

COMMITTEE FOR SHARED SERVICES

March 21, 2016

5:00 P.M.

MINUTES

PRESENT:	Barkhamsted Colebrook Norfolk Superintendents' Council Shared Services	Donna Beaudoin Jeanne Jones, Chairperson Carolyn Childs, Vice-Chairperson Judith Palmer, Sup't-Regional #7 Quentin H. Rueckert, Executive Director
ABSENT:	Hartland Regional #7	Vacant Theresa Kenneson, Secretary/Treasurer

1. MEETING CALL TO ORDER:

Chairperson Jones called the meeting to order at 5:05 p.m.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF February 22, 2016, meeting:

Motion by Carolyn Childs, seconded by Jeanne Jones, to accept the minutes as presented.

In favor: Jeanne Jones, Donna Beaudoin, and Carolyn Childs
Opposed: None
Abstained: None

4. Director's Report:

Quentin gave an update on the possibility of utilizing the Bridges Program for appropriate pre-school kids. Referrals are coming in for the Highlander Transition Academy (HTA) from Region #1 and Torrington. It appears we will have a healthy census for next year in HTA.

Quentin reported that Shared Services and Regional #7 will be raising the tuition rates 3% across the board for their tuition programs.

Quentin reported that he has been working through the teacher evaluation mid-year conferences and continues to do so.

Quentin reported that we will need to hire a half-time paraprofessional in the pre-school program from April 18th through June 10th due to the influx of significantly challenging students in the last quarter of the year.

Quentin also reported on the Connections Program which has gone very well this year.

5. SUPERINTENDENTS' COUNCIL REPORT:

Judy Palmer briefly updated the Committee on the Superintendent’s Council meeting which focused around discussion of budgets, student data, a presentation on a “dashboard” application by Education Connection and insurance.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to Theresa Kenneson.

b. New committee member, Donna Beaudoin, introduced herself and shared a little bit about her work as a math teacher and joining the Barkhamsted Board of Education and Committee for Shared Services. The committee welcomed her.

c. **Motion** by Carolyn Childs, seconded by Donna Beaudoin, to appoint King & King as the auditors for the 2016 fiscal year audit.

In favor: Jeanne Jones, Donna Beaudoin and Carolyn Childs

Opposed: None

Abstained: None

9. OTHER:

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

MOTION at 5:35 p.m. by Carolyn Childs, seconded by Donna Beaudoin, to adjourn the meeting.

In favor: Jeanne Jones, Donna Beaudoin and Carolyn Childs

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert