

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MARCH 15, 2017**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort, Secretary</u>	2017_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. PUBLIC READING OF PROPOSED DISTRICT POLICY

THIRD READING	251 Homeless Students
THIRD READING	255 Educational Stability for Children in Foster Care

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, April 12, 2017**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the February meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Jeff Vasilko**

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4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion_____Second_____Vote_____ (Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$
Cafeteria Fund Invoices	\$
Athletic Fund Invoices	\$
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$
Total Invoices paid	\$

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$
Berkheimer Tax Administrators PASD – EIT (Current)	\$
Total Taxes	\$

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5. APPROVING VOLUNTARY RESIGNATION/BUY OUT PROGRAM

Motion_____Second_____Vote_____
(Roll Call Vote)

The board resolves to approve a one-time voluntary resignation buyout program for professional and non-professional staff who tender their irrevocable resignation before the close of business day on May 5, 2017 and to be effective the final school day of the 2016-2017 school year. Professional staff will receive \$500 per year for total PSERS years of service and non-professional staff will receive \$200 per year for total PSERS years of service.

6. APPROVING IDEA-B FUNDS

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends approving IDEA-B Federal funds in the amount of \$1,006 for the period July 1, 2016 through September 30, 2017

7. APPROVING PARTICIPATION IN THE SEAMLESS SUMMER OPTION (SSO) AGREEMENT

Motion_____Second_____Vote_____

The Administration recommends participating in the Seamless Summer Option (SSO) agreement for the summer of 2017. The purpose of this option is to feed children in low-income areas during the summer months. The district has participated in this program for several years.

8. REQUESTING PERMISSION TO ADVERTISE FOR BIDS

Motion_____Second_____Vote_____

The Administration requests permission to advertise for bids for coal, music, cafeteria supplies and winter sports for 2017-2018 school year.

9. APPOINTING REPRESENTATIVE TO IU 08 BOARD

Motion_____Second_____Vote_____
(Roll Call Vote)

_____The Administration recommends appointing _____ as a representative to the Appalachia IU 08 Board for the period July 1, 2017 to June 30, 2020.

10. ADOPTING DISTRICT POLICY

Motion_____Second_____Vote_____
(Roll Call Vote)

_____The Administration recommends adopting Policy 903 Public Participation in Board Meetings.

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VI. PERSONNEL MATTERS

1. ADDITIONS THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____
(Roll Call Vote)

_____ The Administration recommends adding the following individuals from the substitute lists:

Zachary Vickroy	Substitute Cafeteria
Nicole Slifko	Substitute Cafeteria

2. HIRING A VARSITY VOLLEYBALL HEAD COACH

Motion_____Second_____Vote_____
(Roll Call Vote)

_____ The Administration recommends hiring Lauren Conrad as the varsity head coach beginning with the 2017-2018 season. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

3. HIRING A JUNIOR HIGH ASSISTANT BASEBALL COACH

Motion_____Second_____Vote_____
(Roll Call Vote)

_____ The Administration recommends hiring Brad Rosemas as the junior high assistant baseball coach beginning with the 2016-2017 season. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

4. APPROVING DAYS OFF WITHOUT PAY

Motion_____Second_____Vote_____

_____ The Administration recommends approving the following days off without pay:

Jamie Crum	February 15 and 24, 2017
Terry Crum	February 17, 20 and March 3, 2017
Tracy Engle	January 24 and February 16, 2017

5. ACCEPTING RESIGNATION OF COACH

Motion_____Second_____Vote_____

_____ The Administration recommends accepting, with regret, the resignation of Jade Zatek as assistant track coach. The Administration requests permission to advertise this position.

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6. ACCEPTING RESIGNATION OF COACH

Motion _____ Second _____ Vote _____

The Administration recommends accepting, with regret, the resignation of Michael A. Fox as assistant football coach. The Administration requests permission to advertise this position.

7. ADDING VOLUNTEER COACH

Motion _____ Second _____ Vote _____

The Administration recommends adding Gary Gouse as a volunteer track coach.

VII. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Jeff Vasilko, Valerie Gentile and Amanda Martin	PASBO Conference Harrisburg, PA	March 21-24, 2017	\$1,250.00
Amanda George	Comprehensive Assessment videoconference (held at IU 08/Johnstown)	April 4, 2017 9:00 a.m. to 3:30 p.m.	\$29.44
Amanda George	Monitoring Progress of Narrative Language videoconference (held at IU 08/Duncansville)	March 13, 2017 9:00 to 3:30 p.m.	\$31.60

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Travis Kargo	Take 5 students to the Gifted Co-Op conference at PSU, State College, PA	March 22, 2017	\$85.00	Yes
Kristen Gribbin	Take 9 students to Saint Francis University for Business Day	March 24, 2017 8:00 a.m. to 2:30 p.m.	\$85.00	Yes
Mary Kenny	Take 18 students to participate in Envirothon at Disaster's Edge, St. Michael, PA	April 26, 2017	\$170.00	Yes
Mary Kenny	Take approx. 20 students to Thousand Hill Dairy to observe dairy farming, star gazing and land use	Weather dependent, to be determined. (Will be done on a Saturday).	No Charge	N/A

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Fourth Grade Teachers	Field trip to Cresson Lake Playhouse to see Mulan and visit the Horseshoe Curve	May 5, 2017 8:45 a.m. to 2:30 p.m.	\$90.00 (Nurses)	N/A
Lydia Dobrowolsky and Tyler Johnson	Take 35 students to Saint Francis University to attend a Holocaust/Genocide related event	April 6, 2017 6:00 p.m. to 9:00 p.m.	\$116.14	Yes
Floyd Rousell, III	Take one student to PMEA Region III Band Festival at Richland HS	March 22 – 24, 2017	\$281.72	Yes
Bernie Gorba	Take 14 students to Kennywood for Education Day	May 17, 2017	\$554.00	Yes
Travis Kargo	Take 4 students to Business Day at Saint Francis University	March 24, 2017	\$85.00	Yes
Tara Williams	Take 4 students to the US Postal Office to paint a mural	April 7, 2017 8:00 a.m. to 2:30 p.m.	\$85.00	Yes

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Vanessa Hildebrand/Spinning Sapphires	Parents Performance of routine	Len Chappell Gymnasium and locker rooms	April 30, 2017 6:00 – 8:00 p.m.	\$10/ hour
Portage Wrestling Boosters	Wrestling Banquet	HS Cafeteria	March 16, 2017 5:00 – 9:00 p.m.	N/C
Portage FCA*	3 on 3 Tournament	Len Chappell Gymnasium and cafeteria	March 17, 2017	N/C
Portage Area Hockey	Hockey Camp	ES Gymnasium	March 18, 2017	N/C
Marty Slanoc	Host the 2017 Bunny Dash 5K	Football Stadium	April 15, 2017 6:00 a.m. to ?	N/C
Jessica Gouse, PAYA Hockey	Hockey Team Photos	ES Gymnasium	April 8, 2017 12:00 p.m. to ?	N/C

*Information only. Events were pre-approved at a prior meeting.

VIII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____