

HADLEY – LUZERNE CENTRAL SCHOOL

27 HYLAND DRIVE

PO BOX 200

LAKE LUZERNE, NEW YORK 12846-0200

LYN DERWAY  
Interim School Business Administrator

Telephone (518) 696-2378, Ext. 1137  
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November 21, 2017

Dear Sir/Madam,

Hadley-Luzerne CSD respectfully submits the following corrective action plan for the year ended June 30, 2017.

Independent Public Auditing Firm:  
Beecher, Bethel & Jenkins  
Route 9, PO Box 1246  
South Glens Falls, NY 12803

Audit Period: July 1, 2016 through June 30, 2017

- 1) Finding: As shown in Supplemental Schedule #3, the fund balance (undesignated) at fiscal year ended June 30, 2017 was \$1,904,843. Section 1318 of the Real Property Tax Law allows only a 4% of current year's budget to be retained as undesignated fund balance. For the Hadley-Luzerne Central School, this amount would be \$835,859 (4% of \$20,896,487). The Hadley-Luzerne Central School is in violation of Section 1318 of the Real Property Tax Law.

Corrective Action Plan: Administration will strive to comply with the NYS Real Property Tax Law Section 1318 Requirement. We have and will continue to closely monitor fund balance in the future. The Business Administrator has created a long range fiscal plan to reduce excess fund balance and comply with the law.

Contact Person: Business Administrator

Anticipated Completion Date: 2017-18 school year

If you should have any questions regarding this Corrective Action Plan, please contact me at the phone number or email address above.

Sincerely,



Lyn Derway