

# LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

## SAU #68

**DATE: December 16, 2020**

### MEETING MINUTES

#### SCHOOL BOARD PRESENT:

Matt Manning, Chairperson  
Jay Duguay, Vice-Chairperson  
Joe Bossie  
Tamra Ham  
Brian Angelone  
Vance Pickering

#### ADMINISTRATION/STAFF PRESENT:

Judith McGann, Ed.D., Superintendent of Schools  
Mark Pribbernow, Principal  
Debbie O'Connor, Business Administrator  
Trey Aldridge, Technology Director  
Sharon Holt, Assistant to the Superintendent  
Kristy Duris, Teacher Representative  
\*Virginia Everett, Director of Elementary Education

#### SCHOOL BOARD ABSENT:

\*\*Jasmine Weeden

#### PUBLIC PRESENT:

\*Bonnie Ham  
\*Tucker Barnaby

\*Mike Donahue - Remote  
\*Robert McAfee - Remote

\*\*Arrived to meeting remotely. Left meeting early due to technical issues.

\*Arrived for 6:30 PM Board Budget Work Session

The meeting was held in the Middle/High School Multi-Purpose Room.

**Call to Order:** Matt Manning called the meeting to order at 6:00 pm.

#### Minutes:

Approval of the School Board meeting minutes of November 18, 2020. **Vance Pickering made a motion to approve the minutes. Joe Bossie seconded the motion. Matt Manning called a vote to approve the minutes. Vance Pickering abstained. Matt Manning, Jay Duguay, Joe Bossie, Tamra Ham, and Brian Angelone are in favor and the motion carried.**

Approval of the Public Hearing minutes of December 9, 2020. **Vance Pickering made a motion to approve the minutes. Joe Bossie seconded the motion. Matt Manning called a vote to approve the minutes. Brian Angelone and Tamra Ham abstained. Matt Manning, Jay Duguay, Joe Bossie, and Vance Pickering are in favor and the motion carried.**

#### Correspondence:

None

#### Reports:

##### Business Administrator's Report:

Debbie O'Connor noted that manifests and the infrastructure grant paperwork need Board signatures. Mrs. O'Connor mentioned that the School received an \$11,000 grant for a new dishwasher.

##### Superintendent's Report:

Superintendent McGann noted that there are a number of policies that will need to be approved for second reading.

Superintendent McGann mentioned that the Facilities Committee met prior to the Board meeting and Brian Angelone will be presenting the Committee report in regards to the next steps for the piping project.

#### Principal's Report:

Mark Pribbernow noted that there are currently 285 total students enrolled in the School. 25 of these are new students. Of the total enrolled students, 21 are learning remotely. The School may be getting a few new student enrollments after the first of the year. Mr. Pribbernow mentioned that the students and staff are continuing to do a great job in these difficult times.

#### Committees:

##### Policy Committee:

Jay Duguay noted that there are a number of policies to be moved to second reading. Of these, a few are current policies requiring minor revisions while others are current policies requiring full revisions or new policies for the District. The new policies and policies requiring major revisions are required by statute. Tamra Ham noted that the minutes from the Policy Committee were helpful in understanding the requirements for each policy. Superintendent McGann mentioned that there are also a number of policies to be withdrawn. Jay Duguay noted that the policies being withdrawn are being replaced by new policies or being removed as redundant. The medical release procedure JLCE-R is outdated and is now included in enrollment paperwork.

**Jay Duguay made a motion to move policies BDC, EBCG, EF-R, JJE, JLC, JLCD, JLCD-R, JLCE, and JLDBB to second reading. Tamra Ham seconded the motion. Matt Manning asked for a vote, all are in favor and the motion was approved unanimously.**

**Jay Duguay made a motion to withdraw policies EBBC, JLCCA/GBGAA/IHAMC (all the same policy in different sections) and JLCE-R. Tamra Ham seconded the motion.** Tamra Ham asked if these policies should be withdrawn at this time or after the second reading. After some thought, Jay Duguay mentioned they should be withdrawn after second reading. **Tamra Ham withdrew her second.** A new motion will be made to withdraw these policies at the next meeting.

##### Facilities Committee:

Brian Angelone mentioned an email that had been received from Bob Bishop from the State requiring that the piping project be completed by January of 2021 or fines will be imposed retroactively. There is \$80,000 in the budget saved for this project. Superintendent McGann and Mark Houde had engineer, Wayne Fillion, review the email and Mr. Fillion agreed that the intent of the email from Mr. Bishop was for the School to have the piping project completed by January. The project can be put out to bid this week. Mark Houde will work on getting bids from a list of companies that the State recommends. The work can begin in January. The heat will continue to work in the School during the construction using a by-pass tank. Since the piping project needs to move forward, Mark Houde recommended sticking with the current boiler and updating just the controls and a/c. Brian Angelone noted that a lot of work has been put into this project over the last 4-6 years and he believes, although the piping project must be done, the full HVAC project should be completed. The overall project should not be stopped because of the need to do the piping only project. Another suggestion was to keep with oil after the pipes are replaced and move forward with an upgraded oil fueled HVAC system instead of a propane system as originally proposed. This may save money on site work, concrete, etc. The Administration could reach out to Wayne Fillion to determine if an oil option would indeed save money over a full new propane system. Matt Manning noted that it would make sense to move forward with an oil system if it would save money to get the full HVAC project completed. Tamra Ham asked when the underground oil tank would expire and need to be replaced? Matt Manning answered that there are no current issues with the tank and that the tank is being monitored yearly. The tank could last an additional 30 years. Jay Duguay mentioned previous communication with Wayne Fillion noting the tank was rated for 20 years and is currently 30 years old. Jay Duguay noted the email from Bob Bishop allowed for a temporary tank. Could Administration research the cost of running a temporary tank until the results are in from the voters in March on the full propane project? At the same time, Administration could move forward with getting bids for the piping project. Brian Angelone mentioned fixing the pipes now and then presenting the tabled Warrant Article from last year for the full propane system to the voters. This would mean taking the \$80,000 for the pipe work as a loss. Tamra Ham noted concerns about the Middle/High School's 60-year-old HVAC system and getting information on the cost of replacing the Middle/High School system to the voters. Tamra Ham also had concerns about the short timeline for the piping project presented in the email from Bob Bishop. Debbie O'Connor mentioned that as long as the School had the work scheduled to begin, the State would be okay even if the work was not scheduled to begin until February 1. Jay Duguay suggested that, if

necessary, an emergency meeting could be called to discuss the cost involved in utilizing a temporary tank as well as to discuss the bids for the piping project. This meeting could be virtual. Tamra Ham said it would not have to be an emergency meeting, it could be a legitimate meeting as long as there was 24 hours' notice.

#### **Business Requiring Board Action:**

##### **Staff Recommendations/Nominations:**

Superintendent McGann reported a resignation letter had been received from the Middle/High School Administrative Assistant, Jeanette Fecteau. **Vance Pickering made a motion to accept the resignation of Jeanette Fecteau. Tamra Ham seconded the motion with regret. Matt Manning called for a vote. All are in favor and the motion passed unanimously.**

Superintendent McGann mentioned the Memorandum of Agreement (MOA) between the School Board and the Lin-Wood Education Association regarding COVID-19. The MOA follows the School District's COVID Reopening/Operation Plan. The MOA was developed with the teachers. Both parties came to agreement.

**Matt Manning made a motion to accept the Memorandum of Agreement between the School Board and the Lin-Wood Education Association. Tamra Ham seconded the motion.** Matt Manning asked if there were any cost items related to the MOA?

Superintendent McGann said no. Jay Duguay noted that the MOA mentions a 14-day quarantine, but the current guidelines are different. Superintendent McGann noted that the teachers will follow current guidelines. When guidelines are changed the updated information is updated in the plan, put on the School website, and staff is notified. **Matt Manning called for a vote. Joe Bossie abstained. Brian Angelone, Matt Manning, Jay Duguay, Tamra Ham, and Vance Pickering voted in affirmative. The motion carried.**

#### **Continuing Business**

##### **Budget 2021-2022/Warrant Articles:**

Will be discussed in the School Board budget work session following this meeting.

##### **COVID-19:**

Matt Manning discussed his concerns with the return to School after the holiday break. Students and Staff will be traveling, there will be large family gatherings, and there will be thousands of visitors to the Lincoln-Woodstock area. He suggests that the School move to remote learning for a week, 1/4/2021-1/8/2021. Teachers would return to School and teach remotely from School. Joe Bossie asked if that would include the Partner Program or would the Partner Program be excluded because it is a contracted service? Superintendent McGann noted that this has not been discussed with the Partner Program. Matt Manning noted smaller programs such as the Partner Program and sports could continue live. Mark Pribbernow noted that there had been concerns with returning after Thanksgiving. The kids want to be in school. There are no positive cases in the building. Although cases are raising in the community, it is not in the School. The School will continue to deal with issues as they come up and will keep on moving forward. Just in case, students will be asked to take Chromebooks home during break. Tamra Ham noted that the School should err on the side of caution. There is a light at the end of the tunnel. Joe Bossie mentioned that a plan would be needed for food service and, if the Partner Program continues in person, buses will need to run. Mark Pribbernow noted that there is nothing currently set-up to feed students for an extended time away but there is time to get that figured out. Superintendent McGann mentioned there is no current remote lunch plan for those five days 1/4/2021-1/8/2021. Mark Pribbernow suggested lunch pick-up. Matt Manning mentioned the lunch pick-up program from this past summer. Debbie O'Connor noted that summer lunch was a different program, but school lunch pick-up could be put in place if the School went remote for more than two days.

**Matt Manning made a motion that the students of Lin-Wood learn remotely between January 4, 2021 and January 8, 2021. Tamra Ham seconded the motion.** Joe Bossie had concerns with singling out the students from the Partner Program by requiring them to physically attend school while other students are remote. Mark Pribbernow noted that it would not just be the Partner Program, holding Special Education programs online is cumbersome, Special Education students, in general, may need to be in the building. Jay Duguay noted that there is a solid plan currently in place and Administration has done a great job so far. Trust Administration to make the right decision, there is not enough information currently to have scheduled remote learning time after the break. Jay Duguay noted that he could not vote in favor of making this decision now. Vance Pickering mentioned that the safest place for the students is in school and learning is best face to face. Vance Pickering agrees with Jay Duguay to let Administration

make the call. Matt Manning noted wanting to be proactive to have remote learning after the break in place now so parents could plan ahead. **Matt Manning called for a vote. Matt Manning and Tamra Ham voted affirmative. Brian Angelone, Jay Duguay, Joe Bossie, and Vance Pickering are opposed. The motion failed.**

Piping Project:

Discussed during committee reports.

**Matt Manning polled the Board to enter in to a Non-Public Session per RSA 91-a:3 to discuss matters that are likely to adversely affect the reputation of a person other than a member of the School Board. Joe Bossie, Matt Manning, Brian Angelone, Tamra Ham, Vance Pickering, and Jay Duguay voted in the affirmative and the Board went in to non-public session at 6:48 pm.**

Respectfully submitted,

Sharon Holt, Administrative Assistant to the Superintendent

Return to Public Session

The meeting returned to Public Session at 7:00 PM.

**Matt Manning made a motion to ratify the LWEA contract for 7-1-21 to 7-1-23, Tamra Ham seconded the motion. Matt Manning called for a vote. All are in favor and the motion passed unanimously.**

Recognition of Visitors/Public Participation:

Student: None

Staff:

Kristy Duris presented information from Heather Krill, Aaron Loukes, Katie Parent, Dave Webster, Julie Rand, and Faith Bossie/Leigh Harrington. Ms. Krill: Seven students participated in the Rotary Speech Competition. Four students will now move on to the next round. The date for the next round is to be announced. Mr. Loukes: The weight room is awesome. It is currently being used by the ski team and boys' basketball team. In future, the girls' basketball team will begin using the room as well as Mr. Loukes new class starting next quarter. Ms. Parent: Ms. Parent's students presented chemical reactions to Ms. Wilson's sixth graders. This took place outside following social distancing guidelines. The goal was to introduce chemical reactions to the sixth-grade class and have the high school students explain their knowledge. Ms. Parent and Ms. Wilson hope to continue with collaborations in the future. Mr. Webster: The Granite State Challenge team has passed the entrance test and have made it to the show! Updates will follow. Ms. Rand: Last year's first grade class just got their published book back. The book was begun prior to the School going remote last spring. The rough draft of reports and illustrations had been completed. Thank you to Mrs. Fadden and Miss Houle for allowing the students to write the final reports and illustrations! Also, a thank you to Mr. Adams for taking a picture of each student in their animal mask for the cover and for allowing one of his students to create the cover. A special thank you to the student for his ideas, design, and work on the cover. Ms. Bossie/Ms. Harrington: The High School Student Council has set-up spirit days in both buildings, candy guesses, and a canned food drive to spread some cheer while doing community service. Students and staff are having fun participating.

Community:

None

Adjournment:

**Tamra Ham made a motion to adjourn. Joe Bossie seconded the motion. All are in favor and the meeting adjourned at 7:05 pm.**

Respectfully submitted,

Judith A. McGann, Superintendent