2019 Summer Youth Employment Internship Program Application

Applications will be accepted from January 2, 2019 to March 15, 2019

The Summer Youth Employment Internship Program responds to the need for more summer employment opportunities for young adults, ages 17.5 – 22 years old, in our local community. Students must be 17.5 by December 1, 2018 and a high school senior. The program lasts for five weeks and consists of six days of training and four weeks of on-the-job performance. The young adults will be paid through the Summer Youth Employment Internship Program and they will work a 40-hour week with a pay rate of $9.00-$10.00/hour. Each of the participants will receive background and drug screening. Applicants must have participated in two extra curricular activities (church counts for one), must have at least a 2.0/4.0 GPA and must be currently enrolled in school. The program runs from June 8, 2019 – August 2, 2019.

Student Information

Name: _____

Email:(required) _____

Contact Phone Number: _____ Cell: _____

Address

Street Address: _____

City: _____ State: _____ Zip: _____

Social Security Number: _____

Date of Birth (mm/dd/yyyy) _____

Participants must have reliable transportation to participate in the program. I have reliable transportation [ ] YES [ ] NO and will be able to arrive on time for training and internship assignment.

Education

Complete Name of Current Institution: _____

GPA: _____ Scale: (Circle One) ○ 4.0 or ○ 5.0 Expected Date of Graduation: _____

Major: (for college applicants only): _____

Planned College Major (for high school applicants): _____

Extracurricular Activities: _____

_____

I, _____ give permission to complete a background check and drug test as part of this application for the Summer Internship program.

Signature: _____ Date: _____

Please submit the following items (as one package) to Summer Youth Employment Internship Program at **stepsummerintern@gmail.com** on or before **March 15, 2019:**

- Completed **typed application.**
- Your brief statement (150 words or less) about why you are interested in participating in this program. Statement must be typed, double spaced, signed by you and included in your package.
- Completed computer skills test (test link will be sent to applicant by email **upon being selected into the program**).
- Original grade report or transcript documenting current cumulative GPA.
- Please submit two (2) typed letters of recommendation (**on letter head**, from individuals who are not members of your family). Letters must be no longer than one page, typed, double spaced with one inch margins, signed (by the applicant and the person making the recommendation). The letters of recommendation must be included inside your package.
- **Only first time applicants need to apply.**
- **Only complete applications will be considered.**