

## Southwest Georgia STEM Charter Board of Directors Meeting

February 18, 2021 at 5:30 P.M. - Media Center at SGSC

### Board of Directors Meeting Minutes

**Meeting also offered through Teleconference Option due to COVID-19:  
Dial-in Number 978-990-5080: Access Code: 6521665  
advertised on the School Website as well.**

**Members in attendance:** Chairman, Tony Lee, Vice-Chairman - Chris Weathersby, Lisa Jones, Patricia Goodman, Grant Ward, School Leader - Ginger Almon, CFO - Lori Wilson. Call in to the meeting: Russell Nuti - Board Member, Elisa Falco - From GCSA and Mrs. Belinda Deal - 9th grade parent.

**Call to Order** - by Chairman Tony Lee @ 5:30 p.m.

**Recognition of All Members in Attendance/Note Those Not Present - All Present**

**Approval of January Minutes** - Motion to approve - Chris Weathersby; 2nd - Grant Ward, All in Favor - Yea

**Approval of Agenda** - Motion to approve - Patricia Goodman; 2nd - Lisa Jones All in Favor - Yea  
**Public Comment**

### School Leader's Report -

#### 2019-2020 Comprehensive Performance Framework Scores -

- Academic Performance - NA
- Finance Performance - 95
- Operational Performance - 88
- Corrective Action Plan - will be submitted in March

We have addressed these at each meeting. Ginger had a question about one area on the CPF, once calling to get an explanation for the scores, it was discovered that the points were not done accurately. Once the points were added up again, our score increased from an 80 to a 95 in Finance Performance. We are still working on the CAP and with the CAP completed we can hopefully increase the Operational score even more.

#### 20-21 Charter Contract Amendment -

- Discuss the addition of grade levels for the 21-22 school year - Plan moving forward - Our plan is to set up a meeting with the Charter Staff and invite them to a meeting where questions can be answered and data discussed. We are going to ask to be approved for the March State Charter School Board Agenda to plead our case. At this board meeting our time is very limited, this would be the reason for the meeting prior.
- Amended Agenda Item - Paul Williams attended the Finance meeting that was on Tuesday of this week. He contacted the school about coming and consulting with us to help us gain the tenth grade and on our Charter Renewal. He gave a presentation of how he would be beneficial in the process. Board Members discussed and decided that although they would love to have him support us at the board meeting and the introduction of all of his many contacts, from a budget standpoint financially we need to stick to the budget for the 2020-21 school year. We will send a letter to him to thank him for reaching out but that at this time it is not the best financial move for our school.

#### 20-21 Georgia Milestones Assessment -

- 3rd Grade Reading Practice Test for the Governing Board - The board was given this test so they could experience the same as the 3rd grade students in the area of reading. They were amazed at how intense the test was for such a young age.

#### School Advertisement -

- The Aggie News Crew and teachers Heather Page and Cindy Fincher worked together to create this commercial for Open Enrollment Advertising. This video was emailed out and a link was also put on facebook.

#### Open Enrollment -

- Letters of Intent to Return for Students - due to COVID, we are still seeking some of these forms from the virtual students, but have moved on with the process.
- Open Enrollment Dates for 21-22 School Year - This ran through February 12th
- Lottery Information - No lottery was held on February 13th
- Pre-Kindergarten Early Enrollment for 21-22 School Year - Feb. 22-26 - we are anticipating that this class will be full based on the interest that we have had.

## Academic -

### 20-21 STAR Testing Results -

- STAR Beginning of the Year and Middle of the Year Data - This is not exactly what we wanted to see. We have received better results in Math and the data has shown that we need to put a reading program in place. We are looking into programs right now. We are meeting with this information at the leadership meetings.
- BEACON Testing - Did the first round this week and will have make-ups tomorrow. It is a replica of the Milestone test. This is practice testing to get the students ready for the milestones. They are doing testlets and next will be the full scale Beacon test in March.

**Student Feedback Response Information** - We had over 127 responses to this survey which was given out during the virtual week. They were honest with the information and it has been really enlightening. Overall, SGSC students feel safe at school and feel comfortable talking to teachers.

### Finance - Action Items and Information Items

- **Approval of December Financial Report** - motion to approve - Patricia Goodman, 2nd - Lisa Jones...all in Favor - Yea
- **Approval of the December School Food Report** - Motion to approve Chris Weathersby, 2nd by Grant Ward. All in Favor - yea
- **CPF Point Calculation at this time** - Information Item
  - Based on this Financial Performance report There are specific points in each section that you are available to receive. We are performing at a 95% rating at this time. The only area of concern is the days of unrestricted cash. The number of days withholding decreased and we will be working on this

## Governance - Action Items and Information Items

- **Approval to Amend Policies Related to CAP:** All of the changes were updated and re-written with the help of our school lawyer Hayden Hooks. These will be presented to the public to be reviewed and answer any questions if there are any.
  - **Adverse Practice - Homeless Policy** Motion to Accept and Approve: Patrica Goodman. 2nd Chris Weathersby All in Favor - Yea
  - **Adverse Practice - Financial Policy** Motion to Accept and Approve: Lisa Jones. 2nd Patricia Goodman All in Favor - Yea
  - **Finding - School Board Public Comment Policy** Motion to Accept and Approve: Chris Weathersby 2nd Grant Ward All in Favor - Yea
  - **Finding - Mandated Process of Student Allegations against Employee Policy S28** Motion to Accept and Approve: Chris Weathersby, 2nd Lisa Jones All in Favor - Yea
  - **Finding - FERPA Policy** Motion to Accept and Approve: Patricia Goodman, 2nd Grant Ward; All in Favor - Yea
- **Discuss upcoming Board Member training opportunities -**
  - Completion of Previously Offered Trainings - All the live training has been completed by all the board members at this time.
  - April 13<sup>th</sup> from 8:30am- 12:30pm - Last Training
  - Complete 8 Modules - some have worked on these but not everyone has completed. These have to be completed before the end of the school year.
- **Discuss the school leader's performance related to LKES -**
  - Standard 3 - Planning and Assessment - The leader effectively gathers, analyzes, and uses a variety of data to inform planning and decision making consistent with established guidelines, policies, and procedures. The presentation tonight proves that this is being done at a very high level

**AMENDED AGENDA ITEM:**

Affidavit to enter into the executive session was signed and notarized.

- **Enter into Executive Session** 6:29 Motion to enter into Executive Session by Chris Weathersby, 2nd Lisa Jones; All in Favor: yes
  - At this time all visitors were asked to leave the meeting. The call in was put on mute.
  - Personnel Matter - Information Item
- **Exit out of Executive Session** 6:40 @ Motion to end executive session Chris Weathersby, 2nd Grant Ward; all in favor - Yea

**Adjourn Meeting -** Motion to Adjourn the meeting made by Lisa Jones, 2nd by Patricia Goodman, All in favor - yea