

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
APRIL 10, 2019**

The regular meeting of the Portage Area Board of School Directors was called to order. Kathy Hough, board vice president, led the group in the Pledge of Allegiance and a moment of silence. Members and others present were: JT Bandzuh; Susan Berardinelli; Jason Corte; Kathy Hough; John Jubina; Christian Smith; Dennis Squillario; Erik Thrower; Eric A. Zelanko, Superintendent of Schools; Ralph J. Cecere, Jr., Junior Senior High School Principal; Christian Serenko, Elementary School Principal; Pete Noel, Supervisor of Special Education; Jeff Vasilko, Business Manager; Dennis Squillario, Esquire, Solicitor and Denise Moschgat, Recording Secretary. Absent was Matthew Decort.

RECOGNITION OF VISITORS

There were no visitors who wished to speak.

PUBLIC READING OF PROPOSED NEW POLICY

SECOND READING - Policy 104 – Nondiscrimination/Discriminatory Harassment – Employment Practices

ROUTINE MATTERS

NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, May 8, 2019**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

APPROVING THE MINUTES

Motion Hough Second Squillario Vote 8-0

The Administration recommends approving the March meeting minutes. A copy of the minutes was distributed with the advance agenda.

REPORTS

IU 08 Operating Committee representative **Kathy Hough** reported that the last meeting dealt with routine matters.

Vo-Tech Operating Committee representative **Erik Thrower** reported that the JOC dealt with budget matters and approved some new programs. He further noted that NOCTI tests were beginning.

Superintendent **Eric A. Zelanko** reported that he is working with Tony and Jeff on updating the coal specification and that he ran out of time to work on the teacher's contract but will have something for the next meeting.

High School Principal **Mr. Ralph Cecere** reported that scheduling for the next school year is commencing; some seniors are in jeopardy of not graduating; and there will be some changes to 7th grade that will

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
APRIL 10, 2019**

better prepare them for the high school routine. He is also looking into a WIN (What I Need) program to help 7th graders be prepared for daily assignments.

Elementary School Principal **Mr. Christian Serenko** reported that LifeTouch Photography will again take spring pictures giving parents the option to purchase prints. PSSA tests will begin soon. Mr. Serenko will provide the board with a May schedule of events.

Supervisor of Special Education **Mr. Pete Noel** reported that the gift students had participated in goal orientated activities such as the Goal Club and a cyber security program with Saint Francis University. Mr. Noel noted that he had good feedback from these opportunities from the students. He is also working on Extended School Year planning.

School Solicitor **Dennis McGlynn** had no report.

Business Administrator **Jeff Vasilko** provided his budget report during the Committee of the Whole Meeting.

REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$929,856.30
Cafeteria Fund Invoices	\$64,893.08
Athletic Fund Invoices	\$76,814.42
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$0.00
Total Invoices paid	\$1,071,563.80

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Redfern - Portage Boro –	

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
APRIL 10, 2019**

Property, Per Capita, Occupation	\$0.00
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$0.00
Berkheimer Tax Administrators PASD – EIT (Current)	\$19,942.85
Total Taxes	\$19,942.85

ADOPTING THE 2019-2020 APPALACHIA IU 08 GENERAL OPERATING BUDGET

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

The Administration recommends adopting the 2019-2020 Appalachia Intermediate Unit 08 General Operating Budget as discussed during the Committee of the Whole meeting.

ADOPTING THE 2019-2020 ADMIRAL PEARY BUDGET

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

The Administration recommends adopting the 2019-2020 Admiral Peary Operating Budget as discussed during the Committee of the Whole meeting. The vo-tech approved a 3.25% increase and they are not adding any new programs.

APPROVING AGREEMENT WITH IGNITE FOR STAFF HIRES

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

The Administration recommends approving an agreement with Ignite Education Solutions to provide long term, contracted and substitute staff on an as needed basis for the 2019-2020 school year.

APPROVING INCREASE IN PIAA OFFICIALS PAY

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

The Administration recommends increasing officials per game pay as follows:

Sport	Current	Proposed
Varsity Football	\$55	\$60
JV Football	\$45	\$50
JH Football	\$40	\$50
JV-Varsity Volleyball	\$60	\$65
JH Volleyball	\$45	\$50
Varsity Baseball	\$50	\$55
Varsity Softball	\$50	\$55

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
APRIL 10, 2019**

APPROVING AGREEMENT WITH ACRP

Motion Hough Second Squillario Vote 8-0

The Administration recommends approving a Letter of Agreement with ACRP regarding continuity of consumer care of the 2010-2020 school year. This agreement is a support for continued outpatient services for patients.

GRANTING PERMISSION TO PLACE BID ON USED TRUCK

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

The Administration requested permission to bid on a used truck currently owned by the Central Cambria School District not to exceed \$25,000.

PERSONNEL MATTERS

ADDITIONS THE SUBSTITUTE LISTS

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

The Administration recommends adding the following individuals to the substitute lists:

Sheena Vorhauer

Substitute Nurse

HIRING COACHES

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

The Administration recommends hiring the following coaches. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

Ryan Legg
Tim Lucko

Track
Assistant Football

ADDING VOLUNTEERS

Motion Hough Second Squillario Vote 8-0

The Administration recommends adding Rick Alexander as a volunteer baseball coach for the 2019-2020 season. Mr. Alexander has all clearances and certificates on file.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
APRIL 10, 2019**

BOARD REQUESTS / USE OF FACILITIES

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Fifth Grade Teachers	Take students on a field trip to Cresson Lake Playhouse	May 5, 2019	\$0.00	N/A
Jen Pisarski/Mary Ann George	Take 5 th grade students to Admiral Peary for a tour. Fulfills a state requirement for post-secondary options	May 6, 2019	\$232.28 (Transportation)	Yes
Jennifer Thomas	Take 6 th grade on a field trip to Carnegie Science Center	May 22, 2019	\$0.00 (PTO and Grant)	N/A
Third Grade Teachers	Field trip to Richland Lanes and Home Depot	May 2, 2019	\$0.00 (PTO)	N/A
Sara Gdula	Take the 9 th graders to Mount Aloysius Career Exploration Day	May 15, 2019 8:30 a.m. to 1:30 p.m.	\$441.24	Yes
Bernie Gorba	Take the physics class to Physics Day at Kennywood Park	May 15, 2019 7:30 a.m. to 5:00 p.m.	\$570.00	Yes

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Brady Ratosky	Flag Football Tournament to benefit football boosters	Track	April 27, 2019 9:00 am to 3:00 pm	No Charge
Portage Rotary	Pancake and Sausage Breakfast	High School Cafeteria and Kitchen	April 7, 2019	No Charge

MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion Hough Second Squillario Vote 8-0

MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion Hough Second Squillario Vote 8-0

Time: 7:24 p.m.

Respectfully submitted,

Matthew R. Decort, Board Secretary

Denise Moschgat, Recording Secretary