

# COTTONWOOD UNION SCHOOL DISTRICT

20512 West First Street  
Cottonwood, California 96022

## AGENDA FOR Tuesday, June 21, 2016, 6:30 P.M. Regular Board Meeting, West Cottonwood Library

### **Rules and Procedures**

The Cottonwood Union School District Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the Board Chairperson of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. It may be necessary, at times, for the Chairperson to limit discussions due to time considerations.

Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent, or any Board Member, at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request.

### **1.0 Call Regular Meeting to Order**

### **2.0 Pledge of Allegiance**

### **3.0 Approval of Agenda**

### **4.0 Recognition (Students, Staff, Curriculum)/Curriculum Review – None**

### **5.0 Public Forum/Hearing of Persons Wishing to Address the Board**

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2) Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.

Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

### **6.0 Consent Agenda**

#### **6.1 Review of Consent Agenda**

##### **6.1.1 Approval of Board Meeting Minutes for:**

Regular Board Meeting held on May 17, 2016 (Pg 4-8)

##### **6.1.2 Accept Letter of Resignation from Jenny Phinney- Teacher (Pg 9)**

##### **6.1.3 Approval to Hire:**

**Susan Sellers- Bus Driver**

**Jamie Boemeke- Teacher**

**Tawnya Hiscock- Teacher**

**Justin Cascarina- Teacher**

##### **6.1.4 Consider Approval of the Following Contracts for 2016/17:**

**Shasta Charter Academy- Facilities Use Agreement (Pg 10-21)**

**SCOE- Project Share- After School Program at West Cottonwood (Pg 22-23)**

#### **6.2 Approval of Consent Agenda**

**7.0 Discussion/Action Items:**

- 7.1 Consider approval of the Commercial Warrants. (Pg 24-43)**
- 7.2 Consider approval of Resolution #2016-5, authorizing the Governing Board to transfer budgeted funds from the designated fund balance or the unappropriated fund balance to any expenditure classification or between expenditure classifications for year-end closing. (Pg 44)**
- 7.3 Public Hearing – Review the Local Control Accountability Plan (LCAP) for the 2016/2017 year. (The plan will be presented for approval to the board on June 28, 2016.) (Pg 45-102)**
- 7.4 Public Hearing- Review the Local Educational Agency Plan (LEAP) for the 2016/17 year. (The plan will be presented for approval to the board on June 28, 2016.) (Pg 103-109)**
- 7.5 Public Hearing on proposed 2016/2017 District Budgets. (Pg 110-240)  
(The 2016/2017 District Budgets will be presented for approval to the board on June 28, 2016.)**

<b>Fund 01 - General Fund</b>	<b>Fund 25 – Capital Facilities Fund</b>
<b>Fund 13 - Cafeteria Fund</b>	<b>Fund 51 – Bond Interest &amp; Redemption Fund</b>
<b>Fund 17 - Special Reserve Fund</b>	<b>Fund 62 – Cottonwood Creek Charter Fund (Pg 241-277)</b>
<b>Fund 20 – Retiree Fund</b>	

**Narrative, Summary of Inter-Fund Activities, Attendance Detail, Cash Flow, Multi-Year Projections and Criteria and Standards are submitted for review and approval.**

- 7.6 Consider approval of Resolution #2016-6, Regarding the Education Protection Account (EPA) for 2015-2016. (Pg 278-280)**
- 7.7 Consider approval of Resolution #2016-7, Authorization for 2015/2016 Interfund Temporary Cash Transfers. (Pg 281)**
- 7.8 Consider approval of the Annual Declaration of Need for Fully Qualified Educators for the 2016/2017 school year. (Pg 282-284)**
- 7.9 Consider approval of the Agreement for Professional Services with Dannis, Wolvier, and Kelley for the 2016/17 Fiscal Year. (Pg 285-286)**
- 7.10 Consider approval of the Shasta County Office of Education Vehicle Maintenance Contract for the 2016-17 Fiscal Year. (Pg 287-291)**
- 7.11 Consider approval of the Shasta County Office of Education MOU for Transportation Oversight for the 2016-17 Fiscal Year. (Pg 292-293)**
- 7.12 Consider approval of the following Personnel Request Forms for the 2016/17 year:  
Library Technician- change from .7185 (5.75hrs) to 1 FTE (Pg 294) .  
Maintenance- 1 FTE (Job Description) (Pg 295-297)  
Leadership Stipends (Pg 298)**
- 7.13 Consider approval of the Special Education Local Plan Area Local Educational Agency Assurances. (Pg 299-304)**

**7.14 Consider approval of the Cottonwood Creek Charter School MOU for Facilities for the 2016/17 through the 2019/20 fiscal years. (Pg 305-316)**

**7.15 Consideration to adopt ELA/ELD Curriculum: McGraw/ Hill Wonders TK-4 and Study Sync 5-8.**

**8.0 Informational Items:**

- 8.1 CTA Report
- 8.2 Superintendent's Report -  
LCAP Updates
- 8.3 Principal's Reports

**9.0 Information/Communication Items.**

9.1 Shasta County Pooled Investment Report for May, 2016. (Pg 317-318)

**10.0 Governing Board Discussion and Suggested Agenda Items.**

**11.0 Future Meetings:**

- 11.1 Regular Board Meeting, **Tuesday, June 28, 2016, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022.
- 11.2 Special Board Meeting, **Tuesday, August 16, 2016, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022

**12.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:**

- 12.1 Pursuant to Government Code Section 54957,  
Public Employee Discipline/Dismissal/Release/Evaluation

Public Notice of Action Taken in Closed Session

**13.0 Adjournment**

**AMERICAN WITH DISABILITIES ACT NOTICE**

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (530) 347-3165. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

**DOCUMENT AVAILABILITY**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the District office located at 20512 West First Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda, approved board minutes and board packets may be reviewed/downloaded on the Cottonwood Union School District's website at [www.cwusd.com](http://www.cwusd.com) Each month's board packet will be available on the website after 3:00 p.m. on the Friday prior to the Regular Board Meeting.

**To review and/or print a board packet:**

Go to [www.cwusd.com](http://www.cwusd.com)

Click on [Board of Trustees](#) in the right hand column

Click on [Board Meeting Documents](#) in the left hand column, and

Click on [Meeting Agendas](#), [Minutes](#), or [Board Meeting Packets](#) to review or download as you would like.