

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	April 10, 2012
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. Student participants in CMEA music events from SNIS, SMS and NMHS.

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Regular Meeting Minutes March 13, 2012

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

A. Facilities Sub-Committee - Mr. Nichols

B. Operations Sub-Committee - Mr. McSherry

C. Policy Sub-Committee - Mr. Brant

D. Committee on Learning - Mr. Lawson

E. Education Connection – Mrs. Celli Rigdon

F. Connecticut Boards of Education (CABE) - Mrs. Faulenbach

G. Negotiations Committee - Mrs. Faulenbach

10. DISCUSSION AND POSSIBLE ACTION

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of April 10, 2012

GEORGE C. BUCKBEE
TOWN CLERK

2012 APR -5 P 2:09

NEW MILFORD, CT

- B. Monthly Reports
 - 1. Purchase Resolution D-645
 - 2. Budget Position as of March 31, 2012
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. Exhibit B: PTO
- D. Bid Award
 - 1. Laptop Carts
- E. Grants
 - 1. Adult Education – Transition: Post-Secondary Education and Training
 - 2. Adult Education – English Literacy and Civics Education
- F. Approval of the Following Curricula
 - 1. AP Psychology
 - 2. Ceramics II
 - 3. Economics
 - 4. Grades 4-8 Choral Music
 - 5. Grade 8 Health
 - 6. Marketing Work Program
- G. Policy for First Review:
 - 1. 5131.81 Electronic Devices
- H. Policy for Second Review:
 - 1. 4121 Substitute Teachers
- I. Policies for Approval:
 - 1. 9000 Role of the Board and Member (Powers, Purposes, Duties)
 - 2. 9012 Legal Responsibilities of Boards of Education
 - 3. 9110 Number of Members, Terms of Office, Oath of Office
 - 4. 9121 Role of the Chairperson
 - 5. 9130 Board Committees
- J. New Milford High School Graduation Date for June 2012
- K. Site Analysis for Turf Field

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Textbook Preview – Grade 10
- B. Field Trip Report

12. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Minutes – March 20, 2012
 Committee on Learning Minutes – March 20, 2012
 Facilities Sub-Committee Minutes – April 3, 2012
 Operations Sub-Committee Minutes – April 3, 2012

Committee on Learning Special Meeting April 24, 2012 – 6:00 p.m. Lillis Administration Building, Room 2	Facilities Sub-Committee Meeting May 1, 2012 – 6:30 p.m. Lillis Administration Building, Room 2
	Operations Sub-Committee Meeting May 1, 2012 – 7:30 p.m. Lillis Administration Building, Room 2

Sarah Noble Intermediate School Library Media Center

NEW MILFORD, CT

Also Present:

Dr. Jeanann Paddyfote, Superintendent of Schools
Dr. Maureen McLaughlin, Assistant Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mrs. Adele Johnson, Director, Pupil Personnel and Special Services
Mr. John Calhoun, Director of Facilities
Mr. Greg Shugrue, Principal, New Milford High School
Mrs. Dana Ford, Principal, Schaghticoke Middle School
Dr. Len Tomasello, Principal, Sarah Noble Intermediate School
Daniel Winter, Student Representative
Liam Lynch, Student Representative

[illegible]

<p>C.</p> <p>D.</p> <p>E.</p>	<p>VFW Patriot's Pen Essay Winner Mrs. Ford presented the Patriot's Pen Essay winner, SMS student Bryan Rojas.</p> <p>Science Horizons 2012 Winners Mr. Shugrue asked Mrs. Reed to present the eight NMHS students who reached the finals including one overall winner: Thomas Barkal, Lindsey Bull, Alexa Collins, Esther Kang, Quentin Leitz, Ashley Lian, Krista Pullen, and Jaden Williams.</p> <p>Board of Education Appreciation for Service Month Dr. Paddyfote noted that March is Board Appreciation Month. Each member received a spring plant for their many hours of service.</p> <p>The meeting recessed at 7:43 p.m. for a brief reception and reconvened at 7:55 p.m.</p>	<p>C. VFW Patriot's Pen Essay Winner</p> <p>D. Science Horizons 2012 Winners</p> <p>E. Board of Education Appreciation for Service Month</p>
<p>3.</p>	<p>Public Comment</p> <p>There was none.</p>	<p>Public Comment</p>
<p>4.</p>	<p>PTO Report</p> <ul style="list-style-type: none"> Spring book fairs at the elementary schools and Sarah Noble Intermediate School will take place during parent-teacher conference week. Schaghticoke Middle School will be bringing Rachel's Challenge, an anti-bullying campaign, to the area and the public is invited to attend on March 20th from 7 to 8 p.m. for free. 	<p>PTO Report</p>
<p>5.</p>	<p>Student Representatives Report</p> <ul style="list-style-type: none"> February 24th was the Mr. Greenwave Contest. Sophomores took the CAPT tests last week. The SAT's were last weekend. There is a Poetry Slam going on this month. Spring sports will start March 19th. The Freshman NAMES project will take place March 14th. The All School Musical will start March 23rd. 	<p>Student Representatives Report</p>
<p>6.</p> <p>A.</p>	<p>Approval of Minutes</p> <p>Approval of the following Board of Education</p>	<p>Approval of Minutes</p> <p>A. Approval of the following</p>

	<p>Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Regular Meeting Minutes of February 14, 2012 2. Special Meeting Minutes of March 8, 2012 <p>Mr. Nichols moved to approve the Regular Meeting Minutes of February 14, 2012 and Special Meeting Minutes of March 8, 2012, seconded by Mr. Brant and passed unanimously.</p>	<p>Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Regular Meeting Minutes of February 14, 2012 2. Special Meeting Minutes of March 8, 2012 <p>Motion made and passed unanimously to approve the Regular Meeting Minutes of February 14, 2012 and Special Meeting Minutes of March 8, 2012</p>
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> CAPT testing is currently ongoing at the high school and Mastery testing is ongoing at the other schools. The All-School Musical will have six performances starting March 23rd. The Silo held performances of four students from New Milford High School. The gallery will display art students' work as well. On March 1st, Mrs. Johnson received a letter to conduct a desk audit of the IDEA grant for which the school system is in full compliance. A survey has gone out to parents regarding parent conferences and so far 691 parents have responded. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> The Board presented its budget to the Town Council recently and Mrs. Faulenbach thanked the Board, staff, and administration for the presentation. The Town Council reduced the Board budget by \$250,000 and the next step is the Board of Finance. The Town Council did approve the capital reserve request to replace the lockers at Schaghticoke Middle School and the boiler project at Hill & Plain Elementary School. The request will be sent to the Board of Finance for approval. 	<p>Board Chairman's Report</p>
9.	<p>Committee Reports</p>	<p>Committee Liaison Reports</p>
A.	<p>Facilities Sub-Committee – Mr. Nichols</p>	<p>A. Facilities Sub-Committee</p>

	<p>Mr. Nichols said the Facilities Sub-Committee met on Tuesday, March 6th and they received a verbal report on cost savings initiatives as well as the five year capital plan.</p> <p>B. Operations Sub-Committee – Mr. McSherry</p> <p>Mr. McSherry said all of the items discussed at Operations were on the agenda.</p> <p>C. Policy Sub-Committee – Mr. Brant</p> <p>Mr. Brant said the Policy Sub-Committee reviewed two policies for action and one for first review on tonight's agenda.</p> <p>D. Committee on Learning – Mr. Lawson</p> <p>Mr. Lawson noted the Committee on Learning had some curricula to approve tonight and that at the next meeting they will be discussing in more detail the strategic school profile.</p> <p>E. Education Connection – Mrs. Celli Rigdon</p> <p>Mrs. Celli Rigdon said Education Connection did not have a meeting in March and the next meeting would be April 5th.</p> <p>F. Connecticut Boards of Education – Mrs. Faulenbach</p> <p>There was no report on CABE.</p> <p>G. Negotiations Committee – Mrs. Faulenbach</p> <p>There was no report on the negotiations committee.</p>	<p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p> <p>G. Negotiations Committee</p>
10.	DISCUSSION AND POSSIBLE ACTION	Discussion and Possible Action
A.	Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 13, 2012	Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 13, 2012

<p>Mr. McSherry moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 13, 2012, seconded by Mrs. Celli Rigdon.</p> <ul style="list-style-type: none">• Mr. Lawson said he expressed his reservations about the substitute coaches' rate of compensation at the Operations Sub-Committee and was doing so here. He noted the rate was more than double that of a substitute teacher and so he would not be supporting this motion. He said the rate for a substitute coach was \$25 per hour.• Mr. Nichols noted that the substitute coaches would only be used if necessary.• Ms. Baldelli said the substitute teachers' rate is \$70 per day and the coaches' rate would be \$25 per hour for two or three hours. The state requires certified coaches to be on the field or court and the coaches on the list for approval tonight are awaiting their certifications. She said substitute teachers are very important but substitute coaches need certification; substitute teachers do not.• Mrs. Celli Rigdon asked what amount of hours was needed for certification for a coach and what it cost. Ms. Baldelli said the cost is now \$100 because the league New Milford is in offers coaches the opportunity to take courses at a lower rate, but they must take CPR and First Aid which is two to three hours, and 45 hours of a "how to coach course" over the course of one year.• Mr. Lawson noted that a teacher's certification can cost anywhere from \$80,000 to \$100,000 so there is no comparison with a coach's certification. He also noted that the Board is here for academics and by approving the coaching fee of \$25 per hour the schools are suggesting the coaches are worth more than substitute teachers.• Mr. Brant asked if these substitute coaches were covering until the coaches' permits are issued and Ms. Baldelli said yes.• Mr. Wellman said he understood the pay rate	<p>Motion made and passed to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 13, 2012</p>
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	<p>was a function of supply and demand as there are few available substitute coaches.</p> <ul style="list-style-type: none"> • Mr. Lawson asked if the rate was negotiated and Ms. Baldelli said it was the rate used for other activities so the rate was set. • Mr. Brant asked if this could delay the start of tennis and softball season if the coaches were not in place and Ms. Baldelli said the district would be in violation of the certification requirement and the Board policy. <p>The motion passed 7 – 1. Aye: Mr. Brant, Mrs. Faulenbach, Mr. McSherry, Mr. Nichols, Mrs. Celli Rigdon, Mrs. Shook, Mr. Wellman No: Mr. Lawson</p>	
B.	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-644 2. Budget Position as of February 29, 2012 3. Request for Budget Transfers <p>Mr. Nichols moved to approve monthly reports: Purchase Resolution D-644, Budget Position as of February 29, 2012, and Budget Transfers, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mr. Lawson asked if there were any significant changes in terms of fuel prices that Mr. Miller was forecasting. Mr. Miller said they have not locked in the prices for fuel oil next year and he is not cautiously optimistic but hoping the cycle of increasing prices will reverse itself. The natural gas prices have been at a 10 year low so the school is reaping the benefit of those prices. Electricity prices are also down a little. He does not know the trends for next year. • Mr. Lawson asked if the oil prices are tied in with the Town as a group effort and Mr. Miller said the schools piggyback on the Town's oil purchase which has been beneficial to the Town and the Board. 	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1 Purchase Resolution D-644 2. Budget Position as of February 29, 2012 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve the monthly reports: Purchase Resolution D-644, Budget Position as of February 29, 2012, and Budget Transfers</p>

	<p>The motion passed unanimously.</p> <p>C. Gifts & Donations 1. Exhibit B: PTO</p> <p>Mr. Lawson moved to accept Exhibit B: PTO Gifts & Donations for Sarah Noble Intermediate School in the amount of \$16,500 and Northville Elementary School in the amount of \$2,605, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach thanked the PTO. • Mr. Lawson said it was wonderful how many thousands of dollars were donated to the PTO from the community. <p>The motion passed unanimously.</p> <p>D. Textbook Approvals for Grade 12</p> <p>Mr. Nichols moved to approve the following textbooks for Grade 12: <u>Great Speeches of the 20th Century</u> and <u>Poetry 180</u>, seconded by Mr. Brant and passed unanimously.</p> <p>E. Approval of the Following Curricula 1. Ecology I 2. Ecology II 3. Health II 4. Social and Emotional Thinking</p> <p>Mr. Lawson moved to approve the following curricula: 1. Ecology I 2. Ecology II 3. Health II 4. Social and Emotional Thinking Seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> • Mr. Lawson said the new cycle the Assistant Superintendent has the committee on is helping to get them caught up with new curricula. <p>The motion passed unanimously.</p>	<p>Gifts & Donations Exhibit B: PTO</p> <p>Motion made and passed unanimously to accept Exhibit B: PTO Gifts & Donations for Sarah Noble Intermediate School in the amount of \$16,500 and Northville Elementary School in the amount of \$2,605.</p> <p>Textbook Approvals for Grade 12</p> <p>Motion made and passed unanimously to approve the following textbooks for Grade 12: <u>Great Speeches of the 20th Century</u> and <u>Poetry 180</u></p> <p>Approval of the Following Curricula 1. Ecology I 2. Ecology II 3. Health II 4. Social and Emotional Thinking</p> <p>Motion made and passed unanimously to approve the following curricula: 1. Ecology I 2. Ecology II 3. Health II 4. Social and Emotional Thinking</p>
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<p>F.</p>	<p>Policy Recommended for First Review: 1. 4121 Substitute Teachers</p> <p>Mrs. Faulenbach noted this policy was on the agenda for first review and asked if anyone had any comments or questions.</p>	<p>Policy Recommended for First Review: 1. 4121 Substitute Teachers</p>
<p>G.</p>	<p>Policy Recommended for Approval: 1. 4118.25 Reporting Child Abuse and Neglect</p> <p>Mr. Brant moved to approve Policy 4118.25 Reporting Child Abuse and Neglect, seconded by Mr. Nichols and passed unanimously.</p>	<p>Policy Recommended for Approval: 1. 4118.25 Reporting Child Abuse and Neglect</p> <p>Motion made and passed unanimously to approve Policy 4118.25 Reporting Child Abuse and Neglect</p>
<p>H.</p>	<p>Policy Recommended for Deletion: 1. 5141.4 Child Abuse/Neglect</p> <p>Mr. Lawson moved to delete Policy 5141.4 Child Abuse/Neglect, seconded by Mr. Brant and passed unanimously.</p>	<p>Policy Recommended for Deletion: 1. 5141.4 Child Abuse/Neglect</p> <p>Motion made and passed unanimously to delete Policy 5141.4 Child Abuse/Neglect</p>
<p>I.</p>	<p>Five Year Capital Plan</p> <p>Mr. Nichols moved to approve the Five Year Capital Plan for 2012-2017, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Mrs. Celli Rigdon said she appreciated the forecast of the capital budget and Mrs. Faulenbach noted it was just that, a forecast. <p>The motion passed unanimously.</p>	<p>Five Year Capital Plan</p> <p>Motion made and passed unanimously to approve the Five Year Capital Plan for 2012-2017</p>
<p>11.</p>	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>A. Field Trip Report</p> <ul style="list-style-type: none"> Mr. Wellman noted there was a field trip which cost \$45.06 and wondered if that precluded students who could not afford to go and might be embarrassed to ask for help. Dr. McLaughlin said she could not speak on 	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>Field Trip Report</p>

B.	behalf of Schaghticoke, but said she would find out the practice used to assist students in need. Strategic School Profile <ul style="list-style-type: none">• Mr. Lawson noted that the Committee on Learning would be discussing this in detail and if anyone had comments or questions, they could contact him.	Strategic School Profile
12.	Adjourn Mr. Nichols moved to adjourn the meeting at 8:25 p.m., seconded by Mr. McSherry and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:25 p.m.

Respectfully submitted:



Daniele Shook

Secretary

New Milford Board of Education

FUND 001 000 GENERAL FUND

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,349,947.00	27,351,985.00	17,957,414.87	8,773,866.68	620,703.45	97.7 %
112	SALARY-NON-CERTIFIED	7,907,898.00	7,905,860.00	5,517,097.82	1,398,328.24	990,433.94	87.5 %
200	EMPLOYEE BENEFITS	8,657,419.00	8,657,419.00	6,814,946.62	56,344.40	1,786,127.98	79.4 %
321	INSTRUCTIONAL PROGRAMS	41,363.00	41,363.00	14,143.48	10,466.08	16,753.44	59.5 %
322	PROGRAM IMPROVEMENT	84,576.00	84,576.00	28,776.95	2,000.00	53,799.05	36.4 %
323	PUPIL SERV. (COUNSEL, GUID)	545,827.00	545,827.00	383,843.63	163,442.88	1,459.51-	100.3 %
324	STAFF SERVICES (TRAINING)	94,695.00	94,695.00	28,620.46	22,529.48	43,545.06	54.0 %
331	AUDIT SERVICES	10,000.00	10,000.00	10,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	135,752.00	135,752.00	140,757.66	.00	5,005.66-	103.7 %
333	MEDICAL SERVICES	25,072.00	25,072.00	18,360.00	6,640.00	72.00	99.7 %
336	INSURANCE SERVICES	2,500.00	2,500.00	1,812.00	408.00	280.00	88.8 %
339	PURCH. SERVICES-OTHER	1,534,591.00	1,533,554.00	1,133,702.31	333,706.24	66,145.45	95.7 %
411	WATER	78,192.00	78,192.00	51,119.83	26,782.98	289.19	99.6 %
412	SEWAGE	30,346.00	30,346.00	27,644.00	.00	2,702.00	91.1 %
413	FIRE DISTRICT	1,325.00	1,325.00	1,247.06	.00	77.94	94.1 %
421	GARBAGE AND REFUSE	72,196.00	72,196.00	53,718.90	21,652.10	3,175.00-	104.4 %
431	INSTRUCT EQUIPMENT REPAIR	19,036.00	18,816.00	7,011.24	776.55	11,028.21	41.4 %
432	NON-INSTRUCT EQUIPMENT REPAIR	75,855.00	74,553.00	44,190.77	13,668.43	16,693.80	77.6 %
433	BUILD & GROUNDS-REPAIR	258,956.00	258,956.00	273,016.75	11,013.69	25,074.44-	109.7 %
442	NON-INSTRUCT EQUIPMENT-RENT	222,400.00	221,850.00	136,614.82	41,972.94	43,262.24	80.5 %
511	PUPIL TRANSPORTATION-CONTRACT	4,237,779.00	4,237,779.00	3,024,483.60	1,207,782.15	5,513.25	99.9 %
513	PUPIL TRANSPORTATION-OTHER	2,700.00	2,700.00	1,131.84	.00	1,568.16	41.9 %
515	FIELD TRIPS	105,807.00	105,807.00	75,906.78	28,490.09	1,410.13	98.7 %
521	PROPERTY/LIABILITY INS	336,987.00	336,987.00	338,290.00	.00	1,303.00-	100.4 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	21,011.00	21,011.00	14,200.00	.00	6,811.00	67.6 %
530	COMMUNICATIONS	.00	660.00	440.66	219.10	.24	100.0 %
531	TELEPHONES	86,209.00	86,209.00	56,461.69	29,747.31	.00	100.0 %
532	POSTAGE	38,638.00	36,988.00	21,244.60	13,162.77	2,580.63	93.0 %
540	ADVERTISING EXPENSE	2,145.00	5,040.00	2,969.50	518.25	1,552.25	69.2 %
550	PRINTING EXPENSE	65,227.00	62,830.00	29,341.69	9,204.42	24,283.89	61.3 %
561	TUITION-CONN LEA	695,412.00	695,412.00	588,496.28	123,897.20	16,981.48-	102.4 %
563	TUITION-PRIVATE FACILITY	1,325,917.00	1,325,917.00	1,027,780.88	604,227.07	306,090.95-	123.1 %
580	TRAVEL EXPENSES	33,990.00	35,290.00	19,843.82	4,194.89	11,251.29	68.1 %
611	INSTRUCTIONAL SUPPLIES	572,766.00	560,031.00	372,938.41	31,500.60	155,591.99	72.2 %
612	NON-INSTRUCTIONAL SUPPLIES	198,007.00	202,747.00	93,433.73	21,716.69	87,596.58	56.8 %
613	MAINTENANCE SUPPLIES	184,495.00	184,495.00	186,130.09	15,834.99	17,470.08-	109.5 %
614	MAINTENANCE COMPONENTS	33,950.00	33,950.00	36,139.03	.00	2,189.03-	106.4 %
619	GROUNDKEEPING SUPPLIES	6,804.00	6,804.00	6,824.08	380.00	400.08-	105.9 %
622	ELECTRICITY	974,479.00	974,479.00	588,710.67	290,537.33	95,231.00	90.2 %
623	BOTTLED GAS	1,325.00	1,325.00	1,724.56	115.00	514.56-	138.8 %
624	OIL	292,950.00	292,950.00	192,342.83	95,183.01	5,424.16	98.1 %
625	NATURAL GAS	333,384.00	333,384.00	166,227.94	87,754.88	79,401.18	76.2 %
626	GASOLINE	42,527.00	42,527.00	22,949.19	14,507.16	5,070.65	88.1 %
641	TEXTS-NEW/NON-CONSUMABLE	143,544.00	133,436.00	92,575.30	2,798.76	38,061.94	71.5 %
642	TEXTS-REP/ADD NON-CONSUMABLE	47,166.00	46,397.00	36,193.87	174.96	10,028.17	78.4 %
644	TEXTS-REP/ADD CONSUMABLE	71,067.00	71,067.00	59,271.36	236.87	11,558.77	83.7 %
645	LIBRARY BOOKS	116,929.00	106,331.00	63,830.44	13,122.14	29,378.42	72.4 %
646	WORKBOOKS	64,317.00	60,312.00	49,987.12	.00	10,324.88	82.9 %
647	PERIODICALS	47,152.00	46,468.00	25,039.27	2,237.00	19,191.73	58.7 %
720	BUILDINGS & IMPROVEMENTS	395,416.00	395,416.00	392,851.47	756.24	1,808.29	99.5 %
731	INSTRUCTIONAL EQUIPMENT-NEW	73,555.00	101,150.00	50,863.33	28,386.04	21,900.63	78.3 %
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	16,418.00	22,368.00	15,604.70	2,462.01	4,301.29	80.8 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	572,269.00	571,091.00	424,814.81	90,457.82	55,818.37	90.2 %

GL2041R 4/02/2012
11:46:45
FUND 001 000 GENERAL FUND

New Milford Board of Education
APPROPRIATIONS BY OBJECT REPORT AS OF 3/31/2012

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USER - BARBARA

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	76,177.00	80,270.00	79,268.56	1,406.03	404.59-	100.5 %
810	DUES & FEES	71,026.00	71,026.00	58,943.97	1,506.00	10,576.03	85.1 %
900	FEE REVENUE	186,250.00-	186,250.00-	134,774.97-	.00	51,475.03-	.0 %
910	TUITION REVENUE	100,080.00-	100,080.00-	41,803.49-	.00	58,276.51-	.0 %
920	GRANT REVENUE STATE	849,895.00-	849,895.00-	762,645.80-	.00	87,249.20-	.0 %
960	MEDICAID REIMBURSEMENT	60,000.00-	60,000.00-	10,664.14-	.00	49,335.86-	.0 %
961	UNLIQUIDATED ENCUMBRANCES	.00	.00	20,360.16-	.00	20,360.16	.0 %
965	VENDOR REBATE REVENUE	45,000.00-	45,000.00-	20,396.86-	.00	24,603.14-	.0 %
998	TRANSFER IN	.00	.00	.00	.00	.00	.0 %
** FINAL TOTAL **		57,194,266.00		39,870,649.82		3,717,500.71	
			57,194,266.00		13,606,115.47		93.5 %
"FINAL TOTAL" 3/31/2011		56,945,211.00		38,298,463.85		4,149,490.49	
			56,945,211.00		14,497,256.66		92.7%
Variance		249,055.00	249,055.00	1,572,185.97	-891,141.19	-431,989.78	0.8%

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New Milford Board of Education
SECONDARY REPORT BY PROGRAM AS OF 3/31/2012

Page 1
USER - BARBARA

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	678,508.00	678,508.00	358,360.88	191,566.44	128,580.68	81.0 %
1102	NON DEPT INSTRUCTION	6,745,266.00	6,751,326.00	4,319,980.33	2,277,111.07	154,234.60	97.7 %
1103	BUSINESS EDUCATION	330,000.00	335,522.00	235,824.70	95,908.86	3,788.44	98.9 %
1104	ENGLISH/LANGUAGE ARTS	1,799,770.00	1,783,033.00	1,201,487.86	543,054.03	38,491.11	97.8 %
1105	WORLD LANGUAGE	997,452.00	997,452.00	674,308.28	304,159.72	18,984.00	98.1 %
1106	HOME ECONOMICS	178,333.00	178,333.00	124,054.76	53,749.80	528.44	99.7 %
1107	INDUSTRIAL ARTS	300,753.00	300,753.00	198,859.23	93,777.11	8,116.66	97.3 %
1108	MATHEMATICS	1,511,069.00	1,547,066.00	1,044,683.92	479,056.10	23,325.98	98.5 %
1109	MUSIC	848,161.00	850,026.00	545,384.01	283,197.36	21,444.63	97.5 %
1110	PHYSICAL EDUCATION	945,820.00	947,960.00	598,245.69	343,175.27	6,539.04	99.3 %
1111	SCIENCE	1,615,440.00	1,588,406.00	1,033,858.75	532,930.59	21,616.66	98.6 %
1112	SOCIAL STUDIES	1,444,216.00	1,490,913.00	976,102.56	426,406.09	88,404.35	94.1 %
1113	PATIENT CARE TECHNOLOGY	16,846.00	16,846.00	9,280.80	5,220.40	2,344.80	86.1 %
1116	HEALTH AND SAFETY	332,913.00	333,923.00	208,879.75	114,611.59	10,431.66	96.9 %
1118	CAREER EDUCATION	27,912.00	28,649.00	21,161.08	7,476.88	11.04	100.0 %
1119	COMPUTER EDUCATION	377,810.00	378,392.00	189,325.82	169,314.49	19,751.69	94.8 %
1120	DRIVER EDUCATION	.00	.00	7,808.18	.00	7,808.18	.0 %
1121	REMEDIAL READING	845,914.00	884,219.00	568,237.91	274,711.93	41,269.16	95.3 %
1123	ENGLISH AS A SECOND LANG	126,198.00	126,198.00	81,261.76	42,381.72	2,554.52	98.0 %
1124	DISTRIBUTIVE EDUCATION	56,012.00	56,012.00	35,847.68	20,164.32	.00	100.0 %
1127	ART	842,308.00	844,905.00	569,236.26	271,871.63	3,797.11	99.6 %
1128	GENERAL INSTRUCT SUPPLIES	393,920.00	404,822.00	246,340.97	70,552.23	87,928.80	78.3 %
1129	SUBSTITUTE TEACHERS	332,088.00	332,088.00	239,530.38	.00	92,557.62	72.1 %
1130	INSTRUCTIONAL TESTING	100,269.00	101,796.00	68,993.45	23,798.74	9,003.81	91.2 %
1131	NON DEPT INSTRUCT GR 6-12	71,230.00	71,230.00	62,053.02	11,283.91	2,106.93	103.0 %
1210	GIFTED TALENTED/ENRICHMNT	109,200.00	109,200.00	63,065.28	40,804.40	5,330.32	95.1 %
1211	EXCEL-EXPER. CTR EARLY MAN	414,773.00	414,773.00	294,528.44	121,355.08	1,110.52	100.3 %
1212	SPECIAL ED-NON CATEGORICL	5,002,096.00	4,985,688.00	3,314,547.13	1,688,643.58	17,502.71	100.4 %
1214	LEARN DISABLE/EMOT.HANDCP	.00	.00	.00	.00	.00	.0 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	188,518.00	188,518.00	93,563.06	71,143.30	23,811.64	87.4 %
1270	TUTORIAL	210,779.00	210,779.00	94,079.96	.00	116,699.04	44.6 %
1271	HOMEBOUND INSTRUCTION	56,050.00	56,050.00	43,952.61	.00	12,097.39	78.4 %
1290	OTHER SPECIAL EDUCATION	293,394.00	293,394.00	213,009.78	77,814.04	2,570.18	99.1 %
1291	SPEC ED PARA SUBSTITUTES	58,510.00	58,510.00	67,027.02	.00	8,517.02	114.6 %
1310	ADULT ED-BASIC PROGRAM	86,441.00	86,441.00	49,871.46	.00	36,569.54	57.7 %
1311	ADULT ED-HIGH SCHL EQUIV	5,191.00	5,191.00	1,712.90	.00	3,478.10	33.0 %
1410	SUMMER SCHOOL-REMEDIAT	56,563.00	56,563.00	44,867.04	.00	11,695.96	79.3 %
2113	SOCIAL WORK SERVICES	249,250.00	249,250.00	168,129.77	79,823.20	1,297.03	99.5 %
2120	GUIDANCE SERVICES	941,857.00	941,857.00	621,453.88	309,014.15	11,388.97	98.8 %
2130	HEALTH SERVICES	914,342.00	914,644.00	694,855.70	267,953.92	48,165.62	105.3 %
2140	PSYCHOLOGICAL SERVICES	454,555.00	443,627.00	296,916.70	147,265.35	555.05	100.1 %
2150	SPEECH AND HEARING	725,624.00	725,624.00	491,868.92	224,792.19	8,962.89	98.8 %
2211	STAFF DEVELOPMENT & TRAIN	56,565.00	56,565.00	23,893.92	750.00	31,921.08	43.6 %
2212	CURRICULUM DEVELOPMENT	166,195.00	167,722.00	95,298.46	24,431.03	47,992.51	71.4 %
2222	LIBRARY SERVICES	688,973.00	688,973.00	433,896.84	218,538.00	36,538.16	94.7 %
2223	AUDIO-VISUAL SERVICES	19,757.00	19,757.00	6,282.04	729.60	12,745.36	35.5 %
2224	EDUCATIONAL TELEVISION	2,004.00	2,004.00	383.20	324.00	1,296.68	35.3 %
2310	BOARD OF EDUCATION	173,102.00	173,102.00	167,152.66	218.25	5,731.09	96.7 %
2320	CENTRAL ADMINISTRATION	339,479.00	349,132.00	229,017.71	78,141.42	41,972.87	88.0 %
2410	OFFICE OF THE PRINCIPAL	2,566,547.00	2,540,107.00	1,773,425.62	661,948.10	104,733.28	95.9 %
2490	OTHER SCHOOL ADMINSTRATN	114,073.00	112,771.00	60,647.30	39,310.85	12,812.85	88.6 %
2510	FISCAL SERVICES	412,970.00	421,398.00	319,000.70	99,325.23	3,072.07	99.3 %
2590	OTHER BUSINESS SUPPRT SERV	536,126.00	453,998.00	360,578.56	.00	93,419.44	79.4 %

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2610	CUSTODIAL & HOUSEKEEPING	2,004,100.00	2,005,560.00	1,492,011.77	53,451.02	460,097.21	77.1 %
2620	MAINTENANCE & REPAIR	2,924,031.00	2,925,491.00	2,146,797.51	586,332.89	192,360.60	93.4 %
2630	BUILDING USE ADMINISTRATION	32,650.00-	32,650.00-	8,647.01-	1,977.00	25,979.99-	20.4 %
2710	REIMBURSABLE TRANSPORT	4,136,142.00	4,136,142.00	2,920,229.75	1,212,218.31	3,693.94	99.9 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	1,073.80	.00	1,073.80-	.0 %
2810	PLANNING & EVALUATION	9,750.00	9,750.00	1,700.23	.00	8,049.77	17.4 %
2820	COMMUNICATION & COMM/STAFF RELATION	29,150.00	29,150.00	18,570.04	6,573.08	4,006.88	86.3 %
2830	RECRUITING/PERSONNEL SERV	167,784.00	169,658.00	126,409.16	42,834.19	414.65	99.8 %
2840	TECHNOLOGY	215,278.00	217,610.00	165,878.57	39,262.50	12,468.93	94.3 %
2910	SOCIAL SECURITY	574,438.00	574,438.00	424,135.29	.00	150,302.71	73.8 %
2920	MEDICARE	453,900.00	453,900.00	316,163.98	.00	137,736.02	69.7 %
2930	LIFE INSURANCE	83,004.00	83,004.00	71,037.23	11,966.77	.00	100.0 %
2940	DISABILITY INSURANCE	89,443.00	89,443.00	58,562.37	30,880.63	.00	100.0 %
2950	MEDICAL INSURANCE	6,175,671.00	6,175,671.00	4,631,753.25	.00	1,543,917.75	75.0 %
2960	UNEMPLOYMENT INSURANCE	49,795.00	49,795.00	61,297.50	13,497.00	24,999.50-	150.2 %
2970	OTHER BENEFITS	612,210.00	612,210.00	633,039.00	.00	20,829.00-	103.4 %
2980	PENSION-NON CERTIFIED EMPLOYEES	618,958.00	618,958.00	618,958.00	.00	.00	100.0 %
3210	INTERSCHOLASTIC SPORTS	639,947.00	639,947.00	435,865.89	83,522.82	120,558.29	81.2 %
3211	INTRAMURAL SPORTS	30,786.00	30,786.00	9,471.00	.00	21,315.00	30.8 %
3212	OTHER STUDENT ACTIVITIES	194,872.00	194,872.00	90,504.36	4,917.78	99,449.86	49.0 %
6110	TUITION-CONN PUB SCHL DIS	606,553.00	606,553.00	508,214.48	123,897.20	25,558.68-	104.2 %
6130	TUITION-NON PUBLIC SCHL	950,311.00	950,311.00	691,002.88	604,227.07	344,918.95-	136.3 %
7001	CAPITAL-FACILITIES	423,066.00	423,066.00	420,758.97	756.24	1,550.79	99.6 %
7002	CAPITAL-TECHNOLOGY	392,524.00	392,524.00	339,821.45	1,995.00	50,707.55	87.1 %
7003	CAPITAL-OTHER	84,061.00	84,061.00	69,521.90	.00	14,539.10	82.7 %
** FINAL TOTAL **		57,194,266.00		39,870,649.82		3,717,500.71	
			57,194,266.00		13,606,115.47		93.5 %
"FINAL TOTAL" 3/31/2011		56,945,211.00	56,945,211.00	38,298,463.85	14,497,256.66	4,149,490.49	92.7%
Variance		249,055.00	249,055.00	1,572,185.97	-891,141.19	-431,989.78	0.8%

FIRST REVIEW

Bold Italicized language constitutes an addition

5131.81

Students

Electronic Devices

Use of Beepers - Paging Devices/Cellular Telephones and Laser Pointers

Students shall not use cellular telephones during the instructional day *except as permitted by the school district's "Bring Your Own Device" ("B.Y.O.D.") guidelines.*

Students shall not possess or use a laser pointer, unless under teacher supervision for instructional purposes, while on school property, on school transportation or while attending a school sponsored activity on or of school property.

The School Principal may grant written permission for possession and use of a *remotely activated* paging device by a student if the student or his parent or guardian establishes to the satisfaction of the Principal that a reasonable basis exists for the possession and use of the device.

Nothing in this policy shall be interpreted to prohibit a student with a disability from possessing and using a paging device or cellular telephone in a manner consistent with the student's Individualized Education Plan (IEP) or 504 Plan.

Legal Reference: Connecticut General Statutes:

§ 10-233j Student Possession and Use of Telecommunication Devices
§ 53-206e Limitations on Sale and Use of Laser Pointers

Policy adopted: June 12, 2001
Policy revised: June 24, 2004
Policy revised: June 12, 2007

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

SECOND REVIEW

Bold Italicized language constitutes an addition

4121

Personnel -- Certified

Substitute Teachers

A substitute teacher shall be a person fully qualified to instruct in our schools and who is employed for short periods of time in the absence of the regular teacher. Substitute teachers who are in the same assignment for more than ten days must hold a bachelor's degree.

Suitable programs for training, assigning, orienting and evaluating the work of substitute teachers shall be provided by the certified staff under the direction of the Superintendent.

Unless otherwise provided by contract, rates of compensation for substitute teachers will be set by the Board of Education and fringe benefits shall not be provided.

Retired teachers may be employed as substitute teachers without jeopardizing their retirement salary within the limits as prescribed by law.

The Superintendent of Schools is authorized to assign substitute teachers from a list approved by the Board of Education annually, as amended from time to time throughout the year. The Superintendent is also authorized to assign a substitute teacher who is not on the pre-approved list for the period of time until the Board next meets for regular business, so long as the need for a substitute exists and the position requires specific qualifications or credentials that can not be fulfilled by any of the pre-approved substitute teachers.

Legal Reference: Connecticut General Statutes

10-145 Certificate necessary to employment. Forfeiture for noncompliance.
Substitute teachers

10-183v Reemployment of teachers.

Policy adopted: December 9, 2003
Policy revised: October 18, 2005
Policy revised: June 14, 2011

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

Bold Italicized language constitutes an addition

Commentary: With regard to the proposed revision to #7 below – Conn. Gen. Stat. § 10-16 originally required the school days to be at least a minimum of 4 hours, but that requirement was removed from the statute many years ago.

9000(a)

Bylaws of the Board

Role of the Board and Member (Powers, Purposes, Duties)

It is the obligation of the Board to understand the mandatory powers and duties assigned to the New Milford Board of Education.

The Board of Education shall be charged with the care and management of the New Milford Public Schools. The Board shall perform all duties as required by law and as needed to meet the educational needs of the district.

The New Milford Board of Education has the authority and the responsibility to govern the local public schools within the powers granted by the Constitution and the General Statutes of the State of Connecticut; the regulations of the Connecticut State Board of Education, and the pertinent provisions as determined by the Town of New Milford.

The New Milford Board of Education shall govern within an established set of Bylaws. As an elected Board of the community and an agent of the State, the Board shall:

1. Adopt policies for the operation of schools
2. Employ a Superintendent capable of ensuring that the district maintains a position as an outstanding school system and that school personnel carry out the policies of the Board with energy and dedication
3. Hold public meetings, including hearings, as required and in compliance with the Freedom Of Information Act
4. Appoint, promote, demote and discharge all personnel as recommended and/or nominated by the Superintendent
5. Negotiate and authorize all written contracts that relate to the operation of the schools
6. Formulate Board policies which best serve the educational interests of students and provide the Superintendent with sufficient and adequate guidelines for implementation.
7. Ensure with no less than 900 hours of instruction (***or 450 hours for half-day kindergarten***), schools be maintained for at least 180 days each school year, ~~with the length of a school day being no fewer than four (4) hours~~

Bylaws of the Board

Role of the Board and Member (Powers, Purposes, Duties) (continued)

8. Adopt a budget for Town approval and serve as the authority for the funds appropriated; the Board shall be responsible for the disbursement and transference of funds and shall require an accurate accounting for the funds expended
9. Exercise the authority over buildings, lands, apparatus and property used for school purposes; it being the responsibility of the Board to determine the facility needs of the schools and approve plans for construction, maintenance and repair
10. Provide the required and necessary program of services for all New Milford students
11. Promote open communication between the school system and the community to encourage public interest and participation in the operation of the schools
12. Perform any and all other duties which may be deemed necessary and/or required by law

Role of the Board Member

Each individual should have a clear understanding of his/her role as a Board member.

Members of the Board of Education shall represent and balance the educational interests of students, citizens of the Town and the State of Connecticut. The Board of Education exists only when convened to conduct the business of the Board. Individual members of the Board have no authority except when acting as part of the Board legally in session or when discharging an assignment by the Board.

The members of the Board recognize that they hold no authority as individuals unless specified in their role as officers of the Board. They shall at all times maintain the attitudes and actions that will ensure the integrity of the Board of Education. Board members shall accept the responsibilities as dictated by law and abide by the standards as set forth in this policy.

1. Each new Board member shall receive from the Superintendent the materials necessary for the orientation to his/her role as a Board member.
2. Each Board member shall become informed about the New Milford schools and their educational programs and activities; as well as the general nature, value and direction of contemporary education in our society.
3. Each Board member shall understand and follow Board policy and shall become knowledgeable of the Board's authority, constraints and procedures.

Bylaws of the Board

Role of the Board and Member (Powers, Purposes, Duties) (continued)

4. Each Board member shall regularly attend and shall be prepared for all Board meetings, including the meetings of the committees on which he/she serves.
5. Each Board member shall treat fellow members with the respect due their office, demonstrating courtesy and decorum at all public meetings and in all public statements.
6. Each Board member shall not surrender his/her independent judgment to special interest or partisan political groups; or to use the schools for personal gain.
7. Each Board member shall hold confidential all discussions held in executive session, as well as all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools.
8. Each Board member shall refer all complaints and/or concerns to the Superintendent of Schools.
9. A Board member shall not be employed by the New Milford Board of Education.
10. Each Board member shall avoid any situation which may be interpreted as a conflict of interest.

Legal Reference: Connecticut General Statutes

1-200 Definitions

10-16 Length of school year

10-186 Duties of local and regional boards of education

10-220 Duties of boards of education.

10-221 Boards of education to prescribe rules

10-240 Control of schools

10-241 Powers of school districts

Bylaw adopted by the Board: January 9, 2001

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

Bold Italicized language constitutes an addition

9012(a)

Bylaws of the Board

Legal Responsibilities of Boards of Education

Powers, duties, and responsibilities of Connecticut Boards of Education originate from state statutes. The Board of Education has responsibility for district education and for maintaining good public elementary and secondary schools; implementing the educational interests of the state as defined in Section 10-4a, including efforts to reduce racial, ethnic and economic isolation, and complying with orders from the Commissioner of Education arising from hearings held under 10-4b (on complaints alleging failure or inability of the Board to implement the educational interests of the state); providing all children of the school district as nearly equal advantages as may be practicable; and providing such other educational activities as in its judgment will best serve the interest of the school district. Other specific Board of Education responsibilities enumerated in state statutes include:

1. preparation of an annual budget (10-222);
2. monitoring and directing budget expenditures and prevention of over-expending the total appropriation to the Board by the town (10-222);
3. provisions for each resident child of school age to attend public day school for the period required by law (10-220);
4. insuring that each child five years of age and over and under eighteen years of age attends schools in accordance with state requirements (10-220) (10-184);
5. provision of at least one hundred eighty days of actual school sessions each year; a minimum of nine hundred hours of actual school work in grades 1-12 and at least four hundred fifty hours of actual school work in kindergarten (10-15)(10-16);
6. determination of the number, age, and qualifications of the students to be admitted into each school (10-220);
7. acting as a body corporate with powers to sue and be sued; to purchase, receive, hold, and convey real and personal property for school purposes; to build, equip, purchase and rent schoolhouses and make major repairs on them, and to supply them with fuel, furniture, and other appendages and accommodations; to establish and maintain schools of different grades; to establish and maintain a school library; to make agreements and regulations for

Bylaws of the Board

Legal Responsibilities of Boards of Education (continued)

- establishing and conducting of schools consistent with regulations of the town; to employ teachers in accordance with Section 10-151 or authorize the Superintendent of Schools to employ teachers; as a school district through its Board of Education, the town is authorized to pay taxes and borrow money for educational purposes and to make agreements and regulations (10-241);
8. provision of textbooks, supplemental books, and library books, supplies, materials, and equipment loaned and furnished to students free of charge subject to Board and Superintendent rules of care and use (10-228); change of textbook adoptions requires at least a two-thirds vote of the Board notice of such potential adoption having been given at a meeting at least one week previous to the vote (10-229);
9. establishment of school attendance areas (10-220)
10. participate in a state-wide inter-district public school choice attendance program; (10-4a) (10-266aa,(b)-(g);
11. provisions for reasonable and desirable student transportation to school including students attending charter schools and magnet schools, (10-220)(10-220c); to state vocational and state vocational agricultural schools (10-97), and equivalent transportation for students in grades K-12 attending nonpublic nonprofit schools within school district boundaries when a majority of such students attending the nonprofit nonpublic schools are residents of Connecticut (10-281);
12. employment and dismissal of certified personnel in accordance with state statutes and Board policies (10-220) (10-151d);
13. provision of an appropriate learning environment for students which includes (1) adequate instructional books, supplies, materials, equipment, staffing, facilities and technology, (2) equitable allocation of resources among schools, *proper maintenance of facilities* and a safe school setting. (10-220)
14. continuing study of the need for school facilities and of a long-term school building program and from time to time making recommendations to the town (10-220);
15. care, maintenance, and operation of buildings, lands, apparatus and other property used for school purposes (10-220);
16. insuring all buildings and all capital equipment against loss in an amount not less than eighty percent of replacement cost (10-220);
17. provision of in-service training for certified teachers, administrators, and other personnel (10-220a);

Bylaws of the Board**Legal Responsibilities of Boards of Education (continued)**

18. provision of United States Flags for each schoolroom to be displayed therein each school day, also provide each school with a U.S. Flag of silk or bunting not less than four feet in length and a suitable flagstaff or other arrangement whereby such flag may be displayed on school grounds in good weather and on the inside of the school building in inclement weather (10-230);
19. saving harmless Board members, teachers, or other employees from financial loss and expense, including legal fees and costs, arising from any claim, demand, suit, or judgment by reason of alleged negligence or other act resulting in accidental bodily injury or death of any person or accidental damage or destruction of property including, but not limited to, infringement of a person's civil rights which result in any injury as long as employee actions are not wanton, reckless, or malicious and are, at the time of such acts, acting in the discharge of his or her duties or within the scope of employment or under the direction of the Board (10-235);
20. saving harmless Board members and employees from financial loss and expense, including payment of reasonable medical expenses or other services, as a result of an assault while the employee was acting in the discharge of his or her duties or within the scope or employment or under the direction of the Board, when expenses aren't paid by an employee's insurance, workers' compensation, or any other source not involving an expenditure by the employee (10-236a);
21. conducting a public hearing on any issue specified in a written petition within three weeks of receiving the petition signed by one per cent of district voters, or fifty voters whichever is greater; such public hearing shall be held at a time and place designated by the Board of Education not later than three weeks after receipt by the Board of such petition (10-238);
22. granting the use of rooms, halls, school buildings or grounds, or any other school facilities, for voting, under the provisions of Title 9 whether or not school is in session, subject to reasonable restrictions the Board of Education may impose (10-239);
23. developing and implementing a three year plan to improve the reading skills of students in kindergarten through three (10-221h);
24. submission of required reports to the Commissioner of Education or State Board of Education, including:
 - a. not later than September 1st of each year, of all receipts, expenditures, and statistics required by the Commissioner on such forms, with such documentation and in accordance with instructions of the Commissioner (10-227); such report to be certified not later than December 31st of the same year by an independent public accountant (7-392);

Bylaws of the Board

Legal Responsibilities of Boards of Education (continued)

- b. each five years, in a manner prescribed by the Commissioner, (1) a statement of educational goals for the public schools developed with parents, students, school administrators, teachers, citizens, local elected officials, and any other groups or individuals the Board determines, such goals to be consistent with statewide goals of the State Board of Education (10-220), and (2) a five year plan for the ongoing and systematic assessment and improvement of teacher evaluation and professional development related to student needs (10-151b)(10-220a);
- c. each year at such time and in such manner as the commissioner prescribes, attestation that the district's educational program offerings and instruction are based on stated educational goals previously developed and submitted as described in "b" above (10-220);
- d. by May 1st of each year, in a format as required by the CSDE, strategic school profiles for each school **and for the school district as a whole** (10-220);
- e. prior to each October 1st, the name, address of employment, and contractual annual salary of all certified employees (10-226);
- f. the name and address of a new Superintendent of Schools within seven days after notice of his or her decision to accept a contract offer for employment (10-226);
- g. at such time and in a manner prescribed by the State Board of Education, data on racial minorities in district schools (10-226a);
- h. annually, **not later than June fifteenth**, through enumeration or other means approved by the Commissioner of Education, on the form prescribed, a report of the number of children of compulsory school age (10-249)(**10-250**).
- i. ~~annually~~ **biennially** to the Commissioner of Education on the condition of facilities and the action taken to implement the long term school building program (**including any individual school building project, indoor air quality program and green cleaning program.**) (10-220)
- j. biennially, beginning, ~~October 1st, 1998~~, **July 1, 2000**, to the regional education service center on the programs and activities undertaken in the district to reduce racial, ethnic and economic isolation **including information on the number and duration of such programs and activities and the number of students and staff involved and evidence of the progress over time in the reduction of racial, ethnic and economic isolation** (10-226h)
- k. **every five years, provide for an inspection and evaluation program in accordance with the law of the indoor air quality within school buildings that are or have been constructed, extended, renovated or replaced on or after January 1, 2003**(10-220)

Bylaws of the Board

Legal Responsibilities of Boards of Education (continued)

25. development of written policies, procedures, rules on:
 - a. management, studies, classification and discipline of the public schools; textbooks, rules for school library media centers, books and educational media; approval of plans for school buildings, and school oversight (10-221);
 - b. student conduct and notification to parents of student suspension and expulsion; and promulgation of rules at least annually to students (10-221)(10-233e);
 - c. homework, attendance, promotion, and retention (10-221); (promotion and graduation policies that foster student achievement and reduce the incidence of social promotion) ~~(10-233a);~~ **(10-223a)**
 - d. student truancy (10-198a);
 - e. ***dealing with the*** use, sale, or possession of alcohol or controlled drugs by students on school property ***and cooperation with law enforcement officials*** (10-221);
 - f. youth suicide prevention and youth suicide attempts (10-221);
 - g. parent-teacher communication/parental involvement(10-221);
 - h. reporting complaints re school transportation safety and reporting of accidents at school bus stops (10-221c);
 - i. ***sanctions against pupils who damage or fail to return textbooks, library materials or other educational materials (10-221)*** ~~school district use of repayments and insurance proceeds in the year of loss from lost or damaged textbooks, library materials, or other materials (net of any costs the Board of Finance incurred, if any, for replacing such lost, damaged or stolen books or materials) (10-222a);~~
 - j. uniform treatment of recruiters, military and non-military (10-221b);
 - k. ~~protection of children from abuse (17a-101—17a-106)~~ **reporting of child abuse and neglect by school employees (17-101i)**
 - l. weighting of grades for honors and advanced placement courses **(10-220g);**
 - m. pesticide application at schools including maintaining a copy of the record of each pesticide application at a school for five years (10-231c) (22a-66a); ***a green cleaning program that provides for the procurement and use of environmentally preferable cleaning products in school buildings and facilities (10-220)(10-231g)***

Bylaws of the Board

Legal Responsibilities of Boards of Education (continued)

- n. administration of medication (10-212a), management of life threatening allergies (10-212c), prohibition of school personnel recommending psychotropic drugs (10-212b), wellness (42 U.S.C.A. 1751 Richard B. Russell National School Lunch Act) and restraint and seclusion of persons at risk (46a-154);*
 - o. safe school climate plan to address bullying in the schools (10-221d);*
 - p. education records: confidentiality, access and amendment (20 U.S.C.A. 1232g, Family Educational Rights and Privacy Act or FERPA); student privacy, parental access to information about surveys and administration of certain physical exams (20 U.S.C.A. 1232h Pupil Privacy Rights Amendment or PPRA);*
 - q. equal employment opportunity (federal and state civil rights statutes) and equal educational opportunity (10-15c; grievance procedures to provide prompt and equitable resolution of complaints by employees and students alleging discrimination or sexual harassment (34 C.F.R. 106.8 (Regulations of Title IX of the Civil Rights Act of 1972) and 34 C.F.R. 104.7 (Section 504) and 28 C.F.R. 35.107 (ADA));*
 - r. minority staff recruitment (10-220)*
 - s. making time available each day to recite the Pledge of Allegiance (10-230)*
 - t. athletic coaches evaluation and termination (10-222e)*
- 26. Under permissive powers, the Board of Education is not obligated to, but may at its discretion:
 - a. establish and maintain summer schools on a voluntary basis and charge children a reasonable fee not to exceed the cost of programs, provided the Board may waive any charges for good and sufficient reason (10-74a);
 - b. authorize administrators to suspend students, out of school or in-school, and from bus privileges and recommend expulsion of students whose conduct endangers persons or property or is seriously disruptive of the educational process or violative of a publicized Board policy (10-233c);
 - c. insure against liability imposed by Sections 10-220 and 10-235 (10-236);
 - d. upon request, for not less than one semester's use, of nonpublic school students, or their parents/guardians, residing in and attending a nonpublic school in the district, free loans of current district textbooks (10-228a);

Bylaws of the Board

Legal Responsibilities of Boards of Education (continued)

- e. provide inter-group relations teacher training and select a coordinator of inter-group relations, provide for workshops and training in inter-group relations, evaluate and recommend textbooks and curricula materials concerning racial and cultural minorities, and introduce and implement programs of inter-group relations in the schools ~~(10-226&10-227);~~ **(10-226g)**
- f. establish and maintain school activity funds (10-237);
- g. provide for use of any room, hall, schoolhouse, school grounds, or other school facility for nonprofit educational or community purposes (10-239);
- h. appoint and prescribe duties of licensed dental hygienists (10-213);
- i. regardless of whether school is in session grant temporary use of rooms, halls, school buildings, or grounds, or other school facilities for public, educational, or other purposes or, when school is not in session for political discussions (10-239);
- j. contract with a federal governmental agency for funds to establish a demonstration scholarship program for up to five years (10-239a et. seq.);
- k. take by eminent domain, upon approval of the legislative body, land for a site, or addition to a site, for a public school building (10-241a);
- l. provide out of district transportation to a non-profit Connecticut elementary or secondary nonpublic school approved by the State Board of Education (10-280a);
- m. provide services of a school psychologist, remedial speech, school social worker, and special language teachers for non-English speaking students to children attending private nonprofit schools within the town (10-217a, Section 3g)
- n. operate student savings programs with any banks (36a-300);
- ~~o. establish vocational guidance as part of the educational program and employ a vocational counselor (10-21);~~
- p. exchange professional personnel and students with institutions of other states and other countries and conditions for such exchanges (10-27);
- q. offer one half credit in community service if courses are supervised by certified teachers, are of fifty or more hours non-school time, and with at least ten hours of related classroom instruction (10-221a);
- ~~r. provide sanctions against students who damage or fail to return textbooks, library materials, or other educational materials (10-221);~~

Bylaws of the Board

Legal Responsibilities of Boards of Education (continued)

- s. establish firm high school graduation date on or after the 185th school day (10-16L).
 - t. provide transportation to an out-of-district charter school. (10-266m)
27. compliance with all provisions of the ~~following~~ Connecticut General Statutes:-

COMMENTARY: There is no need to list every education related statute in Connecticut, particularly since the law is ever evolving.

- ~~a. Sections 1-13 through 1-18 and 1-200 through 1-241—Freedom of Information Act on public records and meetings;~~
- ~~b. Sections 7-391 through 7-396a—Municipal Audits;~~
- ~~c. Section 7-421—political activities of classified municipal employees for elective office. Leaves of absences. Service on governmental bodies of the town in which the employee resides;~~
- ~~d. Sections 7-467 through 7-479—negotiations with non-certified (municipal) employees;~~
- ~~e. Section 7-479—conflicts of interest for Board of Education members;~~
- ~~f. Section 8-24—municipal and school district improvements and municipal planning commissions;~~
- ~~g. Section 9-185 through 9-206a—election of municipal officers and members of Boards of Education;~~
- ~~h. Sections 10-14m through 10-14r—educational evaluation and remedial assistance programs;~~
- ~~i. Section 10-15b—parental or guardian access to student records;~~
- ~~j. Section 10-15c—prohibition of public school discrimination among children;~~
- ~~k. Section 10-16a—silent meditation;~~
- ~~l. Section 10-16b—prescribed courses of study;~~
- ~~m. 10-16e through 10-16f—family life education;~~
- ~~n. Section 10-17—English language as the medium of instruction in all public elementary schools with exceptions made for bilingual programs;~~

Bylaws of the Board

Legal Responsibilities of Boards of Education (continued)

- o. — Sections 10-17 through 10-17g — required bilingual programs and English as a second language and other support services where required;
- p. — Section 10-18 — required courses in United States History, government and duties and responsibilities of citizenship;
- q. — Section 10-18a — multicultural interests in selection of textbooks;
- r. — Section 10-18c — firearm safety programs and exemptions from participation;
- s. — Sections 10-19 through 10-19b — teaching about alcohol, nicotine, or tobacco; drugs and acquired immune deficiency syndrome and training of personnel; substance abuse prevention teams and advisory councils on drug abuse prevention;
- t. — Sections 10-21b through 10-21e — programs offered by employers, programs offered jointly by Boards of Education and business firms, and school business forums;
- u. — Sections 10-29a through 10-29b — school observances of special days proclaimed by the Governor of Connecticut;
- v. — Sections 10-33 through 10-36 — high school operations and tuition;
- w. — Sections 10-39 through 10-63t — regional school districts;
- x. — Sections 10-64 through 10-66 — regional vocational schools;
- y. — Sections 10-66a through 10-66n — regional educational service centers;
- z. — Sections 10-67 through 10-73 — adult education;
- aa. — Sections 10-76a through 10-76ee — special education;
- ab. — Sections 10-94f through 10-94k — surrogate parent programs;
- ac. — Section 10-145 — employment of properly certified professional personnel;
- ad. — Section 10-151a — access of teachers to personnel files;
- ae. — Section 10-151b — evaluation of certified Board of Education employees;

Bylaws of the Board

Legal Responsibilities of Boards of Education (continued)

- ~~af. Section 151c confidentiality of teacher evaluations;~~
- ~~ag. Section 153 prohibition of discrimination among professional employees on the basis of marital status;~~
- ~~ah. Section 10-153 through 10-153r certified employee negotiations;~~
- ~~ai. Section 10-157 Superintendents: relationship to local or regional Board of Education; verification of certification status; written contract of employment; evaluation of Superintendent by Board of Education;~~
- ~~aj. Section 10-155f prohibition of residency requirements for teachers;~~
- ~~ak. Section 10-156d reemployment of certified employees after military leave;~~
- ~~al. Section 10-158 cooperative arrangements among towns. "Teacher" defined for purposes of this Section;~~
- ~~am. Sections 10-183b through 10-183nn teacher retirement;~~
- ~~an. Section 10-186 through 10-193 Boards of Education/student attendance;~~
- ~~ao. Section 10-203 school sanitation;~~
- ~~ap. Sections 10-204 and 10-204a vaccination and required student immunizations;~~
- ~~aq. Sections 10-205 and 10-207 appointment and duties of school medical advisers;~~
- ~~ar. Sections 10-206, 10-206a, 10-206b, 10-208, 10-208a, 10-209, 10-210 student health assessments;~~
- ~~as. Section 10-212 appointment of school nurses and nurse practitioners;~~
- ~~at. Section 10-212a administration of medicines by school personnel;~~
- ~~au. Section 10-214 vision, audiometric, and postural screenings: when required; notification of parents re defects; and record of results;~~
- ~~av. Section 10-214a eye protection for students;~~
- ~~aw. Section 10-214 b compliance reports by Boards of Education;~~

Bylaws of the Board

Legal Responsibilities of Boards of Education (continued)

- ~~ax. Section 10-215 lunches, breakfasts and other feeding programs for public school children and employees;~~
- ~~ay. Section 10-217a Boards to provide the same health services for children in private nonprofit schools within the town as for local public school children;~~
- ~~az. Sections 10-217c, 10-217d, 10-217e, 10-217f 10-217g warning labels on art or craft materials of toxic substance, carcinogens, and a statement of safe use and storage for such materials; restricting purchases of art or craft materials by local or regional school districts without such labeling;~~
- ~~ba. Sections 10-220 through 220j duties of a Board of Education;~~
- ~~bb. Sections 10-221, 10-221a through 10-221o duty to prescribe rules, policies and procedures;~~
- ~~bc. Section 10-222 appropriations and budget;~~
- ~~bd. Section 10-231 requirement for monthly fire drills in each building;~~
- ~~be. Sections 10-231a, 10-231b pesticide application at schools;~~
- ~~bf. Sections 10-233a and 10-233d suspension and expulsion of pupils;~~
- ~~bg. Sections 10-263 through 10-266w and 10-74d school district grants;~~
- ~~bh. Sections 10-282 through 10-292 school building projects;~~
- ~~bi. Sections 14-212 through 14-292 operation, drivers, markings, etc. of school buses;~~
- ~~bj. Sections 16a-38 energy utilization and conservation and life cycle cost analyses for new school construction;~~
- ~~bk. Sections 17a-101 through 17a-106 protection of children from abuse;~~
- ~~bl. Sections 19a-332 through 19a-332d carcinogens, asbestos abatement;~~
- ~~bm. Section 19a-342 prohibiting smoking in public buildings;~~
- ~~bn. Sections 20-412a through 20-412c speech pathologists and audiologists;~~

Bylaws of the Board**Legal Responsibilities of Boards of Education** (continued)

- bo.— Section 22a-449h — replacement of underground storage systems;
- bp.— Section 29-313 — regulations and prohibitions on use of certain fire extinguishers on school buses;
- bq.— Sections 29-381 through 29-389 — safety of public buildings;
- br.— Sections 31-23 and 31-24 — protection of employees and certain prohibitions on employment of minors;
- bs.— Sections 46a-58 through 46a-62 — prohibition of discriminatory employment practices;
- bt.— Sections 46b-120 through 46b-150d — juvenile matters, families with service needs, emancipation of minors, etc.;
- bu.— Section 47-47 — prohibition against barbed wire around public buildings;
- bv.— Sections 52-57 through 52-572 — statutory right of action and defenses including the “Good Samaritan Law” as applicable to school personnel;
- bw.— Sections 53-392a through 53-392e — academic crimes;
- bx.— Section 53a-18 — use of reasonable physical force.

(cf. Board of Education Policies Series 1000 through 9000)

Bylaw adopted by the Board: January 9, 2001
 Bylaw revised by the Board: November 14, 2006

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

FOR APPROVAL

Bold Italicized language constitutes an addition

Commentary: The proposed revision puts this by-law in conformity with the Town Charter as well as current practice.

9110

Bylaws of the Board

Number of Members, Terms of Office, Oath of Office

The New Milford Board of Education consists of ***nine (9)*** 12 members. The election of said members is governed by the New Milford Town Charter.

Terms of Office

The term of office of a school Board member shall be for four years. Members shall take office at the first regularly scheduled meeting in December. Before entering upon their official duties, members of the Board of Education shall take the oath of office before the Town Clerk or their designee.

Term of Board Officers

All officers of the Board shall hold office for a term of one year and until their successors are elected and have qualified, except in case of removal as provided in 9222.

Legal Reference: Connecticut General Statutes

9-204b Optional alternative system for town with four-year terms for board of education

***Town of New Milford, CT Charter Code
Chapter VIII, Section 802 - Board of Education***

Bylaw adopted by the Board: January 9, 2001

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

Bold Italicized language constitutes an addition

9121(a)

Bylaws of the Board

Role of the Chairperson

The Board of Education shall prescribe certain duties to the Chairperson in addition to those responsibilities imposed by state statute.

The New Milford Board of Education shall elect a Chairperson from its members at the Annual Organizational Meeting to preside at all meetings of the Board. In the absence of the Chairperson, the Vice-Chairperson shall preside. The Chairperson shall perform all duties imposed by state statute, and those prescribed by Board policies and procedures.

The duties prescribed to the Chairperson shall be:

1. To confer with the Superintendent in the planning of Board agendas and on crucial matters which may occur between Board meetings.
2. To sign, on behalf of the Board, the instruments, acts and orders necessary to carry out state requirements and the will of the Board.
3. To appoint Board committees and their respective Chairpersons. Appoint Board representatives to Town Committees as required.
4. To serve as the official public spokesperson for the Board, *expressing the majority opinion.*
5. To be responsible for the orderly conduct at all Board meetings.
6. Call special meetings of the Board as necessary *or when requested in writing to do so by three of the Board's members.*
7. *Serve as an ex-officio member of all Board committees.*
- ~~7.~~ 8. Assume such other duties as may be authorized by the Board.

As presiding officer at all Board meetings, the Chairperson shall:

1. Call the meeting to order at the appointed time.
2. Announce the business to come before the Board as per the agenda.

Bylaws of the Board

Role of the Chairperson (continued)

3. Recognize persons who desire to speak and protect the speaker who has the floor from disturbance or interference.
4. Clarify motions when necessary.
5. Restrict discussion to the question when a motion is before the Board.
6. Answer parliamentary inquiries in accordance with Robert's Rules of Order; referring questions of legality to the Board attorney.
7. Put motions to a vote, stating clearly the vote and result thereof.

The Chairperson shall keep the Vice-Chairperson duly informed on all pertinent matters, in case of absence of the Chairperson.

Legal Reference: Connecticut General Statutes
 10-218 Officers. Meetings.

Bylaw adopted by the Board: January 9, 2001
Bylaw revised by the Board: December 14, 2010

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

Bold Italicized language constitutes an addition

9130(a)

Bylaws of the Board

Board Committees

In order to better serve the school system, the Board shall establish certain committees to serve in an advisory capacity to the Superintendent and the Board, and to fulfill its responsibilities as required by law.

It is the policy of the Board to maintain certain Standing Committees, namely: Operations, Learning, Facilities and Policy; and to establish certain Ad-Hoc Committees, as needed. The committees shall operate within the standards set forth by this policy.

Standing Committees

Not later than the January regular meeting of the Board, the Standing Committees shall be appointed by the Board Chairperson to serve until the next annual meeting. Each committee shall consist of ***four*** ~~three~~ Board members and two alternates. The alternates will only participate in committee meetings when one or more of the assigned board members are not present at the committee meeting. The Board Chairperson appoints the Chairperson for each committee from the members of the committee. ***The Board Chairperson is an ex-officio member of all standing committees.***

Any member of the Board who is interested in serving on a standing committee shall notify the Chairperson promptly concerning his or her interest.

- A. Each Board member must serve on at least one standing committee.
- B. No Board member may serve on more than three standing committees.
- C. No Board member may chair more than one standing committee.

Any member of the Board may attend standing committee meetings (excluding Executive Session, unless otherwise permitted under the Freedom of Information Act); however, they are not able to participate in any discussion or vote. At all times, the total number of Board members participating in a committee meeting shall be one less than the number that represents a quorum of the Board.

Standing Committee Chairpersons and members on standing committees shall serve for the same term as the Board Chairperson.

(cf. 9132 – Standing Committees)

Bylaws of the Board

Board Committees (continued)

Ad-Hoc (Special/Temporary) Committees

Ad-Hoc (Special/Temporary) committees shall be established by the Board or Board Chairperson, whenever advisable, to address specific problems and projects. These committees shall include a minimum of two and a maximum of three Board members and may include members of the staff and/or community who would be able to provide expertise. Ad-Hoc committees shall be appointed as soon as possible after their establishment and shall be dissolved when their report has been accepted by the Board or at the next annual organizational meeting or upon a motion for dissolution passed by a majority vote, or upon completion of the assigned task whichever comes first. Ad-Hoc Committees supersede any standing committee.

Ad Hoc committee members shall be appointed by the Chairperson. Any Board member interested in serving on an Ad Hoc committee shall notify the Chairperson promptly concerning his/her interest. Any Board member who is interested in attending Ad Hoc committee meetings may do so. Board members who are not members of the Ad Hoc Committee may not 1) attend any executive session of the Ad Hoc Committee, unless otherwise permitted under the Freedom of Information Act, or 2) participate in any discussion or vote.

In the event of vacancies on Ad Hoc committees, the Chairperson shall appoint new committee members. All appointments expire when the committee as a whole expires.

The duties of each Ad Hoc committee shall be outlined at the time the committee is appointed.

Conduct of Committee Business

So that Board Committees shall operate in a consistent and effective manner, the following standards shall apply:

1. Board committee appointments shall be determined by the Board Chairperson as guided by the best interests of the Board. To make this determination, the Board Chairperson shall consider:
 - The requests by Board members to serve on specific committees. Requests to serve on specific Standing Committees shall be submitted by Board members, in the form of a prioritized list, to the Board Chairman at the annual meeting of the Board.

Bylaws of the Board

Board Committees

Conduct of Committee Business (continued)

- The individual background, talents and experiences of Board members.
 - The synergetic quality of the committee as a whole.
2. Standing Committees shall plan to meet once a month. Additional meetings may be called by the Committee Chairperson whenever he/she deems necessary, or upon a request of two committee members.
 3. All committees of the Board of Education shall follow the provisions of the Freedom of Information Act as required by statute.
 4. All Standing Committee meetings shall have a written agenda, prepared by the Committee Chairperson and the Superintendent or his/her designee; and posted at least twenty-four hours before the meeting. The agenda shall include all assignments as may be directed by the Board.
 5. The proceedings of all Standing Committee meetings shall be recorded and distributed to Board members in a timely manner.
 6. Recommendations to be considered for Board action, as determined by a vote of the committee members present, shall be placed on the agenda of a regular Board meeting as a formal motion.
 7. All committee meetings shall be open to the public; however, an executive session may be called in accordance with the provisions of the Freedom of Information Act.
 8. All committees shall post agendas and keep minutes of business conducted at meetings in accordance with the provisions of the Freedom of Information Act. The minutes shall be kept on file in the Superintendent's office and be made available at all times to the Board of Education members.

Legal Reference: Connecticut General Statutes
 1-200 through 1-241 of the Freedom of Information Act.
 1-200 Definitions.
 1-225 Meetings of government agencies to be public.

Bylaw adopted by the Board:	January 9, 2001	NEW MILFORD PUBLIC SCHOOLS
Bylaw revised by the Board:	November 7, 2005	New Milford, Connecticut
Bylaw revised by the Board:	November 14, 2006	
Bylaw revised by the Board:	June 9, 2009	
Bylaw revised by the Board:	December 14, 2010	



Office of the
Assistant Superintendent

MEMORANDUM

TO: Dr. JeanAnn Paddyfote, Superintendent
FROM: Dr. Maureen E. McLaughlin, Assistant Superintendent
DATE: April 3, 2012
SUBJECT: Textbook Preview – Grade 10

The textbook listed below will be brought before the Board of Education for adoption at the May meeting. Board members may review this book, which will be located in the Assistant Superintendent's office, between the hours of 8:00 a.m. and 4:00 p.m.

A Long Walk to Water – Linda Sue Park – Sandpiper

This is based on a true story about an eleven year old boy in Sudan who flees his home village when it is attacked. This story brings to light the problems in Sudan, which is studied in tenth grade.

APPROVED FIELD TRIPS

April 2012

<u>School</u>	<u>Dept/Grade</u>	<u>Trip Date</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	SPED 9-12	3/9/12	10	8	Windmill Diner/Lore's Lanes - New Milford, CT	No	\$20
NMHS	SPED 9-12	3/13/12	10	8	Danbury Mall - Danbury, CT	No	\$10
NMHS	SPED 9-12	3/15/12	10	8	Bank Street Theater/Railroad Pizza - New Milford, CT	No	\$0
NMHS	Adult Education	3/28/12	20	2	Newtown High School - Newtown, CT	No	\$0
NMHS	Health 12	4/2/12	14	1	The Crowne Plaza - Southbury, CT	Yes-1	\$45
NMHS	Business	4/2/12	17	2	The Crowne Plaza - Cromwell, CT	Yes-1	\$55
NMHS	Guidance 9-12	4/26/12	30	2	Naugatuck Valley Community College - Naugatuck, CT	No	\$10
NMHS	Adult Education	4/30/12	20	2	Porter & Chester - Watertown, CT	No	\$0
NMHS	Math	5/1/12	8	1	Boehringer Ingelheim - Ridgefield, CT	Yes-1	\$0
NMHS	Health 11-12	5/3/12	17	1	Bethel Firehouse - Bethel, CT	Yes-1	\$0
JPS	2	5/4/12	119	18	Berkshire Theater - Danbury, CT	No	\$0
NMHS	Science 12	5/11/12	229	10	Lake Compounce - Bristol, CT	Yes-5	\$38
NMHS	Key Club 9-12	5/11/12	8	1	The Matrix Conference Center - Danbury, CT	No	\$0
NMHS	Athletics 11/12	5/14/12	22	2	Doubleday Field/Baseball Hall of Fame, Cooperstown, NY	Yes-1	\$0
NMHS	English 12	5/15/12	50	5	Bethel Woods Center for the Arts - Bethel, NY	Yes-2	\$32
HPS	3	5/30/12	112	6	Sarah Noble Intermediate School - New Milford, CT	No	\$0
SNIS	4	5/31/12	182	78	Bronx Zoo - Bronx, NY	No	\$40
SNIS	4	6/5/12	180	78	Bronx Zoo - Bronx, NY	No	\$40

**New Milford Board of Education
Policy Sub-Committee Minutes
March 20, 2012
Lillis Administration Building, Room 2**

Present: Mr. Thomas Brant, Chairperson
Mr. David Lawson
Mr. David Shaffer
Mrs. Daniele Shook

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Daniel DiVito, Director of Technology
Mr. Greg Shugrue, Principal, New Milford High School
Dr. Len Tomasello, Principal, Sarah Noble Intermediate School

GEORGE C. BUCKBEE
TOWN CLERK

2012 MAR 23 A 8:48

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:30 p.m. by Mr. Brant.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3.	Discussion and Possible Action <ul style="list-style-type: none"> Mr. Brant stated that he would move discussion of Policy 5131.81 Electronic Devices to the end if there was no objection, so that it could be discussed in conjunction with the proposed regulation. 	Discussion and Possible Action
A.	Policies Recommended for Revision	Policies Recommended for Revision
1.	Policy 9000 Role of the Board and Member (Powers, Purposes, Duties) <ul style="list-style-type: none"> Dr. Paddyfote stated that this revision updates the bylaw to current statutory language regarding the length of the school day. 	Policy 9000 Role of the Board and Member (Powers, Purposes, Duties)
2.	Policy 9012 Legal Responsibilities of Boards of Education <ul style="list-style-type: none"> Dr. Paddyfote summarized the changes, which reflect changes in statutory language. Also, it is not necessary to list the various laws at the end because they are already sited individually 	Policy 9012 Legal Responsibilities of Boards of Education

**New Milford Board of Education
Policy Sub-Committee Minutes
March 20, 2012
Lillis Administration Building, Room 2**

	<p>in the by-law.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked how item #10 on 9012(b) related to magnet school participation. • Dr. Paddyfote stated that if a district does not participate with a magnet school, then through school choice a parent can enter the child's name in the lottery for a spot. If chosen, the district must pay tuition but not transportation. • Mr. Shaffer asked if item q on 9012(g) related to the marketing work credit at the high school. • Mr. Lawson said if it did, it was not an issue, as the by-law allows for at least a ½ credit. • Mr. Shaffer asked if item 26b reflected the OSS changes which have been talked about as coming soon. • Dr. Paddyfote said that change would be handled in a different policy section and there was no change to the by-law. 	
3.	<p>Policy 9110 Number of Members, Terms of Office, Oath of Office</p> <ul style="list-style-type: none"> • Dr. Paddyfote stated these changes were made to reflect the current make up of the Board and clean up wording. 	<p>Policy 9110 Number of Members, Terms of Office, Oath of Office</p>
4.	<p>Policy 9121 Role of the Chairperson</p> <ul style="list-style-type: none"> • Dr. Paddyfote stated these changes were made to reflect state law. 	<p>Policy 9121 Role of the Chairperson</p>
5.	<p>Policy 9130 Board Committees</p> <ul style="list-style-type: none"> • Dr. Paddyfote stated these changes were made to provide consistency with Policy 9121. • Mr. Shaffer asked for clarification on item #2 on 9130(c). • Mr. Lawson stated that the Board can meet up to once a month. • Mr. Brant deferred to Mrs. Faulenbach who was in the audience. She stated that the policy provides a basic outline and the opportunity to 	<p>Policy 9130 Board Committees</p>

**New Milford Board of Education
Policy Sub-Committee Minutes
March 20, 2012
Lillis Administration Building, Room 2**

	<p>meet in the summer if necessary.</p> <p>Mr. Lawson moved to bring Policies 9000, 9012, 9110, 9121, and 9130 to the full Board for approval in April. Motion seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Dr. Paddyfote clarified that these by-laws had been reviewed by the Board attorney, and changes were for statutory requirement only, so they could be approved at first review. <p>Motion passed unanimously.</p> <p>6. Policy 5131.81 Electronic Devices</p> <ul style="list-style-type: none"> • Dr. Paddyfote stated that this policy needs to be revised to allow for the adoption of the regulation which will be discussed next. <p>Mr. Lawson moved to bring Policy 5131.81 Electronic Devices to the full Board for first review in April. Motion seconded by Mrs. Shook and passed unanimously.</p>	<p>Motion made and passed unanimously to bring Policies 9000, 9012, 9110, 9121, and 9130 to the full Board for approval in April.</p> <p>Policy 5131.81 Electronic Devices</p> <p>Motion made and passed unanimously to bring Policy 5131.81 Electronic Devices to the full Board for first review in April.</p>
4.	Item of Information	Item of Information
A.	<p>Regulation 5131.81 Electronic Devices - Bring Your Own Device</p> <ul style="list-style-type: none"> • Mr. Shaffer expressed concern about student misuse of electronic devices under this new regulation. • Mr. DiVito pointed out that the regulation gives teachers a lot of discretion in how much they allow the use of devices in their classrooms from day to day. • Dr. Tomasello said he is very supportive of this regulation; he would rather monitor usage than prohibit what can be very helpful technology. • Mr. Shugrue agreed, stating he would rather promote proper, safe use than combat it. • Mr. Lawson concurred, stating that the devices are a given, are ever-evolving, and must be 	<p>Regulation 5131.81 Electronic Devices - Bring Your Own Device</p>

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	<p>dealt with appropriately.</p> <ul style="list-style-type: none">• Mrs. Shook expressed concerns about students getting past the firewall and going to inappropriate sites.• Mr. DiVito stated that when the district went wireless, they specifically chose a vendor with robust security protection to combat this issue.	
5.	<p>Adjourn</p> <p>Mrs. Shook moved to adjourn the meeting at 6:57 p.m. seconded by Mr. Shaffer and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 6:57 p.m.</p>

Respectfully submitted:



Thomas Brant, Chairperson
Policy Sub-Committee

GEORGE C. BUCKBEE
TOWN CLERK

2012 MAR 22 P 3:23

NEW MILFORD, CT

Also Present:

- Dr. JeanAnn C. Paddyfote, Superintendent of Schools
- Dr. Maureen McLaughlin, Assistant Superintendent of Schools
- Mr. Daniel DiVito, Director of Technology
- Mr. Greg Shugrue, Principal, New Milford High School
- Mrs. Suzanne Andrews, Teacher
- Ms. Gloria Capone, Teacher
- Mr. Kevin Hudson, Teacher
- Mr. Wisdom Jarvis, Teacher
- Mrs. Debbie Knipple, Teacher
- Mrs. Paula Marian, Teacher
- Mrs. Janice Perrone, Teacher

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mr. Lawson.	Call to Order
2.	Public Comment None	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Review and Approval of Curriculum:	Review and Approval of Curriculum:
1.	AP Psychology	AP Psychology
2.	Ceramics II	Ceramics II
3.	Economics	Economics
4.	Grades 4-8 Choral Music	Grades 4-8 Choral Music
5.	Grade 8 Health	Grade 8 Health
6.	Marketing Work Program	Marketing Work Program
	<ul style="list-style-type: none"> Mr. Lawson invited presenters to share highlights of the revised curriculum. Mr. Lawson allowed presenters to choose the order in which they presented. 	
	Grades 4-8 Choral Music	Grades 4-8 Choral Music
	<ul style="list-style-type: none"> Ms. Gloria Capone presented Grades 4-8 choral music. The curriculum was revised in conjunction with Ms. Diane Taylor who directs the chorus at SMS. Ms. Capone stated that the 	

curriculum calls for a broad spectrum of music, both American and multicultural. It uses a variety of styles to develop voices, the dynamics of singing, performance techniques, and styles to build a great choir.

- Mr. Shaffer stated that he has attended concerts for several years and is amazed at the high level of performance. He asked if the students receive a grade for chorus.
- Ms. Capone said there was no grade given, but assessment takes place through performance. She thought a grade could possibly discourage involvement in what is now an extracurricular activity.

Economics

- Mrs. Suzanne Andrews and Mr. Kevin Hudson presented economics. Mrs. Andrews said they developed the curriculum to teach the theory behind each concept and to make it authentic using real world experiences. There is no textbook for this course, so the students will be forced to use 21st century skills to look for the information required.
- Mr. Hudson said the students will be learning economic literacy and how the science works in their everyday lives and in the global economy.
- Dr. McLaughlin asked the presenters about how the curriculum has been affected now that personal finance is a separate course.
- Mrs. Andrews said she thought the new design was even more rigorous and would better prepare students for college economics courses.
- Mr. Shaffer asked about the number of sections and what percentage of the grade would be for group work.
- The presenters stated that they did not have numbers yet as master scheduling has not started. They estimated a 60/40% breakdown in group vs. individual assessment.
- The presenters estimated the curriculum took 100 hours to complete when asked by Mr. Shaffer.

Economics

	<ul style="list-style-type: none">• Mr. Brant stated that he thought this was a very timely course and a great addition.• When Mr. Lawson asked if personal finance was covered in the course by how it affected other choices such as saving towards retirement, the answer was yes. <p>Ceramics II</p> <ul style="list-style-type: none">• Mrs. Paula Marian presented Ceramics II. She stated that the curriculum was all about authenticity. It is the second in a series of three ceramics courses. The focus is on craftsmanship, series work, and research. Assessment includes use of vessels, shows, and competitions.• Mr. Shaffer asked about adding to the guide that it is a semester course, but Mr. Lawson recommended that it stay in the course selection guide only, giving more flexibility to the curriculum.• Mrs. Marian said there are currently three sections of the course. The ceramics courses are very popular. Ceramics I, a prerequisite, has a waiting list every year. <p>Marketing Work Program</p> <ul style="list-style-type: none">• Mrs. Debbie Knipple and Mrs. Janice Perrone presented the Marketing Work Program. This guide took many hours as it started almost from scratch. Presenters both said they are proud of the accountability in the document. Students are evaluated by employers and teachers. Participants must be enrolled in Marketing II to be in the program. Teachers stress work ethic and attitude, what is acceptable in a work environment. A portfolio piece has been added to the end of the course where students must show evidence of the work experience. Students are also required to do a reflection on how the experience will help them in the future.	<p>Ceramics II</p> <p>Marketing Work Program</p>
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<ul style="list-style-type: none"> Mr. Shaffer asked if the course included practice in interviewing which would be beneficial to the student and a good way to involve the greater community. Dr. McLaughlin pointed out the unit in which this is done. Mr. Shaffer suggested that if the employer fills out a standard evaluation, that it be added to the curriculum as an appendix. <p>AP Psychology</p> <ul style="list-style-type: none"> Mr. Wisdom Jarvis presented AP psychology. It is designed to prepare students for the AP test while including state and American Psychological Association guidelines. As part of the course, students will take on-line assessments provided by the publisher of the text. He is particularly proud of the revised curriculum's relevance to the students and the essential questions it asks which reflect higher order thinking and reflection. The district character traits are incorporated as well. With the redesign, AP psychology will now be a full year course. When asked by Mr. Shaffer to estimate the number of students in the class who take the AP exam, Mr. Jarvis estimated the number at slightly less than half. Mr. Jarvis stated that the curriculum took over 60 hours to revise. <p>Grade 8 Health</p> <ul style="list-style-type: none"> Dr. McLaughlin stated that Mr. Scott Hoffman was unavailable to present Grade 8 health as he was at a school function. She stated that the course is a half year class that all 8th graders take. This is another curriculum that was started almost from scratch. The topics are very high level and timely. Mr. Shaffer asked if this curriculum connects to 9th grade health. Dr. McLaughlin stated that the health teachers meet regularly as a group and that many of the topics in this curriculum would be covered again in 9th grade but in a depth that is age appropriate. 	<p>AP Psychology</p> <p>Grade 8 Health</p>
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	<p>Mr. Brant moved to bring the following curricula to the full Board for approval: AP Psychology, Ceramics II, Economics, Grades 4-8 Choral Music, Grade 8 Health, and Marketing Work Program, seconded by Mrs. Shook and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the following curricula to the full Board for approval: AP Psychology, Ceramics II, Economics, Grades 4-8 Choral Music, Grade 8 Health, and Marketing Work Program.</p>
4.	<p>Items of Information</p>	<p>Items of Information</p>
A.	<p>Strategic School Profile</p> <ul style="list-style-type: none"> • Dr. McLaughlin highlighted some areas of the report from 2010-2011. Enrollment has declined, free and reduced percentages have increased, special education numbers are down slightly, and preschool numbers show a slight increase. The graduation rate went from 94% to 88.1%. The number of teachers is down 18. While the per pupil expenditure was up for our DRG, New Milford's number was down. Our number remains near the bottom of our DRG. • Mr. Lawson noted that the free and reduced number may ultimately impact the food service program's ability to be self-sufficient. 	<p>Strategic School Profile</p>
B.	<p>Summer Calendars</p> <ul style="list-style-type: none"> • Dr. McLaughlin stated that a committee of 15-20 teachers had been formed to develop summer packets and had changed the format to three monthly calendars. A literacy or a numeracy activity is listed every other day. Activities may be done in any order, and only approximately half are required. Teachers will start the calendars in June with students to model for families. A letter will be sent home to parents in May explaining the format. The calendars will also be on-line on the district website. The district is also continuing to encourage participation in the Governor's Summer Reading Challenge. Parents only need to return a sign-off sheet at the end and may keep the calendars to continue activities if they wish. • Committee members stated that it was a much needed and very user friendly document. 	<p>Summer Calendars</p>

C.	Summer School <ul style="list-style-type: none">• Dr. McLaughlin stated that summer school will take place pending budget approval. Selection will be based on various objective resources and teacher input. Staff and rooms at SNIS are confirmed.• Dr. McLaughlin stated that the Special Education Department is cooperatively developing a schedule for transportation and classes.	Summer School
D.	Confirm COL Meeting on April 24, 2012 <ul style="list-style-type: none">• Mr. Lawson confirmed committee members' availability for a special meeting on April 24, 2012, at 6:00 p.m.	Confirm COL Meeting on April 24, 2012
5.	Adjourn <p>Mr. Brant moved to adjourn the meeting at 8:33 p.m. seconded by Mrs. Shook and passed unanimously.</p>	Adjourn <p>Motion made and passed unanimously to adjourn the meeting at 8:33 p.m.</p>

Respectfully submitted:



David Lawson, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
April 3, 2012
Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
TOWN CLERK

2012 APR -4 P 3:05

NEW MILFORD, CT

Present: Mr. Daniel Nichols, Chairperson
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mr. Daniel DiVito, Director of Technology
Mr. John Calhoun, Facilities Manager
Mr. Leo Rogoza, Assistant Facilities Manager
Mr. Greg Shugrue, New Milford High School Principal
Mr. Lance Pliego, New Milford High School Athletic Director

1.	Call to Order The special meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mr. Nichols.	Call to Order
2.	Public Comment <ul style="list-style-type: none">• None	Public Comment
3.	Discussion and Possible Action A. Booster Club Presentation – Turf Field Feasibility <ul style="list-style-type: none">• Mr. Nichols recognized Mr. Martin Monteiro of the Booster Club who stated he was there to get initial approval for preliminary testing for improvements to convert the NMHS stadium and one other practice field to turf, and for resurfacing of the track and tennis court surfaces. He said this project was needed as the high school is now over ten years old. Costs for this project, while initially high, will lead to much lower costs over time. Benefits include safety and utilization factors. With turf, there is no watering, fertilizing or mowing required and the field can be greater utilized by school and community groups. Use by community groups would allow other town fields to rehab due to lower utilization. The high school would be able to host SWC tournaments with a turf field, a surface the	Discussion and Possible Action Booster Club Presentation – Turf Field Feasibility

	<p>SWC requires. The band would be able to practice on the field, instead of in the parking lot as they do now. Safety would improve with a turf field which has a consistent surface. The group will seek both private and public funding. The site analysis would start price discussion. The Booster Club has funding to cover the analysis and for publicity going forward.</p> <ul style="list-style-type: none"> • Mr. Nichols stated that he favored the site analysis idea and invited the Booster Club to come back to future meetings to update the Committee. • Mrs. Celli Rigdon asked if on-field locker rooms were required to host tournaments. Mr. Pliego said they just had to be "in proximity". • Mr. Wellman stated that when artificial turf first came out there were concerns about injuries. He asked for studies that compare turf to grass and also about the impact on insurance rates. Mr. Monteiro said he would provide those at the next meeting as well as statements by local orthopedic and pediatric doctors. • Mr. McSherry asked about studies regarding vapors that artificial turf may give off. Mr. Monteiro said that was more a factor for indoor fields, but that he would bring studies on that as well. • Mr. McSherry said he viewed financing as the biggest issue. The Board of Education budget was just cut and he is not sure of the Town's position. • Mr. Monteiro said they are hoping to tap the Waste Management Fund which is earmarked for recreation. • Mrs. Celli Rigdon asked about the timeline for the project. Mr. Monteiro stated it depended on funding, but anywhere from three months to three years. 	
B. Off-Site Athletic Practices	<ul style="list-style-type: none"> • Mr. Calhoun stated that this year in order to try and preserve fields, for athlete safety, and to provide venues NMHS athletes need, the high school is having some off-site athletic 	Off-Site Athletic Practices

	<p>practices. There was precedent for this with swimming, hockey, and winter guard and color guard groups.</p> <ul style="list-style-type: none"> • Mr. Pliego stated that they are using John Pettibone School fields for boys' lacrosse practice so they don't have to share their field with the girls' lacrosse team. The only cost is busing which he estimates at \$2000 to \$2500 this year. • Mr. Calhoun said they are saving on field repairs by using other fields so the district is recouping costs there. • Mr. Wellman asked if there was any impact on insurance costs. Mr. Pliego said he didn't think so, as we are still using district fields. 	
	<p>C. Lighting Retrofits at NMHS and SNIS</p> <ul style="list-style-type: none"> • Mr. Calhoun provided a handout to the Committee regarding initiatives on lighting at SNIS and NMHS. Under the initiative, the district is saving over 67,000 kilowatts per year at SNIS and over 71,000 kilowatts per year at NMHS. The cost is absorbed in the utility bills. Using current rates, SNIS will show a cost savings of \$905 per month after the 2.91 year payback period. During the payback period, there is still an \$80 savings per month. At NMHS, the figure is \$953 a month after the 3.8 year payback period, with a savings of approximately \$40 a month during the period. CL&P is funding 40% of the project. The new lighting has a 13-15 year lifespan and is being installed all at once, saving on replacement and maintenance costs of electrician's time. Mr. Calhoun said this is the first of many projects. • Mr. McSherry encouraged continuation and asked Mr. Calhoun to provide a summary at the next meeting of annual kilowatt usage from the past several years. 	Lighting Retrofits at NMHS and SNIS
	<p>D. Hill & Plain Boiler Update</p> <ul style="list-style-type: none"> • Mr. Calhoun stated that he is working with the district's current contracted engineering company in moving forward with this project. 	Hill & Plain Boiler Update

New Milford Board of Education
Facilities Sub-Committee Minutes
April 3, 2012
Lillis Administration Building, Room 2

Page 4

	They have been given the assignment to do the specs, drawings and asbestos sampling. They will work with his department on bid specs, attend pre-bid meetings with vendors, and help evaluate bids, prepare contracts, report to the state on asbestos, and coordinate with Seimens to connect to existing digital controls. The pre-bid documents will be ready in the next few weeks.	
4.	Adjourn Mr. McSherry moved to adjourn the meeting at 6:57 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 6:57 p.m.

Respectfully submitted:



Daniel Nichols, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
April 3, 2012
Lillis Administration Building, Room 2**

Present: Mr. Thomas McSherry, Chairperson
Mr. David Lawson
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mr. Daniel DiVito, Director of Technology
Mr. John Calhoun, Facilities Manager
Mrs. Adele Johnson, Director of Pupil Personnel & Special Services
Mrs. Denise Duggan, Adult Education Director

GEORGE C. BUCKBEE
TOWN CLERK

2012 APR -4 P 3:05

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> Mrs. Joanne Setear, a new resident in New Milford, asked that the Board consider providing a bus to St. Joseph School. 	Public Comment
3.	Discussion and Possible Action <p>A. Transportation Request for St. Joseph Elementary School, Brookfield</p> <ul style="list-style-type: none"> Mr. Miller stated that CT General Statute 10-280a does permit local boards to transport students to private or parochial schools outside of their district. Right now, the district provides two required buses south to Abbot Tech and the magnet school. Mr. Miller spoke to the bus manager and the time and scheduling of existing runs doesn't mesh with St. Joseph. The cost to add one 78 passenger bus to provide transportation for St. Joseph's current K-8 enrollment from New Milford is estimated at \$55,000. Mr. McSherry asked if it was reasonable to do with one bus. Mr. Miller said it was his understanding there would be two pick up/drop 	Discussion and Possible Action Transportation Request for St. Joseph Elementary School, Brookfield

	<p>off points in New Milford, north and south. Current enrollment would be a tight fit on one bus. Any increase would require more.</p> <ul style="list-style-type: none"> • Mr. Lawson said he could not support this request. The statute permits, but does not require. The school budget was just cut; the Board cannot voluntarily take on this expense. • Mrs. Celli Rigdon said, while she respects school choice, she does not support the request either. She does not want to allocate money out of district. • Mr. McSherry said he was concerned about mixing K-8 on one bus. • Mr. Wellman asked what the cost per student per year was to the district and what money is saved when students go to St. Joseph. Mr. Miller stated that the students could be absorbed back in with no or very little additional cost, so there is no savings. • Dr. Paddyfote cautioned the Board about the precedent that would be set if they approved this request. Other schools out of district could make the same request in the future. • Mr. Wellman moved to add a bus for St. Joseph School. There was no second. 	
B.	<p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 30, 2012</p> <ul style="list-style-type: none"> • Ms. Baldelli stated that the list covered some substitutes, a few resignations, one leave of absence and some volunteer coaches. <p>Mrs. Celli Rigdon moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 30, 2012 to the full Board for approval. Motion seconded by Mr. Lawson and passed unanimously.</p>	<p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 30, 2012</p> <p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 30, 2012 to the full Board for approval.</p>
C.	<p>Monthly Reports 1. Purchase Resolution D-645</p>	<p>Monthly Reports 1. Purchase Resolution D-645</p>

	<p>2. Budget Position as of March 31, 2012 3. Request for Budget Transfers</p> <ul style="list-style-type: none"> • Mrs. Celli Rigdon asked what purchase order 44542 covered. Mrs. Johnson said it was for an autism consultant to keep student programs moving forward. • Mr. Miller said he had a correction to the variance in the budget position report and would provide it to the Board. • Mr. Wellman asked what the Follett order on the purchase resolution was for. Mr. Lawson said they were trade books for the high school library. • Mr. Wellman asked why we were purchasing books when students could use on-line sources or devices such as kindles. Dr. Paddyfote said not all students had those devices and that \$5000 for over 300 titles was a good use of funds. • Mr. Wellman asked if the unemployment insurance line would continue to rise. Mr. Miller said he hoped to hold at the current number. • Mr. Wellman asked about the percentage of tuition for private facilities. Mrs. Johnson said much of that number was reimbursed through excess costs and that it could increase but that nothing was pressing currently. <p>Mr. Lawson moved to bring the monthly reports: Purchase Resolution D-645, Budget Position as of March 31, 2012, and Request for Budget Transfers to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>D. Gifts & Donations 1. Exhibit B: PTO Gifts & Donations</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted the generous nature of this donation in support of our students. 	<p>2. Budget Position as of March 31, 2012 3. Request for Budget Transfers</p> <p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-645, Budget Position as of March 31, 2012, and Request for Budget Transfers to the full Board for approval.</p> <p>Gifts & Donations 1. Exhibit B: PTO Gifts & Donations</p>
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	<p>Mr. Lawson moved to bring Exhibit B: PTO Gifts and Donations to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>E. Bids</p> <p>1. Laptop Carts</p> <ul style="list-style-type: none"> • Mr. DiVito said the district went out to bid for three laptop carts, one each for the high school, SMS, and SNIS, and received one response from Wholesale Computer Exchange which he feels is aggressively priced. • Mr. Lawson said he was pleased it was a Connecticut vendor. He also noted that teachers are clamoring for the carts and that this is a move in the right direction. <p>Mr. Lawson moved to bring the bid award for laptop carts to Wholesale Computer Exchange to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>F. Grants</p> <p>1. Adult Education - Transition: Post-Secondary Education and Training</p> <p>2. Adult Education - English Literacy and Civics Education</p> <ul style="list-style-type: none"> • Mrs. Duggan said this is a reapplication for grants that Adult Education has that are ending their cycle. The English Literacy grant assists with several levels of ELL instruction. They are bringing the community into this program through student participation at a nursing home, the food bank and the public library. For the Transition grant, Adult Ed has partnered with Ridley Lowell. • Mr. Wellman asked for clarification of funds required vs. matching funds. Mrs. Duggan said the district provided the matching funds and they were already budgeted for. 	<p>Motion made and passed unanimously to bring Exhibit B: PTO Gifts and Donations to the full Board for approval.</p> <p>Bids</p> <p>1. Laptop Carts</p> <p>Motion made and passed unanimously to bring the bid award for laptop carts to Wholesale Computer Exchange to the full Board for approval.</p> <p>Grants</p> <p>1. Adult Education - Transition: Post-Secondary Education and Training</p> <p>2. Adult Education - English Literacy and Civics Education</p>
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	<p>Mr. Lawson moved to bring the two Adult Education grants to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>G. New Milford High School Graduation Date for June 2012</p> <ul style="list-style-type: none"> • Dr. Paddyfote proposed June 23, 2012 at 4:00 p.m. as the New Milford High School Graduation Date for the Class of 2012. <p>Mrs. Celli Rigdon moved to bring the proposed New Milford High School Graduation Date for June 23, 2012 at 4:00 p.m. to the full Board for approval. Motion seconded by Mr. Lawson and passed unanimously.</p> <p>H. Update on Administrative Vacancies</p> <ul style="list-style-type: none"> • Dr. Paddyfote stated that there are 9.5 administrative vacancies to fill. Screening and interviewing is very time consuming and it has become difficult to get Board involvement at the multiple levels due to everyone's very busy schedules. She was seeking input from the Committee on how to proceed. • Mr. Lawson said he thought the administration and Chair were very good about advising the Board members of proposed screenings ahead of time. He suggested that Dr. Paddyfote continue to invite the Board members, but move forward whether or not they could attend; other Committee members agreed. Dr. Paddyfote thanked the Committee for its clarification. 	<p>Motion made and passed unanimously to bring the two Adult Education grants to the full Board for approval.</p> <p>New Milford High School Graduation Date for June 2012</p> <p>Motion made and passed unanimously to bring the proposed New Milford High School Graduation Date for June 23, 2012 at 4:00 p.m. to the full Board for approval.</p> <p>Update on Administrative Vacancies</p>
<p>4.</p> <p>A. School Calendars</p>	<p>Item of Information</p> <ul style="list-style-type: none"> • Dr. Paddyfote stated that there was a lot of 	<p>Item of Information</p>

	<p>collaboration on these 181 day calendars. K-12 dismissals and an evening conference in both the fall and spring have been added in response to parent requests.</p> <ul style="list-style-type: none">• Mr. Lawson said he was very pleased to see the feedback incorporated. He also appreciated the drafts for the following two years, for strategic planning.	
5. Adjourn	<p>Mrs. Celli Rigdon moved to adjourn the meeting at 8:17 p.m. seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:17 p.m.</p>

Respectfully submitted:



Thomas McSherry, Chairperson
Operations Sub-Committee

**New Milford Board of Education
Regular Meeting Minutes
April 10, 2012
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Thomas Brant Mr. David Lawson Mr. Thomas McSherry Mr. Daniel Nichols Mrs. Lynette Celli Rigdon Mr. David Shaffer Mrs. Daniele Shook Mr. William Wellman
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GEORGE C. BUCKBEE
TOWN CLERK

2012 APR 12 P 3:51

NEW MILFORD, CT

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mrs. Adele Johnson, Director, Pupil Personnel and Special Services Mr. John Calhoun, Director of Facilities Daniel Winter, Student Representative Liam Lynch, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. Student participants in CMEA music events for NMHS, SMS, and SNIS: <ul style="list-style-type: none"> NMHS – Evan Ackerman, Serina Ahmed, Joseph Andrade, Thomas Barkal, Benjamin Bayers, Ashley Billings, Thomas Blackburn, Charles Brookshire, Kristina Chamberlin, Andrea Conrad, James Curley, Athony D’Andrea, Lawrence Davis, Daniel Fay, Brandon Halberg, Abigail Heydenburg, Karl Hinger, Ryan Kauer, Howard Luo, Jaclyn Mercer, Tim Mondoneto, Rebecca Myhill, Nicholas Noga, Bridgit O’Hara, Lindsey Partelow, Nicholas Pitcher, Rachel Schaefer, Katherine Schaffer, Christian Scillitoe, Emily Sterk, William Stewart, Gwendolyn Trott, Reid Tuomala, Kristina Wagner, Brianna Walker, John Wells 	Recognition A. Student participants in CMEA music events for NMHS, SMS, and SNIS

	<ul style="list-style-type: none"> SMS – Heather Adams, Holly Barkal, Kayla Blackburn, Alec Cardenas, Kristen Conrad, Lauren Ellis, Codie Holick, Angus Li, Francine Luo, Emily Mullis, Allegra Peery, Courtney Savino, Kathleen Sheehan SNIS – Katherine Grinnell, Jack Harding, Elizabeth Schlyer, Jeffrey Schlyer, Tessa Young <p>The meeting recessed at 7:52 p.m. for a brief reception and reconvened at 8:07 p.m.</p>	
3.	<p>Public Comment</p> <p>There was none.</p>	<p>Public Comment</p>
4.	<p>PTO Report</p> <ul style="list-style-type: none"> Mrs. Faulenbach reported on behalf of the PTO that the high school scholarship application deadline will be this Friday. 	<p>PTO Report</p>
5.	<p>Student Representatives' Report</p> <ul style="list-style-type: none"> CAPT tests were conducted during the week of March 12th. The Freshman NAMES program was also during that week. The All School Musical was very successful. Spring sports have started and the boys' lacrosse team beat Brookfield in overtime last week. A spring pep rally was held April 5th. The new marking period started this week. April 13th is the Poetry Slam. Prom tickets are now on sale. Spring break will be next week. 	<p>Student Representatives' Report</p>
6.	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes March 13, 2012</p> <p>Mr. Nichols moved to approve the Regular Meeting Minutes of March 13, 2012, seconded by Mrs. Celli Rigdon and passed 8-0-1.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes March 13, 2012</p> <p>Motion made and passed to approve the Regular Meeting</p>

	<p>Aye: Mr. McSherry, Mrs. Celli Rigdon, Mrs. Shook, Mrs. Faulenbach, Mr. Nichols, Mr. Brant, Mr. Wellman</p> <p>Abstain: Mr. Shaffer</p>	Minutes of March 13, 2012
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote said Education Connection has informed the District that its technology plan is compliant. It will be brought to the Board for approval in May. • Spring break is happening as scheduled next week, which is positive considering the earlier cancellations of school. • June 18th is scheduled to be the last day of school. 	Superintendent's Report
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • The Board of Finance meeting is tomorrow for the budget deliberations. 	Board Chairman's Report
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee – Mr. Nichols</p> <p>Mr. Nichols said the Facilities Sub-Committee met on Tuesday, April 3rd and discussed the lighting retrofits and a boiler update.</p> <p>B. Operations Sub-Committee – Mr. McSherry</p> <p>Mr. McSherry said all of the items discussed at Operations were on the agenda except the transportation request from St. Joseph School which received a motion but no second in Committee.</p> <p>C. Policy Sub-Committee – Mr. Brant</p> <p>Mr. Brant said the Policy Sub-Committee had policies for approval, and first and second review on tonight's agenda.</p> <p>D. Committee on Learning – Mr. Lawson</p> <p>Mr. Lawson noted the Committee on Learning had some curricula to approve tonight. There will be a special meeting on April 24th to keep the curricula</p>	<p>Committee Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p>

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	<p>schedule on target. Also, the Committee will be discussing kindergarten in the May/June time frame.</p> <p>E. Education Connection – Mrs. Celli Rigdon</p> <p>Mrs. Celli Rigdon said the last meeting was a phone meeting and they approved some grants and held elections. Mrs. Celli Rigdon will be the Secretary for the Education Connection Board.</p> <p>F. Connecticut Boards of Education – Mrs. Faulenbach</p> <p>There was no report on CABE.</p> <p>G. Negotiations Committee – Mrs. Faulenbach</p> <p>The Negotiations Committee has begun meeting to discuss three bargaining unit contracts – custodians, nurses and secretaries.</p>	<p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p> <p>G. Negotiations Committee</p>
10.	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 30, 2012</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 30, 2012, seconded by Mr. Brant.</p> <ul style="list-style-type: none"> Mrs. Rigdon asked for clarification of the date of the report and Mrs. Faulenbach said the exhibit was not revised so the date was correct. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-645 Budget Position as of March 31, 2012 Request for Budget Transfers <p>Mr. Nichols moved to approve monthly reports: Purchase Resolution D-645, Budget Position as of March 31, 2012, and Budget Transfers, seconded by Mr. Lawson.</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 30, 2012</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 30, 2012.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-645 Budget Position as of March 31, 2012 Request for Budget Transfers <p>Motion made and passed unanimously to approve the</p>

	<ul style="list-style-type: none"> Mr. Lawson asked how the budget was doing and Mr. Miller said that the available balance is \$3,717,500 which is behind compared to last year, but he was not concerned about that. He believes the savings for the natural gas account will be about \$100,000. He also said he had a discussion with the Town finance people about fuel oil price lock-ins and there is no good news at the moment about pricing for next year. <p>The motion passed unanimously.</p>	<p>monthly reports: Purchase Resolution D-645, Budget Position as of March 31, 2012, and Budget Transfers.</p>
C.	<p>Gifts & Donations 1. Exhibit B: PTO</p> <p>Mr. Lawson moved to accept Exhibit B: PTO Gifts & Donations for Hill & Plain School in the amount of \$1,700.00, Sarah Noble Intermediate School in the amount of \$6,200.00 and John Pettibone School in the amount of \$1,309.00, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> Mr. Lawson said this donation was fantastic in that it allowed the entire kindergarten, 4th grade, and 5th grade classes to participate in the same program. <p>The motion passed unanimously.</p>	<p>C. Gifts & Donations 1. Exhibit B: PTO</p> <p>Motion made and passed unanimously to accept Exhibit B: PTO Gifts & Donations for Hill & Plain School in the amount of \$1,700.00, Sarah Noble Intermediate School in the amount of \$6,200.00 and John Pettibone School in the amount of \$1,309.00.</p>
D.	<p>Bid Award 1. Laptop Carts</p> <p>Mr. Lawson moved to award the bid for Laptop Carts to Wholesale Computer Exchange for the amount of \$55,821.00, seconded by Mr. Nichols and passed unanimously.</p>	<p>D. Bid Award 1. Laptop Carts</p> <p>Motion made and passed unanimously to award the bid for Laptop Carts to Wholesale Computer Exchange for the amount of \$55,821.00.</p>
E.	<p>Grants 1. Adult Education – Transition: Post-Secondary Education and Training 2. Adult Education – English Literacy and Civics Education</p>	<p>E. Grants 1. Adult Education – Transition: Post-Secondary Education and Training 2. Adult Education – English Literacy and Civics</p>

<p>Mr. Nichols moved to approve the Adult Education grants: Transition - Post-Secondary Education and Training in the amount of \$35,849.00 and English Literacy and Civics Education in the amount of \$24,333.00, seconded by Mr. Brant and passed unanimously.</p>	<p>Education</p> <p>Motion made and passed unanimously to approve the Adult Education grants: Transition - Post-Secondary Education and Training in the amount of \$35,849.00 and English Literacy and Civics Education in the amount of \$24,333.00.</p>
<p>F. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. AP Psychology 2. Ceramics II 3. Economics 4. Grades 4-8 Choral Music 5. Grade 8 Health 6. Marketing Work Program <p>Mr. Nichols moved to approve the following Curricula:</p> <ol style="list-style-type: none"> 1. AP Psychology 2. Ceramics II 3. Economics 4. Grades 4-8 Choral Music 5. Grade 8 Health 6. Marketing Work Program <p>Seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mr. Wellman said he was reviewing the minutes from the Committee with respect to the Economics course and noted that textbooks would not be used, rather 21st Century Skills would be. He asked what was considered 21st Century Skills. • Mr. Lawson said 21st Century Skills included readings, handouts and lectures. <p>The motion passed unanimously.</p>	<p>F. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. AP Psychology 2. Ceramics II 3. Economics 4. Grades 4-8 Choral Music 5. Grade 8 Health 6. Marketing Work Program <p>Motion made and passed unanimously to approve the following Curricula:</p> <ol style="list-style-type: none"> 1. AP Psychology 2. Ceramics II 3. Economics 4. Grades 4-8 Choral Music 5. Grade 8 Health 6. Marketing Work Program
<p>G. Policy for First Review:</p> <ol style="list-style-type: none"> 1. Policy 5131.81 Electronic Devices <ul style="list-style-type: none"> • Mr. Lawson noted that this is a good policy and 	<p>G. Policy for First Review:</p> <ol style="list-style-type: none"> 1. Policy 5131.81 Electronic Devices

	<p>it should be reviewed regularly.</p> <p>H. Policy for Second Review: 1. Policy 4121 Substitute Teachers</p> <p>No comments.</p> <p>I. Policies for Approval: 1. Policy 9000 Role of the Board and Member (Powers, Purposes, Duties) 2. Policy 9012 Legal Responsibilities of Boards of Education 3. Policy 9110 Number of Members, Terms of Office, Oath of Office 4. Policy 9121 Role of the Chairperson 5. Policy 9130 Board Committees</p> <p>Mr. Nichols moved to approve the following policies: 1. Policy 9000 Role of the Board and Member (Powers, Purposes, Duties) 2. Policy 9012 Legal Responsibilities of Boards of Education 3. Policy 9110 Number of Members, Terms of Office, Oath of Office 4. Policy 9121 Role of the Chairperson 5. Policy 9130 Board Committees Seconded by Mr. Brant.</p> <ul style="list-style-type: none"> • Mr. Wellman questioned the need for a policy outlining the legal responsibilities of a Board of Education and its members and suggested such a policy was redundant. • Mr. Lawson noted the policy lets the residents of New Milford know what the policies are. • Mr. Wellman suggested a letter from Counsel to the Board would work versus adopting a policy. <p>The motion passed 8-1.</p> <p>Aye: Mr. McSherry, Mrs. Celli Rigdon, Mrs. Shook, Mrs. Faulenbach, Mr. Nichols, Mr. Brant, Mr. Lawson,</p>	<p>H. Policy for Second Review: 1. Policy 4121 Substitute Teachers</p> <p>I. Policies for Approval: 1. Policy 9000 Role of the Board and Member (Powers, Purposes, Duties) 2. Policy 9012 Legal Responsibilities of Boards of Education 3. Policy 9110 Number of Members, Terms of Office, Oath of Office 4. Policy 9121 Role of the Chairperson 5. Policy 9130 Board Committees</p> <p>Motion made and passed to approve the following policies: 1. Policy 9000 Role of the Board and Member (Powers, Purposes, Duties) 2. Policy 9012 Legal Responsibilities of Boards of Education 3. Policy 9110 Number of Members, Terms of Office, Oath of Office 4. Policy 9121 Role of the Chairperson 5. Policy 9130 Board Committees</p>
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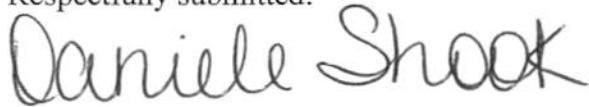
<p>J.</p>	<p>Mr. Shaffer No: Mr. Wellman</p> <p>New Milford High School Graduation Date for June 2012</p> <p>Mr. Nichols moved to approve Saturday, June 23, 2012 at 4:00 p.m. as the New Milford High School Graduation Date for June 2012, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mr. Shaffer asked if this date allowed the exams at the high school to be conducted at the same time. Dr. Paddyfote said school ends on June 18th so this should not be a problem. <p>The motion passed unanimously.</p>	<p>J. New Milford High School Graduation Date for June 2012</p> <p>Motion made and passed unanimously to approve Saturday, June 23, 2012 at 4:00 p.m. as the New Milford High School Graduation Date for June 2012</p>
<p>K.</p>	<p>Site Analysis for Turf Field</p> <p>Mrs. Celli Rigdon moved to approve the Turf Field Site Analysis at New Milford High School as sponsored by the New Milford Booster Club, seconded by Mr. Nichols and passed unanimously.</p>	<p>K. Site Analysis for Turf Field</p> <p>Motion made and passed unanimously to approve the Turf Field Site Analysis at New Milford High School as sponsored by the New Milford Booster Club</p>
<p>11.</p> <p>A.</p> <p>B.</p>	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>Textbook Preview – Grade 10</p> <p>Field Trip Report</p> <ul style="list-style-type: none"> Mr. Wellman said he had asked at the last meeting about the cost of a field trip in terms of a student perhaps not being able to afford to go. Dr. Paddyfote said the schools do everything they possibly can to identify those students and reach out through the Guidance Department or social worker, so as not to embarrass the student, to help pay for the trip. In the case of indigency, the school funds the trip; otherwise the trip is funded through a scholarship from PTO, MVP/SOS or some other organization. 	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>A. Textbook Preview – Grade 10</p> <p>B. Field Trip Report</p>
<p>12.</p>	<p>Adjourn</p>	<p>Adjourn</p>

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	Mr. Nichols moved to adjourn the meeting at 8:30 p.m., seconded by Mrs. Celli Rigdon and passed unanimously.	Motion made and passed unanimously to adjourn the meeting at 8:30 p.m.
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Respectfully submitted:



Daniele Shook
Secretary
New Milford Board of Education