February 19, 2020

The Brimfield Board of Education held its regular meeting on Wednesday, February 19, 2020 at 7:02 p.m. in the High School Library. Board President Thompson called the meeting to order with the following members present: Meyer, Kenney, Heinz, Updyke, Graham, and Johnson.

The board recognized seven community members: Dave Hicke, Chris Paternoga, Angel Frail, Sarah Moon, Lee Gerreits, Jeff Keach, and Ryan Holmes.

Heinz moved and Kenney seconded to approve the January 13, 2020 Regular meeting, January 23, 2020 Policy Committee, January 30, 2020 Building & Grounds Committee, and February 6, 2020 Special Meeting. Motion Carried.

Updyke moved and Kenney seconded to approve the Appointment of Patrick Meyer to fill the vacant seat on the Brimfield Board of Education. Roll Call: Heinz – yes, Johnson – yes, Kenney – yes, Graham – yes, Updyke – yes, Thompson – yes. Motion carried

Thompson did not have anything to report.

Superintendent McNamara discussed future projects that were brainstormed at a recent Building & Grounds Committee Meeting.

Mr. Shinall briefed the Board on the recent Policy Committee Meeting. A representative from IASB was present and a rough draft of the Policy Manual was shared with Administration.

Board President Thompson informed everyone that the Committees will undergo some personnel changes and will most likely take effect in June.

Superintendent McNamara reported on his board report. There was a brief discussion regarding the 2020-2021 School calendar. He informed the Board that he has updated the Economic Statement of Interest recipient list; all statements are to be filled out and submitted by May 1. He also mentioned that Mr. Shinall is handling call-offs and delays.

Mr. Shinall reported on his High School report. He highlighted Sumner Meyer as the recipient of the Lincoln Award! Congratulations! He publicly thanked custodians Buffie and Jim for all their hard work in keeping the High School clean; it is especially difficult to do this time of year! He mentioned the ICC placement exams are taking place March 10 and Freshman Orientation is March 12.

Mrs. Albritton reported on her Grade School report. She highlighted Mrs Moon as receiving an award equivalent to Teacher of the Year! Congratulations! $266 was raised for Easter Seals! The Scoreboard has been replaced. There was some discussion on the curriculum (included along with her report) and the transition from Jr High to High School.

There was new business to discuss/approve.

Keach Architectural Design and Midwest Engineering were present to discuss the A/C Project at the Grade School. Because there are a few smaller (related) projects yet to be completed, they are holding the retainer. There have been some issues with compressors and they discussed the timeline. The compressors have been replaced (they were covered under warranty) and they are waiting on word from the manufacturer regarding the underlying issue. There is an opportunity to extend the warranty and they look forward to setting up a meeting, most likely, after Spring Break between Administration, Keach, Midwest Engineering and the Manufacturer of the compressors. A question was raised as to Midwest Engineering assisting with a Service Agreement. Ryan Holmes mentioned he could provide a document listing the scope of work and details of the units for the District to solicit out to PIPCO, Warner Mechanical, Standard, or whomever they choose. A question was raised regarding trainings. District Maintenance can be involved and the purpose would be to be the eyes and ears of the units and report back to Administration. Administration can then report to the Board. This way, the Board can make more informed decisions. Associated costs and available trainings will be shared with the Superintendent.

There was a short discussion regarding the failed rooftop unit above the gym at the High School. The Board was briefed on the two warranties that will be in place for the new unit. Superintendent informed the Board of how the District plans on covering the cost of the new unit. This led Jeff Keach to share, with the Board, a document that would assist the District in Budgeting for future projects.

Heinz moved and Updyke seconded to approve the replacement of the RTO Compressor at the High School. Roll Call: Meyer – yes, Heinz – yes, Johnson – yes, Kenney – yes, Graham – yes, Updyke – yes, Thompson – yes. Motion carried

It was added that the Fire/Life Safety Process, at the High School, will begin this summer.

Heinz moved and Graham seconded to approve the 2020-2021 School Year Calendar (as presented). There was a brief discussion. Roll Call: Meyer – yes, Heinz – yes, Johnson – yes, Kenney – yes, Graham – yes, Updyke – yes, Thompson – yes Motion carried

Heinz moved and Graham seconded to increase the Baseball/Softball Umpire fees ($55 for JV and $65 for Varsity) effective immediately. There was a brief discussion. Updyke reminded the Board of the amount of innings the umpires commit to, per game. Roll Call: Meyer – yes, Heinz – yes, Johnson – yes, Kenney – yes, Graham – yes, Updyke – yes, Thompson – yes. Motion carried

Updyke moved and Heinz seconded to approve the deletion of inactive activity accounts (as presented). Motion carried

Updyke moved and Heinz seconded to approve the resignations of High School Softball Assistant Coaches: Bridget Blair and Kelsey Messineo. Motion carried

Heinz moved and Graham seconded to approve Chloe Bowe as a part-time Grade School Paraprofessional. The Board had inquired as to the length of time she will be needed; Mrs. Albritton informed the Board that it will be through the end of the current School Year. Roll Call: Meyer – yes, Heinz – yes, Johnson – yes, Kenney – yes, Graham – yes, Updyke – yes, Thompson – yes. Motion carried

Johnson moved and Kenney seconded to table the addition of the Technology Coordinator position until after Closed Session. Roll Call: Meyer – yes, Heinz – yes, Johnson – yes, Kenney – yes, Graham – yes, Updyke – yes, Thompson – yes. Motion carried

Updyke moved and Johnson seconded to approve the Consent Calendar items. Roll Call: Meyer – yes, Heinz – yes, Johnson – yes, Kenney – yes, Graham – yes, Updyke – yes, Thompson – yes. Motion carried

Board President Thompson welcomed comments from the community members. Dave Hicke commended Mr. Heinz for being inquisitive with Keach Architectural and Midwest Engineering during their presentation.

At 9:28pm, Heinz moved and Johnson seconded to leave open session and enter closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of an employee *Open Meetings Act, 5 ILCS 120, being Sec. 2 (c)* Roll Call: Meyer – yes, Heinz – yes, Johnson – yes, Kenney – yes, Graham – yes, Updyke – yes, Thompson – yes. Motion carried

Johnson moved and Kenney seconded to table the addition of the Technology Coordinator position. Roll Call: Meyer – yes, Heinz – yes, Johnson – yes, Kenney – yes, Graham – yes, Updyke – yes, Thompson – yes. Motion carried

At 10:58 p.m. Heinz moved and Kenney seconded to adjourn the February 19, 2020 regular board meeting of the Brimfield CUSD #309 Board of Education. Motion carried

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Board President

Board Secretary