

## Attention Parents/Guardians, Former Students, Eligible (Adult) Students:

Special Education records which have been collected by the Grimes County Special Education Cooperative (Member Districts: Anderson-Shiro ISD, Iola ISD, Navasota ISD, North Zulch ISD, Richards ISD) related to the identification, evaluation, educational placement, or the provision of Special Education in the district(s), have been maintained as required by state and federal laws for students whose Special Education services have ended. Special Education services end when the student no longer is eligible for services, graduates, completes his or her educational program at age 22, or moves from the district. This notification is to inform parents/guardians and former students of the district's intent to destroy the Special Education records of students who were no longer receiving Special Education services as of the end of the 2011 school year or prior. These records will be destroyed in accordance with state law unless the parent/guardian or eligible (adult) student notifies the school district otherwise. The records are no longer useful to the district, but they may be useful to the parent/guardian or former student in applying for Social Security benefits, rehabilitation services, college entrance, etc. The parent/guardian or eligible (adult) student may request a copy of the records in writing or in person at the following address: Grimes County Special Education Cooperative, Attention: Director, 705 East Washington Avenue, Navasota TX 77868. If you have any questions, please call 936-825-4214. Requests must be received no later than February 28, 2019.