

Southwest Georgia STEM Charter Board of Directors Meeting

May 20, 2021 at 5:30 P.M. - Media Center at SGSC

Meeting Minutes

**Meeting also offered through Teleconference Option due to COVID-19:
Dial-in Number 978-990-5080: Access Code: 6521665
advertised on School Website as well.**

Call to Order - 5:32 by Chairman Tony Lee

Recognition of All Members in Attendance - Chairman - Tony Lee, Chris Weathersby, Lisa Jones, Grant Ward, Patricia Goodman, School Leader - Ginger Almon, CFO - Lori Wilson, Federal Programs Director - Kadie Phillips, Via Phone call in Board Member - Russell Nuti. Guest call in Elsy Falco

Approval of April Minutes - Motion to approve by Patricia Goodman, 2nd by Grand Ward; All were in favor - Yes

Recite the current SGSC Mission Statement: read by School Leader - Ms. Almon

- The mission of Southwest Georgia S.T.E.M. Charter School is to foster in its students the passion and curiosity to become life-long learners. Students will develop the ability and motivation to think independently, communicate effectively, and excel academically. Through an innovative curriculum, saturated in the sciences, technology, engineering, our students will become managers of their education.

Public Comment - none

School Leader's Report -

- **20-21 Charter Contract Amendment** - Ms. Almon is leaving on the agenda from now on to address any updates. She is still waiting on the probationary items for the addition to the 10th grade to be revealed.
- **Small Renovations to Classrooms** - Informing board we will be condensing two computer labs now that each child has a chromebook in their room. Placing a touch screen in the room to be able to use this as an additional classroom

Academic - Information Items

- **20-21 Georgia Milestones Assessment** - received preliminary scores, waiting on all scores they should be coming in next week. These preliminary scores are showing growth in ELA for grades 3 and 8.
- **Summer Learning Program** - this begins June 7th and ends July 1st. Still having kids enrolling.
- **Professional Development over the Summer** - teachers will be working on ELA, Math online training during the summer.
- **Schedule for the Instructional Day during 21-22 School Year** - School Leader Almon would like to adjust the time for starting and ending school day next year. She proposes a start time of 8am. HomeRoom 8-8:05. End Time is 3:00, all kids gone by 3:15. This will allot for 15-20 minutes daily to meeting with other teachers.

Motion to Approve New Time - Patricia Goodman, 2nd by Chris Weathersby, all other board members were in favor - yes

Finance - Action Items and Information Items

- **Approval of April Financial Report - Action Item**
 - **Motion to Approve - Chris Weathersby , 2nd by Grant Ward, all other board members were in favor - yes**

- **Approval of the April School Food Report - Action Item**

- **Motion to Approve -Chris Weathersby , 2nd by Lisa Jones, all other board members were in favor - yes**

- CEP Update- Our CEP percentages shown on the worksheet were submitted and the school has been approved to offer free meals for 4 years.

○Deficit Plan Current Status- Federal Reimbursement increased by an estimated amount of \$29,159.34. This is a direct effect from the School Nutrition Deficit Elimination Plan. Food purchases were in their normal range as we approach the end of the school year. We will have a Summer Program that will continue to positively affect school nutrition funds.

- **CPF Point Calculation at this time - Information Item-** The school has maintained their score of 95 points for this month. Ratios were affected by PPP 2 included as a liability and an asset. In some cases, ratios were improved because of this. Other ratios declined with this change. All ratios remain in good standing regardless of the changes and the school is awarded almost the maximum points.

- **Continuing Resolution -** We will adopt a spending resolution and a tentative budget at the June board meeting

- **FY22 Fiscal Data and Ops Template - Information Item-** The template shows our projection of newly hired certified staff, along with our anticipated student count.

- **Auditor for the 21-22 School Year - Action Item -**keep Mauldin and Jenkins - a charter approved company. **Motion to Approve - Chris Weathersby , 2nd by Grant Ward, all other board members were in favor - yes**

- **Banking Option for 21-22 - Action Item -** Move from One South to the bank of Edison **Motion to Approve - Chris Weathersby , 2nd by Lisa Jones, all other board members were in favor - yes**

- **Credit Card for the School - Charity Charge Card - Motion to Approve - Chris Weathersby , 2nd by Patricia Goodman, all other board members were in favor - yes**

- **Purchase of Cafeteria Items - Action Item -** purchase walk in freezer, stools, shelving **Motion to Approve - Chris Weathersby , 2nd by Grant Ward, all other board members were in favor - yes**

- **Approval of School Lunch Worker Salaries - Action Item - Motion to Approve - Chris Weathersby , 2nd by Patricia Goodman, all other board members were in favor - yes**

Governance - Action Items and Information Items

- **Discuss upcoming Board Member training opportunities - Information Item -** Board Members have completed all already

- **Schedule for Summer Months for Board Office Staff - Information Item -** These will be Tuesday - Thursday 8:00 - 3:00, Monday Virtual from home, off on Friday.

- **Approval of New Hires for the 21-22 School Year - Motion to Approve - Chris Weathersby , 2nd by Lisa Jones, all other board members were in favor - yes**
- **Strategic Planning** - Mrs. Falco stated she has sent out a survey to be completed by board members and our leadership board by the end of May. This data will be presented during the June board meeting.
- **Discuss the school leader's performance related to LKES -All are pleased with School Leader Almon and she is meeting all expectations.**

AMENDED AGENDA ITEM: Accept the resignation of Cindy Carlson effective May 2021. Resignation letter read. Motion to Approve - Chris Weathersby , 2nd by Grant Ward, all other board members were in favor - yes

Adjourn Meeting - Motion to adjourn made by Patricia Goodman, seconded by Grant Ward. All in favor - Yes

Meeting adjourned @ 6:23 pm