

## TRAFFIC RULES FOR MORNING ARRIVAL, PRE-K DISMISSAL, AND AFTERNOON DISMISSAL AT SJRCS

September 2015

### PARENTS AND GUARDIANS:

Please remember that these rules are in place to protect all students, staff, parents, visitors, and the surrounding community. We ask that you set a proper example to all our children, by following these rules and the laws that are involved also. We expect our students to follow our school's "Values Code". Let's all do our part, as adults, to follow and to model these same Values. Thank you very much for your support.

### MORNING ARRIVAL:

- 1) Obey the posted speed limit of 25 mph on Opossumtown Pike.
- 2) Students may not be dropped off in front of school before 7:45am. They are tardy if they arrive after 8:15am.
- 3) **ONLY staff members are allowed to use the side entrance near the St. Katharine Drexel offices. Do not pull into the SKD parking lot to drop off your children.**
- 4) **All cars MUST enter and exit the school grounds through the front entrance on Opossumtown Pike.**
- 5) Enter at the front entrance. Turn at the first right, go to the end, and turn left in front of the sidewalk. Cars with students in grades 4 to 8 should get in the right lane. Cars with students (only) in pre-k to grade 3 should get in the left lane. If you have students in both age groups, get in the right lane to drop off the older students first.
- 6) Proceed to the stop sign and wait for instructions from a designated staff member.
- 7) Cars in the right lane will enter the circle. **Remember not to block the pedestrian crosswalk in front of school.**
- 8) **Students in grades 4 to 8 should ONLY exit their cars on their right side, next to the school. NEVER exit your cars into the middle of the circle.** Once exited, students should proceed to their class's waiting area, or in the case of bad weather, go directly through the front doors of the building into the lobby.
- 9) Cars should then proceed to the stop sign at the end of the circle and await directions again from a staff member.
- 10) Cars with younger students to still drop off should remain in the right lane to pull in front of the primary wing entrance.
- 11) Staff members and Safety Patrols will be available out in front of the primary wing entrance to assist the younger students as needed.
- 12) Please remember to pull as far forward as possible to make more room for the cars behind you.
- 13) Parents approaching the school in the left lane (with only pre-K to grade 3) should pull to the stop sign in front of school and wait for directions from a staff member, before turning left. After turning left, get into the right lane and pull forward as far as possible.
- 14) **NEVER double park to let children out of your cars. ALL children must exit their cars on the right passenger side...NEVER into the middle of the road.**

- 15) After dropping off all of your students, carefully merge into the traffic in the two exit lanes near the primary wing, and proceed to the Opossumtown Pike exit. **NO LEFT TURNS are allowed by the City of Frederick on school days from 7:30am to 9:00am. There is a sign stating this very clearly on the light pole across from the exit. Failure to obey this may result in you receiving a citation from the police.** Besides, turning left in the mornings is very dangerous.
- 16) After turning right, go to a safe area to turn around if you need to go back out past the school.
- 17) Please do not make a U-turn in the middle of the road.
- 18) Do not use the first driveway on Opossumtown Pike to turn around either. Please respect this neighbor's private property.

### **PRE-K HALF- DAY DISMISSAL @ 11:30am:**

Parents should wait out in front of the primary wing entrance to pick up their Pre-K half-day students. You may park legally and walk to the entrance, or you may pull your car into the right lane (only) in front of their entrance. Cars should line up into the circle if necessary, one behind the other, but **do not block the pedestrian crosswalk.**

### **AFTERNOON DISMISSAL/ STADIUM PARKING:**

#### **Pre-K Dismissal:**

Parents of all-day Pre-K students may pull in front of the primary wing entrance to get their child at 2:30pm. Then you may pull around to park in the stadium parking to pick up older children. You also have the option of just parking in the stadium parking lot, and walking over to get your Pre-K student first.

#### **Stadium Parking:**

- 1) School is dismissed at 2:45pm. Teachers walk their classes out along the sidewalk, starting with kindergarten and 8<sup>th</sup> grade. Teachers will carry signs stating which class they are (example: 5A or 2B).
- 2) Park in the designated parking spaces (behind the orange traffic cones at the beginning of the year), facing the sidewalk. Pull behind the cars in front of you.
- 3) **Some parents have been breaking the rules by backing their cars into the very last row of spaces (in the very back of the stadium parking near the sports fields) to park, getting their kids, and then scooting out of the parking lot against the incoming traffic, thereby completely bypassing the stadium parking safety procedures. THIS IS A VERY UNSAFE AND DANGEROUS PRACTICE! Small children have run unattended from the end of the parked cars, across the two open lanes, to that last row of parked cars, and have almost been hit by incoming traffic! This is unacceptable and will not be tolerated. It is extremely important that everyone follow the rules!**
- 4) Exit your cars to meet your children when they come out with their classes.
- 5) Parents may cross the blacktop to find their students.
- 6) Cars at the top of the parking lot exit first, **only after a staff member gives the signal.** Cars will be directed to leave in an orderly fashion, one row at a time.
- 7) Proceed slowly to the stop sign. Another staff member will be there giving directions for you to turn right or left.

- 8) On half days or inclement weather days with early dismissal, please follow these same rules.
- 9) If your child needs to go back into the building, please do not leave your car in the circle unattended. Please have your child check in with the front office before proceeding to a classroom or locker.

**SPECIAL OCCASION DAYS:**

On special school days where there are a lot of visitors in the building at the same time (like Grandparents' Day, the days for Halloween or St. Valentine's Day parties, and the last day before Christmas vacation) the parking lot can become very chaotic. To alleviate this problem, **please have all family members and visitors park in a DESIGNATED parking space FACING THE SIDEWALK, so that their driver's side door is closest to the school. This will help avoid the problem of cars facing the wrong way and trying to turn around at dismissal, which will disrupt the stadium parking procedures.**

Thank you again for your cooperation. We appreciate your help in keeping all of our students, parents and siblings, staff, and visitors safe during arrival and dismissal times.