



Board of Trustees Work Session Minutes
Monday – May 22, 2017
Dale R. Fair Babson Park Elementary (Media Center)
3:30 PM

Trustees Present: Chair Danny Gill, Vice Chair Terry Fasel, Christina Updike, Aundrea Croft, Angela Pulido, Eugene Fultz, Jimmy Nelson

Staff Present: Superintendent Dr. Jesse Jackson, Marie Cherrington-Gray, Jennifer Barrow, Elizabeth Tyler, Barbara Jones, Gail Quam, Donna Dunson, Anuj Sara, Damien Moses, Richard Columbo, Julio Acevedo, Angela Heyward

Others Present: Robin Gibson, James Coulter, Recognition Recipients

I. CALL TO ORDER **Dr. Jesse Jackson, Superintendent**

II. FINANCIAL REPORT **Richard Columbo, Staff Accountant**

A. Monthly Financials

Financial Executive Summary 4Q FY 2016-2017 (April 30, 2017)

Consolidated Balance Sheet (unaudited)

- Total assets of the system increased \$335K above March's numbers...the April balance is \$457K higher when comparing YOY balances. The largest asset category affecting the increase is the cash position of all the major funds.
- System-wide total liabilities are \$29K higher than last month...with the April 2017 total liabilities \$723K lower when comparing YOY balances. The April adjustment reflects the month-end timing of payroll liabilities and accounts payable activity.
- The system's consolidated net change in position increased \$307K for the month of April...the result of increases across all the active funds: GF \$170K, SLF \$83K, Internal \$54K and Federal fund – no change.
- No change in LWCS's ability to meet short-term obligations & long-term debt service...healthy organizational working capital position.

GF Statement of Operations (unaudited)

- The April revenue payment reflects the state's recalibration of FTE, setting the LWCS funded FTE count at 4,241 compared to our revised budget student count of 4,222. This pushes our funded FTE count +111.0 FTE above FY16 funded count of 4,130. The reported Actual FTE count reflects current student enrollment near the financial report date.
- The local revenue variances represent activities associated with reimbursement activity from internal & external funding sources. Gift & donation variances reflect the need for transfers from Foundation. The other sources revenue variance under admin reflects ICR revenue not recognized for NSLP & Federal grants and E-rate reimbursement not filed.
- GF revenues outpaced expenditures in April with a net operating surplus of \$170K. The YOY April net surplus position is \$1,774K compared to \$1,750K in 2016. Negative expenditure variances again improved in April. Boks's variance is the result of portable relocation expenditures not included in the budget revision. The system's total percent of the budget expended is on par with last month and April 2016 percentage.

GF Supplemental Programs (unaudited)

- The Pre-K programs had improvement over last month's performance. No financial performance challenges have occurred during the month or in the prior quarters.

- BPE and HcE after school programs improved again over last month's cumulative surplus. LWCS is waiting on full \$2M STEM funds appropriation from FSU. The second wave of reclassifications in May will move supplies, services and capital expenditures into the GF.

GF Transportation (unaudited)

- Non-FTE transportation revenue remains above both the YTD budget and the YOY comparison for the category. State revenue represents 90% of the funds generated through student transportation, with one payment remaining in May. Survey 2 & Survey 3 ridership data factors in the current state revenue received with the April FEFP payment.

Total transportation expenditures as a percentage of budget are tracking about the same compared to last month and 10% more when compared YOY. Maintenance expenditures embedded in Purchased Services are \$60K higher compared to April 2016 level. The aging fleet is incurring higher maintenance cost; LWCS is still evaluating replacement of the older vehicles, fueling options, selling spares and shifting some older buses for spares in the FY2017-18 budget.

Food Service Fund 410 (NSLP) (unaudited)

- Food service revenue through April stands at 2% above budget and \$250K ahead of the YOY revenue pattern for the school lunch fund. A la carte, other sales and the commodities program revenue continue as the major contributors to the positive budget variance with three additional meal service days recorded through April 2017 compared to April 2016.
- Net surplus recorded through April is 2.5 times above the budget projection before assessing indirect cost recovery (ICR) for FY17 operations. ICR will lower the operating surplus at the end of the year, but will not have a negative impact on the projected budget surplus.
- New equipment is arriving at Bok with more serving pieces to arrive. Additional lighting added at Bok in serving area to increase visibility of the food for students and the safety of the staff. Waiting for drawings on serving lines at PAE and LWHS...once approved, the specs will go out for proposals. The FY17-18 budget cycle will include serving lines for BPE and Bok.
- The FY17-18 food service application is nearly ready for submission.
- Since none of our schools will qualify for the AG grant this year; but as their sponsor, LWCS will pursue the state AG equipment grant on behalf of OCA to enhance their safe food handling capabilities.

Outstanding student balances at Bok and LWHS have decreased slightly from the March balances, now is the time to push collection efforts. Balances at year end become school obligations.

Summer Food Service (411) (unaudited)

- No monthly activity to report until the summer food service program of breakfast and lunch starts up on June 5, 2017. Current surplus of \$1,900 generated during the operating period of July and August of 2016.

Summer application is complete and waiting final approval. Nine summer sites operating this summer with three sites running the full duration (BPE, B-Street, LWHS) after July 13th.

Federal Programs (420) (unaudited)

- Spending rates vary by grant with the overall grant activity at a 67% spent rate through April compared to 63% spent in 2016. Total expenditures through April 2017 are less than the April 2016 total.
- Major federal programs (Title I & IDEA) are also at 67% spent to date.
- Indirect Cost recovery of 3.95% is the major expenditure unposted through April, and recorded at fiscal year-end.

At the Federal level, the recent budget deal includes more funds for Title I and IDEA and a reduction (not an elimination) for Title II, covering the remainder of the federal budget year through the end of September 2017.

B. FY 2017-2018 Employee Dependent Cost for Health Insurance

This will be for your review and approval this afternoon at our Board Meeting. The plan will go from July 2017 to June 2018 with use of just in network providers. 99% of our staff already use In-Network providers.

C. Personnel Changes

Personnel Changes for your review and approval at our Board Meeting this afternoon.

III. ATTORNEY'S REPORT

Robin Gibson, General Counsel

A. Attorney's Update

It is quiet on the legal front. We are moving forward with Bok North. This is a great opportunity to renovate this historic building and provide our LW middle school students great options for their education. There is a lot of work to be done. This is an opportunity for us to be a model program by working with the city to create this great school. Dr. Jackson: The economic impact will be about \$4M for our schools. Trustee Fultz: We are working with the city to get the transfer of the property completed. Attorney Gibson: We are the largest employer of college graduates in Lake Wales. We'll work with the City and be placed on their agenda to do a presentation to the commission soon. We are receiving emails and call from parents already who would like to come to the commission meeting and share their concerns.

IV. SUPERINTENDENT'S REPORT

Dr. Jesse Jackson, Superintendent

A. MINUTES: April 24, 2017 BOARD OF TRUSTEES WORK SESSION AND MEETING MINUTES

Presented for review and approval at the May 22, 2017 Board of Trustees Meeting.

B. BOARD OF TRUSTEES WORK SESSION & MEETING CALENDAR 2017-2018

Presented for review and approval at our May 22, 2017 Board of Trustees Meeting.

C. PRINCIPALS' UPDATES

Polk Avenue Elementary – Principal Gail Quam

We have upcoming planning sessions with our resource teachers for next year. Our end of the year celebrations have begun.

Janie Howard Wilson Elementary – Principal Dr. Barbara Jones

Congratulations to our 3rd Grade teachers and our entire staff on our 28% reading score increase. We have 54% of our students at a level 3 or above. Very proud of them! Thanks to the LW High School students who came out and assisted.

Dr. Jackson: This helps with the teacher retention so they can continue to develop the students. Proud of JHW!

Hillcrest Elementary – Principal Jennifer Barrow

We look forward to presenting to the Board on our 40% to 60% increase. We are very proud of our students and staff.

Lake Wales High School – Principal Donna Dunson

Last Friday we had the scholarship awards in the gym with all students and it was a great event! The students behaved very well and should be commended for their behavior. Over \$120, 000 was awarded to our graduates in scholarships. I am very proud of our football team and their recent participation in Farmshare. Way to go Highlanders!

Dale R. Fair Babson Park Elementary – Principal Elizabeth Tyler

We had a Dodge Ball Tournament today and it went very well. It was great to see our staff and students bonding. We had a lot of fun!

Edward W. Bok Academy – Principal Dr. Damien Moses

Our recent 8th Grade Graduation at First Baptist was outstanding! We had students coordinate the entire Spike Ball Tournament for Bok Academy. This speaks to the level of students that are going to the High School. This was a huge success. Our weather balloon project was a huge success this year. We are undefeated in Tennis. Our piano recital is tonight at 6:00pm in the café.

Dr. Jesse Jackson, Superintendent

Farmshare with Representative La Rosa's office went very well this weekend! We had about 325 families who we were able to assist. Thanks to all who came out and participated, LW Charter Schools did a fantastic job of sharing with our community!

D. NEXT MEETING DATES

The June all day Board Retreat, Board Work Session and Board Meeting will be on Monday, June 19, 2017 at Lake Wales High School. The Work Session will begin at 2:00 PM and the Board Meeting will begin at 2:45 PM.

V. LWCS BOARD APPOINTMENT/RE-APPOINTMENT **Danny Gill, Chair**
Presented for review and approval at the May 22, 2017 Board of Trustees Meeting.

VI. OTHER BUSINESS FOR THE GOOD OF THE CAUSE

VII. ADJOURN
Meeting adjourned at 5:03pm.

Respectfully Submitted,
Marie Cherrington-Gray, Corporate Secretary

Board Approved: _____