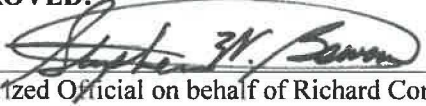



**Florida Department of Education
Project Award Notification**

6.03(1)

1 PROJECT RECIPIENT Taylor County School District	2 PROJECT NUMBER 620-1240F-1C001
3 PROJECT/PROGRAM TITLE Data-Informed Supports <p style="text-align: right;">TAPS 21A159</p>	4 AUTHORITY 84.425D CARES ACT USDE or Appropriate Agency FAIN#: S425D200052
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 12/01/2020 - 10/29/2021 Program Period: 12/01/2020 - 10/29/2021
7 AUTHORIZED FUNDING Current Approved Budget: \$63,000.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$63,000.00	8 REIMBURSEMENT OPTION Federal Cash Advance
9 TIMELINES <ul style="list-style-type: none"> Last date for incurring expenditures and issuing purchase orders: <u>10/29/2021</u> Date that all obligations are to be liquidated and final disbursement reports submitted: <u>12/20/2021</u> Last date for receipt of proposed budget and program amendments: <u>09/29/2021</u> Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: Date(s) for program reports: Federal Award Date : <u>05/29/2020</u> 	
10 DOE CONTACTS Program: Stephen Bowen Phone: (850) 245-0766 Email: Stephen.Bowen@fldoe.org Grants Management: Unit A (850) 245-0496	<div style="display: flex; justify-content: space-between;"> <div> Comptroller Office Phone: (850) 245-0401 </div> <div> Duns#: 106027881 FEIN#: F596000878002 </div> </div>
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project. All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. 	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;"> 12 APPROVED:  Authorized Official on behalf of Richard Corcoran Commissioner of Education </div> <div style="width: 45%; text-align: center;"> <u>2/2/2021</u> Date of Signing </div> <div style="width: 10%; text-align: right;">  <div style="font-size: 8pt;"> FLORIDA DEPARTMENT OF EDUCATION fldoe.org </div> </div> </div>	

APPROVED

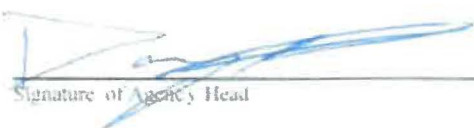

FEB 16 2021

By Taylor County
School Board

**INSTRUCTIONS
PROJECT AWARD NOTIFICATION**

- 1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6 Project Periods: The periods for which the project budget and program are in effect.
- 7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8 Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	A) Program Name: Data-Informed Supports TAPS NUMBER: 21A159	DOE USE ONLY Date Received: _____ Project Number (DOE Assigned): _____								
B) Name and Address of Eligible Applicant: Taylor County School District 318 North Clark Street Perry, Florida 32348										
C) Total Funds Requested: \$ 63,000 <hr style="width: 50%; margin-left: 0;"/> <div style="text-align: center;"> DOE USE ONLY Total Approved Project: \$ _____ </div>	D) Applicant Contact & Business Information <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Contact Name: Sharon Hathcock</td> <td style="width: 40%;">Tele phone Numbers: 850-838-2500 850-838-2503</td> </tr> <tr> <td>Fiscal Contact Name: Ashley Valentine</td> <td></td> </tr> <tr> <td>Mailing Address: Taylor County School District 318 North Clark Street Perry, FL 32347</td> <td>E-mail Addresses: Sharon.hathcock@taylor.k12.fl.us Ashley.Valentine@taylor.k12.fl.us</td> </tr> <tr> <td>Physical/Facility Address: Taylor County School District 318 North Clark Street Perry, FL 32347</td> <td>DUNS number: 106027881 FEIN number: F596000878002</td> </tr> </table>		Contact Name: Sharon Hathcock	Tele phone Numbers: 850-838-2500 850-838-2503	Fiscal Contact Name: Ashley Valentine		Mailing Address: Taylor County School District 318 North Clark Street Perry, FL 32347	E-mail Addresses: Sharon.hathcock@taylor.k12.fl.us Ashley.Valentine@taylor.k12.fl.us	Physical/Facility Address: Taylor County School District 318 North Clark Street Perry, FL 32347	DUNS number: 106027881 FEIN number: F596000878002
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Physical/Facility Address: Taylor County School District 318 North Clark Street Perry, FL 32347	DUNS number: 106027881 FEIN number: F596000878002									
CERTIFICATION <p>I, <u>Mr. Danny Johnson, Jr.</u>, as the official who is authorized to legally bind the agency organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures, administrative and programmatic requirements, and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 40%;"> E)  _____ Signature of Agency Head </div> <div style="width: 30%; text-align: center;">  _____ Title </div> <div style="width: 20%; text-align: right;"> 12/1/20 _____ Date </div> </div>										

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

A) Name of Eligible Recipient/Fiscal Agent:

Taylor County School District

B) DOE Assigned Project Number:

Data-Informed Supports - CARES Data Scientist

C) TAPS Number:

21A159

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	ALLOWABLE DOE USE ONLY	REASONABLE DOE USE ONLY	NECESSARY DOE USE ONLY
5100	120	Instructional Data Scientist Salaries - 5 data scientists @ 120 hours each @ 35.00 per hour	0.4	\$ 21,000.00				
5100	210	Retirement benefits - calculated at %10%	0	\$ 2,100.00				
5100	220	Social Security Benefits - calculated at 7.65%	0	\$ 1,606.50				
5100	240	Workmen's Comp Benefits - Calculated at 1.37%	0	\$ 287.70				
6400	130	Instructional Coach Salaries - 4 instructional coaches @ 60 hours each @ 40.00 per hour	0.18	\$ 9,600.00				
6400	130	Professional development facilitated by an instructional coach - 50 hours X 40.00	0.33	\$ 2,000.00				
6400	210	Retirement Benefits - calculated at 10%	0	\$ 1,160.00				
6400	220	Social Security Benefits - calculated at 7.65%	0	\$ 887.40				
6400	240	Workmen's Comp Benefits - Calculated at 1.37%	0	\$ 158.92				
6400	310	Professional services - 5 days of professional development provided @ the rate of \$3,000.00 per day.	0	\$15,000				
6400	510	Consummable supplies: Binders, paper, chart paper	0	\$ 1,159.38				

6400	519	Consummable technology supplies: flashdrives and color ink cartridges	0	\$ 4,000.00				
6400	644	Non-capitalized hardware: color printers for district and school level data scientists and instructional coaches - 9 @448.90		\$4,040.10				
D) TOTAL				\$ 63,000.00				

(6) PERCENT ALLOCATED

If the cost entered in (5) for each service/commodity listed in (3) is not the total cost of this service/commodity, enter the appropriate percentage in (6) that is applicable to this project. If the cost entered in (5) for each service/commodity listed in (3) is the total cost for this service/commodity and is applicable to this project, enter 100% in (6).

Example A

(1)	(2)	(3)	(4)	(5)	(6)	EXPLANATION
FUNCTION	OBJECT	ACCOUNT TITLE & NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	
6200	110	Salaries - Provides for supervision of all project activities; specific areas for supervision/ coordination are listed by position below. Supervisor /Grant Administration/National Instructional Materials Accessibility Standards Coordinator /Professional Development and Training	2	\$120,000	100%	The total cost for the two positions listed in (5), a Supervisor and a Coordinator (2.0 FTE), are charged to this project. Therefore, the percent of the cost for Salaries and Benefits allocated to this project is 100%.
6200	210	Retirement (9.85%)		\$11,820	100%	
6200	220	FICA (6.20%)		\$7,440	100%	
6200	223	Medicare (1.45%)		\$1,740	100%	
6200	231 / 232	Health / Life (11.90%)		\$14,280	100%	
6200	240	Worker's Comp. (1.26%)		\$1,512	100%	
TOTAL				\$156,792		

Example B

(1)	(2)	(3)	(4)	(5)	(6)	EXPLANATION
FUNCTION	OBJECT	ACCOUNT TITLE & NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	
7900	430	Utilities - Electricity, water and sewage charges for the facility where this project is housed.		\$10,000	50%	The total cost for utilities for the facility where this project is housed is \$20,000 annually. However, this project only occupies 50% of the facility. Therefore, the percent of the cost for Utilities allocated to this project is 50%.
TOTAL				\$10,000		

(6) PERCENT ALLOCATED (continued)

Example C

(1)	(2)	(3)	(4)	(5)	(6)	EXPLANATION
FUNCTION	OBJECT	ACCOUNT TITLE & NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	
6300	331	In County Travel - Travel cost for staff to and from agency headquarters to designated program sites for the purpose of performing activities related to the administration and supervision of project.		\$1,980	100%	The mileage estimated for travel for district staff to and from the county office to the program sites was estimated to be 4,500 miles annually @ \$0.44/mile. Therefore, the percent of the cost for In County Travel allocated to this project is 100%.
			TOTAL	\$1,980		

Example D

(1)	(2)	(3)	(4)	(5)	(6)	EXPLANATION
FUNCTION	OBJECT	ACCOUNT TITLE & NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	
NA for Private Entities	350	Purchased Services - Contract with ABC Company for the repair/ maintenance of the office equipment; one laser printer and copier.		\$1,250	25%	The total cost for the maintenance contract for this equipment is \$5,000. It has been determined that this project only uses this equipment 25% of the time. Therefore, the percent of the cost for Purchased Services allocated to this project is 25%.
			TOTAL	\$1,250		

Project Performance Accountability Form**Definitions**

- **Scope of Work-** The major tasks that the grantee is required to perform
- **Tasks-** The specific activities performed to complete the Scope of Work
- **Deliverables-** The products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable
- **Evidence-** The tangible proof
- **Due Date-** Date for completion of tasks
- **Unit Cost-** Dollar value of deliverables

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Due Date (completion)	Unit Cost (optional)
Develop Data Scientist Protocols	Data Scientist Protocols		January, 2021	
Share Data Scientist Plan with school-sites and select school-level data scientists and school based FCIM teams	Approval of School Level Data Scientists and associated compensation		February, 2021	
Begin implementation of Data Scientist Plan using AP 3 Data	Meeting sign-in sheets, agendas and notes		March, 2021	
Completion of EOY FCIM School Level Data Analysis	Completed Data Scientist analyses and plans		May, 2021	
After receipt of state assessment results, the Data Scientist Summer Training	Data Scientist Summer Training agendas, sign-in sheets, and training products		Summer, 2021	
Development of 2021-2022 school improvement plans, determination of Tier 2 and Tier 3 intervention plans, and student selection and scheduling	21-22 school level improvement and intervention plans		July, 2021	
Baseline Progress Monitoring AP 1	Baseline progress monitoring reports		August/September 2021	
Full implementation of the district Data Scientist protocol.	Data Scientist Protocols and Products		October, 2021	

Note: Add additional lines if necessary

TAYLOR COUNTY SCHOOL DISTRICT

CARES Data Scientist Grant

Narrative Section

The Taylor County School District will utilize all available CARES Data Scientist funding to accomplish the following objectives:

1. Promote the Analysis and Use of Data to Improve Student Learning and Outcomes
2. Use Progress Monitoring Data to Determine Appropriate Instructional Intervention
3. Target Effective Professional Learning Needs to Support Teachers and Leaders
4. Collaborate with the Florida Department of Education

The collective responsibility of the Taylor County School District Leadership Team is to facilitate student achievement by ensuring alignment between state, district, and school initiatives through implementation of the District MTSS Plan. This is achieved through regular analysis of the results of universal screenings and Early Warning Systems data provided by school-based leadership teams, review of summative data collections such as MTSS Surveys, Needs Assessments, and statewide assessments. Additionally, the use of ongoing district level formative assessments including classroom walkthroughs to provide input, oversight and leadership for the school-based leadership teams, working in a cooperative spirit for continuous improvement of student achievement are an integral component. The Director of Instruction (DOI) is responsible both for school improvement and federal programs under ESEA. In this capacity, the DOI relies on several district processes to analyze data and meets with school leaders and other district leaders to prioritize funds and activities through three District School Improvement FCIM cycles completed after the first nine weeks, mid-year, and at the end of the third nine weeks.

The CARES Data Scientist grant funding will be utilized to develop school-based data scientists that will have the responsibility of completing the full analysis cycle. School level data scientists will be able to utilize school level progress monitoring and early warning data to determine school needs, develop academic plans, communicate the plans, secure additional support or training necessary to enable plan implementation, monitor plans in action, and determine outcome impact of strategy implementation. The district will provide oversight of the district plan and related protocols through a coordinator position funded through CARES ESSER grant funds.

Ultimately the goal is to use the information gained from data analyses to implement meaningful, differentiated interventions for struggling learners at every grade level. Data scientists will ensure that the complete continuous improvement cycle is implemented.

Protocols used within the LEA to ensure identification and alignment of resources aimed at

maximizing student potential are

1. Summer Data Scientist Trainings will be scheduled by the Data Scientist Grant Coordinator and the Director of Instruction/Federal Grants. The intent of this leadership training is to provide a focused opportunity to problem-solve around data at the district, school, classroom, teacher, and administrative levels. Agenda items will also include articulation sessions for transitioning grades (pre k to K; 2 to 3; 5 to 6; 8 to 9) to ensure that plans for needed instructional supports for all students are in place; strategies to align tiered supports within the district, develop and insure the inventory of resources is maintained; and provision of administrative training to insure school-based leadership is equipped to provide clear guidance for instructional decision-making at the school and classroom level.
2. LEA-wide school-level data chats and FCIM activities enable schools to identify trends and patterns using school-wide and grade-level data gathered at quarterly intervals to provide high-quality instruction and address intervention needs. The District-Based Leadership Team conducts quarterly on-site visits to assist school administration in calibrating their instructional assessments and support of teachers and helps to insure that the practice of high-quality instruction and intervention are matched to student needs during these visits. The district calendar of assessments, onsite visits, and instructional leadership meetings are scheduled by the Director of Instruction and Federal Programs.
3. The Data Scientist Coordinator will develop the protocols and format for school-level data scientists to follow as they implement the continuous improvement cycle. Data scientists will be provided training and support as they implement the process.
4. The Director of Instruction will continue to conduct regularly scheduled meetings with Instructional Coaches to ensure that coaches are adequately prepared to provide instructional support at every grade level in the core subject areas based upon identified curricular and teacher needs. Instructional coaches will be encouraged to work in tandem with the school-level data scientist.

The process of working collaboratively between the district and school level teams, as well as support personnel (instructional coaches, data scientists, MTSS school staff, and ESE Specialists) helps to ensure organizational readiness and optimal alignment for systemic change. Collaboration and calibration are key to the successful implementation of improvement plans in the Taylor County School District.

Equitable Services:

Taylor County has no charter schools within the district at this time. Initial consultation with both private schools within the district was completed on December 7, 2020. Both private schools declined to

participate in the Data Scientist Grant. Therefore, all funding will be used to provide support to the K12 schools within the Taylor County School District.

Collaboration with DOE:

The Taylor County School District Superintendent has designated a district level coordinator that will provide direct support to each of the five school sites, their data scientists, and school-based leadership teams. This same individual will be the direct point of contact for the Department of Education and serve as a conduit for information requested from and to the district.

Qualitative and Quantitative Outcome Data:

The district intends to utilize both progress monitoring data and state-level assessment data to determine the impact of the data scientist initiative. Completing impact analysis data on tier 2 and tier 3 interventions implemented by each school site will also be completed. Finally, the district will collect participant survey data to determine changes in data analysis and usage efficacy.

Data Scientist Grant Timeline:

Timeframe	Activity	Responsible Entity(ies)
January, 2021	Develop Data Scientist Protocols	District Coordinator
February, 2021	Share Data Scientist Plan with school-sites and select school-level data scientists and school based FCIM teams	District Coordinator Superintendent Principals
March, 2021	Begin implementation of Data Scientist Plan using AP 3 Data	District Coordinator School Data Scientists School FCIM Teams
May, 2021	Completion of EOY FCIM School Level Data Analysis	School Data Scientists School FCIM Teams
Summer, 2021	After receipt of state assessment results, the Data Scientist Summer Training	District Coordinator School Data Scientists School FCIM Teams
July, 2021	Development of 2021-2022 school improvement plans, determination of Tier 2 and Tier 3 intervention plans, and student selection and scheduling	District Coordinator School Data Scientists School FCIM Teams
August/September 2021	Baseline Progress Monitoring AP 1	District Coordinator Superintendent Principals
October, 2021	Full implementation of the district Data Scientist protocol.	District Coordinator School Data Scientists School FCIM Teams

62-Taylor-
Data Scientist Grant

APPENDIX A

Elementary and Secondary School Emergency Relief (ESSER) Fund under the Coronavirus Aid, Relief, and Economic Security (CARES) Act

DATA-INFORMED SUPPORTS - FISCAL AND REPORTING ASSURANCES

The [Local Educational Agency Chief Executive Officer, or his/her authorized representative] assures the following

1. The LEA will use ESSER funds for activities allowable under the Request for Applications
2. The LEA will provide equitable services to students and teachers in non-public schools as required under 18005 of Division B of the CARES Act
3. The LEA will provide equitable services to students and teachers in non-public schools located within the LEA in the same manner as provided under section 1117 of the ESEA, as determined through timely and meaningful consultation with representatives of non-public schools
 - The LEA will ensure that a public agency will maintain control of funds for the services and assistance provided to a non-public school under the ESSER Fund.
 - The LEA will ensure that a public agency will have title to materials, equipment, and property purchased with ESSER funds.
 - The LEA will ensure that services to a non-public school with ESSER funds will be provided by a public agency directly, or through contract with, another public or private entity
4. The LEA and any other entity that receives ESSER funds through the subgrant awarded hereunder will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with Section 18006 of Division B of the CARES Act. In addition, each entity that accepts funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the entity. CARES Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.
5. The LEA will comply with all reporting requirements, and submit required quarterly reports to the Florida Department of Education at such time and in such manner and containing such information as the department may subsequently require.

- 6) The LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Florida Department of Education, the Florida Auditor General; (ii) the Department and/or its Inspector General; or (iii) any other federal or state agency, commission, or department in the lawful exercise of its jurisdiction and authority

Local Educational Agency Chief Executive Officer or Authorized Representative (Printed Name):

Signature <i>Dany Blawh</i>	Date <i>2-1-21</i>
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