



Independent School District # 2

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REGULAR MEETING

June 23, 2015

5:00 p.m.

Quemado School Library

- Call to Order** The meeting was called to order at 5:03 p.m.
- Recognition of Visitors** Elena Farr welcomed visitors: Stefan Beauchamp, Andy Gump and Stephen Fitch.
- Members Present:**
Elena Farr – President
Denny Carver – Vice President
Polly Pierson – Secretary
Marilyn Bunney – Member
Emilio Orona - Member
- Approval of Minutes** There was a motion by Marilyn and seconded by Emilio to approve the minutes of the May 19, 2015 Regular Meeting. Motion carried 5-0.
- Approval of Agenda** There was a motion by Polly and seconded by Marilyn to approve the agenda with a clarification on Action item #5 in that it needs to have 2 motions: one for vehicle maintenance and one for bus maintenance, and to replace #16 discussion item with parking lot discussion and the need for a potential special board meeting. Motion carried 5-0.
- Audience Input** Andy Gump commented that the board was doing a great job and he was glad to attend.
- Administrative Report** Mr. Goodman commented on the training he and Mr. Lackey attended last week and thought it was beneficial. It was mainly on the reporting system and how things were recorded and reported. We need to clean up on how we record our data. Mr. Goodman said that he gained more confidence on how to understand the process and he feels it has improved his attitude towards the system and will help him better relate to teachers. He also attended a literacy training with three teachers and felt it was beneficial as well. Mr. Goodman will be attending another training next week on literacy.
- Superintendent's Report/Special Presentation** Mr. Lackey requested that item I be presented at this time so that Stefan could leave. Mr. Lackey presented the NMSBA scholarship to Stefan, the board had recommended him two months ago and we were notified that Stefan Beauchamp is a recipient for the scholarship. Stefan is one of 8 to receive this award this year. Stefan thanked the board for the nomination. Mr. Lackey talked about our emergency funding and that we received forest reserve and how it will affect the emergency funding. He talked about Sandra's written explanation and asked if the board had any questions or comments. Mr. Lackey updated the board on summer work: the summer kids have accomplished a

lot. They have gone through the storage buildings and done extensive cleaning and have cleaned each classroom thoroughly. They have done quite a bit of work outside, taking out trees and are chipping the cut wood with a rented chipper. Mr. Lackey talked about the drainage problem outside the new gym on the Ag building side and that the problem has been taken care of and that in the future we will be looking at fixing other drainage problems. Summer help and Stephen will be doing caulking between the sidewalks and the buildings and fix the problem in the cafeteria bathroom. We are working the summer people for 8 weeks instead of just 4 as we normally do. Mr. Lackey referred to Stephen started several years ago and he is just going to complete it with the summer help. Denny asked about the kitchen floor and if there will be a chance to replace it or repair it. We have probably re-tiled it at least 2-3 times and Stephen does not think we will be able to do that again, we will have to completely re-do the floor and there is more than likely asbestos beneath what we have and we will have to look into how we will be able to replace it and what it will take. They will also replace the carpeting in the nurse's office and Stephen will be able to do that himself. Mr. Lackey talked about other flooring issues and what we will be looking at for repairs. Denny feels that we need to start getting the flooring replaced as we can. Denny asked if Stephen had any other issues and Stephen mentioned the roofing issues. Stephen feels that we should have a maintenance program just for the roofing. Initially it will cost, but once the initial repairs have been taken care of, the maintenance will be relatively reasonable. Polly asked about problems associated with the metal roofing and Stephen said that the roof moves with weather changes and age and then all the seals break and need to be replaced or repaired. Stephen explained what all of the small problems are and how they all add up to large problems. Stephen had a quote to have someone out to take care of all the initial fixes and possible maintenance program and that it was under \$20,000. The board asked questions regarding how the maintenance plan would work and Stephen explained. Polly asked if Stephen could have a presentation ready for the next board meeting and Stephen said he could have something ready. Elena asked when Mr. Lackey thought we could have the special meeting and Mr. Lackey suggested next Monday the 29th or Wednesday the 1st of July. We could have a conference meeting for the parking lot and have another meeting for the roof presentation if we couldn't get it coordinated in time or try to have it all ready for the special meeting. Mr. Lackey is interviewing for a custodial position, and interviewing for Datil positions on Monday, and interviewing for preschool on Thursday. Mr. Lackey has interviewed for 3rd grade position and will hold off hiring for now in the hopes of more applicants. Haley has requested a medical leave of absence and if she can find a position where her grandfather is, she will be leaving our district. Right now we need a math position filled at the secondary level. Mr. Lackey is thinking of ways to entice someone to come here to teach for this position. Mr. Lackey will decide about the head cook position here in Quemado after the interviews.

Business Report

Anna talked about the SB9 report, SB9 is up for re-election in February of 2017, so we need to watch things closely. Mr. Lackey talked about a mistake the county made in our 2MIL and that when we go for re-election we would have to advertise our talk about a slight tax increase. According to a discussion with Charles Casey, the county adjusted the payments, but did not quite get the amount up to the 2MIL amount. Mr. Lackey said that he would follow up on the questions that the board had with Charles Casey.

Presentation of This was already presented in the Superintendent's report.
\$1000 NMSBA 2015
Scholarship to
Stefan Beauchamp

Approval of Bills There was a motion by Poly and seconded by Marilyn to approve the bills list and any
And Payment of bills that come in before the end of the month to close the year out. Motion carried 5-0.
Year End Bills that
Come in Later

Business Items
Budget Adjustments
Transfers

There was a motion by Polly and seconded by Marilyn to approve the following transfers along with any that need to be done to close the year out. Motion carried 5-0.

FROM	110001000511001010003000141100000000	SALARIES-TEACHERS	873
TO	110001000511000000003000161100000000	SUBS – OTHER	873
FROM	110001000511001010003000141100000000	SALARIES – TEACHERS	183
TO	110001000533309000003000000000000000	ADD. COMP. – ATHLETIC	183
FROM	110001000513001010003000141100000000	ADD COMP – TEACHERS	2056
TO	110001000558171010003000000000000000	STUDENT TRAVEL	351
	110001000559151010003000000000000000	O. CONT. SERV	124
	110001000561189000003000000000000000	SUP & MAT – ATHLETICS	445
	110001000513003000003000141500000000	ADD COMP – VO AG TEACH	1136
FROM	110002300513000000003000111100000000	ADD. COMP - SUPT	2000
FROM	110002300521110000003000000000000000	ED RETIREMENT	210
TO	110002300534120000003000000000000000	BOND/BOARD ELECTIONS	2210
FROM	110002300521110000003000000000000000	ED RETIREMENT	485
TO	110002300558110000003000000000000000	BOARD TRAVEL	485
FROM	110002300523110000003000000000000000	HEALTH PREM.	200
TO	110002300558120000003000000000000000	BOARD TRAINING	200
FROM	110002600544130000003000000000000000	PROPANE	13122
TO	110002600511000000003000161200000000	SUBS OTHER	8000
	110002600522100000003000000000000000	FICA – SOCIAL SECURITY	496
	110002600522200000003000000000000000	FICA – MEDICARE	116
	110002600527200000003000000000000000	WC EMPLOYERS FEE	15
	110002600529130000003000000000000000	WC EMPLOYEES FEE	15
	110002600533300000003000000000000000	PROFESSIONAL DEV.	1980
	110002600561180000003000000000000000	SUPP & MATERIALS	2500
FROM	110002700552000000003000000000000000	INSURANCE, OTHER	4000
TO	110002700543140000003000000000000000	M & R BUSES	4000

FROM	1100031005611600000300000000000000	FOOD	300
TO	1100031005591500000300000000000000	O. CONT. SERVICE	100
	1100031005611700000300000000000000	NON FOOD	200
FROM	1300027005431400000300000000000000	M&R OF BUSES	15000
	1300027005591500000300000000000000	O.CONT. SERVICES	7000
	1300027005591600000300000000000000	BUS INSPECTIONS	7595
	1300027005611800000300000000000000	SUPPLIES & MATERIALS	628
TO	1300027005511200000000000000000000	CONTRACTORS	30223
FROM	24101240051300000003000111200000000	ADD. SALARY-PRINCIPAL	2665
TO	24101240051300000003000121100000000	ADD. SALARY-COOR	2665
FROM	2411831005611600000300000000000000	FOOD	299
TO	2411831005611700000300000000000000	NON FOOD	299
FROM	241541000533301010003000000000000000	PROF DEVELOPMENT	837
TO	2415410005130010100030001411000000000	ADDITIONAL SALARIES	587
	241541000521110000030000000000000000	ED RET	82
	241541000521120000030000000000000000	RET HEALTH	12
	241541000522100000030000000000000000	FICA SOCIAL SECURITY	31
	241541000522200000030000000000000000	FICA-MEDICARE	8
	241541000523110000000000000000000000	HEALTH & MEDICAL	107
	241541000523120000030000000000000000	BASIC LIFE	1
	241541000523130000030000000000000000	DENTAL	7
	241541000523140000030000000000000000	VISION	2
FROM	2711410005110010100030001411000000000	TEACHER SALARIES	2481
TO	271141000523140000030000000000000000	VISION	2
	27114100056118101000300000000000000000	SUPPLIES & MATERIALS	2482

Increases There was a motion by Polly and seconded by Denny to approve the following increase:
a BAR for Forest Reserve in the amount of \$457,833. Motion carried 5-0.

Decreases There were none at this time.

Cash Transfer There were none at this time.

Board Approval of Open Meetings Resolution There was a motion by Polly and seconded by Denny to approve the Open Meetings Resolution. Motion carried 5-0.

Board Approval of First State Bank Contract to Allow ACH Payments From Activity Account. There was a motion by Marilyn and seconded by Polly to approve the First State Bank Contract to allow ACH payments from activity account. Motion carried 5-0.

Board Approval of Propane Bids. Mr. Lackey recommended Ag Country for the Propane Bid. There was a motion by Denny and seconded by Marilyn to approve Ag Country for the propane bid at .898/gallon. Motion carried 5-0. (Denny asked if we require a surety bond from the bidders and Mr. Lackey said we would look into it.)

- Board Approval of Vehicle Maintenance Bids. There were two bid submitted, one from Andy Gump and one from J & Y, bids were opened at the meeting. Comparisons were made and both bids reviewed. Since Andy was present, the board asked him questions about his bids since there were price differences. Andy assured the board that he stood behind is bid. There was a motion by Polly and seconded by Emilio to award the vehicle maintenance bid to Andy Gump. Motion carried 5-0.
There was a motion by Polly and seconded by Emilio to award the bus maintenance bid to Andy Gump. Motion carried 5-0.
- Board Approval of Board Resolution There was a motion by Denny and seconded by Emilio to approve the Board Resolution. Motion Carried 5-0.
- Board Approval of Raising Purchase Order/Requisition Amounts For Oral and Written Quotes. There was a discussion about what the limits are currently and how long these have been in effect. The board asked what benefits there would be from raising these limits and both Anna ad Mr. Lackey explained that by raising these limits it would reduce time spent researching prices on items. Staff would still do their due diligence in maintaining the best price, but it would reduce time involved if the limits were raised. It would benefit both whoever was requesting as well as the office staff. There was a motion by Denny and seconded by Emilio to increase the amounts for oral quotes to: \$1000-\$2499 and to increase the amount for written quotes to: \$2400-\$4999. Motion carried 5-0.
- Board Approval to Hold Auction and Approval of Auction Resolution Mr. Lackey told the board that the auction would be held during the reunion on August 8th. There was a motion by Polly and seconded by Denny to approve the auction with items presented and include any other items to be determined in the next week while the summer crew is cleaning. Additional list to be presented at Special Meeting on July 1st if necessary. Motion carried 5-0.
- Board Approval to Dispose of Broken/ Unusable or Unsalable Items There was a motion by Emilio and seconded by Marilyn to approve the list of items to be disposed of. Motion carried 5-0.
- Board Approval of Contract for LTRS Professional Development with Dr. Fierro There was a motion by Marilyn and seconded by Denny to approve the contract for Dr. Fierro for LETRS training in the 2015-16 school year for \$9,000. Motion carried 5-0.
- Board Approval to Waive 200,000 Mile Requirement for the 2001 Suburban Denny had questions as to whether or not we could do this and would like more information and to verify if this is our local policy or state policy. There was a motion by Denny and seconded by Emilio to table this action item until the next meeting. Motion carried 5-0.
- Board Approval of Cabinet Purchase There was a motion by Polly and seconded by Marilyn to table this action item until next month to allow Tim more time to get quotes together. Motion carried 5-0.

- Board Approval
Year End Transfers
for Close Out
- There was a motion by Emilio and seconded by Polly to approve year end transfers to close the year out. Motion carried 5-0.
- Board Approval of
Hazardous Waste
Disposal
- Mr. Lackey and Stephen explained what this was for and that we really have no choice but to find someone to dispose of these hazardous chemicals/products. There was a motion by Polly ad seconded by Denny to approve the disposal of hazardous waste. Motion carried 5-0.
- Discussion Items
Summer Projects
Bleacher Seat
Replacements
- This was already discussed in the Superintendent's report.
This discussion was replaced with parking lot and special board meeting – We did receive the grant for the parking lot, but only received \$70,000 or our portion is \$17,500 and we will have to add approx. \$32,000 for the whole project. We have to contact companies and see if the bids are still good. Mr. Lackey explained what the repairs entail. Polly asked about rearranging the parking spots in the new gym parking lot to be able to fit larger vehicles. This is the reason for a special board meeting along with the roof proposal. We will try for the special meeting Monday or Wednesday and we will notify the board what day would work.
- Water Proposal
- Elena presented this proposal regarding Datil School. No money would come out of the school's pocket. It is a fire suppression system for Datil School. Before a grant could be written, it had to be presented to the board since the well and tank will be on school property. Everyone felt that it would be a good idea.
- Meeting Attendance
- As a suggestion from Elena, if everyone could possible check in at noon the day before the board meeting and let the office know if they will be attending or not. Then everyone would be notified ahead of time if there was a quorum or not ad can plan accordingly.
- Executive Session, pursuant to 10-15-1, H-2, NMSA 1978, as amended. (Personnel) New Hires. This was discussed briefly in the Superintendent's report, so there will be no need for executive session at this time.
- Adjournment
- There was a motion by Marilyn and seconded by Emilio to adjourn the meeting at 7:36 p.m. Motion carried 5-0.