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**OFFICIAL MINUTES**

of the **REGULAR MEETING** of the Greenwich Township Board of Education held **Monday, September 14, 2020** virtually through Zoom.

The meeting was called to order by President Gerald Michael, Jr. at 6:30 p.m.

**Roll Call:**

<input checked="" type="checkbox"/> Mr. Gerald Michael School Board President	<b>(Chair) Negotiations Committee</b> Alternate Delegate to County & State Board Associations Greenwich Township Representative to Paulsboro Bd of Education Strategic Planning Committee Curriculum/Technology Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo School Board Vice-President	<b>(Chair) Strategic Planning Committee</b> Delegate to County & State Board Associations Personnel Committee Policy Committee
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	<b>(Chair) Buildings &amp; Grounds Committee</b> Budget & Finance Committee Curriculum/Technology Committee Personnel Committee
<input checked="" type="checkbox"/> Mr. Chad Kent	<b>(Chair) Curriculum/Technology Committee</b> Buildings & Grounds Committee Negotiations Committee Policy Committee Personnel Committee
<input type="checkbox"/> Mr. Duane Sarmiento <b>Absent</b>	<b>(Chair) Policy Committee</b> Buildings & Grounds Committee Public Relations Committee Personnel Committee
<input type="checkbox"/> Ms. Amy Vandergrift <b>Absent</b>	<b>(Chair) Public Relations</b> Budget & Finance Committee Strategic Planning Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio <b>Arrived at 6:37 p.m.</b>	<b>(Chair) Budget &amp; Finance Committee</b> Negotiations Committee Public Relations Committee Personnel Committee

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Quorum YES

Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr. Scott A. Campbell, School Business Administrator/Board Secretary.

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the Greenwich Township School Buildings and on our website. (Optional: Videotaping Regulations – “The proceedings of this meeting are being videotaped and anyone wishing to discuss an individual child should so note.”)

1 **FLAG SALUTE**

2  
3 **1. MINUTES**

4  
5 Motion: (Kent/Lombardo) to approve the following minutes:

6  
7 August 10, 2020 – Regular Meeting

8  
9 Motion carried by unanimous voice vote.

10  
11 **2. SUPERINTENDENT RECOMMENDATIONS**

12  
13 Motion: (Kent/Chapkowski) to approve the following:

- 14  
15 A. The approval to hire Richard Lane, Part-Time Custodian, effective upon  
16 receipt of all new hire documents including Criminal History Review, at a  
17 rate of \$13.25 per hour, prorated, for the 2020-2021 school year.

18  
19 Motion carried by unanimous roll call vote.

20  
21 Motion: (Kent/Chapkowski) to approve the following:

- 22  
23 B. The approval of salary adjustment for Melissa Mortimer, from BA 15 to BA  
24 30, Step 4, \$52,138.00, effective September 1, 2020, pending completion  
25 of negotiations.

26  
27 Motion carried by unanimous roll call vote.

28  
29 Motion: (Chapkowski/Lombardo) to approve the following:

- 30  
31 C. The approval to hire Samantha Scott as a Permanent Building Substitute  
32 teacher for the 2020-2021 school year, effective upon receipt of all new  
33 hire documents including NJ licensing and Criminal History Review, at  
34 \$35.00 per hour, five (5) hours per day, four (4) days per week, with the  
35 ability to increase as needed.

36  
37 Motion carried by unanimous roll call vote.

38  
39 Motion: (Kent/Michael) to approve the following as one, D-L:

- 40  
41 D. The approval of the revised 2020-2021 School Calendar to reflect  
42 Governor Murphy's directive that schools be closed on election day.  
43 November 3, 2020 will now be the remote day of the week. (Attachment)

- 1 E. The *retroactive* approval of request of FMLA for emergent medical  
2 reasons, from Randy DeVault beginning August 25, 2020 to August 31,  
3 2020 and again on September 29, 2020 to November 16, 2020, in  
4 accordance with FMLA/NJFLA, Greenwich Township Board of Education  
5 policies and GTEA agreement. (Attachment)  
6
- 7 F. The approval for request of FMLA for medical reasons from Annelise  
8 Walker, intermittently beginning the last week of September, schedule will  
9 be provided, in accordance with FMLA/NJFLA guidelines, Greenwich  
10 Township Board of Education policies/regulations and the GTEA  
11 agreement. (Attachment)  
12
- 13 G. The approval for Request for Course Approval from Bethanne Barousse,  
14 continuing Masters program at Rowan University. Course title, "**CRN-**  
15 **45380, Introduction to the Principalship**" to be taken in the Fall 2020, in  
16 accordance with Greenwich Township Board of Education  
17 policies/regulations and the GTEA agreement, pending completion of  
18 negotiations.  
19
- 20 H. The approval for Request for Course Approval from Andrew Mettler,  
21 continuing Masters program at Rowan University. Course title, "**CRN-**  
22 **45380, Introduction to the Principalship**" to be taken in the Fall 2020, in  
23 accordance with Greenwich Township Board of Education  
24 policies/regulations and the GTEA agreement, pending completion of  
25 negotiations.  
26
- 27 I. The approval for Request for Course Approval from Stacy Anuszewski,  
28 continuing Masters program at Wilmington University. Course title,  
29 "**Curriculum Development**" to be taken in the Fall 2020, in accordance  
30 with Greenwich Township Board of Education policies/regulations and the  
31 GTEA agreement, pending completion of negotiations.  
32
- 33 J. The approval of the Medical Standing Orders for the 2020-2021 school  
34 year from Dr. David Koerner, D.O. (Attachment)  
35
- 36 K. The approval of submission to the County Office of Education, the  
37 Statement of Assurance of Use of Paraprofessionals. (Attachment)  
38
- 39 L. The approval of submission to the County Office of Education, the  
40 Statement of Assurance of CEP (Comprehensive Equity Plan) for the  
41 2020-2021 school year. (Attachment)  
42

43 Motion carried by unanimous roll call vote.  
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1 **3. POLICY & REGULATION**

2  
3 Motion: (Kent/Chapkowski) to approve the following policies on 1st reading:

4

Number	Title	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
P 2270	Program – Religion in Schools	X	
P 2622	Program – Student Assessment	X	
P & R 5111	Students – Eligibility of Resident/Nonresident Students	X	
P & R 5200	Students – Attendance	X	
P & R 5320	Students – Immunizations	X	
P & R 5610	Students – Suspension	X	
P 5620	Students – Expulsion	X	
P & R 8320	Operations – Personnel Records	X	

5  
6 Motion carried by unanimous voice vote.

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8 **4. BUDGET & FINANCE**

9  
10 Motion: (Kent/Chapkowski) to approve the following as one, A & B:

- 11  
12 A. The *retroactive* approval of contract with Clearview Regional Board of  
13 Education and Greenwich Township Board of Education for self-contained  
14 MD program, for student# 1085427005, effective September 8, 2020  
15 through the last day of school in June 2021, at a rate of \$24,000.00 for the  
16 2020-2021 school year.  
17  
18 B. The *retroactive* approval of tuition contract between Logan Township  
19 Board of Education and Greenwich Township Board of Education for  
20 student# 9173983702, effective September 1, 2020 – June 30, 2021, at an  
21 annual tuition rate of \$14,607.00.

22  
23 Motion carried by unanimous roll call vote.

24  
25 Motion: (Chapkowski/Kent) to approve the following bus routes:

26  
27 C. Transportation

- 28  
29 1. The *retroactive* approval of the Greenwich Township School District  
30 bus routes for the 2020-2021 school year as follows:  
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Check#	Vendor	Amount	Account
25156	Orkin	\$1,200.00	Current

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Roll Call Vote:

Andrew Chapkowski – Yes to all  
 Chad Kent – Abstained on reimbursement check to himself on bills list #9-2021;  
 Yes to all others  
 Roseanne Lombardo – Yes to all  
 Susan Vernacchio – Yes to all  
 Gerald Michael – Yes to all

**6. BUILDINGS AND GROUNDS**

Motion: (Kent/Michael) to approve the following:

- A. The approval of Request for Use of Facilities for the Gloucester County Union Soccer Association for utilization of the outdoor soccer fields at Nehaussey Middle School, effective upon Board approval through November 2020, nights and weekends.

Motion carried by unanimous voice vote.

**7. OLD BUSINESS**

None at this time.

**8. NEW BUSINESS**

- A. Committee Reports – Buildings & Grounds
  - 1. Andrew Chapkowski gave a brief review on the Buildings and Grounds. The PPE that has been put out for the staff and students to keep them safe is very impressive and he wants to thank the staff and summer help for getting the school year ready.
  - B. Keystone Industries has donated gallons of hand sanitizer to the district which we accepted on August 19, 2020.
  - C. Cooper University Hospital has donated a bagful of face masks to the district which we accepted on August 25, 2020.

***Chad Kent would like to recognize Mr. Gerardo Batista and his staff for their efforts during the summer. They did an outstanding job.***

1 **Mr. Kent** then asked how the start of the school year has gone so far with the  
2 kids and staff with the PPE? **Dr. Jennifer Foley-Hindman** responded that the  
3 kids have been phenomenal; the staff hasn't really had to remind them about  
4 their masks or social distancing. The staff sometimes needs a little reminding but  
5 the beginning of the school year has gone better than she had hoped for. We  
6 had two late buses last week and another one today which she has addressed  
7 with the bus company. As far as technology, we have very few extra  
8 chromebooks to go around so Mike Grelli has been refurbishing old laptops for  
9 them to use. We are anticipating the rest of the shipment to come in by the end  
10 of the month. We seem to be in a pretty good place as of now and we are happy  
11 to have everyone back.

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13 **9. CORRESPONDENCE**

14 None at this time.

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17 **10. PUBLIC – AGENDA/NON-AGENDA ITEMS**

18  
19 This is the time when anyone from the public who wishes to speak to the Board  
20 may do so. Please state your name, address and phone number. The Board will  
21 hear your concerns. The Board may or may not take action this evening. You  
22 will be notified either at this meeting, by letter or telephone of any action that the  
23 Board does take.

24  
25 In accordance with Board policy and procedures, speakers are not permitted to  
26 publicly speak of personal issues involving school personnel, or against any  
27 person connected to the school system. Any such concern should be presented  
28 to the school or district-level administration so that a proper response may be  
29 given.

30  
31 **\*\*President Gerald Michael** read a brief statement on the current status of  
32 negotiations with the GTEA.\*\*

33  
34 **Jason Ray**, 65 Chester Avenue, Gibbstown, NJ spoke on behalf of the  
35 Gloucester County Soccer Union. They would like to know if they can get a  
36 standing order to use the soccer fields/facilities year after year without applying  
37 every year? **Dr. Foley-Hindman** said that the application would have to be  
38 completed every year.

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40 **11. ADJOURNMENT**

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42 Motion: (Kent/Lombardo) to adjourn the meeting at 6:57 p.m.

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44 Motion carried by unanimous voice vote.

Respectfully Submitted,

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Scott A. Campbell, Board Secretary

*\*\*Next Board of Education Regular Meeting is scheduled for Monday, October 5, 2020 at 6:30 p.m. \*\**

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