

1 **OFFICIAL MINUTES**

2  
3 of the **REORGANIZATION/REGULAR BOARD MEETING** of the Greenwich  
4 Township Board of Education held **Monday, May 11, 2009** in the Nehaunsey  
5 Middle School gymnasium.

6  
7 The meeting was called to order by Board Secretary, Scott A. Campbell at 7:06  
8 p.m.

9  
10 **Roll Call:**

11  
12 Robyn Glocker Hammond  
13 Frank J. Minniti  
14 Frederick Reel  
15 Loraine LaPalomente  
16 Louis Fabiani

17  
18 Also present were Mr. Robert Suessmuth, Interim Superintendent and Scott A.  
19 Campbell, School Business Administrator/Board Secretary.

20  
21 As required under the guidelines of the Open Public Meeting Law, notice of this  
22 meeting was sent to the **Gloucester County Times, Courier Post** and the  
23 Township Clerk. It was also posted in the Greenwich Township School  
24 Buildings. (Optional: Videotaping Regulations – “The proceedings of this  
25 meeting are being videotaped and anyone wishing to discuss an individual child  
26 should so note.”)

27  
28 Flag Salute

29  
30 **1. TEMPORARY CHAIR**

31  
32 Motion: (Minniti/Glocker Hammond) to approve the following:

- 33  
34 A. The approval to appoint Scott A. Campbell, School Business  
35 Administrator/Board Secretary, as temporary chair to conduct the election  
36 prior to nomination of officers.

37  
38 Motion carried by unanimous roll call vote.

39  
40 **2. OATH OF OFFICE OF NEWLY ELECTED MEMBERS**

41  
42 The oath of office was administered by Scott A. Campbell, SBA/BS to Susan  
43 Vernacchio and James Worrell.

1 **3. ROLL CALL**

2  
3 Louis Fabiani  
4 Robyn Glocker Hammond  
5 Loraine LaPalomento  
6 Frank J. Minniti  
7 Frederick Reel  
8 Susan Vernacchio  
9 James Worrell

10  
11 **4. NOMINATIONS FOR PRESIDENT FOR THE 2009-2010 SCHOOL YEAR**

12  
13 Motion: (Vernacchio/Glocker Hammond) to open the nominations for  
14 President:

15  
16 Scott A. Campbell opened the nominations for President.

17  
18 A. Robyn Glocker Hammond nominated Frank Minniti for the position  
19 of President for the 2009-2010 school year.

20  
21 Loraine LaPalomento seconded the nomination.

22  
23 No other nominations.

24  
25 Scott A. Campbell closed the nominations for President.

26  
27 **Roll Call for Frank Minniti for President**

28  
29 Louis Fabiani - Yes  
30 Robyn Glocker Hammond - Yes  
31 James Worrell - Yes  
32 Loraine LaPalomento - Yes  
33 Frank Minniti - Yes  
34 Susan Vernacchio - Yes  
35 Fred Reel - Yes

36  
37 **PRESIDENT FRANK MINNITI TAKES CHAIR**

38  
39 **5. NOMINATIONS FOR VICE-PRESIDENT FOR THE 2009-2010 SCHOOL YEAR**

40  
41 Motion: (Vernacchio/Glocker Hammond) to open the nominations for Vice-  
42 President.

43  
44 Scott A. Campbell opened the nominations for Vice-President.

1 A. Susan Vernacchio nominated Loraine LaPalomento for the position  
2 of Vice-President for the 2009-2010 school year.

3  
4 Robyn Glocker Hammond seconded the nomination.

5  
6 No other nominations.

7  
8 Scott A. Campbell closed the nominations for Vice-President.

9  
10 Roll Call for Loraine LaPalomento for Vice-President

11  
12 Louis Fabiani - Yes  
13 Robyn Glocker Hammond - Yes  
14 James Worrell - Yes  
15 Loraine LaPalomento - Yes  
16 Frank J. Minniti - Yes  
17 Susan Vernacchio - Yes  
18 Frederick Reel - Yes

19  
20 **VICE PRESIDENT LORAIN LAPALOMENTO TAKES CHAIR**

21  
22 **6. ACCEPTANCE OF ELECTION RESULTS**

23  
24 Motion: (Glocker Hammond/Fabiani) to accept the School Board Election  
25 results as one, A & B:

26  
27 A. The acceptance of the Annual School Board Election results.

28  
29 1. Three-Year Term:

<u>Name:</u>	<u># of Votes:</u>
James Worrell	516
Michael Myers	136
James Sorbello	415
Susan Miller Vernacchio	511
Patrick J. Lani, Jr.	508

30  
31  
32  
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35  
36  
37  
38 B. Question #1 - General Fund

39  
40 # of Votes: Yes - 554 No - 504

41  
42 Motion carried by unanimous roll call vote.

43  
44 **7. TAX PAYMENT SCHEDULE**

1 Motion: (LaPalomento/Glocker Hammond) to approve the following tax  
2 payment schedule for the 2009-2010 school year:  
3

4	Amount Due:	August 14, 2009	\$1,878,885.00
5		October 15, 2009	\$ 704,581.00
6		November 13, 2009	\$ 704,582.00
7		December 15, 2009	\$ 469,721.00
8		January 15, 2010	\$ 939,442.00
9		February 15, 2010	\$ 939,442.00
10		March 15, 2010	\$ 939,442.00
11		April 15, 2010	\$ 939,442.00
12		May 14, 2010	\$ 939,442.00
13		June 15, 2010	\$ 939,445.00
14			
15		TOTAL:	\$9,394,424.00

16  
17 Motion carried by unanimous roll call vote.

18  
19 **8. PRESENTATION**

20  
21 School Ethics Act and Code of Ethics for School Board Members pursuant  
22 to ***N.J.S.A.18A:12-21, et seq.***, was presented by Mr. Scott A. Campbell,  
23 School Business Administrator/Board Secretary. The powerpoint presentation  
24 is attached and is available upon request in the Business Office.  
25

26 There were no questions or comments upon completion of the presentation.  
27

28 **9. DESIGNATION OF MEETING NIGHTS AND WORKSHOP MEETING NIGHTS**  
29 **FOR THE 2009-2010 SCHOOL YEAR**

30  
31 Motion: (Reel/Vernacchio) to approve the following:  
32

- 33 A. The approval for the designation of the Greenwich Township School  
34 District's Regular Board Meetings and Work Session Board Meetings for  
35 the 2009-2010 school year. (Attachment - EXHIBIT A)  
36

37 **MEETING DATES**  
38 **2009-2010**  
39

Date	Day	Time	Place*	Purpose
May 18, 2009	Monday	7:00 PM	Nehaunsey Library	Regular Meeting
June 15, 2009	Monday	7:00 PM	Nehaunsey Library	Regular Meeting
August 17, 2009	Monday	7:00 PM	Nehaunsey Library	Regular Meeting

September 21, 2009	Monday	7:00 PM	Nehaunsey Library	Regular Meeting
October 19, 2009	Monday	7:00 PM	Nehaunsey Library	Regular Meeting
November 16, 2009	Monday	7:00 PM	Nehaunsey Library	Regular Meeting
December 21, 2009	Monday	7:00 PM	Nehaunsey Library	Regular Meeting
January 25, 2010	Monday	7:00 PM	Nehaunsey Library	Regular Meeting
February 22, 2010	Monday	7:00 PM	Nehaunsey Library	Regular Meeting
March 8, 2010	Monday	7:00 PM	Nehaunsey Library	Workshop Meeting
March 31, 2010	Wednesday	7:00 PM	Nehaunsey Library	Public Hearing – Regular Meeting
April, 2010	TBD	7:00 PM	Nehaunsey Library	Reorganization Meeting

1 \*Room #48

2  
3 Motion carried by unanimous roll call vote.

4  
5 **10. APPOINTMENTS**

6  
7 Motion: (Glocker Hammond/Vernacchio) to approve the following:

8  
9 A. Treasurer of School Monies

- 10  
11 1. The approval for the reappointment of Jeanette Peel as the Greenwich  
12 Township School District Treasurer of School Monies for the 2009-  
13 2010 school year. (Salary to be determined.)

14  
15 Motion carried by unanimous roll call vote.

16  
17 Motion: (Worrell/Vernacchio) to approve the following:

18  
19 B. Business Administrator/Board Secretary

- 20  
21 1. The approval for the reappointment of Scott A. Campbell as the  
22 Greenwich Township School District Business Administrator/Board  
23 Secretary for the 2009-2010 school year. (Salary to be determined.)

24  
25 Motion carried by unanimous roll call vote.

26  
27 Motion: (Worrell/Vernacchio) to approve the following:

28  
29 C. Qualified Purchasing Agent/Bid Threshold

- 30  
31 1. The approval for reappointment of Scott A. Campbell, Business  
32 Administrator/Board Secretary, as the Greenwich Township School  
33 District Qualified Purchasing Agent, pursuant to **N.J.S.A.18A:18A-**

1                   **3a** and **N.J.A.C.5:34-5 et seq.** and approval of the following  
2 resolution for the 2009-2010 school year:  
3

4                   **WHEREAS, N.J.A.C.5:34-5 et seq.** establishes the  
5 criteria for qualifying as a Qualified Purchasing Agent; and  
6

7                   **WHEREAS,** Scott A. Campbell, possesses the  
8 designation of Qualified Purchasing Agent as issued by the  
9 Director of the Division of Local Government Services in  
10 accordance with **N.J.A.C.5:34-5 et seq.**, be it  
11

12                   **RESOLVED,** that the governing body of the  
13 Greenwich Township Board of Education, in the County of  
14 Gloucester, in the State of New Jersey hereby establishes its  
15 bid threshold in the amount of \$29,000.00; and be if further  
16

17                   **RESOLVED,** that the governing body hereby appoints  
18 Scott A. Campbell as the Qualified Purchasing Agent to exercise  
19 the duties of a purchasing agent pursuant to **N.J.S.A.18A:18A-2b**,  
20 with specific relevance to the authority, responsibility, and  
21 accountability of the purchasing activity of the Board of Education;  
22 and be it further  
23

24                   **RESOLVED,** that in accordance with **N.J.A.C.5:34-**  
25 **5.2** the Board of Education Secretary is hereby authorized  
26 and directed to forward a certified copy of this resolution and  
27 a copy of Scott A. Campbell's certification to the Director of  
28 the Division of Local Government Services.  
29

30 Motion:           (Vernacchio/Glocker Hammond) to approve the following:  
31

32 D.     Tax Shelter Annuities  
33

- 34           1.     The approval of the following tax shelter annuity companies for the  
35           2009-2010 school year:  
36

37           AXA/ The Equitable	Lincoln Investment Planning
38           Siracusa Benefits Program	Great American

39

40 Motion carried by unanimous roll call vote.  
41

42 Motion:           (Worrell/Glocker Hammond) to approve the following:  
43

44 E.     Affirmative Action Officer  
45

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- 1. The approval for the reappointment of Alisa Whitcraft as the Greenwich Township School District Affirmative Action Officer for the 2009-2010 school year.

Mrs. Alisa Whitcraft, Curriculum Supervisor  
Greenwich Township School District  
415 Swedesboro Road  
Gibbstown, NJ 08027

Motion carried by unanimous roll call vote.

Motion: (Fabiani/Worrell) to approve the following:

F. Title IX Coordinator

- 1. The approval for the reappointment of Alisa Whitcraft as the Greenwich Township School District Title IX Coordinator for the 2009-2010 school year.

Mrs. Alisa Whitcraft, Curriculum Supervisor  
Greenwich Township School District  
415 Swedesboro Road  
Gibbstown, NJ 08027

Motion carried by unanimous roll call vote.

Motion: (LaPalomente/Glocker Hammond) to approve the following:

G. Section 504 Compliance Officer

- 1. The approval for the reappointment of Robert C. Harris as Section 504 Compliance Officer for the 2009-2010 school year.

Mr. Robert C. Harris, Child Study Team Director  
Greenwich Township School District  
415 Swedesboro Road  
Gibbstown, NJ 08027

Motion carried by unanimous roll call vote.

Motion: (LaPalomente/Worrell) to approve the following:

H. ADA Coordinator

- 1                   1.     The approval for the reappointment of Robert C. Harris as ADA  
2                   Coordinator for the 2009-2010 school year.

3  
4                   Mr. Robert C. Harris, Child Study Team Director  
5                   Greenwich Township School District  
6                   415 Swedesboro Road  
7                   Gibbstown, NJ 08027  
8

9                   Motion carried by unanimous roll call vote.

10  
11                  Motion:       (Worrell/Glocker Hammond) to approve the following:

12  
13                  I.       Air Quality Designee

- 14  
15                   1.     The approval for the reappointment of William Houghton as the  
16                   Indoor Air Quality Designee for the 2009-2010 school year.

17  
18                  Motion carried by unanimous roll call vote.

19  
20                  Motion:       (Vernacchio/Worrell) to approve the following:

21  
22                  J.       Integrated Pest Management Coordinator

- 23  
24                   1.     The approval for the reappointment William Houghton as the  
25                   Integrated Pest Management Coordinator for the 2009-2010 school  
26                   year.

27  
28                  Motion carried by unanimous roll call vote.

29  
30                  Motion:       (Worrell/Glocker Hammond) to approve the following:

31  
32                  K.       Public Agency Compliance Officer

- 33  
34                   1.     The approval for the reappointment of Scott A. Campbell as the  
35                   Public Agency Compliance Official (PACO) for the 2009-2010  
36                   school year.

37  
38                  Motion carried by unanimous roll call vote.

39  
40                  Motion:       (Vernacchio/Worrell) to approve the following:

41  
42                  L.       Official Bargaining Unit  
43



- 1           1.     The recognition of the Greenwich Township Education Association  
2                     (GTEA) as the official bargaining unit for represented professional,  
3                     support and cafeteria staff for the 2009-2010 school year.

4  
5     Motion carried by unanimous roll call vote.

6  
7     Motion:       (Worrell/Glocker Hammond) to approve the following:

8  
9     M.     Custodian of District Records

10  
11           The approval for the reappointment of Scott A. Campbell as Custodian of  
12           District Records for the 2009-2010 school year in accordance with the  
13           Open Public Records Act (OPRA), N.J.S.A.47A:1A-1.

14  
15     Motion carried by unanimous roll call vote.

16  
17     Motion:       (Worrell/Minniti) to approve the following:

- 18  
19     N.     The approval for the reappointment of Scott A. Campbell, School Business  
20           Administrator/Board Secretary, to act on behalf of the Superintendent of  
21           Schools in his absence from the district in emergency situations, and as  
22           needed, during the 2009-2010 school year.

23  
24     Motion carried by unanimous roll call vote.

25  
26     **11. RESOLUTIONS**

27  
28     Motion:       (Vernacchio/Worrell) to approve the following resolution:

29  
30     A.     2009-2010 Travel and Related Expense Reimbursement Resolution

- 31  
32           1.     The approval of the Travel and Related Expense Reimbursement  
33           resolution as follows:

34  
35                     **WHEREAS**, the Greenwich Township Board of  
36           Education recognizes school staff and Board members will incur  
37           travel expenses related to and within the scope of their current  
38           responsibilities and for travel that promotes the delivery of  
39           instruction or furthers the efficient operation of the school district;  
40           and

41  
42                     **WHEREAS, N.J.A.C.6A:23B-1.1 et seq.** requires  
43           Board members to receive prior approval of these expenses by a  
44           majority of the full voting membership of the Board and staff  
45           members to receive prior approval of these expenses by the

1 Superintendent of Schools and a majority of the full voting  
2 membership of the Board; and  
3

4 **WHEREAS**, a Board of Education may establish, for  
5 regular district business travel only as described in **NJOMB**  
6 **Circular Letter 06-02**, including amendments or revisions thereto,  
7 a threshold amount below which Board approval is not required;  
8 and  
9

10 **WHEREAS**, the Board of Education establishes, for  
11 regular district business travel only, an annual school year  
12 threshold of \$1,000.00 per staff/Board member where prior Board  
13 approval shall not be required unless this annual threshold for a  
14 staff/Board member is exceeded in a given school year (July 1  
15 through June 30); and  
16

17 **WHEREAS**, travel and related expenses not in  
18 compliance with **N.J.A.C.6A:23B-1.1 et seq.**, but deemed by the  
19 Board of Education to be necessary and unavoidable are excluded  
20 from the requirements of **N.J.A.C.6A:23B-1.1 et seq.**; and  
21

22 **THEREFORE, BE IT RESOLVED**, the Board of  
23 Education approves all travel not in compliance with  
24 **N.J.A.C.6A:23B-1.1 et seq.** as being necessary and unavoidable  
25 as per noted on the attached Board of Education Approval of Travel  
26 and Related Expense Reimbursement Form; and  
27

28 **BE IT FURTHER RESOLVED**, the Board of  
29 Education approves the travel and related expense  
30 reimbursements as listed on the attached Board of Education  
31 Approval of Travel and Related Expense Reimbursement Form.  
32

33 Motion carried by unanimous roll call vote.  
34

35 Motion: (Worrell/Glocker Hammond) to approve the following:  
36

37 B. Payment of Bills Between Board Meetings  
38

39 **WHEREAS**, the Greenwich Township Board of  
40 Education finds it necessary to pay certain bills, (tuition, utilities,  
41 health benefits, insurance, cafeteria and payroll) in between  
42 regularly scheduled board meetings;

43 **WHEREAS**, the Greenwich Township Board of  
44 Education also does not schedule meetings during the month of  
45 July; and

1  
2                   **WHEREAS**, performance of business functions of the  
3 district must continue on a scheduled basis;

4  
5                   **NOW, THEREFORE, BE IT RESOLVED**, the  
6 Superintendent and Business Administrator/Board Secretary will  
7 continue to conduct regularly scheduled monthly business in  
8 between regularly scheduled meetings and during the month of July  
9 prior to Board of Education approval.

10  
11 Motion carried by unanimous roll call vote.

12  
13 Motion:           (Worrell/Glocker Hammond) to approve the following:

14  
15 C.     Designation of Bank Depositories

16  
17                   **BE IT RESOLVED**, that **TD Commerce Bank**, main  
18 office located in Cherry Hill, New Jersey, be designated as the  
19 official depository for all school money, including the following  
20 accounts, with the number of signatures required and the person or  
21 persons authorized to sign checks or vouchers for the 2009-2010  
22 school year as indicated:  
23

<b>Account Title</b>	<b>Signatures Required</b>	<b>Person(s) Designated to Sign Checks</b>
<b>Current</b>	3	Frank J. Minniti, President Jeanette Peel Scott A. Campbell Robert Suessmuth
<b>Agency</b>	1	Jeanette Peel
<b>Salary</b>	1	Jeanette Peel
<b>Cafeteria</b>	2	Patricia Shannon Scott A. Campbell Jeanette Peel
<b>Student Activity Fund</b>	2	Scott A. Campbell Robert Suessmuth Jeanette Peel
<b>Capital Reserve</b>	1	Scott A. Campbell

24  
25                   **BE IT ALSO RESOLVED**, that the **Vice-President,**  
26 **Loraine LaPalomto**, to be authorized and empowered to act at all  
27 times in the absence of the President, and the signatures and acts of the  
28 said **Vice-President, Loraine LaPalomto**, be as legal and binding as

1 those of the President; and a copy of this resolution be sent to **Jeanette**  
2 **Peel, Treasurer of School Monies**, and a copy be sent to Commerce  
3 Bank.  
4

5 \*\*Fred Reel commented on TD Bank and his feeling that we should use a  
6 financial institution that is in the community.\*\*  
7

8 Roll Call Vote:  
9

- 10 Frank Minniti – Yes
- 11 Loraine LaPalomento – Yes
- 12 Robyn Glocker Hammond – Yes
- 13 Louis Fabiani – Yes
- 14 Fred Reel – Abstained
- 15 James Worrell – Yes
- 16 Susan Vernacchio - Yes

17  
18 Motion: (Vernacchio/Worrell) to approve the following:  
19

20 D. Line Item Transfer Approval  
21

22 **WHEREAS**, during the course of doing business  
23 between Board Meetings, purchase orders are issued that cause  
24 line items to be in deficit; and

25  
26 **WHEREAS, N.J.S.A. 18A:22-8.1** stipulates that the  
27 Board shall approve such transfers before the purchase orders are  
28 issued; and

29  
30 **WHEREAS, N.J.S.A. 18A:22-8.1** recognizes the  
31 Boards meet once a month and that business must be conducted,  
32 allows for the Chief School Administrator to approve such transfers  
33 to keep line items from being in deficit and the report of such  
34 transfers be given to the Board at the next subsequent Board  
35 meeting for ratification;  
36

37 **THEREFORE, BE IT RESOLVED**, by the Greenwich  
38 Township Board of Education, Gloucester County, does hereby  
39 authorize the Chief School Administrator to authorize line item  
40 transfers between regular Board meetings to keep them from going  
41 into deficit.  
42

43 Motion carried by unanimous roll call vote.  
44  
45

1 **12. AUTHORITY TO INVEST FUNDS**

2  
3 Motion: (LaPalomento/Minniti) to approve the following:

- 4  
5 A. The approval to authorize **Scott A. Campbell, School Business**  
6 **Administrator/Board Secretary** to invest funds for the 2009-2010 school  
7 year.

8  
9 Motion carried by unanimous roll call vote.

10  
11 **13. PETTY CASH**

12  
13 Motion: (Vernacchio/Glocker Hammond) to approve the following:

- 14  
15 A. The approval to establish a Petty Cash Fund for the 2009-2010 school  
16 year in the amount of **\$600.00**, which will be shared between the  
17 **Superintendent's Office (\$200.00)** and the **Business Office (\$400.00)**.

18  
19 Motion carried by unanimous roll call vote.

20  
21 **14. NEWSPAPERS**

22  
23 Motion: (LaPalomento/Fabiani) to approve the following:

- 24  
25 A. The approval to designate the **Gloucester County Times** as the official  
26 newspaper and the **Courier Post** as the alternate newspaper for the  
27 Greenwich Township School District for the 2009-2010 school year.

28  
29 Motion carried by unanimous roll call vote.

30  
31 **15. WORKING PAPERS**

32  
33 Motion: (Glocker Hammond/Fabiani) to approve the following:

- 34  
35 A. The approval to designate Alisa Whitcraft, Principal/Curriculum Supervisor  
36 and Jennifer Ellick, Principal's Secretary, as issuing officers of working  
37 papers for the 2009-2010 school year.

38  
39 Motion carried by unanimous roll call vote.

40  
41 **16. COMMITTEES**

42  
43 Motion: (Glocker Hammond/LaPalomento) to approve the following  
44 committees for the 2009-2010 school year:

- 1 Budget & Finance
- 2 Buildings & Grounds
- 3 Curriculum
- 4 Negotiations
- 5 Paulsboro Board of Education Representative
- 6 Personnel
- 7 Policy
- 8 Publicity & Public Relations
- 9 Technology
- 10 Gloucester County/State Board Association

11  
12 Motion carried by unanimous roll call vote.

13  
14 **17. POLICIES, BY-LAWS AND CURRICULUMS**

15  
16 Motion: (Worrell/Glocker Hammond) to approve the following:

- 17
- 18 A. The approval to adopt all current policies including the code of
- 19 ethics and by-laws, and the following curriculums of the previous
- 20 Board of Education for the 2009-2010 school year, consistent with
- 21 the New Jersey Core Curriculum Content Standards and the
- 22 Curriculum Review Cycle:
- 23

Art: PreK-8

Art: 6-8/Gifted & Talented

Basic Skills Improvement Program: PreK-8

Caring Makes a Difference (responding to Prejudice, Genocide & the Holocaust): PreK-8

Computer Education: PreK-8

Cross-Content Workplace Readiness: PreK-8

Family Life: PreK-8

Guidance and Counseling: PreK-8

Health: PreK-8

Language Arts Literacy (Writing, Reading, Spelling)

Library Curriculum

Pre-Algebra: 6-8/Gifted and Talented

Algebra: 6-8/Gifted and Talented

Mathematics: PreK-8

Music: PreK-8

Multicultural Curriculum: PreK-8

Omega/Gifted and Talented: PreK-8

Penmanship: PreK-8

Physical Education: PreK-8

Science: PreK-8

Social Studies: PreK-8

Substance Abuse Prevention Program

World Languages: PreK-8

Special Education: PreK-8

1  
2 Motion carried by unanimous roll call vote.

3  
4 **18. TEXTBOOKS**

5  
6 Motion: (Worrell/Minniti) to approve the following:

- 7  
8 A. The approval to accept the textbooks as listed on the attached for the  
9 2009-2010 school year. (Attachment - EXHIBIT B)

10  
11 Motion carried by unanimous roll call vote.

12  
13 **REGULAR MEETING**

14  
15 **19. MINUTES**

16  
17 Motion: (Worrell/Glocker Hammond) to approve the minutes:

- 18  
19 March 17, 2009 - Workshop Meeting  
20 March 17, 2009 - Executive Session  
21 April 2, 2009 - Public Hearing/Regular Meeting

22  
23 \*\*Fred Reel commented that he did not know why a letter he had written and  
24 handed out to the Board of Education members at the March 17, 2009 meeting  
25 was not included in the minutes.\*\*

26  
27 **Roll Call Vote**

28  
29 Louis Fabiani - Yes  
30 Robyn Glocker Hammond - Yes  
31 Susan Vernacchio - Abstained  
32 Loraine LaPalomanto – Yes  
33 Frank Minniti - Yes  
34 James Worrell - Abstained  
35 Fred Reel – Abstained

36  
37 Motion passes, 4 yes's with 3 abstained.

1 **20. SUPERINTENDENT'S REPORT**

2  
3 Motion: (LaPalomoto/Glocker Hammond) to approve the following as one,  
4 A-D:

5  
6 A. Administrative Reports

- 7  
8 1. Enrollment Statistics, Fire Drills and Suspensions, as of March 31,  
9 2009. (Attachment - EXHIBIT D1)  
10  
11 2. School Health Services Monthly Reports as of March 31, 2009.  
12 (Attachment - EXHIBIT D2)  
13  
14 3. 2008-2009 Violence & Vandalism Report as of March 31, 2009.  
15 (Attachment - EXHIBIT D3)  
16  
17 4. Monthly Report of Attendance Officer as of March 31, 2009.  
18 (Attachment - EXHIBIT D4)  
19

20 B. Emergency Management Plan

- 21  
22 1. The approval of the Greenwich Township School District's  
23 Emergency Management Plan for the 2009-2010 school year (no  
24 revisions; copy available in Superintendent's office for your review).  
25

26 C. Comprehensive Equity Plan Annual Assurance

- 27  
28 1. The approval of the submission of the Greenwich Township  
29 Comprehensive Equity Plan Annual Assurance for the 2008-2009  
30 school year. (Attachment – EXHIBIT E)  
31

32 D. District Policies/Regulations

- 33  
34 1. The approval of the following new/revised *special education* district  
35 policies/regulations on **second** reading:  
36

Policy/Regulation 2460	Special Education (Revised)
Regulation 2460.1	Special Education-Location, Identification and Referral (Revised)
Regulation 2460.8	Special Education-Free and Appropriate Public Education (Revised)
Regulation 2460.9	Special Education-Transition from Early Intervention Programs to PreSchool Programs (Revised)



Regulation 2460.16	Special Education-Instructional Material to Blind or Print-Disabled Pupils (New)
Policy 2467	Special Education-Surrogate Parents and Foster Parents (Revised)

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2. The approval of the following new/revised district policies/regulations on **second** reading:

Policy 0142.1	Nepotism (Revised)
Policy 1220	Employment of Chief School Administrator (Revised)
Policy 1620	Administrative Employment Contracts (Revised)
Policy 6423	Expenditures for Non-Employee Activities, Meals and Refreshments (Revised)
Policy 6470	Payment of Claims (Revised)
Policy/Regulation 6471	School District Travel (New)
Policy 6510	Payroll Authorization (Revised)
Policy 6830	Audit and Comprehensive Annual Financial Report (Revised)
Policy 6832	Conditions of Receiving State Aid (New)
Policy 7410.01	Facilities Maintenance, Repair Scheduling and Accounting (Revised)
Policy 9120	Public Relations Program (Revised)

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Roll Call Vote:

- Frank Minniti – Yes
- Loraine LaPalomente – Yes
- Robyn Glocker Hammond – Yes
- Louis Fabiani – Yes
- Fred Reel – Yes
- James Worrell – Yes
- Susan Vernacchio – Abstained on Item D1 & D2

**21. PERSONNEL**

Motion: (Vernacchio/Glocker Hammond) to approve the following:

- A. The retroactive approval for a medical leave of absence for William Houghton, Building and Grounds Supervisor, beginning on Monday, April 20, 2009 for a period of four to six weeks. (Attachment – EXHIBIT F)

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- 1 B. The reappointment of the G.T.E.A. represented tenured teaching staff  
2 members for the 2009-2010 school year as per the attached; teaching  
3 assignments to be determined. (Attachment – EXHIBIT G1)  
4  
5 C. The approval of the G.T.E.A. represented non-tenured teaching staff  
6 members for the 2009-2010 school year as per the attached; teaching  
7 assignments to be determined. (Attachment – EXHIBIT G2)  
8  
9 D. The approval of the G.T.E.A. represented employees as Classroom Aides  
10 for the 2009-2010 school year as per the attached; assignments to be  
11 determined. (Attachment – EXHIBIT G3)  
12  
13 E. The approval for the reappointment of Erica Backenson as a part-time  
14 School Psychologist, for the 2009-2010 school year, three days per week,  
15 at a prorated salary of \$50,943.00. (Step 2, MA+30), no benefits.  
16  
17 F. The approval for the reappointment of Ellen Sarmiento as a part-time  
18 Instructional Special Education Aide at Broad Street School for the 2009-  
19 2010 school year at a salary rate of \$19.92 per hour, not to exceed  
20 \$21,513.60, hours to be determined.  
21  
22 G. The approval for the appointment of Jason Godfrey as a Substitute  
23 Teacher for the remainder of the 2008-2009 school year. Substitute rate  
24 will be \$70.00 a day, up to and including ten (10) days. After ten (10)  
25 days, the rate increases to \$75.00 a day.  
26

27 Motion carried by unanimous roll call vote.  
28

29 **22. CURRICULUM & INSTRUCTION**  
30

31 Motion: (LaPalomento/Fabiani) to approve the following:  
32

33 A. Special Education Week  
34

- 35 1. The retroactive approval to recognize May 10, 2009 through May  
36 16, 2009 as Special Education Week in New Jersey. This year's  
37 theme is "Opening the Door to Success".  
38

39 Motion carried by unanimous roll call vote.  
40

41 Motion: (Vernacchio/Minniti) to approve the following:  
42

43 B. Workshops  
44  
45

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1. The approval for the following individual to attend an out-of-district workshop.

Name	Workshop Title/Location/Date	Cost
Regina Minniti	<b>STS Transportation General Meeting</b> Old York Country Club Columbus, NJ 6/5/09	None

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5  
6

Motion carried by unanimous roll call vote.

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Motion: (Vernacchio/Glocker Hammond) to approve the following:

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11

C. Resolution

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14

1. The retroactive approval of the New Jersey Department of Education Special Monitoring Self-Assessment Document for Greenwich Township School District. (A copy is available for review in the Superintendent's Office.)

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Motion carried by unanimous roll call vote.

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**24. BUSINESS & FINANCE**

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22

Motion: (Vernacchio/Minniti) to approve the following:

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26

A. Bills Lists

1. The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment – EXHIBIT H1)

P73	\$110,438.09
P74	\$ 27.14
P75	\$281,837.20
P76	\$ 13,998.28
P77	\$124,236.77
P78	\$ 5,744.57
P79	\$ 92,832.05
P80	\$282,825.47
P81	\$ 8,053.46

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Motion carried by unanimous roll call vote.

Motion: (Vernacchio/Glocker Hammond) to approve the following:

- 2. The approval for the following checks to be voided. (Attachment – EXHIBIT H2)

Check#	Vendor	Amount
7196	Constitutional Walking Tour	\$300.00
7235	National Constitution Center	\$48.00

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Motion carried by unanimous roll call vote.

Motion: (Glocker Hammond/Vernacchio) to approve the following:

**B. Cafeteria Payments**

- 1. The retroactive approval for the following cafeteria payments for April 2009 as presented by the Board Secretary in the following amounts are ordered paid.

Ck#	Date	Payable To	Description	Amount
784	4/15/09	Deer Park	Food	\$20.95
785	4/15/09	NJ Dept. of Agriculture	Food	\$70.50
786	4/15/09	Samuel Lombardo	Ticket Reimbursement	\$82.50
787	4/15/09	Paul Vallandingham	Food	\$95.40
788	4/15/09	Deluxe Italian Bakery	Food	\$182.40
789	4/15/09	Jack & Jill Ice Cream	Food	\$334.53
790	4/15/09	City Supply	Food	\$473.02
791	4/15/09	Stroehmann	Food	\$549.96
792	4/15/09	Hy-Point	Food	\$1,097.55
793	4/15/09	Sysco	Food	\$11,317.52
794	4/15/09	Greenwich Twp. BOE	Salaries	\$14,000.00
			April Total Pay Out	\$28,224.33

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23

- 2. The approval for the following cafeteria payments for May 2009 as presented by the Board Secretary in the following amounts are ordered paid.

<b>Ck#</b>	<b>Date</b>	<b>Payable To</b>	<b>Description</b>	<b>Amount</b>
795	5/15/09	Deer Park	Food	\$25.14
796	5/15/09	NJ Dept. of Agriculture	Food	\$138.65
797	5/15/09	Paul Vallandingham	Food	\$158.60
798	5/15/09	Deluxe Italian Bakery	Food	\$181.09
799	5/15/09	City Supply	Food	\$283.93
800	5/15/09	Stroehmann	Food	\$339.09
801	5/15/09	Hy-Point	Food	\$897.40
802	5/15/09	Sysco	Food	\$8,795.37
			Total May Pay Out	\$10,819.27

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Motion carried by unanimous roll call vote.

Motion: (Worrell/Glocker Hammond) to approve the following as one, C-F:

C. Student Activities Account

- 1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of March 2009. (Attachment – EXHIBIT I)

D. Board Secretary’s Report

- 1. The acceptance of the Board Secretary’s Report for the month of March, 2009. (Attachment – EXHIBIT J)

Pursuant to N.J.A.C.6A:23-2.11(c)4, the Greenwich Township Board of Education certifies by a roll call vote that as of March 31, 2009, after review of the Board Secretary’s Report for March, 2009, and upon consultation with the district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligation for the remainder of the fiscal year.

E. Treasurer’s Report

- 1. The approval of the Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of March, 2009. The Treasurer’s

1 Report and Secretary's Report are in agreement for the month of  
2 March, 2009. (Attachment – EXHIBIT K)

3  
4 F. Transfer List

- 5  
6 1. The ratification of transfers, authorized by the Superintendent, for  
7 the month of March, 2009, to give balances to new accounts.

8  
9 Motion carried by unanimous roll call vote.

10  
11 Motion: (LaPalomento/Minniti) to approve the following as one, G1-G6:

12  
13 G. Contracts

- 14  
15 1. The approval of the contract for Participation in Cooperative  
16 Transportation Services between Gloucester Special Services  
17 School District and the Greenwich Township Board of Education for  
18 the 2009-2010 school year as per the attached. (Attachment –  
19 EXHIBIT M)
- 20  
21 2. The approval of the Joint Purchasing Agreement for Baked Goods  
22 between the Greenwich Township Board of Education and the  
23 Board of Education of the Township of Alloway for the 2009-2010  
24 school as per the attached. (Attachment – EXHIBIT N)
- 25  
26 3. The approval of the Joint Purchasing Agreement for Milk, Juice,  
27 Dairy and Ice Cream Products between the Greenwich Township  
28 Board of Education and the Board of Education of the Township of  
29 Alloway for the 2009-2010 school year as per the attached.  
30 (Attachment – EXHIBIT O)
- 31  
32 4. The approval of the Non-Public Technology Program Agreement  
33 between Gloucester County Special Services School District and  
34 the Greenwich Township Board of Education for the 2009-2010  
35 school year. The fee associated with the program is as follows:  
36 (Attachment – EXHIBIT P)
- 37  
38 a. 5% of the entitlement (chargeable to the grant)  
39 b. \$2.00 per pupil (not chargeable to the grant)
- 40  
41 5. The approval of the Non-Public Textbook Purchasing Program  
42 contract between Gloucester County Special Services School  
43 District and Greenwich Township Public School District for the  
44 2009-2010 school year as per the attached. (Attachment –  
45 EXHIBIT Q)

- 1           6.     The approval of the agreement between the Greenwich Township  
2                     Board of Education and Orbit Software to provide Student  
3                     Transportation Management Software for Routing and State  
4                     Reporting Software for the 2009-2010 school year. The initial cost  
5                     for the software is \$5,200.00 and if needed, training at a rate of  
6                     \$115.00 per hour.

7  
8     Motion carried by unanimous roll call vote.

9  
10    Motion:       (Glocker Hammond/LaPalomanto) to approve the following:

11  
12    H.     Resolution

- 13  
14       1.     The retroactive approval of the following resolution:

15  
16                     **DRAFT RESOLUTION ON PERS PENSION**  
17                     **OBLIGATION DEFERRAL**

18  
19                     **WHEREAS**, the Legislature passed and the Governor  
20                     signed S-15 as Chapter 22, P.L.2009 that reduces the State Aid for  
21                     the Greenwich Township school district for the 2008-2009 school  
22                     year by an amount approximating \$44,540.00;

23  
24                     **AND WHEREAS**, the Legislature passed and the  
25                     Governor signed S-21 as Chapter 19, P.L.2009 that provides  
26                     school districts with two options concerning their obligation to pay  
27                     the Public Employees Retirement System, namely payment in full  
28                     by April 30, 2009 or payment of one-half of the pensions obligation  
29                     by April 30, 2009;

30  
31                     **AND WHEREAS**, payment of one-half of the pension  
32                     obligation requires the district to apply for a deferral schedule which  
33                     will start in April 2012 and continue for 15 years to repay the  
34                     deferred portion to the retirement system;

35  
36                     **AND WHEREAS**, deferred payments are subject to  
37                     normal actuarial growth on accrued liabilities of the pension system,  
38                     which most recently was a rate of 8.25%;

39  
40                     **AND WHEREAS**, the School Business Administrator  
41                     has reviewed the cash flow needs of the Greenwich Township  
42                     School District the surplus balance position of the district, and the  
43                     impact of the deferral on future budgets if the district should elect to  
44                     take the deferral or reject the deferral;

1 **NOW, BE IT RESOLVED** by the Greenwich Township  
2 Board of Education that:

3  
4 It hereby rejects the offer of a deferral by the New Jersey Public  
5 Employees Retirement System and authorizes the School Business  
6 Administrator to pay the 2009 PERS pension obligation in full  
7 before April 30, 2009.  
8

9 Motion carried by unanimous roll call vote.

10  
11 **25. USE OF FACILITIES**

12 None at this time.

13  
14  
15 **26. OLD BUSINESS**

16  
17 Louis Fabiani commented on the receipt of the PEC for projects submitted and  
18 that we have received an initial project grant amount of 40%.

19  
20 Robert Suessmuth commented on the Mascot Contest and Stock Market  
21 Challenge and he would like the students who participated in those contests to  
22 be at the May 18, 2009 Board of Education meeting for a presentation.  
23

24 **27. NEW BUSINESS**

25  
26 Motion: (Vernacchio/Glocker Hammond) to approve the following:

27  
28 A. Resolution – Kingsway Regional High School District

29  
30 **Greenwich Township Board of Education**

31  
32 **Restore the Principal of Majority Rule in the**  
33 **State of New Jersey**  
34 **As it Pertains to Special Budget Questions in**  
35 **School Board Annual Elections**

36  
37 **WHEREAS**, New Jersey Public School Districts face  
38 increasing budgetary challenges to maintain effective and high quality  
39 educational programs, and;

40  
41 **WHEREAS**, greater budgetary constraints (caps) imposed  
42 by recent legislation (Assembly Bill A1 and formally known as P.L.2007,  
43 c.62) force many school districts to present high quality educational  
44 programs to district voters by means of special questions, and;  
45



1                   **WHEREAS**, P.L. 2007, c.62 imposes an unprecedented  
2 60% majority vote requirement for a special question to be successful and  
3 further declares that school districts have no rights of appeal to the local  
4 municipality or the Commissioner of Education should such questions fail,  
5 and;  
6

7                   **WHEREAS**, low voter turnout (often less than 15%) for  
8 school budgetary questions often means that success or failure is often  
9 based on very low margins, and;  
10

11                   **NOW, THEREFORE, BE IT RESOLVED**, that the  
12 Greenwich Township Board of Education requests its legislative  
13 representatives and Governor Jon Corzine to amend Chapter 62 to  
14 eliminate the provision of a super-majority (60%) vote for school district  
15 special questions and restore the principle of “one person, one vote” in the  
16 State of New Jersey, and;  
17

18                   **BE IT FURTHER RESOLVED**, that a copy of the resolution  
19 be sent to our local legislative representatives in the General Assembly  
20 and Senate, the Governor of the State of New Jersey, and to the New  
21 Jersey School Board’s Association.  
22

23 Motion carried by unanimous roll call vote.

24  
25 **28. CORRESPONDENCE**

26  
27 None at this time.  
28

29 **29. BOARD OF EDUCATION COMMITTEE REPORTS**

30  
31 President Frank Minniti asked that all Board members submit their requests for  
32 committees by May 18, 2009  
33

34 **30. PUBLIC - AGENDA/NON-AGENDA ITEMS**

35  
36 This is the time when anyone from the public who wishes to speak to the Board  
37 may do so. Please state your name, address and phone number. The Board will  
38 hear your concerns. The Board may or may not take action this evening. You  
39 will be notified either at this meeting, by letter or telephone of any action the  
40 Board does take.  
41

42 Chuck Tortella, 414 Swedesboro Road, Gibbstown, NJ asked if the bills that  
43 were presented tonight by vendors had to wait to until this evening to get paid  
44 since the last meeting was cancelled due to members not showing up?

1 Scott Campbell responded that they did have to wait until they were approved  
2 tonight.

3  
4 Dean Sizemore, 168 Mellon Avenue, Gibbstown, NJ commented on the  
5 Emergency Management drill they had at Nehaunsey School and thanked all  
6 those who participated in it and also thanked the Board and Administration for  
7 their support.

8  
9 Louis Fabiani commented on the repair of the wall in the auditorium and that the  
10 Buildings & Grounds Committee was satisfied with the repairs.

11  
12 Loraine LaPalomato asked what was the date of graduation? Robert  
13 Suessmuth replied that it was June 18, 2009.

14  
15 Fred Reel commented on the recount and how impressive it was and how it was  
16 handled. He also stated that it proves that the system works.

17  
18 **31. EXECUTIVE SESSION**

19  
20 Pursuant to certain requirements of the Open Public Meetings Act, N.J.S.A.10:4-  
21 6, et. seq., which provides that an Executive Session, not open to the public, may  
22 be held for certain specified purposes when authorized by Resolution.

23  
24 The Board of Education for Greenwich Township, assembled in public session on  
25 **May 11, 2009** hereby resolves that an Executive Session closed to the public  
26 shall be held on **May 11, 2009** at 8:25 p.m. in the Nehaunsey Middle School  
27 Conference Room #41, located at 415 Swedesboro Road, Gibbstown, New  
28 Jersey, for discussion of certain matters which relate to items authorized by  
29 Open Public Meetings Act, (N.J.S.A.10:4-12b) to be discussed in closed session.

30  
31 *Matters Involving Individual Privacy*  
32 *Matters Relating to the Employment Relationship*

33  
34 It is anticipated that such matter may be disclosed to the public upon the  
35 determination of the Board that applicable exception no longer applies and the  
36 public interest will no longer be served by such confidentiality.

37  
38 Motion: (Glocker Hammond/Vernacchio) to enter into executive session  
39 to discuss the following

40  
41 *Personnel*

42  
43 **32. PERSONNEL**

44  
45 Motion: (Vernacchio/Glocker Hammond) to approve the following:

1 A. The approval for the non-reappointment of the G.T.E.A. represented  
2 Instructional Aides and non-represented aides for the 2009-2010 school  
3 year due to budget driven reduction-in-force as per the attached.  
4 (Attachment – EXHIBIT G4)  
5

6 Roll Call Vote:  
7

8 James Worrell – No  
9 Frank Minniti – Yes  
10 Loraine LaPalomente – Yes  
11 Louis Fabiani – Yes  
12 Robyn Glocker Hammond – Yes  
13 Fred Reel – No  
14 Susan Vernacchio - Yes  
15

16 Motion passes 5 yes's to 2 no's.  
17

18 **33. ADJOURNMENT**  
19

20 Motion: (Glocker Hammond/Worrell) to adjourn the meeting at 9:17 p.m.  
21

22 Motion carried by unanimous voice vote.  
23  
24  
25

26 Respectfully Submitted,  
27  
28  
29

30 \_\_\_\_\_  
31 Scott A. Campbell, Board Secretary  
32  
33