

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 9, 2019**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2021_____
<u>Mr. Matthew Decort, Secretary</u>	2021_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2021_____
<u>Mr. Christian Smith</u>	2021_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>McGlynn and Moore, Attorneys at Law</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, February 13, 2019**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion _____ Second _____ Vote _____

The Administration recommends approving the December meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

IU 08 Operating Committee representative **Kathy Hough**

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Jeff Vasilko**

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4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion_____Second_____Vote_____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$1,055,055.69
Cafeteria Fund Invoices	\$46,247.67
Athletic Fund Invoices	\$57,753.49
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$0.00
Total Invoices paid	\$1,159,056.85

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$2,524.61
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$57,263.38
Berkheimer Tax Administrators PASD – EIT (Current)	\$64,688.26
Total Taxes	\$124,476.25

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5. APPROVING ACCELERATED BUDGET OPT OUT RESOLUTION

Motion_____Second_____Vote_____ (Roll Call Vote)

RESOLVED, that the Board of School Directors of Portage Area School District, makes the following unconditional certifications:

1. The school district's various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year (2019-2020) based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.
2. The applicable adjusted index for the next fiscal year is 3.5%, and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.
3. The School Board has to date and in the future will comply with the rules set forth in School Code §687 for adoption of the school district proposed and final budgets for the next fiscal year.
4. The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.

6. APPROVING CONTRIBUTION TO THE PORTAGE PUBLIC LIBRARY

Motion_____Second_____Vote_____ (Roll Call Vote)

The Administration recommends approving a contribution to the Portage Public Library in the amount of \$_____ for the 2019 annual drive. In the past, the district has given \$1,200.

7. APPROVING ACTIVITIES FUNDS CLUBS

Motion_____Second_____Vote_____

The Administration recommends approving the following activities fund clubs for the 2018-2019 school year:

Junior-Senior High School

Sr. High Band	Thespian	Audio Visual
Student Council	SADD	Art
Senior Class	Incentive	Junior Class
Spanish	Sophomore Class	Environmental
School Publications	Interact	Science
Choral	Color guard/Majorette	Ski Club
Cheerleading	Library	The Fitness Club

**PORTAGE AREA SCHOOL DISTRICT
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Golf Club Junior High Science Olympiad

Elementary School

Ski Club Zero Demerit Primary Elementary Discipline
Chorus Student Council Mean Green Reading Machine
Music Club Yearbook

7. APPROVING ACTIVITIES FUNDS CLUB ADVISORS

Motion_____Second_____Vote_____

The Administration recommends approving the following activities fund club advisors for the 2018-2019 school year:

Junior-Senior High School

Sr. High Band – Kyle Gossard Thespian – Denise Moschgat
Audio Visual – Dennis Link Student Council – Sara Gdula
SADD – Brian Randall Art - Tara Williams
Senior Class – Tina Lutz Incentive – Ralph Cecere
Junior Class – Nicole Panick Spanish – Kris Bartoletti
Sophomore Class – Tara Williams Environmental – Mary Kenny
School Publications – Kristen Gribbin Interact – Phillip Miller
Science – Mary Kenny Choral – Dana Peles
Color guard/Majorette – Arielle Miller Ski Club – Kristen Gribbin
Cheerleading – Gayle Price Library – Vivian Herman
The Fitness Club – Marty Slanoc JH Science Olympiad – Phillip Miller
Golf – Scott Burda

Elementary School

Ski Club – Annette Lutz Zero Demerit – Jennifer Pisarski
Primary Discipline – Annette Lutz Chorus – Kyle Gossard
Music Club – Floyd Rousell III Yearbook – Heidi Washko and Kayla Fisher
Student Council – Jennifer Pisarski/Lisa Civis
Mean Green Reading Machine – Emily Horn and Christina Franey

8. APPROVING THE COMPREHENSIVE PLAN

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends approving the district’s five-year Comprehensive Plan as reviewed.

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REGULAR MEETING
JANUARY 9, 2019**

V. PERSONNEL MATTERS

1. ADDITIONS THE SUBSTITUTE LISTS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends adding the following individuals from the substitute lists:

Dawn McDannell	IU 08 Substitute Teacher
Heather Marsh	IU 08 Substitute Teacher

2. HIRING LONG-TERM SUBSTITUTE TEACHER

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends hiring Aileen Weaver as a long-term substitute teacher for period January 4, 2019 to the end of the school year. Salary will be Step 1, with single benefits.

3. APPROVING REQUEST FOR FMLA

Motion _____ Second _____ Vote _____

The Administration recommends approving a staff members request for a Family and Medical Leave of Absence for the period January 4, 2019 to February 18, 2019.

4. APPROVING REQUEST FOR FMLA

Motion _____ Second _____ Vote _____

The Administration recommends approving a staff members request for a Family and Medical Leave of Absence for the period November 14, 2018 to January 4, 2019.

5. ADDING VOLUNTEER COACH

Motion _____ Second _____ Vote _____

The Administration recommends Brady Ratosky as a volunteer wrestling coach for the 2018-2019 season.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 9, 2019**

6. HIRING TITLE I COORDINATORS

Motion_____Second_____Vote_____ (Roll Call Vote)

The Administration recommends hiring Emily Horn and Christina Franey as Title I Federal Program Co-coordinators. Salary will be split based upon the current contract between the district and the PAEA for extra curricular activities.

7. HIRING A JUNIOR-SENIOR HIGH SCHOOL YEARBOOK ADVISOR

Motion_____Second_____Vote_____ (Roll Call Vote)

The Administration recommends hiring Kristen Gribbin as the junior-senior high school yearbook advisor. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

8. APPROVING TENURE

Motion_____Second_____Vote_____ (Roll Call Vote)

The Administration recommends approving tenure to the following professional staff members:

Amanda Bailey
Sally Pesta
Christina Franey

Sara Richardson
Emily Steberger
Nicole Hunt

VI. BOARD REQUESTS / USE OF FACILITIES

Motion_____Second_____Vote_____ (Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Laura Glass and Lisa Dividock	Recognizing and Responding to Children at Risk Conference, Indiana Area School District	January 21, 2019	\$170.00

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Nicole Hunt	Take 15 students to Forensics Competitions	December 11, January 11 and February 1, 2019	\$217.00	Yes

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 9, 2019**

Kyle Gossard	Take 1 student to attend district band festival at Forest Hill SD	January 23-25, 2019	\$295.00	Yes
Kelli Swires	Take the pre-school students to the Pasquerilla Performing Arts Center and lunch at Pappy's Pizza	March 21, 2019 9:30 a.m. to 1:30 p.m.	\$0.00 (Paid by PTO)	N/A

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Kendall Claar	Oyw Rehearsal	Auditorium	12/18/18 plus two additional dates	No Charge
Portage Stallions Youth Football	Stallions End of Year Gathering	Elementary School Gymnasium	December 15, 2018	No Charge
Youth Baseball PAYA	Baseball and softball skills	Gyms as available	As can be arranged	No Charge
Rick Alexander	Baseball skills	HS Gym as available	As can be arranged	\$10/hour
Denise Moschgat/Drama Adviser	Drama Rehearsal	HS Auditorium	Tues, Wed, Thurs 6:00 – 8:00 p.m.	No Charge
Denise Moschgat/Drama Adviser	Dinner Theater Fundraiser for Drama	HS Cafeteria	Saturday, March 30, 2019	No Charge
Denise Moschgat/Drama Adviser	Spring Production	HS Auditorium & Cafeteria	May 17-18, 2019 5:00 – 10:00 p.m.	No Charge

VII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

VIII. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____