



**PE ELL SCHOOL  
DISTRICT  
NO. 301**

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December 18, 2020

Dear Parents and Guardians,

We wanted to inform you that we found out today we had two staff members test positive for COVID-19 this week of 12/14-12/18. These employees were in the school a total of 2.5 hours each on Monday morning, December 14, before going home. We have followed all of our safety protocols conducting contact tracing of both employees. Due to our social distancing requirements, no quarantines were needed for any contacts as neither employee was within six feet of any person for more than 15 minutes. In addition, both employees were wearing masks.

The Health Department has checked and approved all of our safety measures and cleaning processes that are currently in place to keep staff and students safe. We immediately followed our Covid cleaning procedures of the spaces occupied by these staff.

If there are future cases of Covid 19 in our school, you may be contacted and requested to quarantine your child if contact tracing reveals a Covid positive person was within 6 ft of your child for more 15 minutes (cumulative time) on a given day. We are not allowed to reveal names and locations of students or staff in these situations due to HIPPA laws. The Health Department is actively engaged with our work and we will continue to follow their recommendations each step of the way.

Please keep your child home if they are sick or showing symptoms of Covid 19 infection.

Thank you on behalf of the Pe Ell School Covid prevention and response team.

Kyle MacDonald  
Superintendent  
Pe Ell School District