.10. Referral to student assistance program.11. Referral to law enforcement officials.
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If it is concluded that student has knowingly made a false complaint under this policy, such student shall be subject to disciplinary action.

References:

School Code – 24 P.S. Sec. 1302 – A, 1303.1-A

State Board of Education Regulations – 22 PA Code Sec. 12.3

Board Policy – 000, 218, 233, 236, 248

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Participation by electronic means shall be limited to one (1) Board member per meeting. In the event that two (2) or more Board members are unable to attend the same meeting, the member requesting by electronic means first shall participate via electronic means and be given priority over subsequent requests.

Members of the Board shall be deemed to be present at the meeting, and shall be entitled to participate in the meeting, only if: Such member is able to hear everything that is said by other members of the Board and public and the public and other members of the Board are able to hear everything said by the member of the Board who is not physically present at the meeting.

- a. In the event it is determined by a majority of the members physically present that either the absent Board member cannot be heard by all Board members present, or all Board members present cannot be heard by the absent Board member, or otherwise that the transmission of communication becomes such as interferes with the progression of the meeting, the teleconference shall be terminated, and the absent Board member shall not be permitted to vote.
- b. At the commencement of the meeting, the Board Member communicating by electronic means will utilize a predetermined code for security and the verification of the member's identity.
- c. The Board Member communicating by electronic means remains for the entire meeting, unless excused by the President, or acting chairperson.

The determination as to whether the member attending via electronic means **shall** be deemed to be present shall be made by the majority of the entire board physically present.

Members of the Board who attend a meeting through speaker phone, teleconferencing or videoconferencing shall be permitted to vote only by roll call, voice only.

If for any reason the **electronic** connection with the member **attending via electronic means** is terminated before the adjournment of the meeting, the meeting shall continue. The termination of the connection shall not affect the validity of such actions taken by the Board.

Section 4. Responsibility

The Superintendent or designee is authorized and directed to provide speaker phones, and/or teleconferencing and/or videoconferencing facilities sufficient to implement this policy.

References:

School Code – 24 P.S. Sec. 407

Sunshine Act – 65 Pa. C.S.A. Sec. 701 et seq.