

**Sterling Board of Education**  
**Minutes of the Regular Meeting**  
**April 28, 2021**  
**Cafeteria - 6:00 pm**  
**“EXCELLENCE WITH KINDNESS”**

**I. Call to Order**

The meeting was called to order at 6:02 pm by F. Bood, Board Chair.

Present were: F. Bood; L. Shippee; D. Capobianco; C. Langlois; M. Rouillard.

Also in attendance were: G. Lanza; H. Nickerson; L. Smith; D. Chrzan; D. Zajac.

**II. Pledge of Allegiance**

**III. Public Comment**

J. Goodwin introduced herself and stated that she had submitted a letter of intent for the Board of Education vacancy.

**IV. Reports and Communications**

**A. Correspondence**

Correspondence regarding the Board of Education vacancy will be discussed under *V. Unfinished Business Item C. Appointment of Board Vacancy.*

**B. Consent Agenda**

1. Minutes of the Regular Meeting, March 17, 2021
2. Minutes of the Special Meeting, March 25, 2021
3. Superintendent/Special Education Director’s Report
4. Principal’s Report
5. Clinical Supervisor’s Report
6. Monthly Check Register

A motion was made by M. Rouillard and seconded by C. Langlois to accept the consent agenda as presented. Vote: All in favor.

**C. Budget and Expense Report - 3/31/21**

A motion was made by M. Rouillard and seconded by L. Shippee to accept the budget and expense report as presented. Vote: All in favor.

**D. Plainfield Board of Education Liaison**

C. Langlois attended a meeting welcoming Plainfield’s new superintendent. She was unable to attend the regular Plainfield BOE meeting but reviewed the highlights which included resignations, new hires, budget, a COVID update, ESSER-2 (1.5 million); American Recovery Act (3.9 million); DATTCO transportation contract update and the revised 2021-22 calendar to change April vacation week.

**V. Unfinished Business**

**A. Policies - 2nd reading**

- Policy#1120 - Community Relations - Public Participation at Board of Education Meetings
- Policy#1150 - Community Relations - Communications with the Public
- Policy#1160 - Community Relations - Board of Education Community Outreach
- Policy#1180 - Community Relations - Memorials for Deceased Students of Staff
- Policy#1205 - Community Relations - Participation by the Public - Agenda Format/Preparation and Dissemination
- Policy and Regulation#1250 - Community Relations - Visits to the Schools
- Policy#4212.42 - Personnel/Non-Certified - Drug and Alcohol Testing for School Bus Drivers
- Policy#6159 - Instruction - Individualized Education Program/Special Education Program

A motion was made by C. Langlois and seconded by L. Shippee to approve Policy# 1120, 1150, 1160, 1180, 1205, Policy & Regulation 1250, Policy 4212.42 and 6159 as presented. Vote: All in favor.

**B. Approval of Job Descriptions**

A motion was made by L. Shippee and seconded by D. Capobianco to approve the stipend positions as presented. Vote: All in favor.

(Athletic Director; Curriculum Revision; Homework Club Coordinator; Music Director; Professional Development Coordinator and Yearbook Coordinator).

A motion was made by L. Shippee and seconded by C. Langlois to approve the following job descriptions: Instructional Assistant; Technology Integration Specialist; School Nurse; Van Driver and Bus Driver as presented. Vote: All in favor.

**C. Appointment of Board Vacancy**

F. Bood noted that currently there are 3 candidates interested in the Board vacancy at this time and asked if anyone else was interested in the open vacancy. He also provided the candidates the opportunity to speak if they would like.

Paper ballots were passed out to the Board members.

The vote was in favor of V. Robinson-Lewis.

**D. Approval of the 2021-2022 School Calendar**

A motion was made by M. Rouillard and seconded by C. Langlois to approve the 2021-2022 School Calendar as presented. Vote: All in favor.

**VI. New Business**

**A. Plainfield High School Presentation**

C. Bitgood, Principal of Plainfield High School, provided an update on what high school offerings in addition to a regular diploma, such as an option for a CNA health career, medical terminology, biology, manufacturing engineering, OSHA, industrial certification, education, early childhood, business, banking and fine and performing arts. The students are back in the building and they will have a modified prom, class night and an outside graduation. The Board thanked him for coming and his time.

**B. Discussion of RFP and possible action regarding Cleaning Service and grounds**

A motion was made by C. Langlois and seconded by M. Rouillard to enter into a new contract with SMG. Vote: All in favor.

**C. Approval of Revised 2020-2021 School Calendar**

A motion was made by D. Capobianco and seconded by M. Rouillard to approve the Revised 2020-2021 School Calendar as presented. Vote: All in favor.

**D. Approval of Principal's contract**

A motion was made by C. Langlois and seconded by D. Capobianco to accept the Professional Agreement of H. Nickerson. Vote: All in favor.

**E. Approval of Occupational Therapist contract**

A motion was made by D. Capobianco and seconded by L. Shippee to approve the contract of J. Hill. Vote: All in favor.

**F. Line Item Transfers**

A motion was made by L. Shippee and seconded by D. Capobianco to approve the Line Item Transfers as presented. Vote: All in favor.

(Transfer \$6,746.00 out of A.1000.210.00.000.71 Reg Program E/B Insurance and transfer into A.1000.650.00.000.71 Educational Software Licenses; Transfer \$3,496.00 out of A.1000.210.00.000.71 Reg Program E/B Insurance and transfer into A.2130.111.03.000.71 School Nurse Substitutes; Transfer \$10.00 out of A.1000.210.00.000.71 Reg Program E/B Insurance and transfer into A.130.240.00.000.71 Health Office E/B Other; Transfer \$234.00 out of A.1000.210.00.000.71 Reg Program E/B Insurance and transfer into A.2310.590.02.000.71 Advertising; Transfer \$5,000.00 out of A.1000.210.00.000.71 Reg Program E/B Insurance and transfer into A.2600.430.02.000.71 Plant Operation and Maintenance).

**VII. Recommendations, Questions and/or Comments**

F. Bood provided an update of the technology that is in the process of being installed on the buses by Tyler Technologies.

**Board of Education**

**April 28, 2021**

**Page 4 of 4**

**VIII. Public Comment**

\_\_\_\_\_C. SanSouci stated that she was disappointed in the Board vacancy decision.

**IX. Executive Session**

None

**X. Adjournment**

A motion was made by M. Rouillard and seconded by C. Langlois to adjourn the meeting at 6:45 pm. Vote: All in favor.