

**New Milford Board of Education
Policy Sub-Committee Meeting Minutes
August 29, 2006**

Present:	*Mrs. Dian Traisci-Marandola, Policy Chairperson
	*Mr. Bill McLachlan
	*Ms. Jennifer Oliveira
	*Dr. Lawrence Stillman
	*Mr. Joseph Vita
	Mrs. Wendy Faulenbach, Board Chairperson
	Mr. Tom McSherry

***Committee Member**

Administration Present:	Dr. JeanAnn C. Paddyfote, Superintendent
	Mr. Thomas Mulvihill, Asst. Superintendent
	Mr. Thomas Corbett, Director of Operations
	Mr. Wayne Wilson

1.	The Policy Sub-Committee was Called to Order at 6:15 p.m.	Call to Order
2.	There was no public participation.	Public Comment
	At this time the Transportation Policy agenda item was moved to the beginning of the meeting.	
3.	<p>Overview on Policy 3541 – Transportation Services given by Mr. Corbett.</p> <ul style="list-style-type: none"> ➤ Mr. Corbett is going to do an impact study regarding the use of the state mileage recommendations in New Milford. ➤ Transportation policy to be reviewed and updated prior to the winter season. 	Transportation Policy
4.	<p>Overview of the updated guidelines for managing life threatening food allergies by Mr. Mulvihill.</p> <ul style="list-style-type: none"> ➤ The information contained in the packet represents lesson plans developed by the school nurse and to be implemented with all staff members. ➤ Goal: All staff will become familiar with key issues and symptoms of life threatening allergies. <p>Health Data reviewed</p> <ul style="list-style-type: none"> ➤ Asthma program to be assessed by Mr. Mulvihill and Lynn Holmes and presented at future Policy meeting. ➤ A copy of the State guidelines for managing food allergies along with a copy of our updated plans and data collected 	Update on Guidelines for Managing Life Threatening Food Allergies

	<p>regarding epipens and asthma to be given to Medical Advisor, Dr. Hack.</p> <ul style="list-style-type: none"> ➤ Synopsis of guidelines to be developed for website. 	
<p>5.</p>	<p>Public Act 06-63, passed over the summer of 2006, was reviewed by Mr. Wilson.</p> <p>A) The beverage portion of the Act is mandatory.</p> <p>B) The food portion of the Act will allow a 10 cent reimbursement on all reimbursable meals served, which could amount to approximately \$30,000.</p> <ul style="list-style-type: none"> ➤ There were changes made to the type of beverage served and the size. ➤ Food portions will change. ➤ Fruits and vegetables will be encouraged. ➤ Options for healthy choices by students to be available. <p>C) The administration will need to provide an exemption to any non-instructional activities which do not meet guidelines A & B.</p> <p>Motion by Mrs. Marandola: Move that the Policy Sub-Committee bring the resolution regarding Public Act 06-63 in its entirety to the full Board for approval. Seconded by: Mr. McLachlan</p> <p>Aye: Mrs. Marandola, Mr. McLachlan, Dr. Stillman Nay: Abstain: Ms. Oliveira, Mr. Vita</p> <p>Motion Passed 3-0-2</p>	<p>BOE Compliance of Public Act 06-63 <i>An Act Concerning Healthy Foods and Beverages in Schools</i></p> <p>Motion made and passed that the Policy Sub-Committee bring the resolution regarding Public Act 06-63 in its entirety to the full Board for approval.</p>
<p>6.</p>	<p>A) Policy Sub-Committee to review to review the By-Laws of the Board, Series 9000.</p> <ul style="list-style-type: none"> ➤ Attendance ➤ Formation of Sub-Committees ➤ Board Chair to vote at Sub-Committees ➤ Sub-Committee Chair to appoint a member to committee to have a quorum ➤ Ramifications for BOE if Charter Revision is adopted. 	<p>Short Term Goals for Fall 2006</p>

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	<p>B) Dr. Paddyfote advised that the district is up to date on mandatory policies, however, according to the Multi Year Chart created by the Policy Sub-Committee last year, series 0000 is due to be reviewed.</p> <p>C) Dress Code Update ➤ Dr. Paddyfote will assess effectiveness of policy and report to Policy Committee at the November 2006 meeting</p> <p>D) Review and revise emergency response policy and procedures and how we can communicate them to parents.</p> <p>E) Review bullying policy: What are the programs in place to promote a positive school environment in order to prevent bullying?</p> <p>F) Need to determine which policies and guidelines need to be reviewed annually and develop a chart to track them.</p>	
7.	<p>Motion by Mr. McLachlan: Move that the Policy Sub-Committee adjourn. Seconded by: Dr. Stillman</p> <p>Aye: Mrs. Marandola, Mr. McLachlan, Ms. Oliveira, Dr. Stillman, Mr. Vita Nay: Abstain:</p> <p>Motion Passed - Unanimously</p> <p>The Policy Sub-Committee meeting adjourned at 7:18 p.m.</p>	<p>Motion made and passed that the Policy Sub-Committee Adjourn</p> <p>Adjournment</p>

Respectfully submitted,

Mrs. Dian Marandola
Sub-Committee Chair