

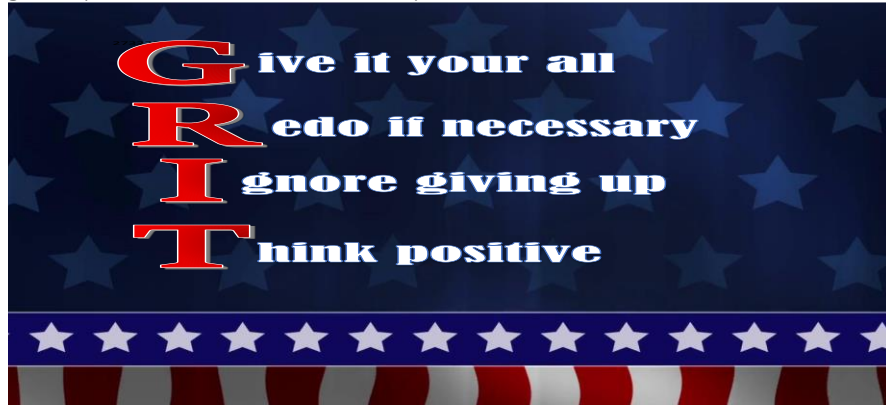
2021 -2022
Lewisburg Middle School Student and Parent Handbook
Grades 6 - 8

Mission

Lewisburg Middle School ensures high levels of learning for all students by meeting the needs of the total child. We foster lifelong learners who positively impact our community and the world.

PRINCIPAL'S MESSAGE

We welcome you to the 2021-2022 school year. We present this handbook to you in order that you will be properly informed of the policies, procedures and organization of the school. Let us have another great year as we continue to always show **GRIT** in all that we do at LMS.



Follow us on twitter @LMSPatriots, Instagram , and Facebook @

Brad Meadows, Principal

ADMINISTRATION

Brad Meadows.....Principal
Cheryl Smith.....Assistant Principal
Shane Wigley.....Assistant Principal
Ellen Shuttleworth.....Bookkeeper
Laura Henderson.....ADA
Naomi Wardlaw.....MSIS
Tracie McRee.....Front Desk
Elizabeth Brumbelow.....Counselor
Kristi McCrory.....Counselor

Parents - Students may not be dropped off and will not be allowed to enter the building until 6:50. Students must be picked up by 3:05 each day. There will be no supervision before 6:50 or after 3:05. No checkouts after 2:20.

Upon arrival to school, all student will report to their 1st period classroom. If students would like to eat school breakfast, they will report directly to the cafeteria.

**Lewisburg Middle School
Bell Schedule
2021-2022 School Year**

**School Hours: 7:15 - 2:50
Doors open at 6:55**

1st Period - 7:15 - 8:03

2nd Period - 8:07 - 8:55

Break - 8:55 - 9:05

3rd Period - 9:09 - 9:57

4th Period - 10:01 - 10:49

5th Period- 10:53 - 12:14 (Lunch)

6th Period - 12:18-1:06

7th Period 1:10 - 1:58

8th Period 2:02 - 2:50

Dismissal 2:50

2021-2022 DeSoto County School District Calendar

August 5 th	Students First Day
September 6 th	Labor Day Holiday
October 11 th	Columbus Day Holiday
November 3 rd	Staff Development Day
November 22 nd -26 th	Thanksgiving Break
December 17 th	End of First Semester
December 20 th - January 2 nd	Christmas Break
January 5 th	Students Return
January 17 th	Martin Luther King Jr. Holiday
February 18 th	President's Day
March 14 th - 18 th	Spring Break
April 15 th	Good Friday Holiday
April 18 th	Easter Holiday
May 24 th	Students' Last Day

Tentative Make Up Days - Feb. 18th, April 18th, May 25th, May 27th

INTERIM/PROGRESS REPORTS

Progress reports will be issued the week of Sept. 13th, Nov. 8th, Feb. 7th, and April 18th.

REPORT CARDS

Report Cards will be issued on October 14th, January 6th, March 24th, and May 24th

DESOTO COUNTY BOARD POLICY

The DeSoto County School Board policy is subject to change. When changes are made, parents will be informed by written notice and postings on the Desoto County Schools website. The policy in its entirety can be found for viewing at www.desotocountyschools.org

PROMOTION/RETENTION

Promotion Grades 6,7, 8

In order to be promoted to the next grade, a student must meet the following requirements:

1. Earn a minimum yearly average of 65 in mathematics, English, science, and social studies

GRADING

A - 90-100

B - 80-89

C - 70-79

D - 65-69

F - 0-64

ABSENCES AND EXCUSES/MAKE-UP WORK POLICY

<https://desoto.msba.org/DistrictPolicies/ViewsAdmin/SelectedDocumentReadOnly/tabid/8412/Default.aspx?docId=232251>

TARDY POLICY

Tardies are counted as they occur to any/all classes each semester. Students, who are not in the room when the bell **stops ringing**, are tardy.

Tardies: Tardies are accumulated for periods 1st through 7th.

Students are allowed three (3) tardies with no punishment and no parent notification.

Tardy 4 -Lunch Detention

Tardy 5 - Home Suspension/Parent Conference

Tardy 6 thru indefinite - Minimum: Lunch Detention, Maximum: ALC, school suspension

**** TARDIES WILL ACCUMULATE PER NINE WEEKS AND THE TOTAL WILL BE RESEST EACH NINE WEEKS.****

DISMISSALS FROM SCHOOL

No student shall be permitted to leave school without prior approval of the principal and/or person in charge. Since dismissal may constitute an absence, it should be requested only in the case of an emergency.

Any pupil dismissed because of an emergency will be sent home immediately or to a doctor only after the parents have been notified. If the school is unable to contact parents or guardian and the emergency warrants such, the school reserves the right to take the pupil to a competent doctor or hospital. Except in cases of illness, a student will be allowed to leave only upon request made in person, to the school office by a parent or guardian. No pupil is to leave the school grounds for any reason during the school day without permission from the principal. No checkouts will be made after 2:30.

SAFETY ANNOUNCEMENT

In an attempt to keep DeSoto County Schools safe for all students and staff, the following behaviors will not be tolerated:

- *The use or possession of gang graffiti, gang drawings, gang writings, gang dress or gang activity*
- *Distribution of illegal drugs, prescription drugs or any substance dangerous to students (distribution includes giving substances to students)*
- *Any spoken, written, gestured or electronically communicated threat that disrupts the educational environment of the school and/or suggest a student intends to cause harm or carry out an act of violence against district property, students, employees, or others (e.g bomb threats, school shooting threats, etc.)*

Students who openly defy this warning will be considered a threat to the safety of students and staff and suspended pending a disciplinary hearing. The student could be expelled from DeSoto County Schools.

CODE OF DISCIPLINE

Grades K - 12

<https://desoto.msba policy.org/DistrictPolicies/ViewsAdmin/SelectedDocumentReadOnly/tabid/8412/Default.aspx?docId=250120>

STUDENT COMPLAINTS AND GRIEVANCES

Students have both the right and the responsibility to express school related concerns and grievances to the administration. For the discussion and consideration of a grievance, any student or group of students should request a meeting time and place with the school

principal. One faculty member of the student's choice may be present at such meeting. Such time and place will be designated upon request.

SOLICITATIONS BY STUDENTS

The collection of money and the participation of the Desoto County Schools in the collection of money for various charitable and welfare purposes shall be subject to approval of the principal. All sales and money collections must be approved by the principal. Fund raising activities are restricted to school organizations only.

TELEPHONE

The office phones must be kept open for incoming calls at all times. Students will not be permitted to use the office phones except in the case of emergency. No personal calls accepted. Messages are limited to ***EMERGENCIES ONLY***.

MEDICINE

If your child requires prescription medications during the school day it must be in the original bottle with current prescription label attached. Any over the counter medication (Tylenol, Ibuprofen) will also require written permission from parent along with signature and stamp from your doctor. All medications must be brought to school by a parent or guardian. Any medicine brought to school by students will not be administered.

BANNED ITEMS

Contraband items, electronic games, Airpods, toys, playing cards, fidget spinners, or any other items deemed unnecessary by administration are banned and will be confiscated.

VISITORS

All visitors are to report to the main office upon arrival on the school campus. Under no circumstances should a person enter the building except through the main office. Students will not be permitted to bring visitors to the school during regular school hours. Only those who are registered at the school will be permitted to enter the classroom during regular school hours.

PARENT CONFERENCES

Parent conferences will be set up through the counselor's office.

LUNCH

Students may purchase lunches in advance in the cafeteria. Approved free and reduced lunches will be automatically credited in the computer. No outside food may be dropped off for students..

CHECKS

The school offices will be happy to accept checks for the amount of workbooks, fees, etc. We will not be able to cash checks and provide change for students.

INCLEMENT WEATHER

In case of inclement weather, school closings will be announced on TV and radio. Days missed due to weather will be rescheduled. School is in session 180 days.

AUTOMOBILE USE

No middle school student will be allowed to drive any type of motorized vehicle to or from the school grounds.

Technology and Instruction/Distance Learning**TERMS**

All users of district provided laptops, tablets, or other personal computing devices will comply at all times with the DeSoto County School District Technology policies. Any failure to comply may result in termination of user rights of possession effective immediately and the District may repossess the device. Any lost, stolen and damaged devices must be reported to school authorities immediately.

Title

The District has legal title to the property at all times. The user's right of possession and use is limited to and conditioned upon full and complete compliance with this agreement, the DeSoto County School District Technology policies, and all District policies and procedures.

Loss, Theft or Full Damage

If a device is stolen, the parent/guardian (in the case of a student) should immediately notify the school administration. At that time, the user or the parent/guardian will be required to file a police report. Once a police report has been filed, the district, in conjunction with the local law enforcement agency may deploy locating software to aid authorities in recovering the device. It is imperative that a lost or stolen device be reported immediately. If the stolen device is not reported within three calendar days to a district school administrator, the employee or parent/guardian will be responsible for full replacement cost. If a device is damaged, lost or stolen as a result of irresponsible behavior, the user or the parent may be responsible for the full replacement cost. The user or the parent/guardian will be responsible for full replacement cost of the device if not reported to district personnel within three calendar days of missing or damaged device. In the event that a device is damaged, lost, or stolen, the user will be assessed a deductible for the repair or replacement of the device. A chart listing replacement cost is included in this policy. Students who leave the district during the school year must return all devices and additional accessories to the school administrator.

Repossession

If the user does not fully comply with all terms of this agreement and the DeSoto County School District Technology policies, including the timely return of the property, DeSoto County School District shall be entitled to declare the user in default and come to the user's place of residence, or other location of the property, to take possession of the property.

Terms of Agreement

The user's right to use and possession of the property terminates no later than the last day of enrollment District: DeSoto County School District Section: I - Instructional Program Policy Code: IJ - Technology and Instruction / Electronic Information Resources unless earlier terminated by the DeSoto County School District or upon withdrawal from DeSoto County Schools.

Unlawful Appropriation

Failure to timely return the property and the continued use of it for non-school purposes without the DeSoto County School District's consent may be considered unlawful appropriation of the District's property.

Fees for Device Use/Use and Maintenance Fees

- Parents/Guardians shall pay a non-refundable annual support fee of \$25.00 for students grades 6th-12th for the use of a DeSoto County School electronic device. This fee is to be assessed once per school year.
- The annual fee can be paid online through a link on the district's website or at the school.
- For damage that occurs to any district device there will be a required deductible to cover damage by incident (i.e. 1st damage, 2nd damage) AND by incident type (i.e. cracked glass, broken LCD, bent frame, etc.).
- If the device is lost, stolen, or totally damaged as a result of irresponsible behavior, the person the device is issued to may be responsible for the replacement cost. A police/sheriff report will be required for all stolen devices.
- District may disable the device remotely to protect the device and/or data on the device.
- Seniors must clear all records and pay all fees before they shall be allowed to participate in commencement exercises.

Damaged Devices

Any damage must be reported to school authorities immediately. Power adapters, and sleeves, case and hotspots must be returned to DeSoto County Schools or paid in full.

Deductibles- Fees

- First damage occurrence: \$50.00 deductible to cover damage.
- Second damage occurrence: \$50.00 deductible plus 25% of the repair cost to repair the laptop and possible loss of take home privileges.

- Third damage occurrence: \$50.00 deductible plus 50% of the repair cost to repair the laptop and loss of take home privileges.
- Fourth damage occurrence: Fair market value to repair the laptop or tablet.
- Full replacement cost for; adapter \$50.00, case \$25.00, hotspot \$84.00.

Handling and Care

- Keep the device in the district-issued or approved sleeve and case if provided.
- Keep the device and sleeve free of any writing, drawing, stickers, or labels that are not applied by DeSoto County Schools.
- Use the device on a flat, stable surface.
- Do not place books on the device.
- Do not have food or drinks around the device.
- Wipe surfaces with a clean, dry soft cloth.
- Avoid touching the screen with pens or pencils.
- Do not leave the device exposed to direct sunlight or near any heat or moisture sources for extended periods of time.
- Do not remove bar code or existing labels that are on the device.

Power Management

- It is the user's responsibility to recharge the device's battery so it is fully charged by the start of the next school day.
- Devices with no battery life must be charged in the classroom. The student may be required to forfeit use of the device for the entire time it takes to charge it.
- All class work missed because of uncharged batteries must be made up on a student's own time.

Transport

- Transport the device in its protective case and sleeve.
- Do not leave the device in a vehicle for extended periods of time or overnight.
- Do not leave the device in visible sight when left in a vehicle.

Monitoring and Supervision

- Do not leave the device unattended in an unlocked classroom or during an extracurricular activity.
- Do not lend the device to a classmate, friend, or family member. If any person damages the device it will be the user's (parent/guardian in the case of a student) responsibility, and the damage cost policy will be in effect.
- Any attempt to "jailbreak" or remove the DeSoto County School District profile could result in disciplinary action, including suspension.
- Students are responsible for the safety and security of the device and any activity on the device.

User Data

All users are responsible for keeping backups of important data. If a device has to be repaired there may be a need to reset it to the original settings. The technology department will not be responsible for any user data that might be lost as a part of the process.

Help and Support

Each school will have a designated Distance Learning Support Person. An online help ticket will need to be filled out and submitted.

Use of Personal Laptops and Tablets

In grades where students are issued a laptop or tablet by the district, students will not be allowed to use their personal laptops or tablets in place of a district device. The goal of the 1:1 initiative is to provide every student with the same device. If a parent refuses a device for home use, the student will be required to check out a device at school for use each day in class. The district is not able to provide support or install software in personal devices; therefore the use of personal devices is not a viable alternative to a district provided device.

Desoto County Schools will issue each student a laptop at the beginning of the school year. To aid our students further, LMS will also be issuing each student a set of ear buds and a stylus for their device.

Device Policies for Lewisburg Middle School Students

1. While each student will receive a laptop for the 2021-2022 school year, they are allowed to have their personal devices at school; however, Cellphones should be put away at all times.

Students can keep these in their backpack, their laptop case, their pocket, etc. Students will not be allowed to walk around with their cellphone in their hand. It must be put away. At no time should a student use their cell phone during the school day.

2. Earbuds are provided for each student when they first receive their device. While students are not required to use the earbuds provided, any earbuds or headphones that are used in class must be corded and plugged only into the school issued device. Headphones or earbuds that connect through Bluetooth are not to be used. Headphones, earbuds, and the like are to be used in the classroom ONLY when allowed by the teacher. Earbuds, headphones, and the like are NOT TO BE WORN OUTSIDE OF THE CLASSROOM. If a student is in need of earbuds, these can be purchased in the Library for minimal cost.
3. The student issued laptops come equipped with a touch screen. A stylus will also be provided for each student. Students should not use pens, pencils, or anything but a stylus or their finger on the screen.
4. Students are expected to fully charge their device each night. Students that fail to charge their device will not be allowed to use their cellphone as a substitute.

STUDENT EMAIL and SCHOOLGY

Each student at LMS is assigned an email address and a Schoology account. The email and storage service is provided through Desoto County Schools. Teachers and students may use this email address for classroom and curriculum purposes. Teachers do not have access to student passwords. Students are responsible for remembering their passwords. Schoology will be the Learning Management System that will be used by all of our students regardless if they are participating in a traditional or virtual learning experience. Any inappropriate use of these services is subject to disciplinary actions according to the Desoto County Schools code of conduct.

STUDENT CELL PHONES AND SMART WATCHES

Students are allowed to bring their cell phones to school and be on them before and after school each day. All other times, student cell phones will stay put away unless directed otherwise by a teacher. Cell phones during the school day will only be used for instructional purposes under the direct supervision of a teacher.

DRESS CODE

Proper attire and grooming are deemed important to scholastic achievement and orderliness. The responsibility for the appearance of the students begins with the parents and the students themselves. Student's clothing, make-up and hairstyles should reflect neatness, cleanliness and self-respect so that the school is a desirable place in which to promote learning and character development.

It is virtually impossible to formulate a set of regulations that adequately cover every detail of proper grooming. Violations of the Dress Code will be dealt with in accordance with the Desoto County Schools Code of Discipline

******ALL STUDENTS GRADES 6-8, WHO ATTEND LEWISBURG MIDDLE SCHOOL FOR THE SCHOOL YEAR 2021-2022 WILL FOLLOW THE DRESS CODE GUIDELINES SET UP BY DESOTO COUNTY BOARD POLICY FOR GRADES 6-12.***

1. Hair must be neat, clean and worn in a manner which does not interfere with vision or cause disruption in the classroom. No combs, picks, rollers or extreme coloring will be allowed.
2. T-shirts with sleeves, white or colored, are acceptable. Shirts must be worn properly closed, zipped or buttoned.
3. No article of clothing that pertains to or depicts the following will be acceptable: (a) substances or activities illegal by law for minors: alcohol, drugs, tobacco, gambling (b) profane, suggestive or violent language (c) derogatory symbols: remarks directed to any ethnic groups.
4. Sufficient underclothes must be worn appropriately and must not be exposed.
5. Tank tops, tube tops, muscle shirts, spaghetti straps, thin straps, (straps must be at least three inches wide) or tops that expose the midriff, any part of the bust or excessive part of

- the back or are excessively tight or distracting are not permitted. No slits in shirts are to be above the waistline of pants or skirts. Mid-thigh length tops may be worn with leggings.
6. Students in grades 6-8 are allowed to wear shorts as a part of their daily attire. Shorts should be no shorter than two (2) inches above the knee. Gym shorts are allowed as long as they are the appropriate length.
 7. Students may wear walking shorts or Bermuda shorts that are knee length. They should not be excessively tight or baggy. Athletic shorts are not permitted unless they are a part of an approved gym class or athletic class/activity.
 8. Knee length dresses and skirts are allowed. No slits in these skirts or dresses above the kneecaps are allowed.
 9. No shorts, pants, skirts should have any exposed skin above the knee.
 10. Shoes must be worn at all times and no house shoes are allowed. Shoes w/laces should be laced and tied.
 11. No visible tattoos will be allowed. Neither male or female students will be permitted to wear rings and/or studs in their noses, tongues, or any exposed body parts other than the ear and appropriate rings on fingers.
 12. Coaches, physical education classes or any other organized athletics have the option to ban all jewelry due to safety reasons and violation of the Mississippi High School Activity Association regulations.
 13. Sunglasses, other than prescription, must be removed when inside the building.
 14. All pants must be worn fitted to the waist at the waist with or without a belt. Belts should be worn and buckled appropriately for pants that have belt loops. Pants should fit appropriately. No baggy pants are allowed. No writing is to be on the seat of the pants, even the cheerleader's uniform and dance team.
 15. Leggings are allowed when worn with a top that is mid thigh length. Leggings may not have see thru material above the knees.
 16. If needed, properly placed patches may be worn on pants. No holes, tears or shreds that expose skin above the knee will be allowed.
 17. Hats, caps, sweatbands or other head coverings are not to be worn in the buildings, on the grounds of the school except for

medical reasons as prescribed by physician. Head coverings as part of a religious belief will be allowed if there is sufficient proof the student is a practicing member of a religious sect. Head coverings may be worn if authorized by a facility and/or administration if it is part of a uniform (i.e... wearing a full baseball uniform during a game or practice) or as deemed necessary.

18. Local Principal or their designee has the power and discretion to make all decisions on their campus.

BUS POLICY

Riding the school bus is a privilege and students are to comply with the following rules:

1. Be at assigned stop waiting 5 minutes early (**this does not mean inside your house.**)
2. Wait for the driver to motion to you when it is safe to pass in front of bus to load or unload.
3. Obey the bus driver.
4. No unauthorized items on bus. (No weapons, tobacco, combustibles, pets, large items, cell phones, etc.)
5. Transportation Department and bus drivers are not responsible for items left on the bus.
6. No eating or drinking on bus (this includes chewing gum).
7. Be nice and courteous.
8. No profanity, smoking, or fighting.
9. Do not throw anything, anywhere, including things out of windows.
10. Keep bus clean.
11. Keep hands and head inside the bus.
12. Stay in your seat. Driver may assign seats.
13. Damage to bus interior may result in paying for damages or bus suspension.
14. Emergency door / windows may only be opened in case of emergency.
15. Do not distract or bother the driver through loud talking or misbehavior.
16. Report any problems you may have to the driver as soon as possible.

17. Students will not be allowed to ride a bus home with a friend or to another stop besides their own.
18. Driver will only allow students to unload at their assigned bus stop.

NOTE: The driver is empowered to enforce the regulations by reporting all violations to the principal. Punishment may include removing you from the bus permanently. School principals will determine all punishments.

EMERGENCY DRILLS

To cope successfully with an emergency, it is necessary that you be completely knowledgeable of your school's emergency procedures and that you remain calm throughout the emergency.

- A) FIRE: Be familiar with fire evacuation routes and procedures.
- B) TORNADOS: Know the definitions and actions.

1. Definitions:

- a) Severe Weather Watch - weather conditions are such that severe thunderstorms may develop.
- b) Severe Weather Warning - severe thunderstorm has developed and will probably affect those areas stated in the weather bulletin.
- c) Tornado Watch - weather conditions are such that a tornado may develop.
- d) Tornado Warning - a tornado has been formed and sited and may affect those areas stated in the bulletin.

2. Actions:

- a) Tornado Warning - a tornado warning will be announced by a series of short rings of the bells for 30 seconds, if electricity is not available, the notification to implement these tornado warning procedures will be announced verbally by the office personnel. Relocate all students to areas offering the greatest tornado resistance. Teachers will supervise their students and will keep their role books with them. When reaching the designated shelter areas, students and teachers will be seated with their backs to the walls, knees drawn up, and head between their knees. Coats and jackets, when available, could be used to cover head, arm, and legs so as to reduce injuries from flying pieces of glass and other debris.

b) Refer to and become familiar with the details of the emergency plans for your school.

STUDENT FINES, FEES, AND CHARGES

STATE-OWNED TEXTBOOKS: Textbooks for pupils are provided by the state. State-owned books are issued at the beginning of the school year and returned at the close of the school year. Students should see that their books are not abused as a fine will be charged for any state owned book that shows unnecessary wear. In case the new book is lost, the list price of the book must be paid. Students will be required to purchase another textbook after a two-week period without a book. Charges for lost books will be adjusted on the basis of use and age. Refunds for return of lost books will be made less a \$.50 processing charge.

Fees may be charged to students to defray expenses for courses in which students use consumable items.

All fees must be justified and itemized in writing by the teacher charging the fee. In addition, any fee must be approved by the building principal and must comply with DCS policy.

Students may be charged the following fees for consumable items-not to exceed the stated amounts:

Athletics: Actual cost and shipping of personal items (socks, mouthpieces, etc.).

Fine Arts: Teacher may purchase items using school purchase order and sell items to students at cost plus prorated shipping. For consumable items and rental of instruments and/or uniforms, fees may be charged as follows:

Art: Cost of consumable items, not to exceed \$50.00.

Band: Rental of instrument - 10% of cost of instrument.

Rental of uniform - not to exceed \$50.00 per year.

Magazines for content courses: Cost of magazine plus prorated shipping.

Workbooks: Not to exceed the price of the workbook plus reasonable, prorated shipping charges.

Other Expenses:

Field trips: No fee. Students are not required to take field trips. Cost is prorated among students who participate. (Principal's approval is required for trips.)

Lockers: Privilege - not a requirement. Rental not to exceed \$5.00.

Novels: No fee. Teacher may order from company and sell the novels to students for a price not to exceed the cost of the novel plus prorated shipping charges, or students may obtain the book for themselves.

The Family Educational Rights and Privacy Act (FERPA)

The Desoto County School District will not, except for "directory information" disclose personally identifiable information from the educational records of a student without the prior written consent from the parent or the eligible student. Prior consent of the parent or eligible student is required when the school releases such information to other schools (including teachers), officials of another school district in which the student seeks to enroll, or other federal, state and educational agencies as enumerated in FERPA. The schools in the district will, upon occasion, use/publish personally identifiable information including honor rolls, school annuals, athletic rosters, class rolls and school sponsored club and activity rosters. Parents who wish their children to be excluded from this practice must advise, in writing, the principal of the school no later than 14 days after the students enrollment or receipt of this notice whichever is later. Appeals regarding the decisions of school principals regarding educational records may be made to the Superintendent of Desoto County Schools or designee.

FERPA affords parents and students over 18 years of age ("eligible students") certain rights with respect to the students' educational records. These rights are:

1. The right to inspect and review the student's educational records within 45 days of the day the school district receives a request for access. Parents or eligible students should submit to the superintendent or designee a written request that identifies the record(s) they wish to inspect. The Superintendent or designee will make arrangements for the access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The rights to request the amendment of the student's educational records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible student may ask the district to amend a record that they believe is inaccurate or

misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally of personally identifiable information contained in the student's educational records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interest. A school official is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or a grievance committee or assisting another school officer in performing his or her task. A school official has the legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request the District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.
4. The right to file a complaint with the US Department of Education concerning alleged failures by the Desoto County School District to comply with the requirements of FERPA.

ANTI-HARRASSMENT POLICY

In accordance with Title IX of the Education Amendments of 1972, no student in the Desoto County School District shall be subject to sexual harassment. It is the intent of the school board to maintain an environment free of sexual harassment of any kind. Therefore, unwelcome sexual advances, request for sexual favors, and other verbal and physical conduct of a sexual nature amounting to or constituting harassment are prohibited. It shall be a violation of this policy for any

student or employee to use sexual harassment toward any other student or employee. Desoto County Schools will investigate all formal, and informal, verbal and written complaints of sexual harassment.

An employee who is found to use sexual harassment toward a student or another employee will be disciplined. (MS Code 37-9-59)