

Knappa School District No. 4 • Astoria, Oregon 97103

*The Knappa School District will Inspire all learners to Achieve
academically and Thrive as Independent and Productive Citizens.*

Board of Directors' Regular Meeting

April 19, 2021

5:30 p.m.

1. **Call to Order** – Chair Craig Weaver
 - 1.1 **National Anthem**-Middle School Choir

Inspirational Song: **Pamoja!** is based on an African proverb. The word means "Together" and celebrates how effective, productive, and fulfilling genuine unity can be. "If you want to go fast, go alone; but if you want to go far, go **together.**"

- 1.2 Swear-in Interim Board Member Michelle Finn- (motion needed)

2. **Consent Agenda- (Motion for approval needed)**

- 2.1 Minutes from the March 15, 2021 School Board Meeting and March 18, 2021 Interim Board Interviews.
 - 2.2 Personnel Update

Communications and Hearing of Interested Parties

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience during discussion for agenda items. However, the Comments from Visitors section is intended for items that do not appear as an agenda item. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personal. We also ask that presentations be limited to (5) minutes.

3. **Student Body Reports**

- 3.1 KHS
 - Season 2 Athletic Recognition
 - 3.2 HLMS

4. **Old Business**

- 4.1 Bond Process - (Discussion w/Pivot and Bill Fritz)

5. **New Business**

- 5.1 Budget Committee Member Nomination-(replacement position 2 years, motion needed)
 - 5.2 District Performance Profile- (discussion only)
 - 5.3 Authorization for Transfer of Funds- (discussion and motion needed)

6. **District Reports**

- Financial Report- (Diane Barendse)
- Hilda Lahti Elementary/Middle School
- Knappa High School
- Superintendent Report

7. **Board Member Reports and Future Agenda Items**

Communications and Hearing of Interested Parties

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Executive Session: ORS 192.660(2) The governing body of a public body may hold an executive session; (d) To conduct deliberations with persons designated to carry on labor negotiations

Next Meetings • Monday, May 3, 2021 Budget Committee Meeting 5:30 p.m., Knappa High School Library. Monday, May 17, 2021 Regular School Board Meeting 5:30 p.m. Knappa High School Library.

Oath of Office

"I, Michelle Finn, do solemnly swear (or *affirm*) that I will support the Constitution of the United States, the constitution and the laws of the state of Oregon, and the policies of **Knappa** School District. During my term, I will faithfully and impartially discharge the responsibilities of the office to the best of my ability."

Legal reference: ORS 332.005

Knappa School District No. 4 • Astoria, Oregon 97103

*The Knappa School District will Inspire all learners to Achieve
academically and Thrive as independent and Productive citizens.*

Board of Directors Regular Board Meeting

Monday, March 15, 2021

5:30 p.m.

Present

Craig Weaver, Chair
Cullen Bangs, Vice Chair
Director Ed Johnson
Will Isom, Director

Absent

William Fritz Ph. D, Superintendent
Jennifer Morgan, Superintendent/ Board
Secretary
Diane Barendse, Business Manager
Tammy McMullen, HLE Principal
Laurel Smalley, KHS Principal

1. **Call to Order** – Chair Craig Weaver
 - 1.1 Flag Salute-5:30 p.m.
2. **Consent Agenda- (Motion for approval needed)**
 - 2.1 Minutes from February 16, 2021, Regular Board Meeting and March 1, 2021 Work Session.
 - 2.2 Approve Superintendent Contract 2021-2024

Johnson moved to approve the consent agenda as presented, Isom seconded, moved to vote, approved unanimously.

3. **Communications and Hearing of Interested Parties**

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Nothing at this time.

Student Body Reports

KHS-Victoria Ramvick-Laurel introduced her as the Student Body Vice President, she reviewed the report with the board. No discussion.

HLMS Student Body Update-nothing at this time.

5. **New Business**

Superintendent Evaluation Summary Letter-Craig Weaver asked if everyone had a chance to review the summary letter and if there were any changes or questions, no discussion. Johnson moved to approve the superintendent evaluation summary, Bangs seconded, moved to vote approved unanimously.

Knappa Preschool Presentation- (Dan Gaffney)- Gaffney presented his PowerPoint to the board that is included in the board packet. He stated we should know if we have received the preschool grant by next week. Bangs asked what challenges Gaffney would see us having, he stated funding and a dedicated space. Johnson asked if the funding would come from the state or federal government, Gaffney stated the state. Johnson asked if Head Start offered spots for our community. Gaffney stated yes but transportation is an issue, by having a preschool in our community we would keep more students in our district. Discussion followed, no further discussion.

21-22 District Calendar- (motion for approval needed)-Fritz stated that the 21-22 calendar follows the same pattern as this year, we are adding a day of PD for teachers outside their contract. Johnson asked about spring conference, Fritz stated grades 7-12 would only have evening conferences and be in person on Thursday. Discussion followed about conferences. Johnson moved to approve the 21-22 calendar as presented, Bangs seconded, moved to vote, approved unanimously.

Budget Committee Members- (motion for approval needed) Johnson moved to appoint Derek Bangs, Connie Hunt and Michelle Finn to the budget committee. Isom asked about the resignation of a member, which two members are applying for the three-year term. It was stated that Bangs and Hunt are reapplying for the three year terms and Finn is applying to replace Gaffney who resigned to work on our preschool program, she will finish his term, which is for two more years. Isom seconded, Bangs stated he has a conflict of interest and is abstaining. Weaver, yes, Isom yes, Johnson yes, Bangs, abstains due to family member. Motion passes to approve the afore mentioned budget committee members.

Board Vacancy- (discussion on the process)-Bangs asked when the board would review the applications, Fritz stated at a special meeting or the next scheduled board meeting. Discussion followed on the date, time and interview process. The board decided to hold a meeting on 3/18 at 7:00 p.m., to interview the interim candidates. Discussion followed on the process for interviews. Fritz and Weaver will get information from OSBA, on what the process would be for split or tie votes. The board will make a decision on the process for appointing an interim member at the meeting on Thursday after receiving the information from OSBA. No further discussion.

District Reports

Financial Report- (Diane Barendse-motion needed for approval) Barendse reviewed the financial report with the board, she stated the only change is in the SSF, we will owe back approximately \$300,000. She revised the expected revenue with that dollar amount and everything else is stable. Johnson moved to approve the financial report, Isom seconded, moved to vote, approved unanimously.

- Hilda Lahti Elementary/Middle School
- Knappa High School

Fritz stated the district enrollment is stable, there is one more opportunity for KVA movement in April, students are back in athletics and the elementary school is in full motion. The board would like the link to the YouTube channel for HLE morning announcements.

- **Superintendent Report**-Fritz stated we found out today the State is eliminating the cohort groups; they were at 100. This allows more flexibility, but they didn't increase the square foot requirement, but that could change in the future. He reviewed his report that was in the packet.

Fritz stated we will be receiving a large grant from the COVID relief bill, there will be different requirements for these funds. Looking at using it for HVAC at HLE. A portion will need to be tied to instructional programs, and the Governor is setting aside money for summer school, credit recovery, and enrichment programs. Next chat with the superintendent is March 30th, the topic will be the SIA plan, he thanked the foundation for the auction this year.

Johnson asked if he had an idea how many would like to be in KVA next year? He stated not yet but will start planning and surveying families soon. The ESD will provide the platform again next year at the same pricing as this year. Discussion followed on the KVA program. No further discussion.

Board Member Reports and Future Agenda Items

Weaver-stated that they received a letter from a community letter and suggested that the board read it and will bring it forward for a possible discussion as an agenda item at the next meeting.

Bangs-nothing at this time.

Isom-nothing at this time.

Johnson-nothing at this time.

Communications and Hearing of Interested Parties

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Nothing at this time.

Johnson moved to adjourn the meeting-6:50 p.m.

Knappa School District No. 4 • Knappa, Oregon 97103
Board of Directors' Board Meeting
Thursday, March 18, 2021

Regular Board Meeting

7:00 p.m.

Present

Craig Weaver, Chair
Cullen Bangs, Vice Chair
Director Ed Johnson
Will Isom, Director

Absent

William Fritz Ph. D, Superintendent
Jennifer Morgan, Superintendent/ Board
Secretary

1. Call to Order –Director Weaver-7:00 p.m.

Flag Salute

2. New Business

2.1 **Interim Board Member Selection Process-** (discussion and motion)-Weaver stated he spoke with OSBA about the voting and approval process for the interim position, and they stated the best process for approving a candidate for the interim position is once all have given their brief 5 minute or less statement, he will ask for a nomination, if that person is approved then they will become the interim board member. If that person is not approved, he will call for a nomination again. Discussion followed. Each board member gave a brief statement thanking the candidates for taking the time to apply for the position.

2.2 Interview Interim Board Member Candidates- (discussion and motion)

1. Michelle Finn
2. Gretchen Allen-Withdrew application.
3. Kristina Weichal
4. David Schaelling-Video
5. Lindsay Davis

Each candidate gave a brief five minute or less introduction and explanation on why they would like to serve on the Knappa School Board.

Weaver asked for a nomination, Johnson moved to nominate Michelle Finn as the interim board member, no other nominations, moved to vote, Michelle Finn approved unanimously to serve as the Knappa School District Interim board member. The board will swear her in at the next regular board meeting April 19th. No further discussion.

Johnson moved to adjourn 7:24 p.m.

Communications and Hearing of Interested Parties

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Nothing at this time.

Next Meetings • Monday, April 19, 2021 Regular Board Meeting 5:30 p.m., Knappa High School Library. Monday, May, 3, 2021 Budget Committee Meeting 5:30 p.m., Knappa High School Library.

Knappa School District # 4

Personnel Update
April 19, 2021

The Superintendent recommends accepting the following:

Resignation:

Tiffany Gerttula .5 School Nurse 06/30/2021

New Hire

Brittany Burke 1.0 FTE Middle School Language Arts 2021-22 School Year

Season 2 sports have begun! Baseball, Softball, and Track competitions are underway. Seniors have started to make their decisions on colleges they will be attending next year. Vicki Ramvick will be attending Bosie St., Raven Corcoran will be attending Oregon St., and Sierra Weirup is still deciding between a few colleges on the East coast. The end of the quarter is approaching and students will get their 3rd quarter report cards sent home.

KHS Athletics

Knappa High School had a successful overall season 2. The football team went 2-2 and had quite a few students recognized as all league players; 2nd Team: Tanner Jackson QB, Tucker Kinder RB, Carter Morrill OL/DL, Devin Hoover LB, Mark Miller LB, 1st Team: Devin Hoover WR, Logan Morrill OL/DL, Trevor Ogier DB, Camo Meithe LB, and Mark Miller Punter.

The volleyball team finished 4th in the West half of the league. They played Columbia Christian in the first round of the league play-offs. They took the #1 team from the East to 5 games. Their all league players were; 2nd team Ava Skipper and Vicki Ramvick, 1st team Hannah Dietrichs.

The crown jewel of season 2 would be the cross country team. All 5 of the runners competed at a state invitational meet. These runners are Isaiah Rodriguez, Clay Keyser, Ethan Smalley, Finn Corcoran, and Emily Larsen. All had a personal best time. Isaiah placed 3rd in the state meet.

Season 3 has started practices and begin competitions this week.

April 2021 HLMS Student Body Report

April 2021 Hilda Lahti Elementary/Middle School Student Body Report

Cross Country had a successful season. Hilda Lahti had eight students participate in six meets. Babe Ruth has started. There are twelve students on the team. The end of the month, games will start.

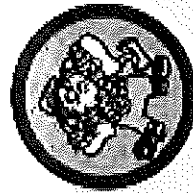
Track and field practices five days a week after school. There is a large group of students participating this year.

For encouraging positive behavior, we have a system with Good Cards. Students receive stamps for following guidelines. When they fill up a card, they receive a small prize and put in a raffle for a weekly bigger prize.

School is going well and we are planning to add an extra 30 minutes each day. Middle schoolers will be using this time for PE. Other classes are adding more intervention and instructional time.



Knappa School District
Bond Planning 2021
Presentation for KSD School Board Meeting
April 19, 2021



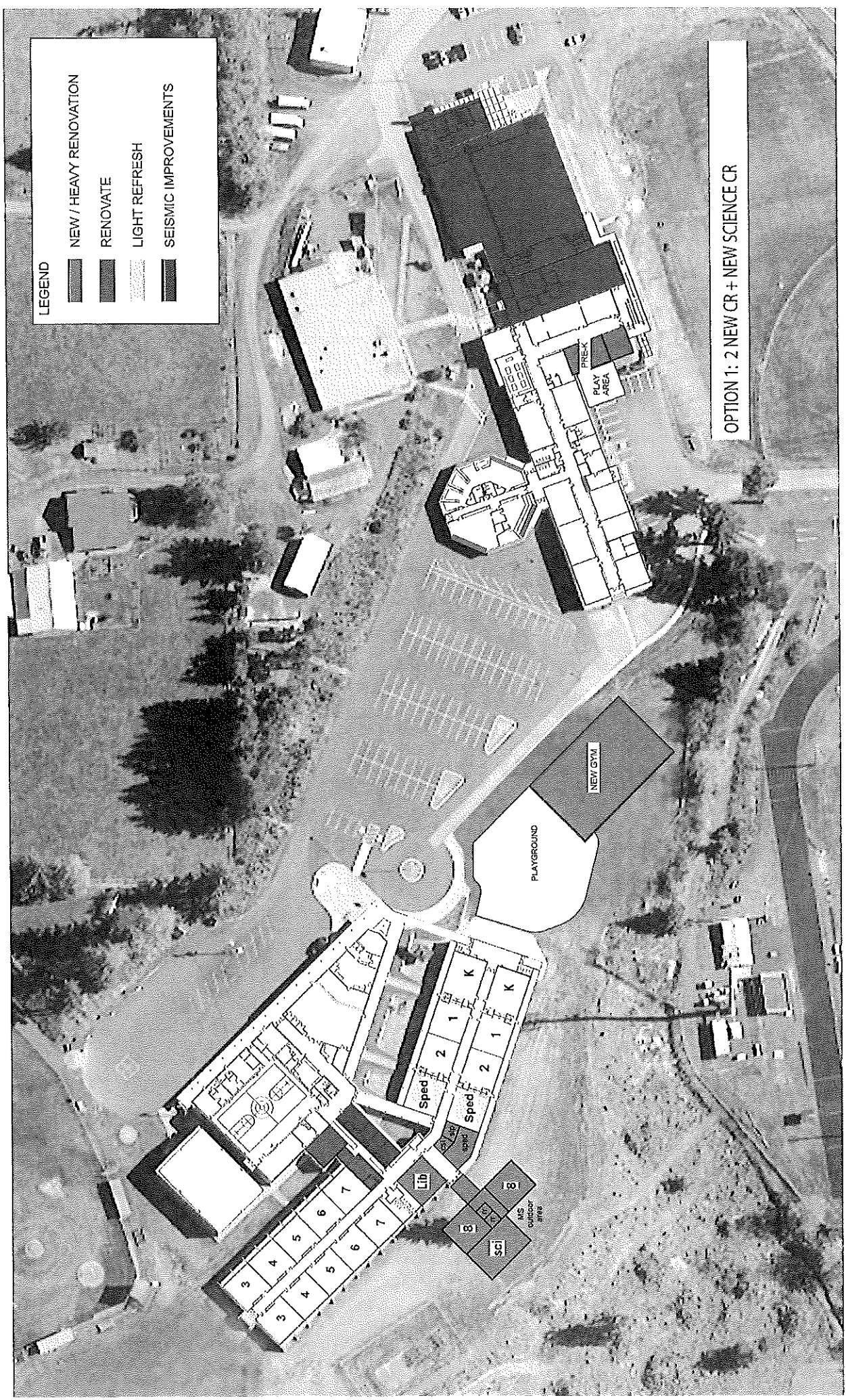
KNAPPA BOND OPTIONS COST MODELS- \$12M BOND

| | | | |
|---------|--|----------------------------------|---------------------|
| SEISMIC | Upgrade HS Gym Seismic Improvements (not included below) | Possible BOND Measure | \$12,000,000 |
| | | OSCIM Matching Funds | \$4,000,000 |
| | | EST. FUNDING TOTAL TARGET | \$16,000,000 |
| | | | \$2,500,000 |

| Combined Option (2 new classrooms + Science CR) | | Net SF | Cost / SF | Total | Target: \$16,000,000 |
|---|--|--------|-----------|--------------|----------------------|
| NEW OR HEAVY RENOVATE | (2) New Classrooms, Science, RR | 3,050 | \$525 | \$1,601,250 | |
| | Office-Counseling- Support | 1,200 | \$475 | \$570,000 | |
| | Gym + Restroom | 6,800 | \$475 | \$3,230,000 | |
| | Covered Play Structure & Refresh Play area | 0 | \$200 | \$0 | |
| | Subtotal | | | \$5,401,250 | |
| | Net to Gross Square Feet Multiplier | | 1.30 | \$7,021,625 | |
| LIGHT REFRESH | 2 classrooms | 2,000 | \$150 | \$300,000 | |
| RENOVATE | Library & Misc support | 2,500 | \$200 | \$500,000 | |
| | K8/HS Security Upgrades & Windows at HS | 500 | \$200 | \$100,000 | |
| | Pre-K program at HS | 1,600 | \$300 | \$480,000 | |
| | Building Envelope & Roof Replacement | | | \$910,000 | |
| SYSTEMS | K-12 Building Systems | | | \$3,000,000 | |
| | SUBTOTAL | | | \$12,311,625 | Delta from Target |
| | Indirect Costs Multiplier | | 1.30 | \$16,005,113 | -\$5,113 |

LEGEND

- NEW / HEAVY RENOVATION
- RENOVATE
- LIGHT REFRESH
- SEISMIC IMPROVEMENTS



OPTION 1: 2 NEW CR + NEW SCIENCE CR

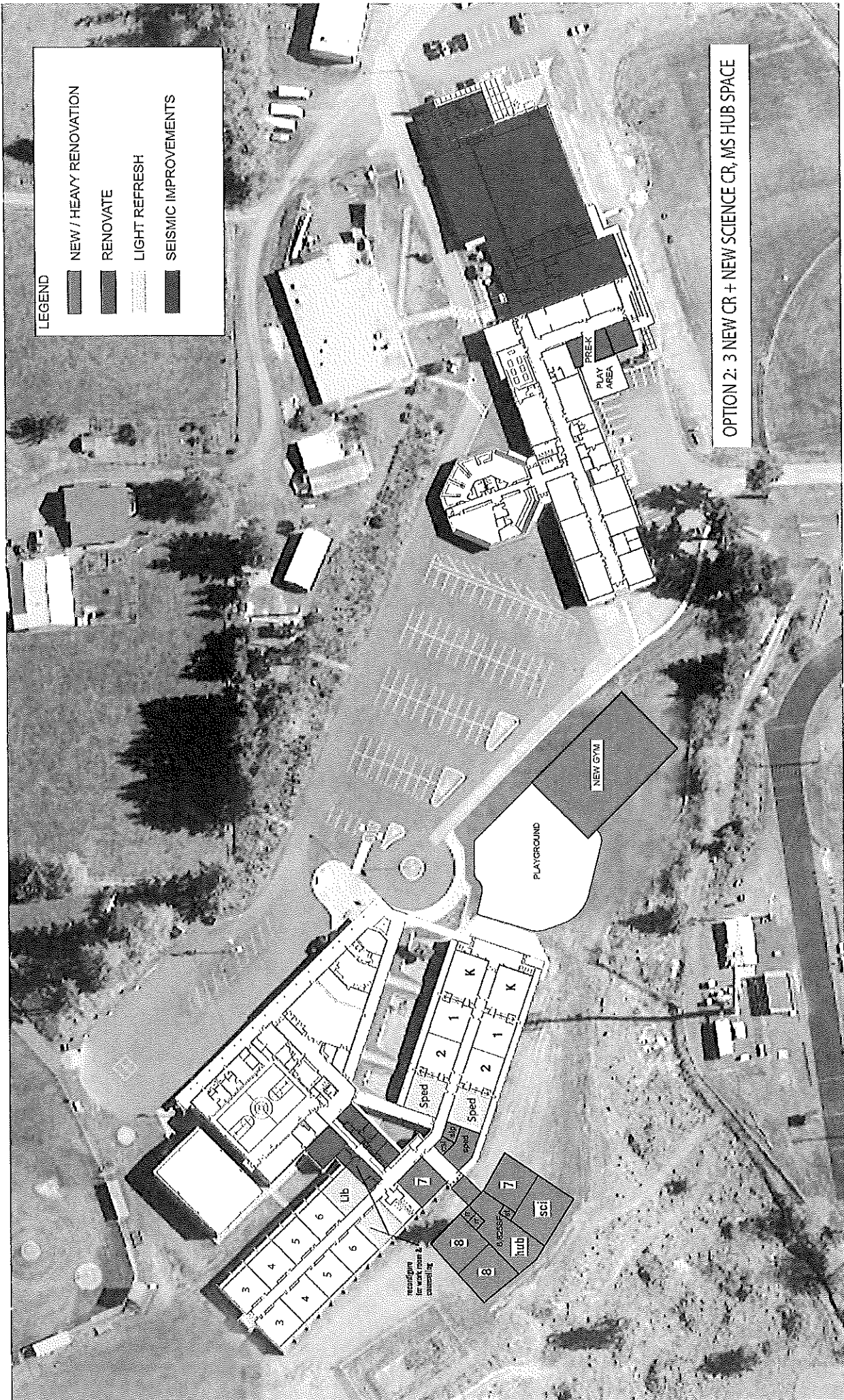
KNAPPA BOND OPTIONS COST MODELS- \$14M BOND

Possible BOND Measure \$14,000,000
 OSCIM Matching Funds \$4,000,000
EST. FUNDING TOTAL TARGET \$18,000,000
 Upgrade HS Gym Seismic Improvements (not included below) \$2,500,000

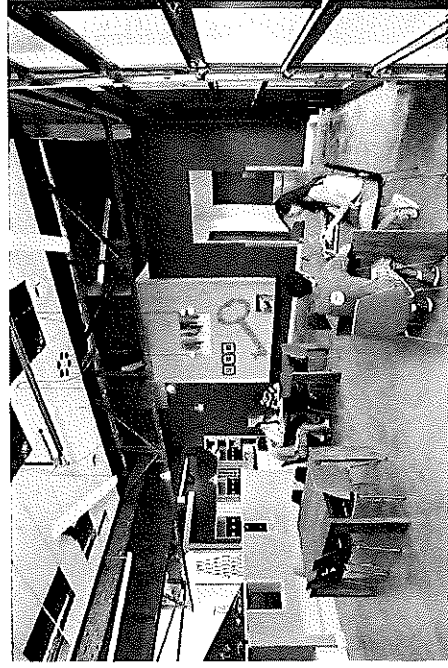
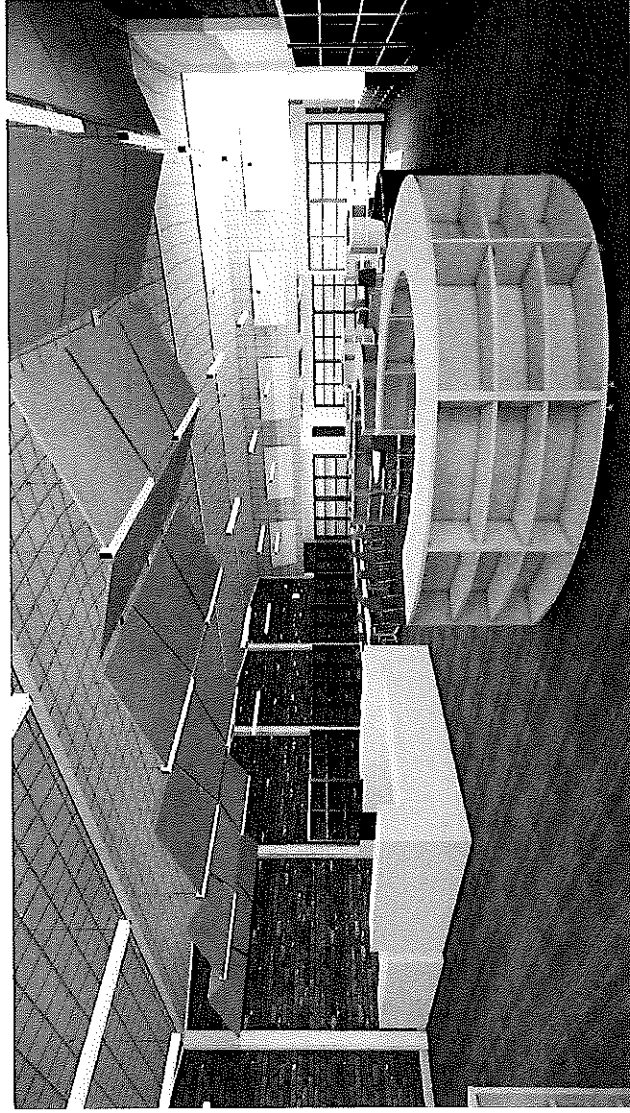
| SEISMIC | Upgrade HS Gym Seismic Improvements (not included below) | | | Target: \$18,000,000 |
|---|--|-----------|--------------|----------------------|
| Combined Option (3 new classrooms + Science CR) | Net SF | Cost / SF | Total | |
| NEW OR | (3) New Classrooms + Science CR | \$475 | \$1,923,750 | |
| | Middle School Hub | \$475 | \$570,000 | |
| HEAVY | Office-Counseling- Support | \$475 | \$570,000 | |
| RENOVATE | Gym + Restroom | \$475 | \$3,230,000 | |
| | Covered Play Structure &/or Refresh Play area | \$0 | \$0 | |
| | Subtotal | | \$6,293,750 | |
| | Net to Gross Square Feet Multiplier | 1.30 | \$8,181,875 | |
| LIGHT REFRESH | 4 classrooms | \$150 | \$600,000 | |
| RENOVATE | Library & Misc support | \$200 | \$500,000 | |
| | K8/HS Security Upgrades & Windows at HS | \$200 | \$100,000 | |
| | Pre-K program at HS | \$300 | \$480,000 | |
| | Building Envelope & Roof Replacement | | \$910,000 | |
| SYSTEMS | K-12 Building Systems | | \$3,000,000 | |
| | SUBTOTAL | | \$13,771,875 | Delta from Target |
| | Indirect Costs Multiplier | 1.30 | \$17,903,438 | \$96,563 |

LEGEND

- NEW / HEAVY RENOVATION
- RENOVATE
- LIGHT REFRESH
- SEISMIC IMPROVEMENTS



OPTION 2: 3 NEW CR + NEW SCIENCE CR, MS HUB SPACE



Middle School Hub Components:

Flexible for a variety of uses

Project Based Learning

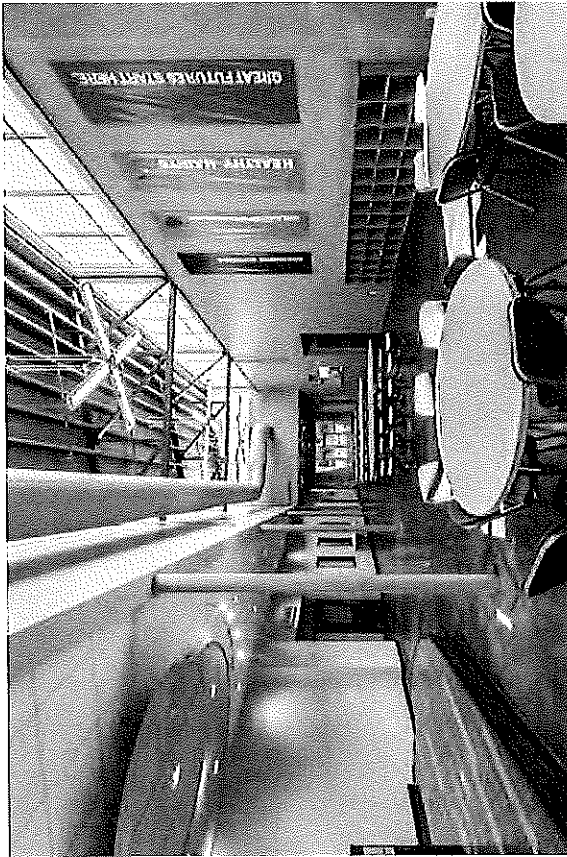
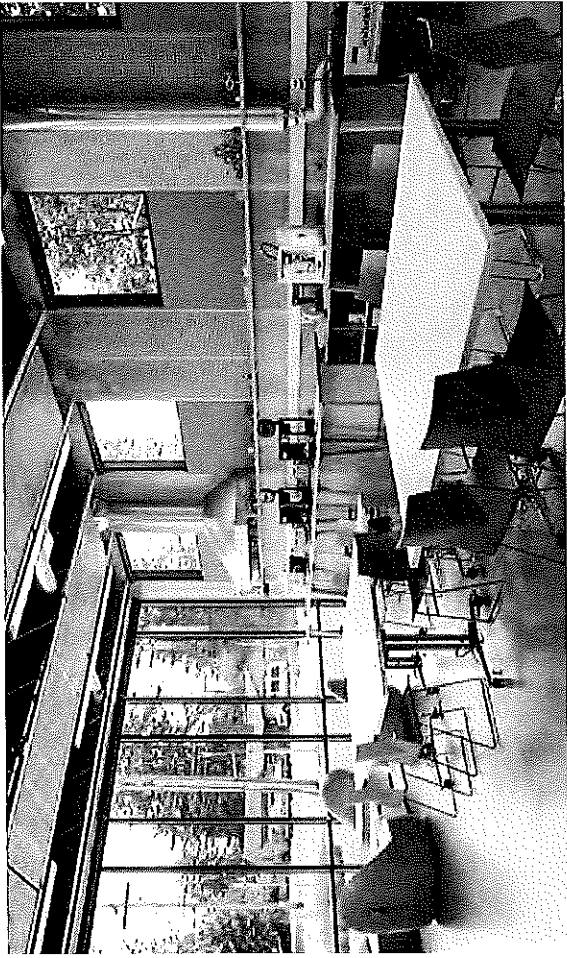
Place to Middle school kids, hearth, anchor

Programed and intentional

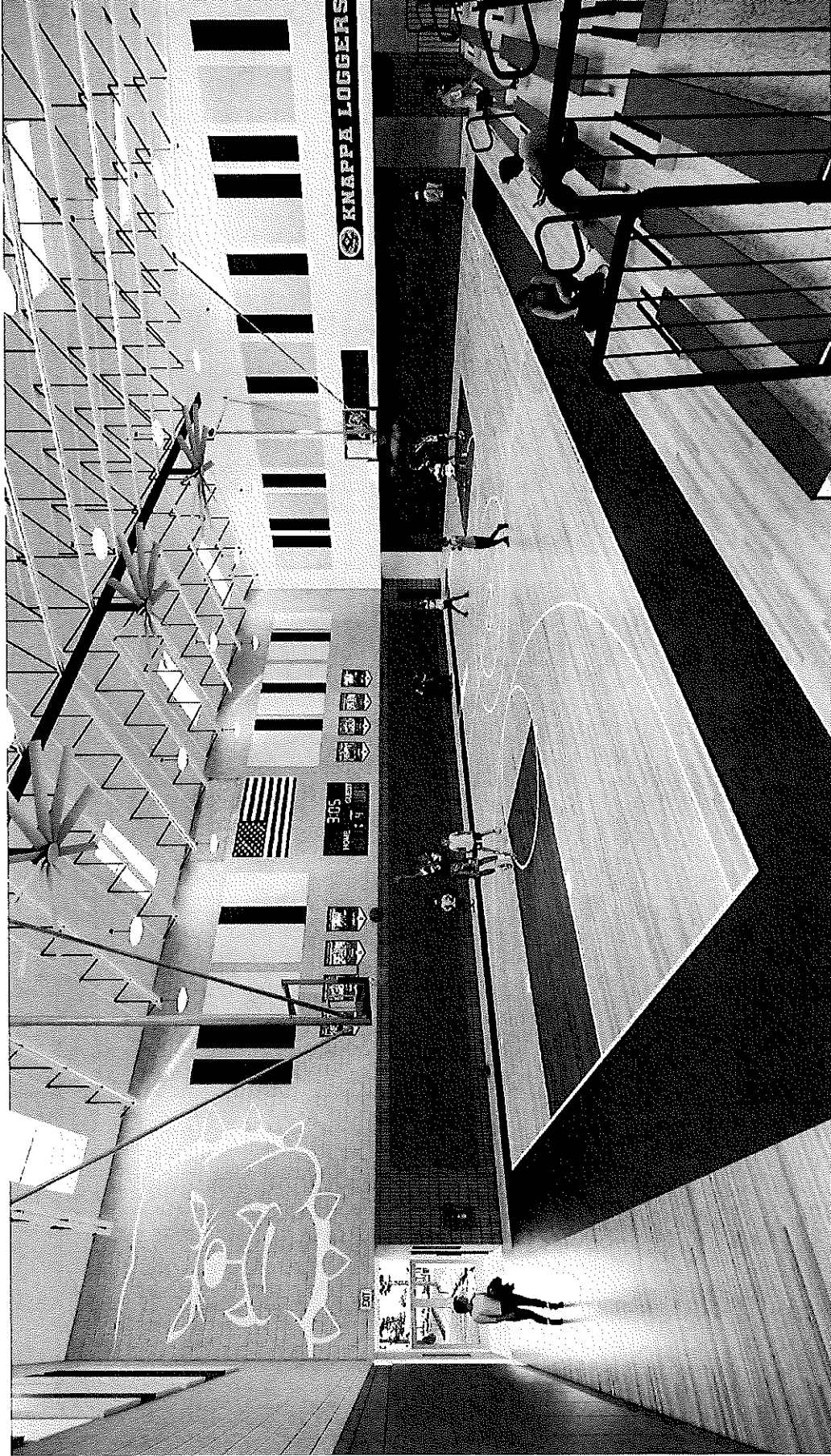
Comfortable, age appropriate

Variety of seating options

Technology







New Gym Building (50x84 Court Dimension)

Estimated Tax Rates Per 1,000 for Each Scenario

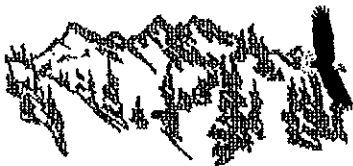
Estimates provided by Piper Sandler, March 2021

| | 20 Year | 25 Year | Difference |
|------------|---------|---------|------------|
| 12 million | \$2.18 | \$1.88 | .30 |
| 14 million | \$2.55 | \$2.20 | .35 |
| Difference | .37 | .32 | |

Average rates for previous bond was \$2.23/1,000. Current Bond Rate for Bond is 1.80/1,000

Comparison with Local Districts' Total Tax Rates, Including Permanent Rate

| District | Permanent Rate | Bond Rate | Local Option | Total Rate |
|------------------|----------------|-----------|--------------|------------|
| Astoria SD1 | 4.9407 | 2.6970 | 0 | 7.6377 |
| Knappa 14m/20yr | 4.6062 | 2.55 | 0 | 7.1562 |
| W-H SD 30 | 4.5902 | 2.3755 | 0 | 6.9657 |
| Knappa Prev Avge | 4.6062 | 2.23 | 0 | 6.8362 |
| Knappa 14m/25 yr | 4.6062 | 2.20 | 0 | 6.8062 |
| Knappa 12m/20yr | 4.6062 | 2.18 | 0 | 6.7862 |
| Vernonia SD1J | 5.121 | 1.5686 | 0 | 6.5807 |
| Knappa 12m/25yr | 4.6062 | 1.88 | 0 | 6.4862 |
| Knappa Current | 4.6062 | 1.8030 | 0 | 6.4092 |
| Seaside SD 10 | 4.4105 | 1.3494 | .5200 | 6.2799 |
| Clatskanie SD 6J | 4.6062 | .9056 | 0 | 5.5118 |
| Rainier SD 13 | 5.4360 | 0 | 0 | 5.4360 |
| Jewell SD 8 | 3.7690 | 0 | 0 | 3.7690 |



KNAPPA SCHOOL DISTRICT

41535 Old Hwy 30, Astoria OR 97103
(503) 458-5993 • FAX (503) 458-6979



Budget Committee Application

(Please Print)

Lindsay S Davis

503-440-1586

Legal Name

Telephone

County Leader/AOM - Oregon State University Extension Service

Occupation

43111 Valley Creek Lane

Astoria

OR

97103

Address

City

State

Zip

2001 Marine Dr. #210 Astoria OR 503-325-8573

Business Address & Phone

lindsay.davis@oregonstate.edu

Email

Budget Preparation Experience:

10yrs constructing/monitoring the Clatsop County 4H/Ext Service District Budget

10yrs constructing/monitoring OSU Extension Service project & program budgets

7yrs constructing/monitoring Service District budgets for Coos & Curry Counties

Number of years in our district: 14yrs

Do you have children attending our schools? (if yes, which school) Yes - HLE

Have you served on other school committees? No

Where are you registered to vote? Clatsop

Three personal references who can speak about your qualifications to work in a school setting:

Name

Address

Telephone

Scott & Tammy Olds

42439 Hillcrest Loop, Knappa

503-338-0475

Mike & Kate Aulio

44065 Anderson Ln, Knappa

503-458-5620

Margaret Santee

42162 Bagley Ln, Knappa

503-458-6429



KNAPPA SCHOOL DISTRICT

41535 Old Hwy 30, Astoria OR 97103
(503) 468-5993 • FAX (503) 458-8879



Budget Committee Application

(Please Print)

Kristina Marie Weichal

Legal Name

503-440-5155

Telephone

Billor at Columbia Memorial Hospital

Occupation

41197 Hillcrest Loop

Address

Astoria

City

OR

State

97103

Zip

2111 Exchange St Astoria, OR 97103 503-325-4321 ext 82715

Business Address & Phone

kweichal19@gmail.com

Email

Budget Preparation Experience:

I worked in banking for 13 years before going into billing with the hospital. I currently serve on the foundation board. We have a yearly budget and review caregiver applications for assistance.

Number of years in our district: 29 years (35 years in Clatsop County)

Do you have children attending our schools? (If yes, which school) yes at Hilda Luhti. This year due to COVID and her health risks she is home schooled.

Have you served on other school committees? no

Where are you registered to vote? Clatsop County

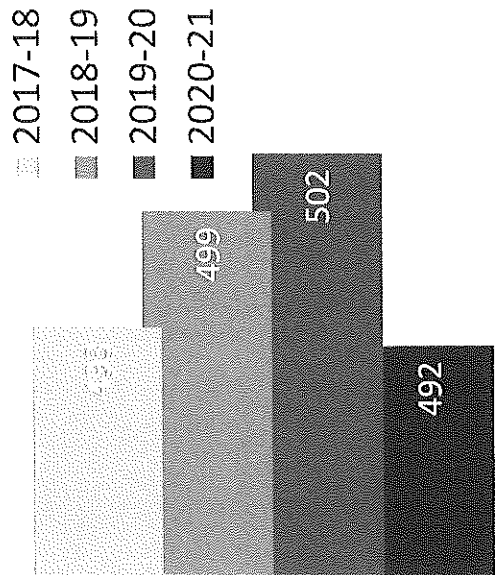
Three personal references who can speak about your qualifications to work in a school setting:

| Name | Address | Telephone |
|------------------------|--|---------------------|
| <u>Christal Miller</u> | <u>39011 Hwy 30 Astoria, OR 97103</u> | <u>541-912-8790</u> |
| <u>Kara Takalo</u> | <u>93242 Knappa Platt Rd Astoria, OR 97103</u> | <u>503-791-4077</u> |
| <u>Leila Collier</u> | <u>1015 SE Anchor Warrenton, OR 97146</u> | <u>503-791-1134</u> |

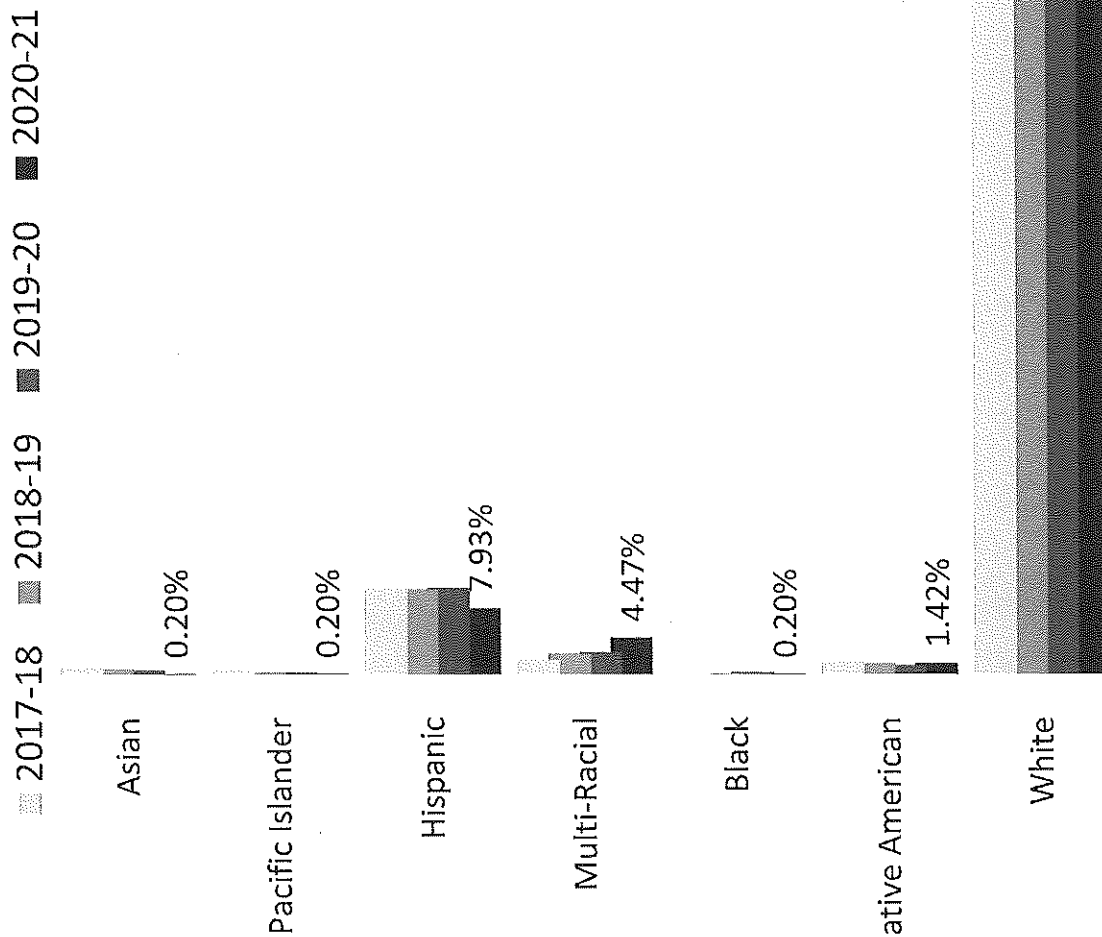


Knappa

Enrollment by School Year

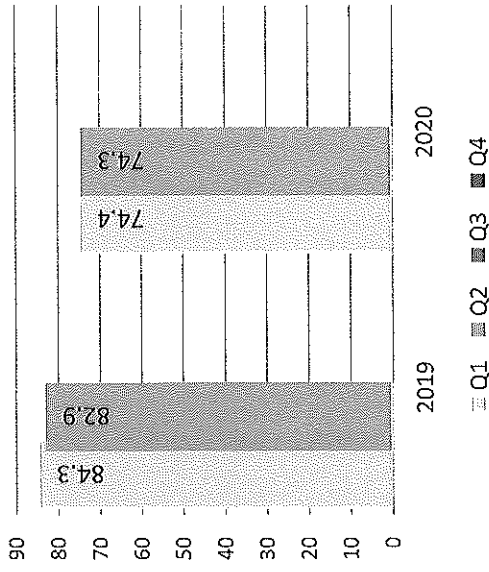


Demographics by Race/Ethnicity

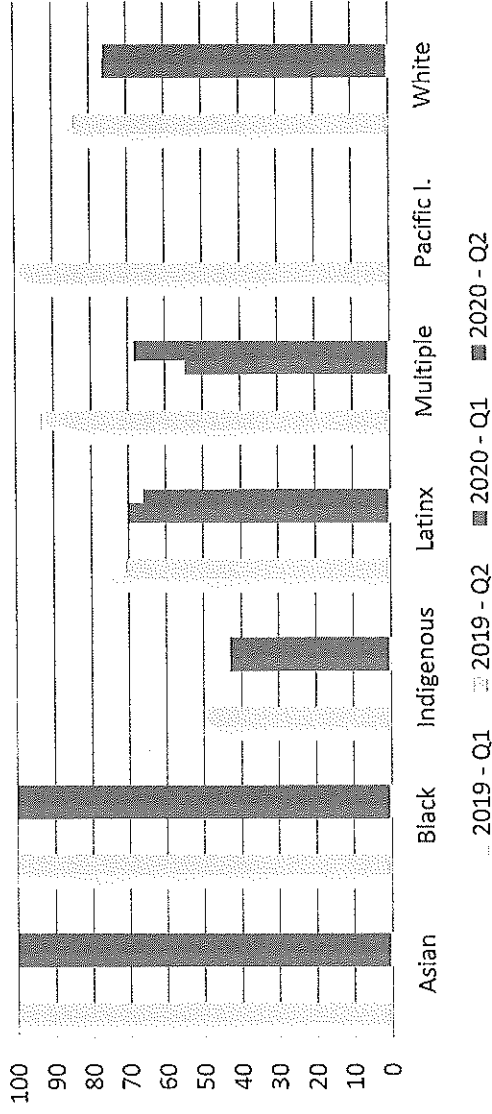


Knappa

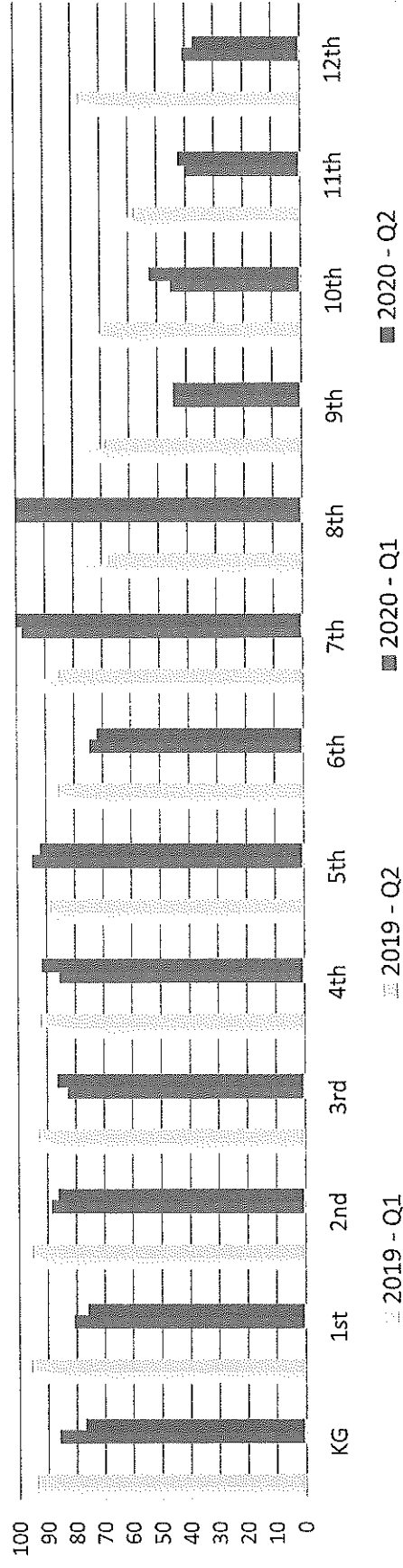
Regular Attenders



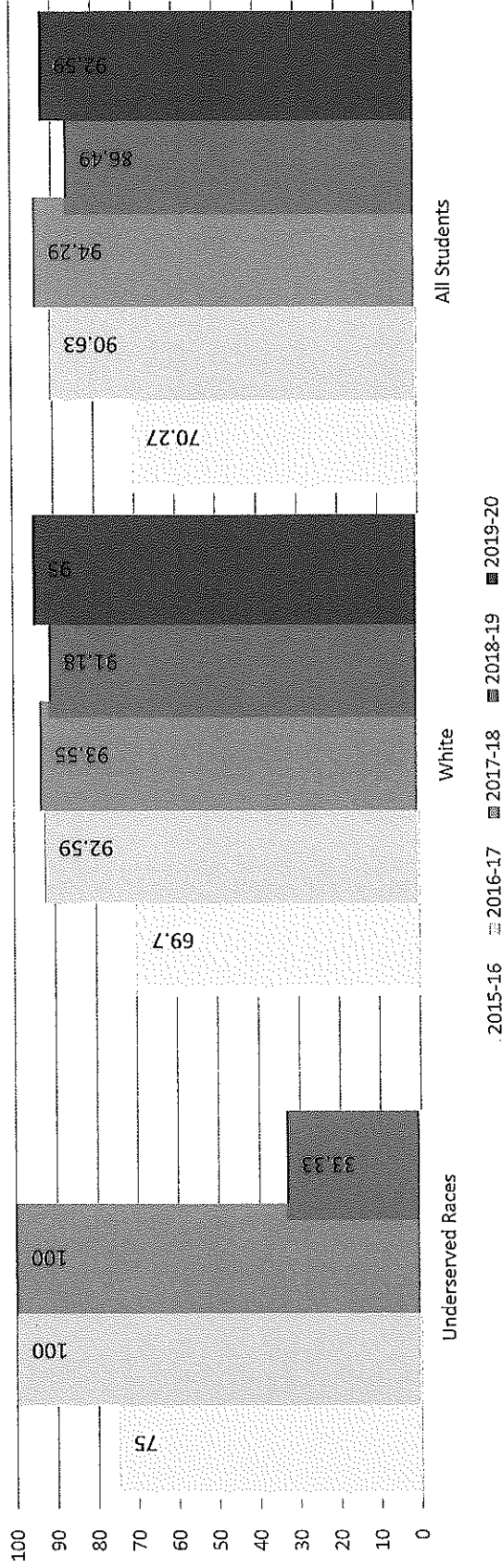
Regular Attenders by Race/Ethnicity



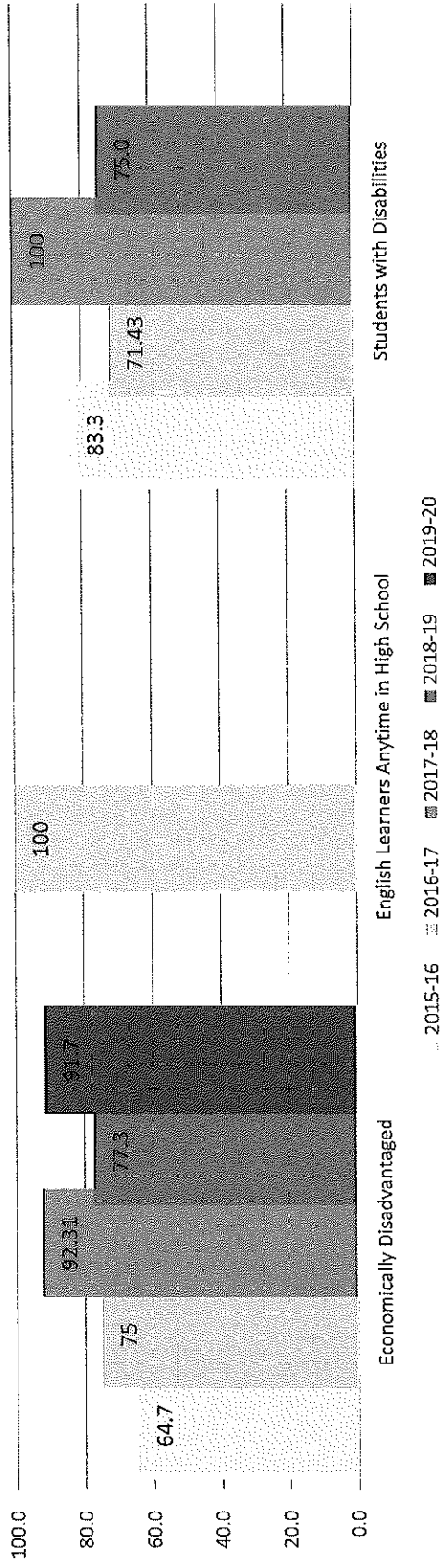
Regular Attenders by Grade



Graduation Rate by Race/Ethnicity



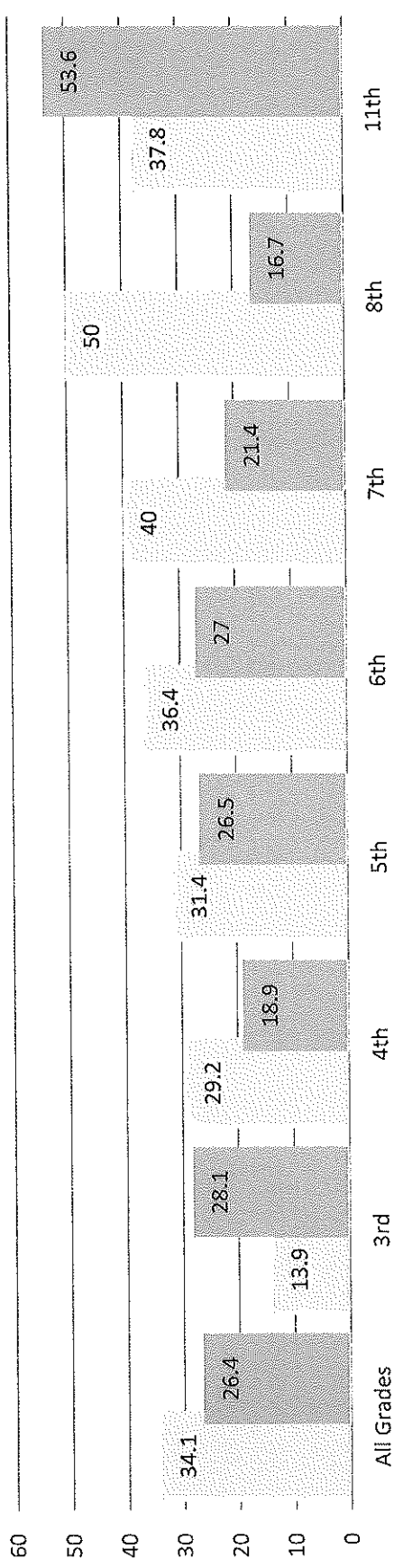
Graduation Rates by Program



Reading Data

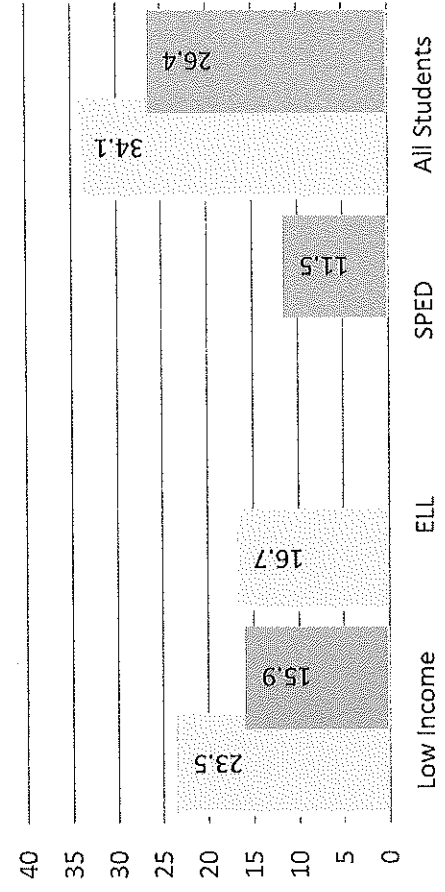
Smarter Balanced ELA Trend

2017-2018 2018-2019



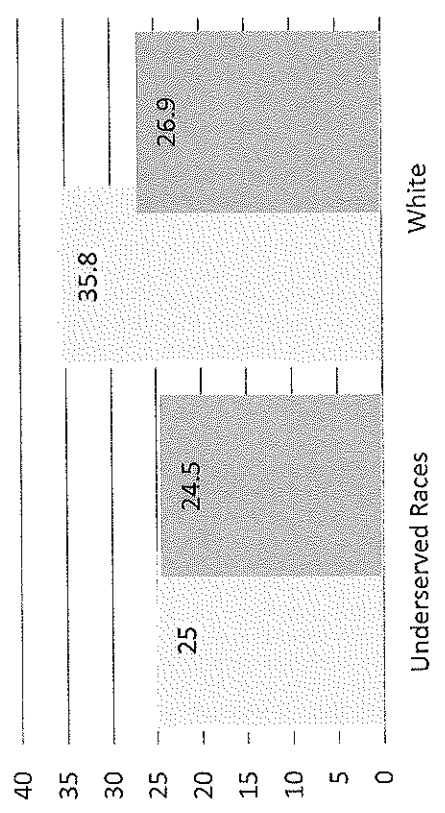
SBAC ELA Proficiency by Special Program

2017-2018 2018-2019



SBAC ELA Proficiency by Race

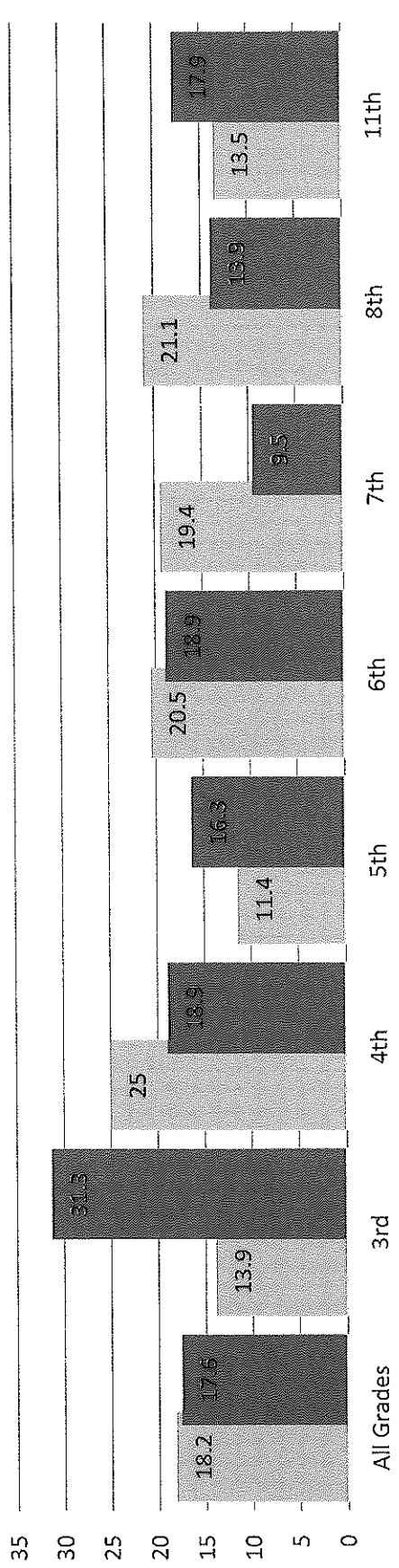
2017-2018 2018-2019



Math Data

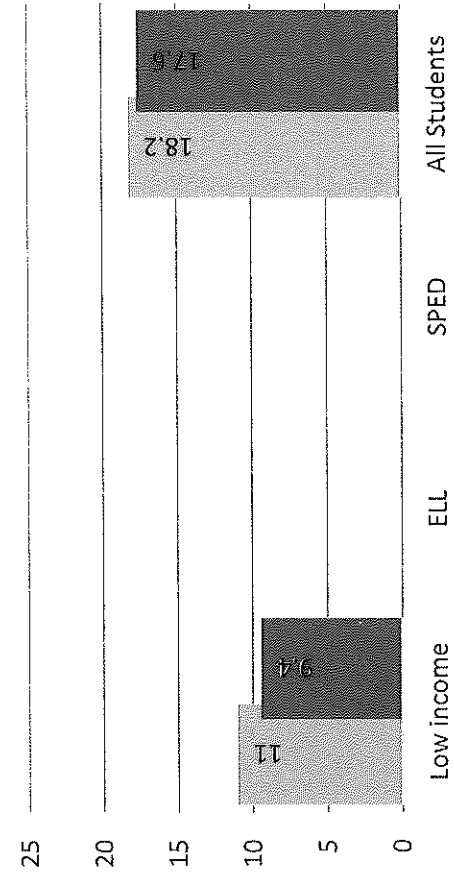
Smarter Balanced Math Trend

■ 2017-2018 ■ 2018-2019



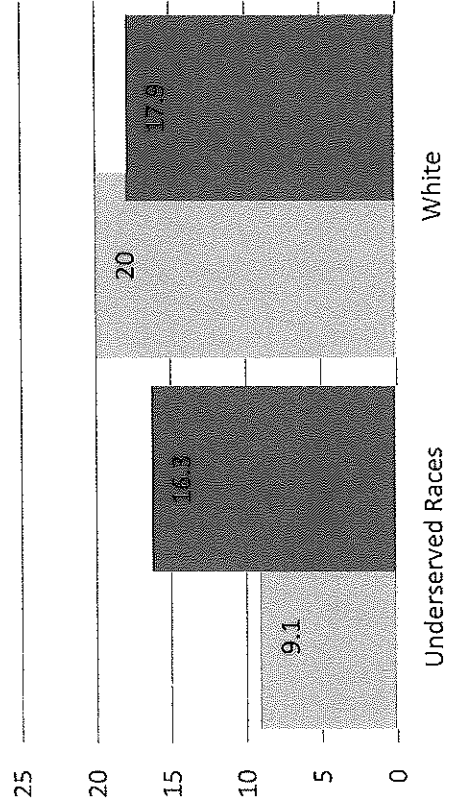
SBAC Math Proficiency by Special Program

■ 2017-2018 ■ 2018-2019



SBAC Math Proficiency by Race

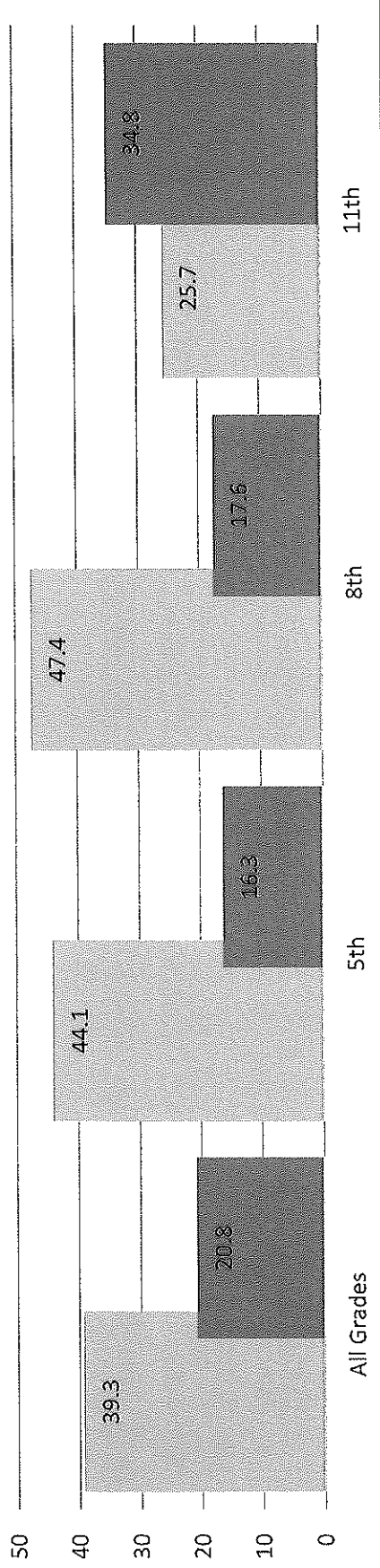
■ 2017-2018 ■ 2018-2019



Science Data

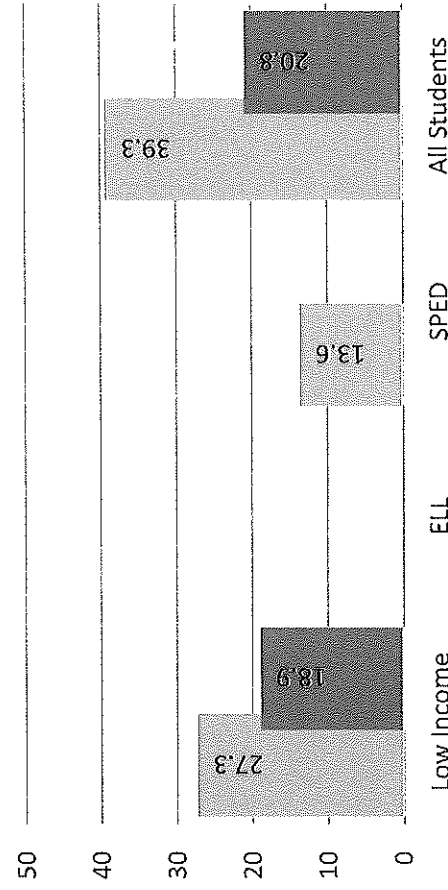
Smarter Balanced Science Trend

■ 2017-2018 ■ 2018-2019



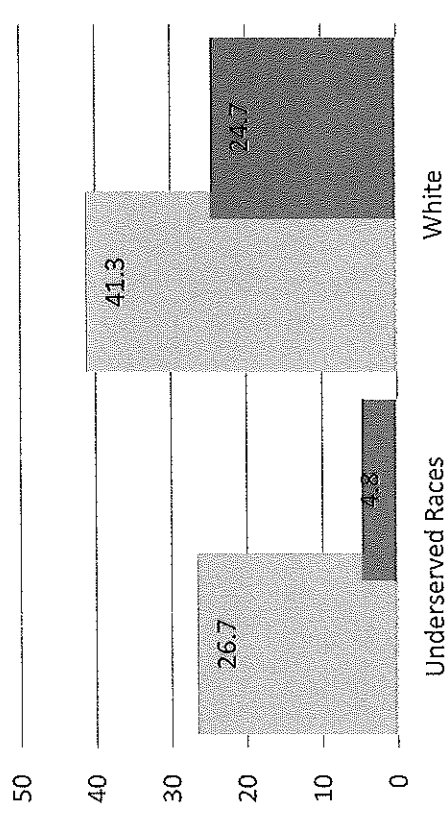
SBAC Science Proficiency by Special Programs

■ 2017-2018 ■ 2018-2019



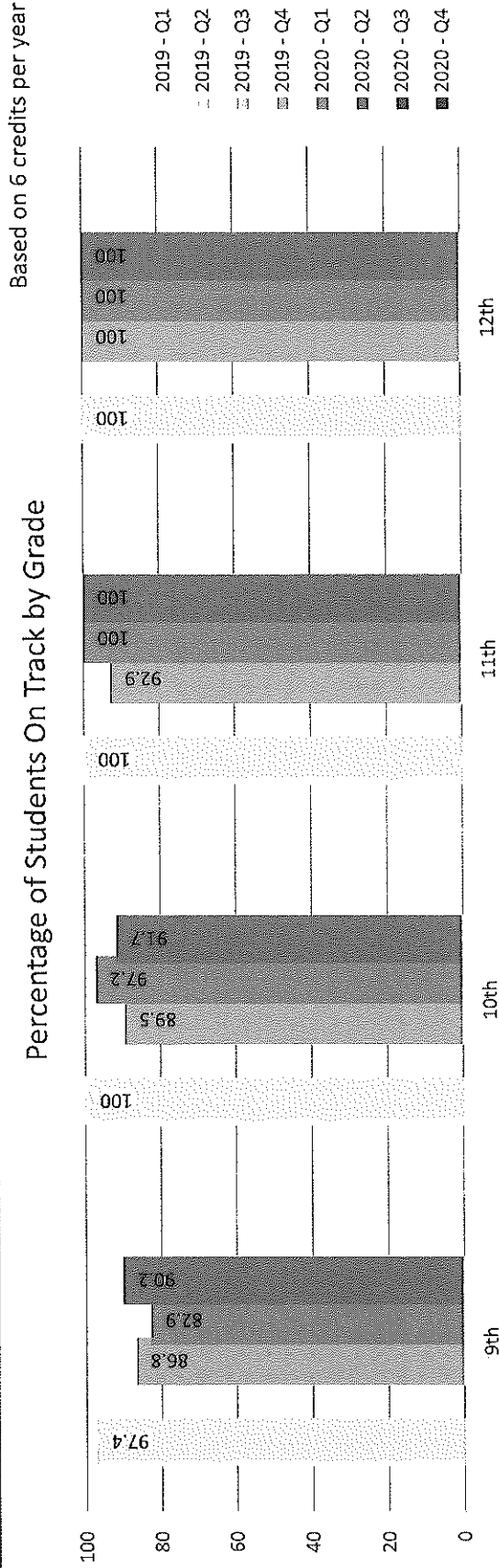
SBAC Science Proficiency by Race

■ 2017-2018 ■ 2018-2019

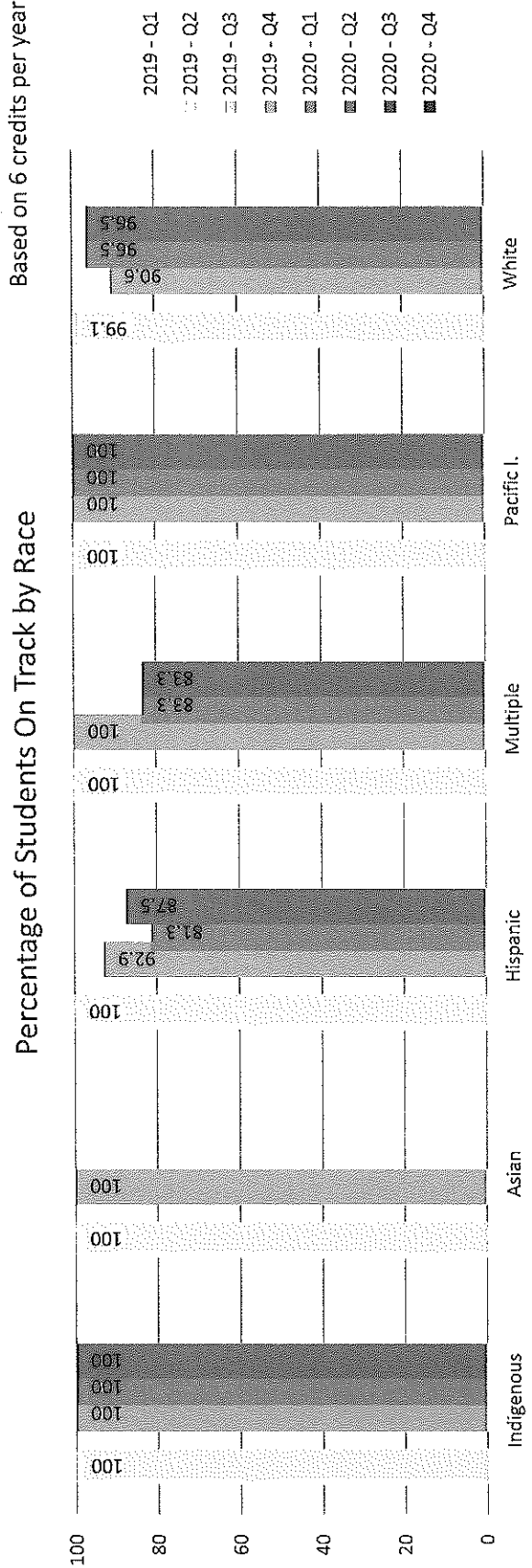


On Track: Credit Attainment

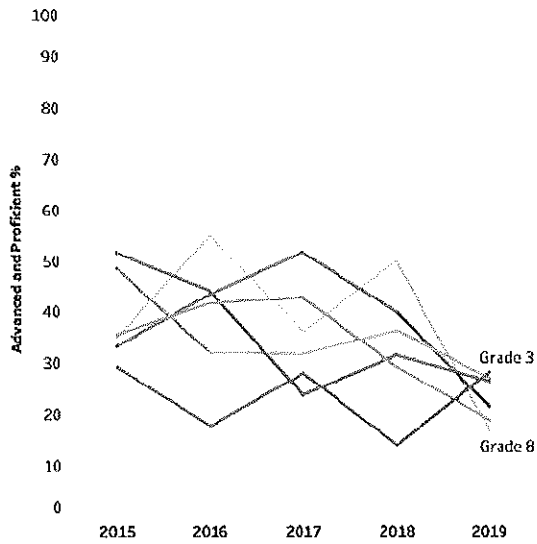
Percentage of Students On Track by Grade



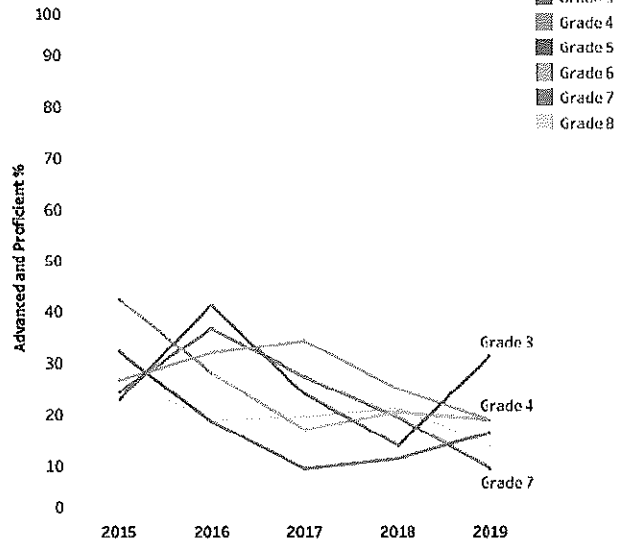
Percentage of Students On Track by Race



English Language Arts Smarter Balanced Results



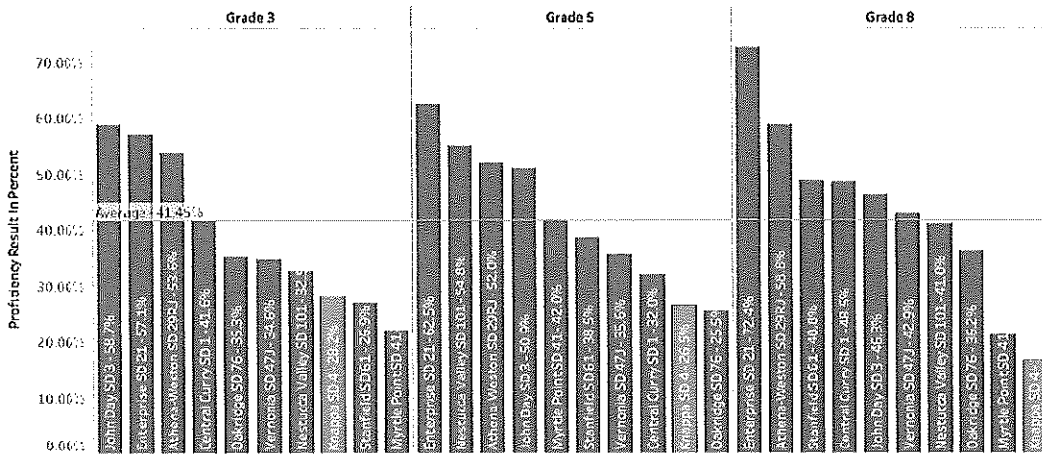
Mathematics Smarter Balanced Results



- Grade Level
- Grade 3
- Grade 4
- Grade 5
- Grade 6
- Grade 7
- Grade 8

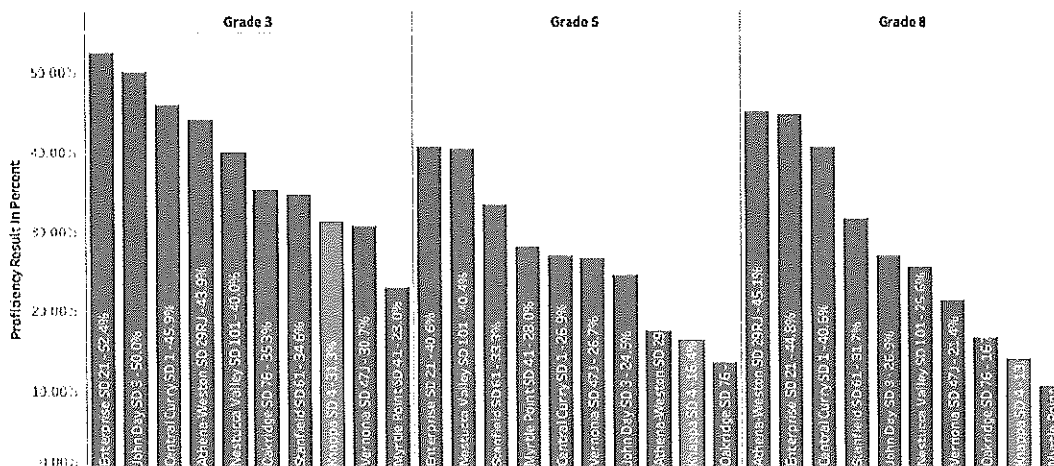
FORECASTS
ANALYTICS

English Language Arts Comparison



FORECASTS
ANALYTICS

Mathematics Comparison



FORECASTS ANALYTICS

Subgroup Performance Proficiency Level 3 and 4, Meets & Exceeds

| Test Area | Grade | All Students | Disability Status | Economic Status | Homeless Status | Race/Ethnicity | |
|-----------------------|---------------|--------------|----------------------------------|----------------------|-----------------|-----------------|--------|
| | | All Students | Students with Disabilities (SWD) | Econo. Disadvantaged | Homeless | Hispanic/Latino | White |
| English Language Arts | All Grades | 27.10% | 11.50% | 15.90% | 27.00% | 27.30% | 18.90% |
| | Grade 3 | 27.10% | | 15.40% | | | 21.10% |
| | Grade 4 | 18.90% | | 10.60% | | | 21.90% |
| | Grade 5 | 18.90% | | 8.00% | | | 11.00% |
| | Grade 6 | 27.10% | | 15.00% | | | 21.10% |
| | Grade 7 | 21.50% | | 16.70% | | | 19.40% |
| | Grade 8 | 16.70% | | 10.50% | | | 13.30% |
| | Grade HS (11) | 63.60% | | 60.00% | | | 60.00% |
| | Mathematics | All Grades | 17.60% | | 9.40% | 27.00% | 22.70% |
| Grade 3 | | 17.60% | | 10.60% | | | 17.90% |
| Grade 4 | | 18.90% | | 10.50% | | | 21.90% |
| Grade 5 | | 16.40% | | | | | 17.50% |
| Grade 6 | | 18.90% | | 15.00% | | | 15.60% |
| Grade 7 | | 9.50% | | | | | 9.70% |
| Grade 8 | | 13.90% | | 5.30% | | | 13.30% |
| Grade HS (11) | 17.90% | | 6.30% | | | 20.00% | |



FORECASTS ANALYTICS

**KNAPPA SCHOOL DISTRICT
RESOLUTION TO ADOPT & APPROPRIATE
SUPPLEMENTAL BUDGET AUTHORITY
2020-21 BUDGET**

Supplemental Budget Details

- General Fund – The increase in revenue is to recognize the actual beginning fund balance. The increased revenue will provide budget authority in Transfers function for additional money to the Maintenance Reserve Fund, Transportation Equipment Reserve Fund, and establish two new Reserve Funds for Technology and Textbooks. The remaining increase in revenue will be offset by Contingency function.
- Special Revenue Fund – The increase in revenue is to recognize the additional transfers from General Fund. The Contingency function increase will allow for future spending.

GENERAL FUND

| <u>Revenue Function</u> | <u>Adopted Budget</u> | <u>Supplemental Budget</u> | <u>Adjusted Budget</u> |
|-----------------------------|---------------------------|--------------------------------|----------------------------|
| Local Sources | \$ 1,312,000 | \$ - | \$ 1,312,000 |
| Intermediate Sources | 195,000 | - | 195,000 |
| State Sources | 4,580,800 | - | 4,580,800 |
| Federal Sources | 5,000 | - | 5,000 |
| Beginning Fund Balance | <u>950,000</u> | <u>861,006</u> | <u>1,811,006</u> |
| Total, Adopted General Fund | <u>\$ 7,042,800</u> | <u>\$ 861,006</u> | <u>\$ 7,903,806</u> |

| <u>Expenditure Function</u> | <u>Adopted Budget</u> | <u>Supplemental Budget</u> | <u>Adjusted Budget</u> |
|----------------------------------|---------------------------|--------------------------------|----------------------------|
| Instruction | \$ 3,683,471 | \$ - | \$ 3,683,471 |
| Support Services | 2,447,788 | - | 2,447,788 |
| Community Services | 11,100 | - | 11,100 |
| Transfers | 337,000 | 530,000 | 867,000 |
| Contingency | <u>343,320</u> | <u>331,006</u> | <u>674,326</u> |
| Total, Appropriated General Fund | <u>\$ 6,822,679</u> | <u>\$ 861,006</u> | <u>\$ 7,683,685</u> |
| Unappropriated General Fund | <u>220,121</u> | - | <u>220,121</u> |
| Total Adopted General Fund | <u>\$ 7,042,800</u> | <u>\$ 861,006</u> | <u>\$ 7,903,806</u> |

SPECIAL REVENUE FUND

| <u>Revenue Function</u> | <u>Adopted Budget</u> | <u>Supplemental Budget</u> | <u>Adjusted Budget</u> |
|--|---------------------------|--------------------------------|----------------------------|
| Local Sources | \$ 396,730 | \$ - | \$ 396,730 |
| Intermediate Sources | 65,000 | - | 65,000 |
| State Sources | 811,800 | - | 811,800 |
| Federal Sources | 402,934 | - | 402,934 |
| Transfers | 337,000 | 530,000 | 867,000 |
| Beginning Fund Balance | 822,900 | - | 822,900 |
| Total, Adopted Special Revenue Fund | \$ 2,836,364 | \$ 530,000 | \$ 3,366,364 |

| <u>Expenditure Function</u> | <u>Adopted Budget</u> | <u>Supplemental Budget</u> | <u>Adjusted Budget</u> |
|--|---------------------------|--------------------------------|----------------------------|
| Instruction | \$ 1,430,064 | \$ - | \$ 1,430,064 |
| Support Services | 705,550 | - | 705,550 |
| Community Services | 268,300 | - | 268,300 |
| Contingency | 432,450 | 530,000 | 962,450 |
| Total, Adopted Special Revenue fund | \$ 2,836,364 | \$ 530,000 | \$ 3,366,364 |

BE IT RESOLVED, that for fiscal year beginning July 1, 2020, the Board of Directors of Knappa School District, pursuant to ORS 294.471 (1.c) referencing additional funds made available by local, state and/or federal governments not foreseen when the budget was originally adopted, hereby, adopts and appropriates this Supplemental Budget in the amounts indicated herein.

ADOPTED by the Board of Directors of Knappa School District this 19th day of April 2021.

ATTEST:

Craig Weaver, Chair

William Fritz, Superintendent

**KNAPPA SCHOOL DISTRICT #4
BUSINESS OFFICE
Phone: 503-458-5993 Fax: 503-458-6979**

**April 19, 2021
Board Meeting**

NOTES FROM THE BUSINESS OFFICE:

General

I have enclosed the March 31, 2021 financial report for your review. Due to a combination of greater revenue received in 19-20, furlough days, and lower overall spending in the spring of 2020, we have a larger than projected ending fund balance. I am submitting a supplemental budget and resolution for the amount over the budgeted amount. Total expected property tax revenue reflects what we have actually received year to date. I have adjusted down expected revenue from investment interest to roughly half of what was budgeted due to declining interest rates. I have also revised down the estimate of total expected revenue for the State School Fund based on the most recent estimate dated April 12, 2021.

2020-2021 REVENUE AND EXPENDITURES
GENERAL FUND
As of March 31, 2021

| REVENUES | BUDGET | ACTUAL through March 31, 2021 | PROJECTED REV through June 30, 2021 | Total Expected Revenue | Balance From Budget | BALANCE as % of BUDGET |
|---|---------------------|--|--|-------------------------------|----------------------------|-------------------------------|
| Property Taxes | 1,202,000.00 | 1,321,117.31 | 19,719.05 | 1,340,836.36 | (138,836.36) | 112% |
| County School Fund | 195,000.00 | 244,425.05 | 52,500.00 | 296,925.05 | (101,925.05) | 152% |
| State School Fund | 4,427,900.00 | 3,676,783.00 | 388,217.15 | 4,065,000.15 | 362,899.85 | 92% |
| Unrestricted Grants (Small High School) | 28,000.00 | 28,000.00 | 28,000.00 | 28,000.00 | - | 100% |
| Common School Fund | 49,900.00 | 23,846.14 | 23,846.14 | 47,692.28 | 2,207.72 | 96% |
| State Managed County Timber | 75,000.00 | 46,380.66 | 29,000.00 | 75,380.66 | (380.66) | 101% |
| Medicaid | 5,000.00 | 1,500.00 | 1,500.00 | 1,500.00 | 3,500.00 | 30% |
| Total State Support Formula Revenues | 5,982,800.00 | 5,312,552.16 | 542,782.34 | 5,855,334.50 | 127,465.50 | 98% |
| Revenue ESD | - | - | - | - | - | - |
| Other Local Sources | 110,000.00 | 29,150.47 | 46,866.53 | 76,017.00 | 33,983.00 | 69% |
| Total Revenue | 6,092,800.00 | 5,341,702.63 | 589,648.87 | 5,931,351.50 | 161,448.50 | 97% |
| Interfund Transfers | - | - | - | - | - | - |
| Beginning Fund Balance | 950,000.00 | 1,811,006.11 | - | 1,811,006.11 | (861,006.11) | 191% |
| TOTAL RESOURCES | 7,042,800.00 | 7,152,708.74 | 589,648.87 | 7,742,357.61 | (699,557.61) | 110% |

| EXPENDITURES BY OBJECT | BUDGET | ACTUAL through March 31, 2021 | ENCUMBERED through June 30, 2021 | Total Expected Expenditures | BALANCE | BALANCE as % of BUDGET |
|-------------------------------|---------------------|--|---|------------------------------------|---------------------|-------------------------------|
| Personal Services | 3,312,308.71 | 2,138,408.13 | 997,783.53 | 3,136,191.66 | 176,117.05 | 5% |
| Associated Payroll Costs | 1,825,549.86 | 1,083,957.59 | 533,644.58 | 1,617,602.17 | 207,947.69 | 11% |
| Purchased Services | 538,400.00 | 211,796.31 | 48,768.91 | 260,565.22 | 277,834.78 | 52% |
| Supplies & Materials | 243,100.00 | 106,435.65 | 33,396.07 | 139,831.72 | 103,268.28 | 42% |
| Capital Outlay | - | - | - | - | - | 0% |
| Other Objects | 118,000.00 | 110,602.26 | 443.00 | 111,045.26 | 6,954.74 | 6% |
| Transfers | 337,000.00 | 337,000.00 | 337,000.00 | 337,000.00 | - | 0% |
| Total Expenditures | 6,374,358.57 | 3,651,199.94 | 1,951,036.09 | 5,602,236.03 | 772,122.54 | 12% |
| Contingency / Unappropriated | 668,441.43 | - | - | - | 668,441.43 | 100% |
| TOTAL EXPENDITURES | 7,042,800.00 | 3,651,199.94 | 1,951,036.09 | 5,602,236.03 | 1,440,563.97 | 20% |

| EXPENDITURES BY MAJOR FUNCTION | BUDGET | ACTUAL through March 31, 2021 | ENCUMBERED through June 30, 2021 | Total Expected Expenditures | BALANCE | BALANCE as % of BUDGET |
|---|---------------------|--|---|------------------------------------|---------------------|-------------------------------|
| 1000 - Instruction | 3,583,470.70 | 2,062,402.23 | 1,035,540.16 | 3,097,942.39 | 485,528.31 | 14% |
| 2000 - Support Services | 2,442,787.87 | 1,585,089.88 | 578,495.93 | 2,163,585.61 | 279,202.26 | 11% |
| 5000 - Other Uses/Debt Services/Transfers | 348,100.00 | 3,708.03 | 337,000.00 | 340,708.03 | 7,391.97 | 2% |
| Total Expenditures | 6,374,358.57 | 3,651,199.94 | 1,951,036.09 | 5,602,236.03 | 772,122.54 | 12% |
| 6000 - Contingency / Unappropriated | 668,441.43 | - | - | - | 668,441.43 | 0% |
| TOTAL EXPENDITURES | 7,042,800.00 | 3,651,199.94 | 1,951,036.09 | 5,602,236.03 | 1,440,563.97 | 20% |

HILDA LAHTI ELEMENTARY/MIDDLE SCHOOL BOARD REPORT APRIL 2021

ENROLLMENT:

| April | KVA |
|-----------|--------|
| K- 35 | K-6 49 |
| 1- 29.5 | 7-8 19 |
| 2- 34 | |
| 3- 25 | |
| 4- 29 | |
| 5- 25 | |
| 6- 31 | |
| 7- 35.5 | |
| 8- 35 | |
| 279 | 68 |
| TOTAL HLE | 347 |

No change in total enrollment

We have one last movement between KVA and in person learning at the quarter, April 26. Currently, there are 7 students planning to move from KVA to in person learning. We have a survey ready to send out to families about their potential enrollment in KVA next year. We are looking at an online version of KVA as well as an online version supported by other learning materials.

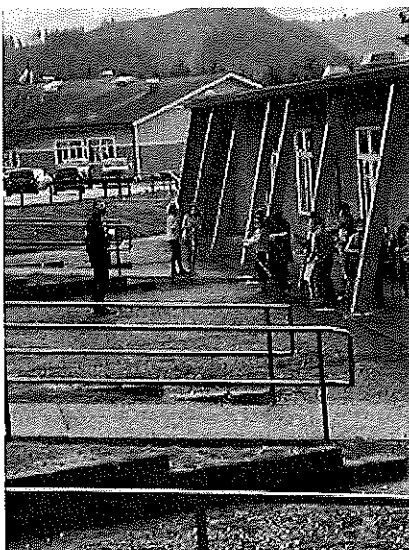
ACADEMICS:

All students in the Hilda Lahti building and many in KVA took the MAP assessment in Winter. Students will take this assessment again in Spring. We are seeing growth in the majority of students. I am anxious to see what the Spring assessment data will reveal. I anticipate that we will see significant growth compared to the Fall to Winter data.

Staff continue to be involved in professional development. Staff are reporting positive gains in our students as they are implementing Orton Gillingham methods in their daily instruction. We will have more staff trained this coming year. We will also have some of our older grade teachers trained in the intermediate strategies later in June. The math trainer was here for three days in April. Staff and the trainer met, collaborated on lessons, and reflected on practices in the classroom. During late start, we have covered topics on math, executive functions and inclusion.

We are adding 30 minutes to our day starting April 26. This will give our teachers more time to instruct and provide more time for interventions. The 7th and 8th grade will see some actual PE time in their day. When building/gym/weather schedules do not allow for PE activities, the students will have lessons on health, technology, and social emotional strategies.

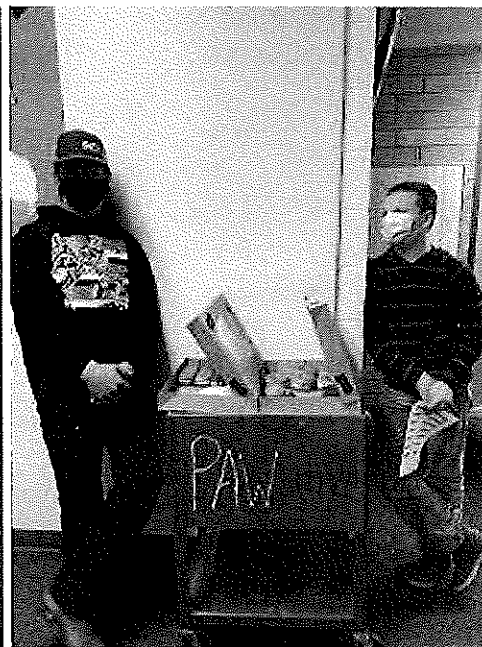
With nicer weather, staff are taking their students outside for activities. The other day the 2nd grade had an egg drop activity. Students had hypothesized, created, and experimented with a safe egg container. Our staff are adjusting to COVID procedures and using group methods with their students safely.



POSITIVE BEHAVIOR INTERVENTION AND SUPPORT

Students continue to respond well to our positive behavior systems. Each month on the 1st, the PAWsitive purple referral cart delivers donuts to those who received a purple referral during the month. Good card and Gotcha drawings continue to be a hit.

We confiscated multiple vaping devices this month from students. We are looking for some educational lessons about the use of these devices for our older students. We will continue to work with students to make good choices in and out of the classroom.



PLANNING FOR NEXT YEAR

The PBIS team is meeting May 20th to plan for next year. We have Teri Lewis coming to guide us on our next steps. We have many important pieces of PBIS in place; however, we know we have some areas to improve.

I am looking to enlist support from the ESD on honing our MTSS (Multi Tier Systems of Support) protocols and make it most useful for all. This school year our Learning Specialists had a backlog of students for evaluations. The goal is for our classroom instruction and intervention instruction to improve that very few students reach the evaluation for Special Services. This is extremely important work and our staff is making improvements already.

The year is almost over, and I know we have much to accomplish still. Thank you for your support.

Respectfully submitted,

Tammy McMullen
HLE Principal

April KSD Board Meeting
Knappa High School

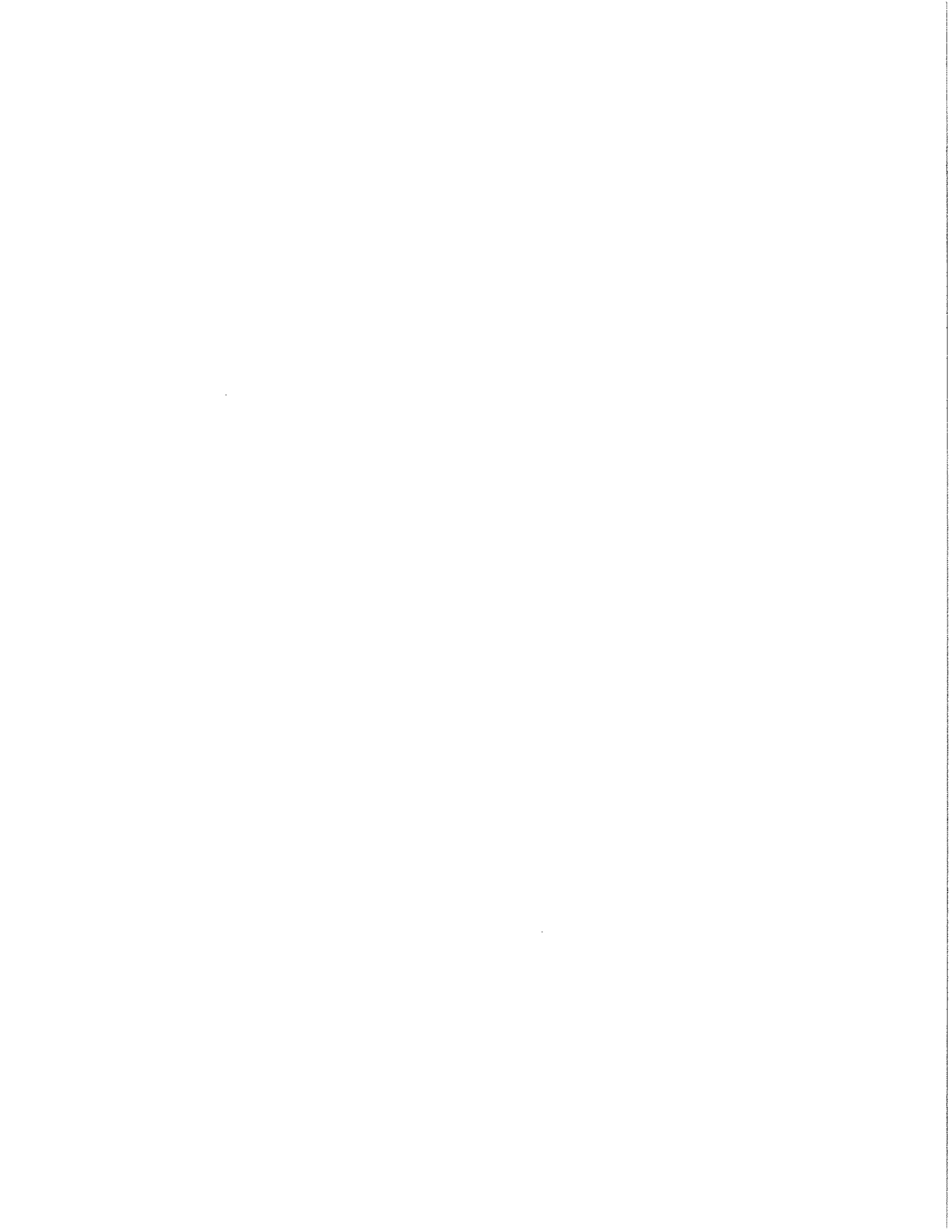
| Grade | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | Ma y | June |
|-------|--------|-------|-------|--------|--------|--------|--------|-----------------|--------------|---------|------|
| 9 | 30/9 | 31/11 | 31/11 | 36/6 | 36/6 | 36/6 | 36/5 | 35/5 (1) | 35/5 | | |
| 10 | 31/7 | 25/13 | 26/13 | 32/7 | 31/7 | 32/7 | 32/5 | 31/5 (1) | 31/5 | | |
| 11 | 34/6 | 28/10 | 28/10 | 30/8 | 30/8 | 30/8 | 28/10 | 29/9 | 29/9 | | |
| 12 | 21/8 | 9/17 | 9/17 | 13/14 | 13/14 | 13/14 | 14/13 | 14/10* 1 | 14/10 *1 | | |
| Total | 116/30 | 93/51 | 94/51 | 111/34 | 110/34 | 110/34 | 111/32 | 109/29 (2)*1 | 109/29 *1 | | |

*KHS hybrid enrollment/KVA enrollment

() Students in transition; will be enrolling in another SD

* Early graduation

- KHS Season 3 (track, softball, baseball) has begun. We are now able to accommodate additional fans. Wristbands are available in the KHS office on a first come basis.
- KHS athletics Season 2 (football, volleyball, cross country) was successful! We have many athletes who have been honored with league awards and state appearances.
- KHS Staff are busy preparing and planning for graduation. As plans become finalized we will share details. Staff will also begin honoring seniors through "Senior Spotlight" social media posts.
- KHS Staff are busy planning for summer credit recovery and enrichment opportunities.
- Custodial staff are continuing their amazing work sprucing up the campus. New paint and murals have given a much needed refresh to spaces.



Superintendent Report – April 2021

School Operational Status

Students in grades K-8 are currently on-site, five days per week. Students in grades 9-12 are accessing instruction via a hybrid model.

On April 26, we will increase the length of the school day by a half hour, students in grades K-10 will be at school five days per week, and students in grade 11-12 will be offered in-person schooling five days per week, but will be permitted to remain in hybrid at family choice.

Teaching and Learning

Elementary teachers continue to practice newly learned skills for deepening students' conceptual understanding in mathematics. Our trainer with the *Developing Mathematical Thinking Institute* has one more sessions scheduled with our teachers this year.

Professional development in literacy for K-8 employees is ongoing.

The music program has continued and they will be performing at the Board meeting. Mr. Achilles has been teaching students of all grade levels with a primary focus on rhythm and reading music at the elementary level, with choral and percussion at the secondary level.

Early Childhood Services

The early childhood survey is complete and we have approximately 40 families interested in preschool for the fall. Some will attend Immanuel preschool, but we have sufficient interest to offer two district sites as well. We remain in conversation with two community partners about hosting the program. Due to the proposed grant rollout plan, the new Preschool Promise grant expansion may only be available to Knappa if we partner with another District to start. We are in dialogue with Astoria School District and the Early Learning Division about whether this kind of partnership will work which would allow us to access the scholarship dollars to support students with economic challenges.

Capital Projects and Future Bond

The Architect Firm will meet with the Citizen's Committee on April 29th. We are honing in on a workable proposal. This proposal 1) will include repairs to building systems that have deteriorated over time, 2) addresses safety needs, 3) creates middle school space that meets students' educational needs (especially in science), gets all students out of the 40+ year old portables, and will create improved athletic facilities which can also be used by the community.

The polling is complete and included 260 likely voters within our boundaries.

We are looking at ways to use COVID relief grant dollars to offset capital costs for heating, circulation, and filtration.

We plan to apply for state match resources (\$4 million), which will add to work that can be done if a bond passes.

The District will hear about the results of the \$2.5 million seismic grant shortly.

The District also has identified a generator through Federal surplus that meets needs for emergency electricity at the high school. We are sending a team to inspect the unit, and have identified a local electrician who can perform the installation.

At the Board meeting tonight, I am recommending that the Board set aside \$250,000 in a capital maintenance fund to make an initial investment in ongoing facility upkeep and to help in case of an emergency system failure. With the potential for a bond, we need to make sure we maintain our community's investment.

Summer Programs

The district is planning several summer school programs which are funded by a grant from the Oregon Department of Education. These include...

- Summer performing arts camp (music and drama) [Grades 4-12]
- Summer adventures program [Various ages] that includes a blend of science, history, and literacy through community-based experiences
- Credit Recovery programs [Grades 9-12]

- Kindercamp

State Assessments

We are finalizing our state assessment administration plan. This includes timing of the exams (the testing window lasts into June), an information campaign for parents/students, logistics (i.e. time of day, locations for administration), and how we include KVA students. The tests are much shorter than there were before and they have narrowed the number of subject areas for which students must participate. By having students participate in this program, we will gain valuable insight into their progress, and the impacts of last spring's distance learning in concert with this year's in-person instruction.

State Budget

The Legislature remains in session. The current proposed State School Fund budget is \$9.1 billion, which is \$500 million short of the status quo need for state schools. The Student Investment Act grant is proposed to be fully funded.

Community Relations

The *Chat with the Superintendent* occurred on March 30th. We had about 15 participants. Topics included our capital plans, school operational status tied to the new distancing and cohort requirements, our *Student Investment Account* grant, preschool, and athletics.