

EDUCATIONAL SERVICE UNIT 4
Regular Meeting
June 11, 2018
5:15 PM
ESU 4
Auburn, Nebraska

President, Cheri Wirthele, called the meeting to order at 5:16 p.m. She announced that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Gary Schaffer moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Jeff Bacon. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Amy Clark, Mary Stewart, Allison Hayes, Lana Willman, Gary Schaffer, and Cheri Wirthele. Absent was Board Member Les Stevens. Also present were Administrator Gregg Robke, Treasurer Kathy Taylor and one guest, John Furrow.

Amy Clark moved to approve the agenda for June. Jeff Bacon seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to accept the minutes of the previous regular meeting as printed. Mary Stewart seconded the motion. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Mary Stewart moved to approve ESU 4 claims of \$61,604.21, ESU 4 payroll of \$426,174.14, and NCECBVI claims of \$32,873.55 for June. The motion was seconded by Amy Clark. Check #24040 to Apple Computer is payment for a new computer for Lori Broady. It was discovered that this was a 3-year old new computer and will be returned. Check #24056 to Coryell Park is a free-will donation for the use of their building at our end-of-year potluck in May. Check #24061 to Diode Technologies will complete payment for door security and #24099 to Nanninga Construction is payment for the Learning Center project. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to approve Federal Program claims of \$6,867.76 for June. Gary Schaffer seconded the motion. Check #7459 to Edutrainers, Inc. is payment for the presenter at Principals Retreat this week and #7462 to UNL is for Autism Conference registrations. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for June. Information regarding an insurance adjustment from UNICO Group for workers comp insurance and payment of the NCECBVI/NDE contract was shared. Allison Hayes moved to accept the Treasurer's Report as presented. Lana Willman seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gregg Robke shared a resignation letter from Les Stevens. John Furrow has expressed interest in becoming a member of the ESU 4 Board and is present at this meeting. Gregg has also heard from Don Loseke regarding a possible board position. Don does not think that it would be possible for him at this time. The option to eliminate the July meeting and allowing the administrator and treasurer to pay the July claims is on the agenda tonight along with the second evaluation of the ESU 4 Administrator. NASB notes were shared with the Board.

Allison Hayes moved to accept the resignation of Board Member Les Stevens, effective immediately. The motion was seconded by Lana Willman. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to appoint John Furrow as representative of District 1 for the remainder of the current term. John was administered the Oath of Office. Jeff Bacon seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to eliminate the July Board Meeting and authorizes the administrator and treasurer to pay the July claims. The motion was seconded by Mary Stewart. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; John Furrow, Yes; Gary Schaffer, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Amy Clark moved to set September 10, 2018, at 5:15 pm as the date and time for the ESU 4 2018-2019 General Fund Budget Hearing. Lana Willman seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Gary Schaffer, Yes; John Furrow, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to identify September 10, 2018, at 5:20 pm as the date and time to establish the property tax levy rate for 2018-2019. The motion was seconded by Allison Hayes. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; John Furrow, Yes; Gary Schaffer, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to identify September 10, 2018, at 5:30 pm as the date and time of the September Regular Meeting. Jeff Bacon seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Gary Schaffer, Yes; John Furrow, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Cheri Wirthele moved to approve the modifications to the Cafeteria Plan as presented. The motion was seconded by John Furrow. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; John Furrow, Yes; Gary Schaffer, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to redeem Certificate of Deposit #300034139 with Great Western Bank. Jeff Bacon seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Gary Schaffer, Yes; John Furrow, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Amy Clark moved to approve the following policies:

- 3001 – Nondiscrimination*
- 3002 – Drug Free Workplace*
- 3004 – Employment of Relatives*
- 3005 – Communication between Board and Employees*
- 3006 – Insurance*
- 3007 – Personnel Records*
- 3008 – Outside Employment*
- 3009 – Restrictions on Employees Receiving Gratuities*
- 3010 – Inclement Weather*

The motion was seconded by Mary Stewart. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; John Furrow, Yes; Gary Schaffer, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Mary Stewart moved to accept the Administrator's Evaluation as completed. Gary Schaffer seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Gary Schaffer, Yes; John Furrow, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to adjourn the meeting at 6:59 pm. The motion was seconded by Amy Clark. Roll call vote: Jeff Bacon, Yes; Mary Stewart, Yes; John Furrow, Yes; Gary Schaffer, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes
Secretary