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PUBLIC SERVICE ANNOUNCEMENT

FOR IMMEDIATE RELEASE: JUNE 30, 2020

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Contact: Beth McLaughlin, Director of Community & School Affairs, 478-988-6390, ext. 0, Beth.McLaughlin@hcbe.net

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HB224 School Transfer Option Based on Space Availability

HOUSTON COUNTY, GA - The 2017 Georgia General Assembly approved House Bill 224 (HB224), for military service members who live in base housing. HB224 allows military families the option to request any school within the school district *based on space availability*, if the family resides on base. School districts determine available classroom space after all assigned students have been enrolled.

In accordance with the law, the Houston County School District created a process for parents to exercise this school transfer option and a process to determine space availability. Openings are grade specific within schools.

Applications will be accepted July 1, 2020, through August 3, 2020. If a military service member moves to Houston County and lives on Robins Air Force Base, the application must be submitted within 10 school days of registering their child(ren) at Central Registration.

Parents who desire to request a school transfer may print a “2020-2021 Application to Request HB224 Public School Transfer” from the website or pick up a form from any school. Applications will be approved based on the order in which they are received. Families that request a transfer will be notified of approval or denial.

Applications for transfer must be mailed to the Assistant Superintendent for School Operations, Dr. Richard Rogers. The address is: Houston County Board of Education, P.O. Box 1850, Perry, Georgia, 31069. **Schools are not accepting these applications.**

Parents who transfer their children under HB224 are required by law to assume all costs and responsibilities related to the transportation of the student to and from school as long as the child remains at that school.

Information regarding HB224 is posted to the Board of Education website, www.hcbe.net, under the Parents tab and on the School Zones [webpage](#). The implementation procedures and application to request a transfer through HB224 follow. For more information, contact School Operations at 478-218-7513.

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HB 224 (2020-2021) - Implementation Procedures

1. Parents of Houston County School District students will be notified of HB224 by July 1st of each year.
2. Active military service members who live on Robins Air Force Base may get an “**Application to Request HB224 Public School Transfer**” from their zoned school or may download a copy from www.hcbe.net beginning on July 1st.
3. Applications for transfer must be mailed to the *Assistant Superintendent for School Operations*, HCBOE, P.O. Box 1850, Perry, GA, 31069.
4. Applications for transfer will be available online July 1, 2020. Applications will be accepted July 1, 2020, until August 3, 2020. After the August 3rd deadline, applications will be accepted as a military service member moves on the military base.
5. After the August 3rd deadline, applications must be received within ten school days of a military service member, who lives on Robins Air Force Base, enrolling his/her child(ren) at Central Registration.
6. In the event the number of transfer requests exceeds the available capacity in the particular school, requests will be approved based on the order in which they were received.
7. Once a request is approved, the parent assumes all costs and responsibilities related to the transportation of their child to and from the school so long as the child remains at that assigned school.
8. Once approved at a school, the student may attend for the rest of the grade band (K-5, 6-8, and 9-12).

Dr. Richard Rogers, Assistant Superintendent
Office of School Operations

Houston County Board of Education

2020-2021 APPLICATION TO REQUEST **HB224** PUBLIC SCHOOL TRANSFER

MUST BE POSTMARKED BY AUGUST 3, 2020
OR WITHIN TEN SCHOOL DAYS OF ENROLLING AT CENTRAL REGISTRATION
(Georgia Department of Education House Bill 224, 2017)

Please complete an application for **EACH** individual student and **MAIL** by 08/3/2020 to:

Dr. Richard Rogers, Assistant Superintendent
HCBOE School Operations
P.O. Box 1850
Perry, GA 31069

Applications will not be accepted at the school site. Faxed or scanned applications will not be accepted.

Under a 2017 state law (O.C.G.A. § 20-2-295), a **military service member who lives on a military base or off-base in military housing** may request a transfer for his/her child(ren) to another public school within their local school district if space is available. If you want to request a transfer, please complete the information below.

STUDENT INFORMATION

Student's Name _____ Grade Entering _____

Home Address _____
Street City State Zip

School child is zoned to attend: _____

Special Education Placement? YES or NO If yes, what is exceptionality _____

Name(s) & current school(s) of siblings attending school in Houston County: _____

Name of Custodial Parent/Guardian Requesting Transfer _____

Phone Number _____ E-Mail _____

Is the parent an active duty military service member? YES or NO Estimated "Time on Station" _____

Do you live on Robins Air Force Base? YES or NO

PARENT REQUEST FOR SCHOOL TRANSFER

I am requesting a transfer for my child to attend one of the following schools in the Houston County School District.

Parent/Guardian Ranked List of Schools for Transfer:

1) _____

2) _____

3) _____

Parent/Guardian Signature

Date