**Williamsburg Independent Parent Teacher Organization**

**Executive Board Agenda—November 14, 2017**

**Welcome from PTO President**  Tammi Bird

**Presentation of Minutes from October** Angela Dunn

**Treasurer’s Report** Dominique Moses

**Old Business**

Review of by-law changes to be voted on in December meeting

Attendance Incentives Update

Birthday Announcement Fundraiser Update, Prom Invites?

Fall Festival Report

Pizza Hut Bake Sale & Waiting Tables

* Dec 4th
* Arrive at 4:30 for info. Event 5-8 p.m.
* Make tip jar

**New Business**

 Breakfast with Santa – Date? Dec 9th or 16th?

* Donations
* Time: 9am-12pm?
* Cost: $5 per person or $20 cap for family?
* Menu: Pancakes, sausage, milk/juice, butter, syrup? Where are we purchasing items from? UC? WIS?
* Griddles, mixing bowls, spatulas, spoons, napkins, tablecloths
* Coloring stations, books?
* Volunteer Signups

Pizza Hut Bake Sale & Waiting Tables

* Dec 4th
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* Make tip jar

**Announcements**

Next Executive Board Meeting: December 12th, 2017, 5 p.m.

**Adjournment**