



LAGUNA
DEPARTMENT OF EDUCATION

COVID-19 RESPONSE SCHOOL RE-ENTRY Guidance





Table of Contents

Reporting.....	1
Prevention.....	2
Preparation & Response.....	3
School Site Response.....	4
Safe Schools.....	5
Instructional Materials.....	7
Transportation.....	7
Communication.....	9
Confidentiality.....	9
Testing/Vaccinations.....	10
Positive Cases on Campus.....	11
Clean Facilities.....	11
Appendix.....	12

Stay informed about changes to any of this information by visiting our website:
www.lagunaed.net

Laguna Department of Education **COVID-19 RESPONSE: SCHOOL RE-ENTRY**

+++ Committed to Implementing a Safe School Environment +++

The Laguna Department of Education Board and Administration are committed to provide the safest environment possible for our students and staff. Full re-entry to school is extremely important, in regards to the achievement gap, which has grown due to the year of at-home learning. LDOE is committed to meeting the long term academic and social needs of our students as we welcome them back to our campuses.

LDOE adheres to the Amended Executive Order No. 3. dated April 23, 2021.
(see Appendix, p.12)

REPORTING

Notify the Pueblo of Laguna Emergency Operations Team as soon as staff becomes aware of a positive or potential case.

LAGUNA EOC
505-328-5682

In the case of LDOE Staff (internal); contact the LDOE Chief of Operations, who will contact the POL EOC.

PANCHO GUARDIOLA
p.guardiola@lagunaed.net
505-263-2564

PREVENTION

A SHARED RESPONSIBILITY

Implementation of the established COVID safe practices



School Accountability



3 FEET APART

Surveillance testing of staff and students

Constant cleansing of high-touch areas within the schools

3 FEET APART



Scheduled deep cleaning of all LDOE facilities

Mandated staff vaccinations prior to contact with other individuals

Plexiglas at each classroom staff and student desk

Daily monitoring of temperature prior to entering school facilities and buses

Designated walk ways for staff and students within the schools

Additional staff on site to monitor compliance to CSPs



Parent Accountability

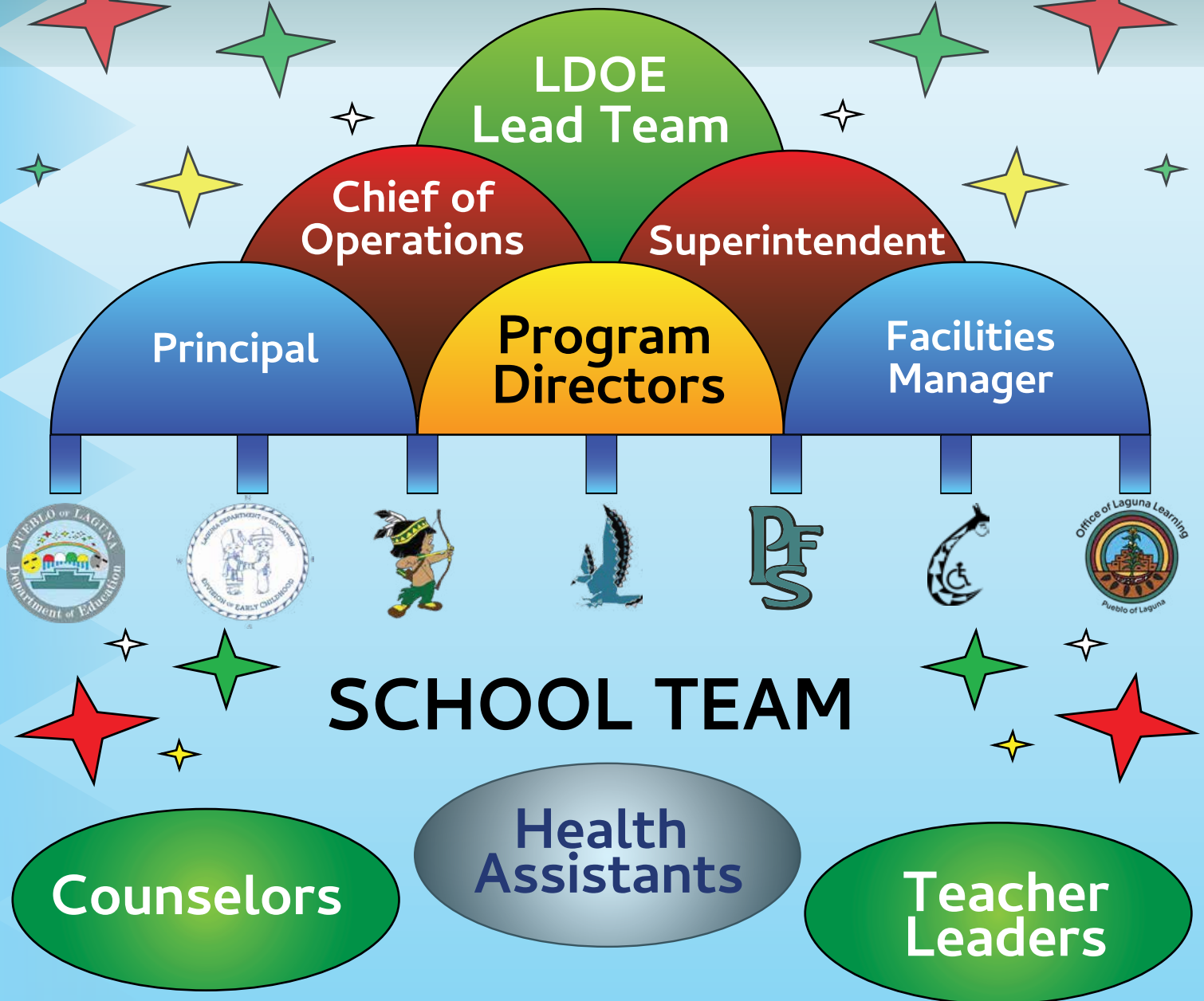
Pre-Screen: Monitor for COVID symptoms

Keep child/ren at home if demonstrating symptoms

Remain with child/ren until temperature check (buses and school drop-off)

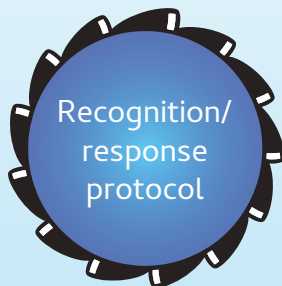
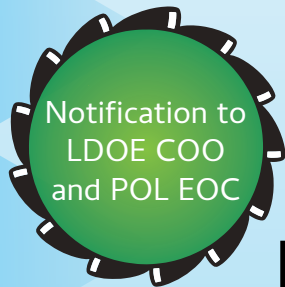
Ensure child/ren has a clean mask before entering bus or school

PREPARATION & RESPONSE



SCHOOL SITE RESPONSE

*Rapid Response Plans
posted at each site*



SCHOOL RESPONSIBILITIES

Maintain school and classroom rosters

- Staff and student rosters
- Staff and student schedules
- Staff and student contact information including emergency contacts

Maintain school site staff temperature/mask monitoring logs

- After school program staff and student rosters
- Athletic program staff and student rosters
- Contractor/Ancillary staff schedules
- Bus rosters
- Maintain school site monitor (staff) schedules

Post emergency contact information

- POL EOC lead staff
- LDOE Administration
- Office of the POL Governor
- NMDOH

SAFE SCHOOLS

Schools

- Directional arrows to manage flow of movement within school
- Social distance markings in large spaces
- Hand sanitizing stations throughout the school
- Plexiglas dividers at reception areas
- Dismissal from school will be by grades and by sections

Classrooms

- Masks and/or face shields worn in classroom at all times
- Plexiglas dividers on each desk
- Social distance markings

Meals at DEC

DEC will discontinue family style dining. Meals will be served in classrooms on tables with Plexiglas dividers.

Meals at LES/LMS

Students are expected to wear their masks while in line for meals. Masks are removed for the duration of the meal.

BREAKFAST

Schedule allows for only ½ of students to be in cafeteria for meals. Social distance is maintained during meals. After meal, cafeteria is cleaned prior to allowing next group to enter.

LUNCH

Schedule is staggered so that not all students are present at the same time. After meal, cafeteria is cleaned prior to allowing next group to enter.

SAFE SCHOOLS

COVID Safe Practices (CSP)

Staff and students must wear personal protective equipment (PPE) at all times. **Two cloth masks will be provided to students at the beginning of the school year.** Parents are responsible for maintenance of the masks.

Social distancing will be required. Hand sanitizing stations are located throughout the school. Frequently touched areas (touch points) will be cleaned throughout the day.

SCHOOL ENTRY

Each site has a temperature kiosk to monitor safe entry into the building.

All LDOE Buildings:

Staff

- Self-monitor entry – masks, temperature check, log-in information on forms provided at each site.
- Social distance at entry sites when multiple are staff present.

Parents

- Are not permitted into buildings
- Meetings with principal, teachers, etc. must be scheduled in advance
- Upon entry, must wear a mask, monitor temperature, log information, and maintain all CSPs while on campus

Instructional Materials

Students ***will not*** be allowed to share instructional materials. Each student will be provided with all the material required for successful school participation.

Transportation

Please assess your child/ren before they get to the bus stop. Students with a temperature of 100.4 will not be allowed on the bus.

Bus monitors will be present to assist students entering the bus.

All students must:

- Wear masks before getting to the bus stop
- Social distance while waiting for the bus
- Have their temperature monitored prior to entering the bus
- Sit at their designated location

Transportation SCHOOL ENTRY

DIVISION OF EARLY CHILDHOOD

- Parent Drop-Off: Parents will not exit their vehicles. Students will enter at a designated site.
- A staff person will be on hand to assist students upon entry and monitor students for masks and temperature

ELEMENTARY & MIDDLE SCHOOL

- Parent Drop-Off: Parents will not exit their vehicles. Students will enter at a designated site.
- Upon entry students will be monitored for mask and temperature.

Bus Schedules (TBD)

Bus Routes (TBD)

Communication

The school and parents must develop and maintain a level of trust and transparency in order to provide the safest environment for staff and students.

LDOE Primary Point of Contact:

Pancho Guardiola, LDOE Chief of Operations

PPE Point of Contact: Willard Romero, Facilities Manager

Communication to Parents: LDOE will provide monthly updates through the LDOE Website, Facebook Page, and monthly newsletters.

Should a positive case occur on campus, LDOE will communicate directly with the POL EOC. Parents within a cohort group will be notified by phone. Please continue to provide updated contact information.

Confidentiality

An individual's right to privacy will always be the priority. LDOE will report any new cases at each school site but will not specifically identify the individual. Key information will be shared with the POL EOC through the LDOE Primary POC.

FERPA - The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records.

Schools do not have the authority to disclose Personal Identifiable Information (PII).

HIPAA - The Health Insurance Portability and Accountability Act protects Protected Health Information (PHI) when information is related to healthcare information.

Surveillance Testing

Staff: AEO, 4-23-2021, SECTION 3.1

Per policy, LDOE will continue to work with the POL EOC for staff surveillance testing on a monthly basis.

Staff who are fully vaccinated are no longer required to undergo regular testing. Staff will self-monitor daily for COVID symptoms.

As a precaution, LDOE will continue to implement Board Policy mandating monthly staff surveillance testing.

Students: AEO, 4-23-2021, SECTION 4.3.1

Allows for children from homes designated as “fully vaccinated” to return to in-person school and/or organized sports and extracurricular activities.

LDOE will work with POL EOC to establish a monthly testing protocol.

Vaccinations

According to the CDC, any individual who has been fully vaccinated may gather indoors with fully vaccinated people without wearing a mask or staying 6 feet apart. **AEO, Section 1.4.1.2**

AEO, 4-23-2021, Section 3.1

Mandated Vaccination

“Effective May 15, 2021, each person hired or employed by any company or corporation chartered by the Pueblo of Laguna shall be inoculated and provide proof of inoculation...”

LDOE will continue to work with the POL EOC to get new staff vaccinated. No staff person will have direct contact with students until after two weeks after the second vaccination (CDC guidance).

Positive Cases on Campus

Student will stay in grade level/cohort groups. Grade level groups will not come into contact with each other.

If a student tests positive, the LDOE point of contact will be notified. The POL EOC will be notified immediately in order to conduct contact tracing. All students in the class will be placed on a 14-day quarantine and move to virtual learning. Deep cleaning using fogging equipment will take place in the classroom and throughout the school.

If two or more students test positive, the school will be closed for a period of 14 days. Students will revert to virtual learning. Deep cleaning using fogging equipment will take place throughout the school district.

Clean Facilities

LDOE Facilities will conduct daily cleaning per CDC guidelines. Staff will monitor and clean high touch areas throughout the day. LDOE has purchased fogging equipment which will be used in the buildings and on the buses.

Air Handling Systems

LDOE purchased air purifying systems for all school buildings, offices, and buses. Information link on these devices can be viewed on the LDOE website for more information.

Regular EOC inspections

Mitigation checklists ensure continued review of LDOE facilities.

LDOE will adhere to CDC mitigation checklists.

Appendix

POL AMENDED EXECUTIVE ORDER NO. 3 • April 23, 2021









4. Children and Schools

- Fully Vaccinated Households. For purposes of this order, children living in households where all
- 4.1. eligible adults are fully vaccinated shall be allowed to follow restrictions for fully vaccinated households.
- Un-vaccinated Households. Children living in households with any eligible adult who is not fully-vaccinated shall be required to follow restrictions for unvaccinated households.
- 4.2.
- Schools and Activities.
- 4.3.
- 4.3.1. For children in households in which all eligible adults are **fully vaccinated**, the parent or guardian may opt to return their children to in-person school and/or organized sports and extra-curricular activities **provided** that the family registers with the EOC **and** the children obtain testing once every month.
- 4.3.2. For children living in households with any eligible adult who is not fully vaccinated, parents or guardians shall not be allowed to return their children to in-person school or organized sports and extra-curricular activities.
- 4.4. All families, regardless of vaccination status, must monitor themselves for COVID-19 symptoms and obtain COVID-19 testing immediately in the event any such symptoms appear.
- 4.5. School buildings located within the Pueblo's jurisdiction shall remain **CLOSED for in-person student attendance until May 31, 2021.**
- 4.6. School buildings located within the Pueblo's jurisdiction may **RE-OPEN for in-person student attendance** beginning June 1, 2021, subject to building inspection and operational plan approval of the EOC; provided, the Pueblo of Laguna experiences no surge in COVID-19 infections as determined by EOC.

POL COVID-19 Information and Executive Orders can be viewed on the Pueblo of Laguna website:
www.lagunapueblo-nsn.gov

Appendix

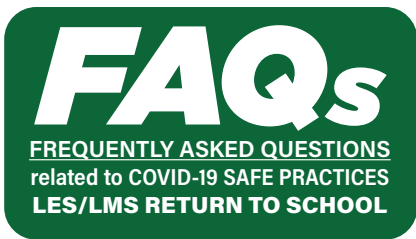
Symptoms of COVID-19

Symptoms of COVID-19	Strep Throat	Common Cold	Flu	Asthma	Seasonal Allergies
FEVER 	✓		✓		
COUGH 		✓	✓	✓	✓
SORE THROAT 	✓	✓	✓		✓
SHORTNESS OF BREATH 				✓	
FATIGUE 		✓	✓	✓	✓
DIARRHEA OR VOMITING 	✓		✓		
RUNNY NOSE 		✓	✓		✓
BODY/ MUSCLE ACHES 	✓	✓	✓		

✓ Symptom of illness



cdc.gov/coronavirus



Why is LDOE re-opening the schools? According to Bureau of Indian Education, 25 CFR Part 30, BIE funded schools are required to provide a mandated amount of instructional hours per year per grade. We received a waiver last year, but a waiver will not be allowed for the upcoming school year. POL truancy laws/regulations will be enforced.

When will my student(s) return to school? Kindergarten students return on August 19th and LES/LMS students return on August 16.

Will all students be able to return to in-person instruction? Students that come from fully vaccinated households may return to in-person instruction. Executive Order #3 (E.O.3) Section 4.3.1

Will my child(ren) be able to participate in sports? Students that come from fully vaccinated households may participate in organized sports and extracurricular activities. Executive Order #3 (E.O.3) Section 4.3.1

Does my child need to be vaccinated to return to school? The CDC has authorized children who are 12 years of age and older be vaccinated. We highly encourage but do not mandate.

Do we have to provide our own school supplies? All school supplies will be provided by LES and LMS. Students will not share supplies.

When will I have information on my child's teacher? School staff will begin calling parents the week of August 9th.

How will Kindergarten children meet their teachers? Teachers will be contacting families to arrange for a virtual or phone call visit on August 16, 17, 18.

Will there be extracurricular activities or after school this year? Yes. Parents must adhere to POL E.O.3, section 4.3.1.

Will my child have to wear a uniform? Students should be expected to adhere to all guidance provided in the Student/Parent Handbook.

Will instruction be provided if students reside in "unvaccinated households?" Yes, students will be able to live stream the class.

Can I still drop off my child and pick them up? Yes; however, parents are not allowed to exit vehicle. A pick-up and drop-off site has been designated. Prior to exiting, students will have their temperature checked and be required to wear a mask.

Will staff be vaccinated? Yes, all staff must be vaccinated in order to have direct contact with students. LDOE will adhere to E.O. 3, section 3.1

Will staff continued to be tested? Yes, as an additional precaution, all LDOE will continue to follow board policy regarding surveillance testing.

What if a child tests positive for COVID-19? We request that parents monitor their students before they come to school or get on the bus. Parents should notify the school immediately.

What if a child tests positive at school? LES/LMS will place the child in a designated area with a staff member.

Parents will be notified. Child's classroom will be closed; students revert to virtual instruction. Classroom will be deep cleaned. Students return when approved by POL EOC.

What if multiple students test positive at school? School will be closed for 14 days. Students revert to virtual instruction. The school will be deep cleaned. School will re-open when approved by the POL EOC.

Do students need to be tested? Children that return to in-person instruction must be tested once a month. LDOE is working with the POL EOC to establish a student testing protocol. Executive Order #3 (E.O.3) Section 4.3.1

Do children have to wear masks? Yes, children will be required to wear masks except during meal times. Students will be given 2 cloth masks.

What if I want to visit the school? Parent visitation is limited at this time. However, if a meeting is required, parents should schedule the meeting in advance. Fully vaccinated may come to the school. Parents unvaccinated may not enter the school campus.

Will my child have to sit with someone on the bus? Only siblings will sit together on the bus.

Will virtual or hybrid instruction be an option for my child(ren)? No, only in-person instruction will be provided. Students from unvaccinated households will be able to live stream instruction.

Will staff be required to wear PPE? Yes, all staff must wear masks at all times and maintain social distances. Teachers may remove masks during instruction if needed.

What additional precautions will LDOE have in place to protect my child(ren)? Air purifiers in all buses, classrooms, and offices. Plexiglas on students and teacher desks and reception area. Social distance markings throughout schools. Additional staff to monitor and clean high touch areas. Monitoring kiosks for staff and students before entry to schools.

Who is doing the deep cleaning for LDOE facilities? LDOE facilities staff adhere to CDC compliance. LDOE has purchased equipment to perform "fogging" of school facilities and buses on a regular schedule.

What COVID guidelines is LDOE following? LES/LMS is following guidelines from the CDC, NM Department of Health, and the POL EOC.

Will there still be fire and lock down drills? Yes, these are mandated requirements for DOI Bureau funded schools. LES/LMS will establish the new protocol once we convene school.

What type of support will students receive should the school revert to virtual instruction? LES/LMS will ensure that all students have access to connectivity. No instructional material packets will be provided.

Will teachers be available after hours? No, as we transition to in-person instruction academic support will be addressed by individual teachers during regular class hours.

When will students be allowed to take off their masks? Children will be allowed to take off masks during meals. Maintain social distance while in cafeteria line.

FAQs

FREQUENTLY ASKED QUESTIONS
related to COVID-19 SAFE PRACTICES
DEC RETURN TO SCHOOL

Why is LDOE re-opening the schools? The Office of Head Start requires schools to provide 1380 instructional hours per year for EHS; 1020 instructional hours for PHS. OHS held schools harmless this past year but will now expect students to return in order to continue funding.

When will my student(s) return to school?

In-person instruction will begin for all students on July 26, 2021. For more information, contact:
p.charlie@lagunaed.net

Will all students be able to return to in-person instruction?

Students that come from fully vaccinated households may return to in-person instruction.
Executive Order #3 (E.O.3) Section 4.3.1

When will I have information on my child's teacher?

Call 505-235-9286 or 505-552-6544 or email: p.charlie@lagunaed.net

Do we have to provide our own school supplies? All school supplies will be provided by DEC. Students **will not share** supplies.

How will PHS children meet their teachers?

Children will meet their teachers through a virtual home visit or by phone.

Will instruction be provided if students reside in "unvaccinated households?"
DEC will continue to use the Hatch tablets.

Can I still drop of my child and pick them up? Yes; however, parents are not allowed to exit vehicle. A pick-up and drop-off site has been designated. Prior to exiting, students will have their temperature checked and be required to wear a mask, where appropriate.

Will staff be vaccinated?

Yes, all staff must be vaccinated in order to have direct contact with students. LDOE will adhere to E.O. 3, section 3.1

Will staff continued to be tested?

Yes, as an additional precaution, all LDOE will continue to follow board policy regarding surveillance testing.

What if a child tests positive for COVID-19? We request that parents monitor their students before they come to school or get on the bus. Parents should notify the school immediately.

What if a child tests positive at school?
Child will be placed in isolation with a staff member and parents will be notified. Child's classroom will be closed; students revert to virtual instruction. Classroom will be deep cleaned. Students return when approved by POL EOC.

What if multiple students test positive at school?

School will be closed for 14 days. Students revert to virtual instruction. The school will be deep cleaned. School will re-open when approved by the POL EOC.

Do children have to wear masks?

Children between the ages of 3 to 5 will be required to wear masks. Children younger than 3 will not be required to wear masks.

What if I want to visit the school?

Parent visitation is limited at this time. However, if a meeting is required, parents should schedule the meeting in advance. Fully vaccinated may come to the school. Parents unvaccinated may not enter the school campus.

Will my child have to sit with someone on the bus?

All children will sit alone in a seat. Only family members may share a seat.

Will virtual or hybrid instruction be an option for my child(ren)?

DEC will provide virtual instruction for children not able to attend in person but only when Child Care is not available.

Will staff be required to wear PPE?

Yes, all staff must wear masks at all times and maintain social distances. Teachers may remove masks during instruction if needed. Gowns will be used within infant classrooms.

What additional precautions will LDOE have in place to protect my child(ren)?

Air purifiers in all buses, classrooms, and offices. Plexiglas on students and teacher desks and reception area. Social distance markings throughout schools. Additional staff to monitor and clean high touch areas. Monitoring kiosks for staff and students before entry to schools. Toys will be sanitized daily.

Who is doing the deep cleaning for LDOE facilities?

LDOE facilities staff adhere to CDC compliance. LDOE has purchased equipment to perform "fogging" of school facilities and buses on a regular schedule.

What COVID guidelines is LDOE following?

LES/LMS is following guidelines from the CDC, NM Department of Health, and the POL EOC.

Will there still be fire and lock down drills?

Yes, these are mandated requirements of the OHS.

Will there be morning and afternoon childcare?

The intent is to keep contact hours at a minimum. DEC will begin with Head Start hours (EHS: 8:30 to 2:45 and PHS: 9:00 to 2:00). DEC will continue to assess.

Will my child still get diapers and formula?

Yes, they will be provided on the same schedule with the meals.

What type of support will students receive should the school revert to virtual instruction?

Students will be provided with a Hatch tablet.

Will teachers be available after hours?

No, DEC teachers will not be available. Please reach out to the Family Services Provider for student/parent support.

When will students be allowed to take off their masks?

Children will be allowed to take off masks during meals. Plexiglas dividers will be on student desks. Meals will no longer be served family style.



LDOE ADHERES TO ALL FEDERAL, STATE, AND TRIBAL COVID GUIDANCE. Please refer to Re-Entry Guidance document for more information. The POL Executive Order #3 (E.O.3) is available on the Pueblo of Laguna website: <https://www.lagunapueblo-nsn.gov>

DIVISION OF EARLY CHILDHOOD