


**New Milford Board of Education
 Regular Meeting Minutes
 October 17, 2017
 Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Robert Coppola Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Dave Littlefield Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm	 RECEIVED TOWN CLERK 2017 OCT 19 P 2:52	NEW MILFORD, CT
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Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Dr. Christopher Longo, Principal, Schaghticoke Middle School Mr. Gregory Winkelstern, Student Representative Ms. Elizabeth Meskill, Student Representative
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1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:31 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. NMPS Stars of the Month: Deborah Clark, Priscilla Fisher, Cindy Gallagher, Andrea Norem, Rosemary Simmons, Joanne Weber <ul style="list-style-type: none"> • Mr. Smith read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Joanne Weber was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month. 	Recognition A. NMPS Stars of the Month: Deborah Clark, Priscilla Fisher, Cindy Gallagher, Andrea Norem, Rosemary Simmons, Joanne Weber

<p>B.</p>	<p>NMPS Retiree Marie Pomeroy</p> <ul style="list-style-type: none"> • Mr. Smith acknowledged Ms. Pomeroy, who was unable to attend the meeting, for her 17 years as a paraeducator in the New Milford Public Schools district. • Mr. Lawson took this opportunity to recognize Mr. Coppola who was attending his last meeting as a member of the New Milford Board of Education. 	<p>B. NMPS Retiree Marie Pomeroy</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>4.</p>	<p>PTO Report</p> <ul style="list-style-type: none"> • Mrs. Kathleen Lewis, PTO President, said all schools' PTOs are in full swing. Student pictures have been taken and retakes will be in the next couple of weeks. Volunteers are working hard to raise money to give back to the students. They are once again sponsoring the Maureen Haas Cross Country meet which takes place this Saturday at Sarah Noble. • The High School PTO is working with the Student Council for Spirit Week, which is taking place this week. They will be decorating the rotundas and sponsoring the concession at the Homecoming Dance this weekend. • Grad Party had its first official meeting and a theme has been set. They are also working hard to raise funds. Some events that are in the works are Paint Night, Junk in the Trunk, and graduation signs. • Last spring Northville and Hill & Plain participated in a fundraiser with Apex Fun Run. This event lasted for two weeks and included visits by adult athletes who would interact with students while promoting leadership and fitness. The event wrapped up with a Fun Run where student's secured pledges. This fundraiser was very successful with more than \$20,000 raised. Both PTOs wanted all the students to benefit, so 	<p>PTO Report</p>

	<p>funds were gifted to both schools as well as to the current 3rd grade class at Sarah Noble. All classrooms K-3 received either stand-up desks or flexible seating for the students. They are hoping to hold this event again and maybe expand it to the other schools.</p> <ul style="list-style-type: none"> • PTO discount cards are still on sale and next month's spirit day will be "show your school pride". • Board members were encouraged to visit the schools. • The PTO congratulated Mr. Coppola and thanked him for his support. 	
<p>5.</p>	<p>Student Representative's Report</p> <ul style="list-style-type: none"> • Mr. Lawson welcomed Elizabeth Meskill as the new student representative joining Greg Winkelstern. • Monday was the National Honor Society induction and 77 students were inducted. • This week is Spirit Week at the high school. • The marching band performed at MetLife Stadium on Saturday and placed first in the KICKS 105.5 radio station vote for Best Marching Band in Greater Danbury beating out Danbury and Bethel. • Friday is the Homecoming football game versus Weston. Pep rally will be held at 1:00 p.m. on Friday. The dance will be Saturday night. • Monday will be the Math Honor Society induction. • Thursday is the first Chorus and Wind Ensemble Concert at 7:00 p.m. • The Principal's Advisory Council meeting is Wednesday at 10:00 a.m. • NMHS will sponsor an Antiques Show on October 29th from 10:00 a.m. to 4:00 p.m. • The NAMES assembly is November 1st. • The Spanish Honor Society talent show is in the works. • The seniors are working on college applications as well as scholarships. • The Drama Club December show is in the works. Fall athletics are coming to a close. • Senior Nights are being planned for fall athletics. 	<p>Student Representative's Report</p>

	<ul style="list-style-type: none"> The students congratulated Mr. Coppola. 	
6.	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes September 19, 2017</p> <p>Mrs. Chastain moved to approve the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes September 19, 2017</p> <p>Seconded by Mr. Dahl.</p> <p>The motion passed unanimously.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes September 19, 2017</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes September 19, 2017</p>
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> Mr. Smith noted per the student report that the National Honor Society induction was Monday night and he was pleased to attend. Central Office administration has started preparing the 2018-19 school budget. A professional development day was held on October 6th. The PSAT was taken last week by the sophomore class. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> Mr. Lawson said the ECS funding seems to be coming back in line with past funding during the current state budget talks. The Board of Finance approved the 2015-16 capital reserve request. Mr. Lawson encouraged Board members to visit the schools and reminded them to please book the visits through the Superintendent's office. 	<p>Board Chairman's Report</p>
9.	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee – Mr. McCauley</p>	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee</p>

	<p>had a presentation on what EdAdvance does for the region.</p> <p>F. Connecticut Boards of Education (CABE) – Mr. Coppola</p> <ul style="list-style-type: none"> Mr. Coppola encouraged Board members to attend the CABE conference in November. <p>G. Negotiations Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> Mrs. Faulenbach said they will be entering arbitration on Friday. <p>H. Magnet School – Mr. Schemm</p> <ul style="list-style-type: none"> Mr. Schemm said there has been no meeting but New Milford has 17 students enrolled in the 18 available seats. 	<p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p> <p>H. Magnet School</p>
<p>10.</p> <p>A.</p> <p>B.</p>	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 17, 2017</p> <p>Mrs. McNerney moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of October 17, 2017, seconded by Mrs. Faulenbach.</p> <p>The motion passed unanimously.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> Budget Position Purchase Resolution: D-703 Request for Budget Transfers <p>Mrs. Faulenbach moved to approve monthly reports: Budget Position dated September 30, 2017; Purchase Resolution: D-703; and Request for Budget Transfers, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> Mr. Lawson said since Mr. Giovannone was not at this meeting; if there were questions that could 	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 17, 2017</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of October 17, 2017.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Budget Position Purchase Resolution: D-703 Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Budget Position dated September 30, 2017; Purchase Resolution: D-703; and Request for Budget Transfers.</p>

not be answered they would get the answers to the Board later.

- Mr. Coppola said he wanted to praise and thank Mr. Giovannone for making the process more transparent, even with the new MUNIS system that had to be learned.
- Mr. Lawson said the capital reserve money for 2015-16 was approved and the 2016-17 amount is still to be determined. Mr. Smith said the audit is scheduled for November with a report usually received around January.
- Mr. Schemm asked about the purchase resolution for \$7,500 for Appendix A and student handbooks, wondering if there was a way to distribute without printing, and Mr. Smith said the statute requires that they be distributed to every person. There are some discussions about using the parent portal to post in the future. Mr. Schemm said that is a big dollar amount and Mr. Smith suggested the legislature may catch up with technology at a later date.
- Mrs. Chastain said that when she went to the recent curriculum night at the high school, people approached her about the moratorium on using copy paper. Mr. Smith said it is not a moratorium. He said last year there were 77 pallets of paper used at the high school. Each pallet is 13 boxes with 5,000 sheets per box. He said the high school is trying to start the conversation about the volume of paper. A decision was made to give each class one box of paper for the first quarter to start. If more was needed they could receive it.
- Mrs. Chastain said she felt that the school is not doing a good job communicating that fact to the parents and students.
- Mr. Littlefield said his son came home from school one day and told the story of how the teacher was handing out tests and had run short so the teacher had to borrow from someone else to have enough test papers available.
- Mr. Smith said there are lots of interpretations of the new paradigm, but the schools took a \$750,000 cut to the budget this year and they are trying to find ways to be fiscally prudent. He

	<p>said this is not just about the paper; there is a cost for the toner and the copier leases.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said this is part of a larger conversation since the overall supply line took a reduction. <p>The motion passed unanimously.</p> <p>C. Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <p>Mr. Coppola moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$10,240.00, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Coppola said this is for enrichment programming and he thanked the PTO for providing the funding. <p>The motion passed unanimously.</p> <p>2. New Milford Diamond Club</p> <p>Mr. McCauley moved to accept Gifts and Donations: New Milford Diamond Club in the amount of \$1,025.00, seconded by Mr. Dahl.</p> <ul style="list-style-type: none"> • Mr. Coppola asked what the Diamond Club was and Mr. Smith said it was the baseball/softball booster club. <p>The motion passed unanimously.</p> <p>D. Bid Awards</p> <p>1. Medical Advisor</p> <p>Mrs. Faulenbach moved to award the bid for Medical Advisor for the 2017-2018 school year to Dr. Evan Hack, seconded by Mrs. McInerney.</p> <p>The motion passed 8-0-1. Aye: Mr. Littlefield, Mrs. Chastain, Mr. Schemm Mrs. Faulenbach, Mr. McCauley, Mrs. McInerney Mr. Coppola, Mr. Dahl</p>	<p>C. Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <p>Motion made and passed unanimously to approve Gifts & Donations: PTO – Exhibit B in the amount of \$10,240.00.</p> <p>2. New Milford Diamond Club</p> <p>Motion made and passed unanimously to approve Gifts & Donations: New Milford Diamond Club in the amount of \$1,025.00.</p> <p>D. Bid Awards</p> <p>1. Medical Advisor</p> <p>Motion made and passed to award the bid for Medical Advisor for the 2017-2018 school year to Dr. Evan Hack.</p>
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	<p>Abstain: Mr. Lawson</p> <p>2. NES Fire System Device Replacement</p> <p>Mrs. Faulenbach moved to award the bid for the NES Fire System Device Replacement to Turri-Masterson, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>E. Grant Approval</p> <p>1. Pre-K/Kindergarten Transition Initiative Grant from the CT Community Foundation</p> <p>Mrs. McNerney moved to approve the Pre-K / Kindergarten Transition Initiative Grant from the CT Community Foundation in the amount of \$4,060, seconded by Mr. McCauley.</p> <ul style="list-style-type: none">• Mr. Littlefield asked for confirmation of the amount requested and Ms. DiCorpo referenced the correct amount for 2017. <p>The motion passed unanimously.</p> <p>F. Activity Stipend Requests</p> <p>1. New Milford High School</p> <p>Mrs. Faulenbach moved to approve the stipend position of NAMES advisor for New Milford High School, seconded by Mr. Lawson.</p> <ul style="list-style-type: none">• Mr. Schemm asked what the duties of this position would be and Mr. Smith said the NAMES program has been running for several years and used to be just a one-day event for sophomores. Now the group does freshman orientation and there are five other events during the year. The club meets throughout the year and it is estimated the advisor will spend over 100 hours.	<p>2. NES Fire System Device Replacement</p> <p>Motion made and passed unanimously to award the bid for the NES Fire System Device Replacement to Turri-Masterson.</p> <p>E. Grant Approval</p> <p>1. Pre-K/Kindergarten Transition Initiative Grant from the CT Community Foundation</p> <p>Motion made and passed unanimously to approve the Pre-K / Kindergarten Transition Initiative Grant from the CT Community Foundation in the amount of \$4,060.</p> <p>F. Activity Stipend Requests</p> <p>1. New Milford High School</p> <p>Motion made and passed to approve the stipend position of NAMES advisor for New Milford High School.</p>
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- Mrs. Chastain asked how this position and other stipend positions were evaluated for effectiveness and Mr. Smith answered currently the clubs are based on student membership and interest.
- Mr. Lawson suggested there should be a more formal report including the number of students who participate each year.
- Mrs. McInerney agreed that it would be helpful to have an informal evaluation of clubs and activities at the end of the year.
- Ms. DiCorpo said this position would help coordinate the flow of information, since often follow up from the NAMES event should be brought to the school climate committee.

The motion passed 8-0-1.

Aye: Mr. Littlefield, Mrs. Faulenbach, Mr. Schemm, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mr. Coppola, Mr. Dahl

Abstain: Mrs. Chastain

2. Sarah Noble Intermediate School

Mr. Coppola moved to approve the stipend positions of Ecology Club advisor and Yoga/Mindfulness Club advisor for Sarah Noble Intermediate School, seconded by Mr. McCauley.

- Mr. Coppola asked how these two clubs were able to be added and Mrs. Bilko said last year they had four clubs and they increased the budget to add two more for this year. There is high student interest.
- Mr. Coppola liked the Ecology Club because he said this is the point where students start to express interest in this area and Mrs. Bilko said this also expands on the trout project.
- Mr. Littlefield asked about the Yoga/Mindfulness Club and Mrs. Bilko said this is to help introduce the students to relaxing breathing, to refresh and reset, and get ready to learn.

The motion passed unanimously.

2. Sarah Noble Intermediate School

Motion made and passed unanimously to the stipend positions of Ecology Club advisor and Yoga/Mindfulness Club advisor for Sarah Noble Intermediate School.

<p>G. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Honor's Freshman World History 2. AP World History 3. Grade 6 Social Studies 4. Grade 7 Social Studies 5. Grade 8 Social Studies <p>Mr. Coppola moved to approve the following curricula:</p> <ol style="list-style-type: none"> 1. Honor's Freshman World History 2. AP World History 3. Grade 6 Social Studies 4. Grade 7 Social Studies 5. Grade 8 Social Studies <p>Seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if the 6-7-8 grade social studies curriculum was based on the new guidelines and Ms. DiCorpo answered that they are aligned to the new standards. <p>The motion passed unanimously.</p> <p>H. Teacher Evaluation Plan</p> <p>Mr. Dahl moved to approve the Teacher Evaluation Plan, seconded by Mrs. McInerney.</p> <ul style="list-style-type: none"> • Mr. Dahl said this was a comprehensive plan that was going to take a lot of time to do properly. • Mr. Lawson asked when it would be implemented and Mr. Smith said this fall. <p>The motion passed 8-0-1. Aye: Mr. Littlefield, Mrs. Chastain, Mrs. Faulenbach, Mr. Lawson, Mr. McCauley, Mrs. McInerney, Mr. Coppola, Mr. Dahl Abstain: Mr. Schemm</p>	<p>G. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Honor's Freshman World History 2. AP World History 3. Grade 6 Social Studies 4. Grade 7 Social Studies 5. Grade 8 Social Studies <p>Motion made and passed unanimously to approve the following curricula:</p> <ol style="list-style-type: none"> 1. Honor's Freshman World History 2. AP World History 3. Grade 6 Social Studies 4. Grade 7 Social Studies 5. Grade 8 Social Studies <p>H. Teacher Evaluation Plan</p> <p>Motion made and passed to approve the Teacher Evaluation Plan.</p>
<p>11. Items For Information And Discussion</p>	<p>Items For Information And Discussion</p>

<p>A.</p>	<p>Field Trip Report</p> <ul style="list-style-type: none">• Mr. Coppola said he liked the judicial courthouse tour to give students a chance to understand the justice system and also pointed out Team Waramaug and its success.	<p>A. Field Trip Report</p>
<p>B.</p>	<p>Textbook Preview</p> <ul style="list-style-type: none">• There was no discussion.	<p>B. Textbook Preview</p>
<p>C.</p>	<p>Direct Donations and Anticipated Fundraisers</p> <ul style="list-style-type: none">• There was no discussion.	<p>C. Direct Donations and Anticipated Fundraisers</p>
<p>12.</p>	<p>Adjourn</p> <p>Mr. Coppola moved to adjourn the meeting at 8:49 p.m., seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:49 p.m.</p>

Respectfully submitted:



Tammy McInerney
Secretary
New Milford Board of Education