Albuquerque Talent Development Academy (ATDA)

Governing Council (GC) Meeting Minutes

01/14/20

GC Members Present: Brian Jones, President

Rommie Compher, Vice President

Jose Scott, Secretary

Frank A. Berged III, Member

Christina Gonzales-Jaramillo, Member

Others Present: Lucinda Montano-Molina, Principal

Whitney Galindo, Business Manager

Michael Davis, Assistant Principal/Technology

Call to Order and Pledge of Allegiance @ 5:31 PM: Brian Jones

**[Open Session]**

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| **Approval of Agenda** | | |
| Motion to Approve  Jose Scott | Motion Seconded  Christina Gonzales-Jaramillo | Vote  Unanimously Approved |

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| **Approval of 12/17/19 Minutes** | | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Jose Scott | Vote  Unanimously Approved |

**Public Input –** None

**Financial Information Items –** Presented by Whitney Galindo

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| **BARS –** There were five BARS for the month of December all having to do with audit adjustments. The funds experiencing an adjustment based upon information from the audit committee were: 001-016-1920-0007-I for Fund 11000, 001-016-1920-0008-I for Fund 14000, 001-016-1920-0009-I for Fund 21000, 001-016-1920-0010-I for Fund 31600, and finally, 001-016-1920-0011-I for Fund 31701. The BARS were approved by the council. | | |
| Motion to Approve  Rommie Compher | Motion Seconded  Frank A. Berged III | Vote  Unanimously Approved |

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| **Payroll & Accounts Payable Vouchers** | | |
| Motion to Approve  Jose Scott | Motion Seconded  Rommie Compher | Vote  Unanimously Approved |

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| **Warrants over $5,000.00 –** There were three Warrants over $5,000.00 for December.The first warrant for December was the monthly payment to the Saylor Family Trust. The second warrant was a payment to Moss-Adams LLP, the auditing company. The final warrant was a payment to PCMG for 40 new desktop machines in order to bring the computer lab that is used for state testing into compliance (Windows 7 machines were upgraded to Windows 10). All three warrants were approved. | | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Christina Gonzales-Jaramillo | Vote  Unanimously Approved |

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| **Bank Reconciliation** | | |
| Motion to Approve  Jose Scott | Motion Seconded  Christina Gonzales-Jaramillo | Vote  Unanimously Approved |

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| **Property Disposition –** The GC approved the proper disposal of the old computer equipment from the testing labs that was replaced. | | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Christina Gonzales-Jaramillo | Vote  Unanimously Approved |

**[Personnel Actions] Discussion of Principal Goals for Evaluation** – Based on an honest self-evaluation from Ms. Molina, the suggestions from the Governing Council for the principal evaluation are to focus on the upcoming authoring of a charter renewal, to ensure the proper storage and display of meeting documents for charter renewal, to highlight growing familiarity with systems that have been introduced this year, and to work on increasing student numbers by working on retention and contacting prior students as a check-up.

**[Staff/Committee Briefings] Principal’s Report –** Presented by Lucinda Montano-Molina:

Teachers will experience a third and final walkthrough in the early spring in order to coach them towards their evaluation goals. The Winter NWEA is ongoing. In order to comply with the Yazzie/Martinez decision, the school is establishing an Equity Council that will be examining the school’s use of funding and resources to assist low-income, native, and ELL students, as well as students with disabilities. A student was apprehended by the police on campus on January 13 for an off-campus incident; proper communications were sent out to parents.

**[Staff/Committee Briefings] NM DASH Data –** Presented by Michael Davis:

ATDA is participating in the NM DASH 90-Day plan. The school is committed to achievement growth on state testing as well as a reshaping of positive school culture as the two focuses of this plan. As first steps in January, staff is using time in Friday PLC meetings to restructure language on campus in a positive way, to building school community through increased student outreach, and to analyze upcoming NWEA data from the January administration to guide student growth.

**Additional Final Action Items**

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| **Discussion/Approval for Establishing an Equity Council –** A motion was made to establish an Equity Council at ATDA in order to review compliance with Yazzie/Martinez. | | |
| Motion to Approve  Rommie Compher | Motion Seconded  Frank A. Berged III | Vote  Unanimously Approved |

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| **Open Meetings Act Resolution –** The GC moved to set the default date of future GC meetings as the third Tuesday of every month. | | |
| Motion to Approve  Jose Scott | Motion Seconded  Frank A. Berged III | Vote  Unanimously Approved |

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| **Consideration and Approval made to the GC Bylaws –** A motion was made to table this item for the January meeting. | | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Rommie Compher | Vote  Unanimously Approved |

**[Closed Session]**

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| **Vote to Table Closed Session –** A motion was made to table Closed Session for the January meeting. | | |
| Motion to Approve  Frank A. Berged III | Motion Seconded  Rommie Compher | Vote  Unanimously Approved |

**[Directives from Closed Session]** – NONE

**[Open Session]**

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| **Scheduling of Next ATDA Governing Council Meeting**   * The February 2020 GC Meeting has been scheduled for 02/11/20 @ 5:30 PM. | | |
| Motion to Approve  Rommie Compher | Motion Seconded  Frank A. Berged III | Vote  Unanimously Approved |

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| **Motion to Adjourn @ 7:14 PM** | | |
| Motion to Approve  Rommie Compher | Motion Seconded  Frank A. Berged III | Vote  Unanimously Approved |