

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, December 16, 2014, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of November 25, 2014

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit #18 submitting their minutes of regular meeting October 22, 2014.
2. Donna Kleback, Elementary Teacher, requesting permission to continue her medical sabbatical leave for the second semester of the 2014-2015 school year.
3. Joe Pizano requesting permission to attend the annual Pennsylvania State Athletic Directors Association conference in Hershey.
4. Brendan Carter, Percussion Instructor, requesting permission to use the Secondary Center cafeteria and gym for indoor percussion program.
5. Ballots received from the West Side Career & Technology Center for board members to vote for Joint Operating Committee Officers.
6. Deborah Switzer submitting her letter of resignation as Personal Care Aide for Autistic class at Montgomery Avenue Elementary School.

Summary of Applications Received

LPN – 1

Elementary – 1

Librarian – 1

Social Studies – 1



WYOMING AREA SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, DECEMBER 16, 2014, 7:00 P.M.

SUPERINTENDENT'S REPORT

1. **Congratulations to the Christmas Card Contest Winners: Sarah Hergan, 12th Grade student at the Secondary Center and Makenzie Switzer, a 5th grade student at Montgomery Avenue Elementary School.**

2. **The Winter Sports Season has started. Winter season sports include Girls and Boys Basketball, Swimming, Wrestling and Winter Track. We have new coaches for girls and boys basketball and swimming this season. Girls and Boys Basketball teams had their first game on Friday, December 5. The Girls Basketball team played at Susquehanna Area and the Boys team was home against Old Forge. Wrestling kicked off their season with matches at Saucon Valley. The Swim team will have their first meet at Dallas on December 16. Winter Track started on Monday, December 8. We are looking forward to a good Winter Season for our athletes.**

3. **Records:**
 - Boys Basketball 0 – 3**

 - Girls Basketball 2- 1**

 - Wrestling – First match tomorrow**

 - Swimming – 0 – 1 - Tonight @ Dallas**

4. **Bree Bednarski received First Team All-State honors from Pennsylvania Field Hockey Coaches Association and Emilie Wanko received Honorable Mention.**

5. **Mrs. Porfirio's and Mrs. Broda's 4th grade classes at Montgomery Avenue welcomed a guest speaker who spoke about becoming a U.S. Citizen. The speaker spoke about her being born in Northern Ireland and growing up in Australia. She brought examples of the paperwork needed, a sample book of questions from the citizenship test and her citizenship certificate. This went hand in hand with a book the students read entitled "A Very Special Day". The story was about several families becoming American citizens. Mr. Robert Kaluzavich is the building principal.**

6. The fourth grade students at Montgomery Avenue recently participated in a Native American program given by Mr. Bob Sabol, a retired WA teacher. Mr. Sabol treated the students to several Native American stories and allowed them to view objects the Native Americans would have used in their daily lives. Mr. Robert Kaluzavich is the building principal.

7. Test Assessment Presentation

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 Treasurer's Report

First National Community Bank	General Fund	9,923,043.19
First National Community Bank	Payroll Account	4,943.20
First National Community Bank	Cafeteria Account	19,756.40
First National Community Bank	Student Activities Account	118,248.25
First National Community Bank	Athletic Fund Account	22,054.90
Landmark Bank	Athletic Fund Account	1,957.00
PNC Bank	Energy Performance Proceeds Fund	30,768.80
PNC Bank	Capital Projects Fund Bank Construction Account	0.00
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,422.16

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 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	285,867.11
Local Service Tax	4,942.99
Per Capita Tax	3,589.00
Delinquent Per Capita	<u>3,212.33</u>
Total:	297,611.43

Local Realty Transfer Tax

Wyoming County	107.39
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Audit Refund

Housing & Redevelopment	19,533.00
Insurance Exchange	

2014 Real Estate Taxes

Thomas Polacheck- Exeter Borough	397,460.18
Paul Konopka – Wyoming Borough	85,698.44
Ann Marie Farley – Exeter Twp., Wyoming County	57,286.80
George Miller – West Pittston Borough	306,218.10
Wayman Smith – Exeter Twp., Luzerne County	169,533.75
Robert Connors – West Wyoming Borough	<u>80,534.75</u>
Total:	1,096,731.92

State & Federal Subsidy Payments

Social Security	45,366.00
Rental Subsidy	175,083.11
Access	10,984.67
School District Special Education	<u>209,120.00</u>
Total:	440,553.78

2. Approve the December payment of \$97,047.66 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2014-2015 school year.
3. Approve the December payment of \$38,919.00 to the West Side Career and Technology Center for the 2014-2015 school year.

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4. Approve the refund of paid property taxes for the following years for PIN#66-E10SE1-017-13A:

2009	44.30
2010	46.08
2011	48.71
2012	50.43
2013	51.59
2014	<u>53.26</u>
	294.37

5. Approve the appointment of Dehey McAndrew to provide continued professional services including consulting and support services for benefit plan entitled IRC Section 125 at a cost of \$5,250.00 for the 2015-2016 school year. Services include all administration, plan documentation and IRS filings. The cost quoted is the same as services provided for the 2013-2014 and 2014-2015 school years.
6. Approve the appointment of Dehey McAndrew to provide continued professional services related to the administration common remitted and compliance aspects of the district's 403(b) salary Reduction Agreement Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2015 through December 31, 2015. The cost quoted is the same as services provided for the 2013-2014 and 2014-2015 school years.

The fee for these services are as follows:

Professional Fixed Annual Fee 4,175.00
Monthly fee of \$1.59 per contributor per payroll period

7. Approve the appointment of Dehey McAndrew to provide continued professional services related to the administration of IRC 403(b) Post Severance Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2015 through December 31, 2015. The cost quoted is the same as services provided for the 2013-2014 and 2014-2015 school years.

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The fee for these services are as follows:

Professional Fixed Annual Fee 2,475.00
Variable fee of \$9.75 per associated retiree per year

8. Approve the General Ledger Sheet:

Bill Listing: December 2014	495,332.62	
Prepays: November 2014	<u>26,491.80</u>	521,824.42
Cafeteria Account:	94,536.31	
Athletic Account:	<u>1,229.00</u>	<u>95,765.31</u>
		Total: 617,589.73

Motion by _____, second by _____, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2014-2015 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the request of Donna Kleback, Elementary Teacher, to continue her medical sabbatical leave for the second semester of the 2014-2015 school year.
3. Approve the revised professional substitute list for the 2014-2015 school year.

Motion by _____, second by _____, to accept the education report.

Roll Call:

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Activities Report

1. Approve the appointment of Joseph Bitzer as 7th grade boys basketball coach at a salary of \$1,636.00 for the 2014-2015 winter season.
2. Approve the request of Joe Pizano, Athletic Director, to attend the annual Pennsylvania State Athletic Directors Association conference in Hershey, Tuesday, March 17th, to Friday, March 20, 2015, at a cost not to exceed \$800.00.
3. Approve the 2014-2015 winter sports schedule submitted by Joe Pizano, Athletic Director.

Motion by _____, second by _____, to accept the activities report.

Roll Call:

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Building Report

1. Approve the request of Brendan Carter, Percussion Instructor, to use the gym and cafeteria on various dates for the indoor percussion program.
2. Accept, with regret, Deborah Switzer's letter of resignation as Personal Care Aide for Autistic class at Montgomery Avenue Elementary School effective December 19, 2014.

Motion by _____, second by _____, to accept the building report.

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 Police Report

**Monthly Report for November
 Total Calls for Service 19**

<u>CODE</u>	<u>COUNT</u>
0002 - Transport	1
1490 - Criminal Mischief - Reports	1
2450 - Harassment	1
2460 - Disorderly Conduct - Obscene Language	1
2601 - Use of Tobacco in Schools	1
3400 - Mental Health	1
3870 - Medical Emergency	1
4090 - Non-Criminal - Reports	6
6614 - Traffic Related - Other Traffic	1
7502 - Assist Other Agencies - Fire Dept.	1
TRUA - Compulsory School Attendance	4
Total	<u>19</u>

Monthly Comparison

<u>October Calls for Service</u>	<u>November Calls for Service</u>	<u>Plus/Minus Comparison</u>
38	19	- 19

