

**New Milford Board of Education
Policy Sub-Committee Minutes
February 2, 2021
Via Zoom Virtual Meeting**

RECEIVED
TOWN CLERK
2021 FEB -4 A 11: 55

NEW MILFORD, CT

Present: Mrs. Olga I. Rella, Chairperson
Joseph Failla
Mrs. Tammy McInerney
Mrs. Wendy Faulenbach, Alternate

Also Present: Ms. Alisha DiCorpo, Interim Superintendent of Schools
Mrs. Cathy Calabrese, Interim Assistant Superintendent
Mrs. Cathy Gabianelli, Human Resources Director
Mr. Brandon Rush, Technology Director

<p>1.</p>	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. Rella via Zoom. Mrs. Faulenbach was seated as an alternate due to a vacancy on the committee.</p> <ul style="list-style-type: none"> • Mr. Rush said the meeting is available in closed caption format for the hearing impaired. There is an icon on the tool bar at the bottom of the zoom screen that may be enabled. 	<p>Call to Order</p>
<p>2.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>3.</p> <p>A.</p>	<p>Discussion and Possible Action</p> <p>Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:</p> <p>1. 4118.112/4218.112 Sexual and Other Unlawful Harassment</p> <ul style="list-style-type: none"> • Ms. DiCorpo said this is a simple revision recommended by the attorney. The deadline for required sexual harassment recognition and prevention training has been extended to February 9, 2021 by executive order. Ms. DiCorpo said training was provided to the administrative team in September with the intent of the administrative team to then train their staff. There is the possibility that the policy may need to be revised again should another 	<p>Discussion and Possible Action</p> <p>A. Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:</p> <p>1. 4118.112/4218.112 Sexual and Other Unlawful Harassment</p>

	<p>executive order come out. The revision also updates the Human Resources Director’s name to the current Director.</p> <ul style="list-style-type: none"> • Mrs. Gabianelli said they are working with the Board attorney to provide a training PPT for all staff to view via zoom. She is also working with Mr. Rush on an electronic sign off and acknowledgment for record keeping. • Mrs. McInerney noted that this is up for approval on first review due to its time sensitive nature and the fact that it is driven by statute. • Mrs. Faulenbach noted that the February 9 deadline is prior to the Board meeting that will make the approval, so if another extension is given, the language could be adjusted prior to approval by the full Board. She suggested the motion reflect “with current executive order language”. <p>Mrs. Faulenbach moved to bring policy 4118.112/4218.112 Sexual and Other Unlawful Harassment to the Board for approval with current executive order language, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring policy 4118.112/4218.112 Sexual and Other Unlawful Harassment to the Board for approval with current executive order language.</p>
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>Regulation Revisions:</p> <ol style="list-style-type: none"> 1. 4118.112/4218.112 Sexual and Other Unlawful Harassment 2. 5145.7 Procedures for Reports and Complaints of Sexual Harassment of Students <ul style="list-style-type: none"> • Mrs. Faulenbach said the Board does not approve regulation revisions. Since the regulations provide a blueprint for how policies are enforced, changes are always brought forward to the Board as items of information. • Ms. DiCorpo said these revisions update the Human Resources Director information to reflect the current Director. Ms. DiCorpo said the regulation continues to list her name as Assistant Superintendent contact, as she will be 	<p>Items of Information</p> <p>A. Regulation Revisions:</p> <ol style="list-style-type: none"> 1. 4118.112/4218.112 Sexual and Other Unlawful Harassment 2. 5145.7 Procedures for Reports and Complaints of Sexual Harassment of Students

	<p>supporting the Interim Superintendent in this function for this year.</p> <ul style="list-style-type: none"> • Mrs. Rella said both regulations are on the floor for any additional commentary. She said both regulations will go to the full Board as items of information. 	
5.	<p>Discussion</p> <p>A. Next Policy series for review</p> <ul style="list-style-type: none"> • Ms. DiCorpo said she had reviewed options based on age. The three oldest from last review are the 4000 series – Personnel, 6000 series – Instruction, and 3000 series – Business. She said Personnel and Instruction both have new personnel at this time and she thinks it is valuable to give them time to gain perspective. She is recommending the 3000 series – Business for next review. The series has 39 policies encompassing fiscal services, food service, transportation and donations. Ms. DiCorpo said that timing is ideal coming off budget and, with all that COVID has encompassed, it might be especially helpful to look at the series now with fresh eyes. At the same time, she said any polices in other series that may need adjustment due to changes in the legislative session would be brought forward immediately as has been past practice. 	<p>Discussion</p> <p>A. Next Policy series for review</p>
6.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
7.	<p>Adjourn</p> <p>Mrs. McInerney moved to adjourn the meeting at 7:07 p.m. seconded by Mr. Failla and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:07 p.m.</p>

Respectfully submitted:



Olga I. Rella, Chairperson
 Policy Sub-Committee