

School Administrative Unit #7
Summer Meeting Minutes

Date	August 15, 2019						
Time	6:00 p.m.						
Location	Columbia Town Hall						
Attendance							
School Board Members							
Clarksville		Colebrook		Columbia		Pittsburg	
P	Michel Dionne	P	John Falconer	P	Chris Brady	P	Lindsey Gray
P	Heather Mitchell	P	David Gales	P	Stacey Campbell	E	Jamie Gray
E	Judy Roche	E	Deb Greene	P	Carrie Klebe	E	Willard Ormsbee
		P	Craig Hamelin			E	Toby Owen
		P	Brian LaPerle			E	Billie Paquette
		P	Michael Pearson				
		P	Nathan Lebel				
Stewartstown		SAU #7				Public	
P	Kathleen Covell	P	Bruce Beasley, Superintendent				
P	Philip Pariseau	P	Cheryl Covell, Business Administrator				
P	Kara Sweatt	P	Mandie Hibbard, Special Services Coordinator				
Minutes							

- Roll Call:** SAU Chairman John Falconer called the meeting to order at 6:00 pm
- Hearing of the Public:** None
- Reading of the Minutes:**

C. Brady / P. Pariseau: Motion to approve the minutes of meeting of April 18, 2019 with the following adjustment(s): Eliminate bullet point # 8
VOTE: MOTION CARRIES

4. School Administrative Unit #7 Reports:

- Superintendent's Report: Bruce Beasley**

Fourth year working together. Superintendent Beasley feels that much has been accomplished over his three years and looks forward to taking additional steps to narrow the opportunity gap that exists for our learners. Collaborative efforts are strong, regional conversations are occurring and have identified Strategic Plan to goal set around for future planning and improvement. These are the successes that have been made together. There are other successes at your local level that he thinks are worthy of celebration also. These include upgrades to schools, course offerings, and sharing of resources.

There is a real purpose to the hiring of new staff members within the districts. An established focus that promotes dual enrollment for college credit using your own staff or from the shared opportunities that are provided throughout the region will meet this component of the Strategic Plan. One para position is still open. Colebrook lost an English teacher, however has recently filled the position. Pittsburg has hired a Tech. Ed.

teacher and Math teacher.

It is great to provide opportunities to a large number of students using our GEAR UP connection. While GEAR UP mainly serves the students in Stewartstown that are now in grades 8 and 9, there are benefits for all. For example, if we run a bus to a college visit that has a single GEAR UP student on board, we can charge the cost of that bus to the grant. This means that all other students are eligible to participate. Many took advantage of some week-long summer offerings in Whitefield using the resources provided by GEAR UP. Ashley and Jayden Hodge from Stewartstown attended a conference for GEAR UP.

SNHU is offering a CAGS cohort to staff in the North Country. There would be three potential tracks: principal certification, curriculum admin certification, or M. Ed (non-certification). The great news about this is that we have about 8 people interested and the mix across the SAU is equal.

Superintendent Beasley has worked with administration to re-energize our UbD efforts. He expects that the current leadership will be better trained and more prepared to lead staff in instruction conversations that will focus on student outcomes. He anticipates that the group that forms our SAU team will be an integral part of many of workshops and trainings this year.

Contract negotiations, athletic agreements, and area agreements are all on the radar for the coming year. It will be important that each board have a clear set of outcomes that they would like to accomplish as a result of the deliberations.

Project Aware expires at the end of September. An application has been submitted through the Federal Government for a grant similar to Project Aware.

As a district, you must continue to think about ways to improve the education product in this area. Loss of revenue, limited applicants for open teaching positions, declining population, the mental health of students and community members as well geography are all challenges that make our work together a little tougher. While none of these is insurmountable, together they are easier to tackle.

Superintendents' and the Regional Committee meet with Commissioner Edelblut from NH and Commissioner Dan French from Vermont. Suggestions to address before signing: 1. School boards need to be involved and vote to support committee representatives 2. Equal representation needs to be addressed.

Superintendent Beasley explained the certification process and alternative plans available for staff. We have teachers who are working on statement of eligibility and must be on an Alternative Plan.

Monday August 19th - Administrative Team meets

Thursday, August 22nd - New staff training, starting with a Bus Tour, policies, training on the various systems along with Substitute training.

August 26th - SAU wide training – Morning session will cover policies, etc.

August 27th – Students start school

5. Unfinished Business: None

6. New Business:

- Data Security Manual:

C. Hamelin / C. Brady: Motion to approve the Data Governance Manual

VOTE: MOTION CARRIES

- Personnel Updates:

Melissa Cloutiers' last day was today. Casey Hibbard has been hired to replace Melissa. Victoria Smart has filled the Administrative Assistant's position.

Working with Justin Falconer to contract for Technology support within SAU #7

B. LaPerle / P. Pariseau: Motion to approve Justin Falconer as a Technology Assistant

VOTE: 10-YES, 1-ABSTENTION (J. Falconer)

- "G" Policies Adoption - Personnel:

GA Personnel Policies Goals

GBA Equal Opportunity Employment

GBAA Sexual Harassment Employees Staff

GBAA-R Sexual Harassment Report Form

GBCD Background Investigation and Criminal Records Check

GBCD-R Technical Advisor for GBCD

GBE Employee Rights and Responsibilities

GBEA Staff Ethics

GBEAA Confidential Student Information

GBEB Staff Conduct

GBEBA Staff Dress Code

GBEBB Employee Student Relations – 2nd Reading

GBEBC Employee Gifts and Solicitations

GBEBD Employee Use of Social Networking Websites

GBEBE Employment of Relatives or Persons with Romantic Interpersonal Relationships

GBEC Drug Free Workplace Drug Free School

GBEC-R Drug-Alcohol Use Policy Staff

GBED Tobacco Products Ban Use and Possession in and on School Grounds

GBEF School District Internet Access for Staff

GBG Employee Protection

GBGA Staff Health

GBGD Workers' Compensation Temporary Alternative Work program

GBGD-R Temporary alternative Duty Program Acknowledgement

GBJ Personnel Records

GBJA Health Insurance Portability Accountability Act

GBJA-R HIPAA Notice of Privacy Practices

GBJ-R Personnel Records

GBK Employee Concerns, Complaints

GBK-R Employee Complaints and Grievances
GCA Professional Staff Positions
GCB Professional Staff Contracts
GCCBC-R FMLA Policy Packet
GCEB Administrative Staff Recruiting
GCF Professional Staff Hiring
GCH Professional Staff Orientation
GCI Professional Staff Development Opportunities
GCK Professional Staff Assignments and Evaluation System
GCP Professional Staff Promotion Reclassification
GCQ Non-renewal Termination and Dismissal of Certified Staff
GCQA Reduction in Instructional Staff Work Force
GCR Non-school Employment by Professional Staff Members
GCRC Professional Personnel Counseling
GD SAU Employment Classification
GDF Hiring of Non-Certified Personnel
GDO Evaluation of Support Staff
GDQ Termination of Non-Certified Personnel

L. Gray / N. Lebel: Motion to approve the "G" policies as presented

VOTE: UNANIMOUS

The SAU Board recognized the District Policy Representatives for all of their work.

- Food Service Contract Renewal:

Discussed the future of the Food Services Program. The consensus is to go out to bid for 2 years.

- Nursing Services:

Indian Stream Health Center (ISHC) notified Superintendent Beasley that they could no longer provide Nursing Services. ISHC is having a hard time filling the positions. Superintendent Beasley is exploring other contract opportunities as well as hiring our own School Nurses. NH DOE states that nurses' must be an RN or earn their Bachelor's Degree within 6 years to work in the school(s).

Look at alternatives and bring back to the SAU board in the fall.

- State Senate Bill 142 was signed into law stating that the School District(s) will be responsible to provide free feminine products in the restrooms up to a certain age.
- Judge Broderick visit 10/10/19:

Judge Broderick is scheduled to visit SAU #7 10/10/19, Early Release Day. Judge Broderick will present to the students in the morning discussing mental health and well-being. Superintendent Beasley is looking at the appropriate grade levels. Parents will have an opportunity to opt their child(ren) out of the presentation. Judge Broderick will present to SAU staff in the afternoon.

- Teachers will be participating in a North Country Professional Development day on October 11th in Berlin.
- Heather Mitchell reported:

Collaborative Committee members were listed in the paper. She noticed not all schools were represented equally. What can be done to have equal representation from each school district? Clarksville School Board will hold a town meeting to discuss the collaborative committee in hopes of getting a volunteer.

Under the formation of the Interstate Compact, you must have one Board and one Community member. Commissioner French from Vermont is concerned with equal representation between Vermont and New Hampshire and asked the committee to look at equalizing the representation.

- School board recognized Stacey Campbell for a great dinner.

Meeting Dates:

SAU #7 Fall Meeting: Thursday, November 14, 2019 @ 6:00 pm – Pittsburg School Library

Adjournment:

L. Gray/ P. Pariseau: Motion to adjourn the meeting at 7:14 pm

VOTE: UNANIMOUS

Respectfully submitted,
Cheryl Covill
Business Administrator