

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, November 13, 2017** in the Nehausney Middle School library.

5
6 The meeting was called to order by President Roseanne Lombardo at **??????** p.m.

7
8 **Roll Call:**

<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo School Board President	Curriculum/Technology Committee Buildings & Grounds Committee Personnel & Public Relations Gloucester County/State Board Association
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski School Board Vice-President	(Chair) Buildings & Grounds Committee Curriculum & Technology Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. John Hughes	Paulsboro Board of Education Representative Negotiations Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Chad Kent	(Chair) Curriculum/Technology Committee Budget & Finance Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr.	(Chair) Negotiations Committee Budget & Finance Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Duane Sarmiento	(Chair) Policy & Regulations Committee Buildings & Grounds Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	(Chair) Budget & Finance Committee Negotiations Committee Personnel & Public Relations Alternate Delegate to the Gloucester County/State Board Association

9
10 Quorum **YES**

11
12 Also present were Mr. Scott A. Campbell, School Business Administrator/Board
13 Secretary and Dr. Jennifer Foley-Hindman, Chief School Administrator.

14
15 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
16 was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the
17 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The
18 proceedings of this meeting are being videotaped and anyone wishing to discuss an
19 individual child should so note.”)

20
21 **FLAG SALUTE**

22
23 **1. MINUTES**

24
25 Motion: **(????????????)** to approve the minutes:
26

October 16, 2017– Regular Meeting

Motion carried by unanimous voice vote.

2. ADMINISTRATIVE/PRINCIPAL REPORTS

Motion: (?????????) to approve the following as one, A-C:

A. School Health Services

- 1. School Health Services report as of **October 31, 2017** for Broad Street School. (Attachment)
- 2. School Health Services report as of **October 31, 2017** for Nehaunsey Middle School. (Attachment)

B. Monthly Attendance, Enrollment, Drills and Monthly Overview:

MONTHLY ATTENDANCE – OCTOBER 2017	
Broad Street School	97.37%
Nehaunsey Middle School	97.15%

BROAD STREET SCHOOL ENROLLMENT – OCTOBER 2017	
Grade PSD	Total: 7
Grade K	Total: 46
Grade 1	Total: 48
Grade 2	Total: 43
Grade 3	Total: 49
Grade 4	Total: 51
Grade 5	Total: 48
TOTAL ENROLLMENT: 292	

NEHAUNSEY MIDDLE SCHOOL – OCTOBER 2017	
Grade 6	Total: 53
Grade 7	Total: 34
Grade 8	Total: 49
TOTAL ENROLLMENT: 136	

DRILLS – OCTOBER 2017				
Date	Time/Location	Duration	Action/Drill	Weather Conditions
October 3, 2017	NMS/9:30 a.m.	4 minutes	Fire Drill	Warm, Sunny
October 13, 2017	BSS/9:38 a.m.	2 minutes	Fire Drill	Cloudy & Cool

October 17, 2017	NMS/2:15 p.m.	10 minutes	MERT/Lockdown	N/A
October 17, 2017	BSS/10:16 a.m.	14 minutes	MERT/Lockdown	N/A
*NMS/Nehaunsey Middle School *BSS/Broad Street School				

1

MONTHLY EVENT OVERVIEW – OCTOBER 2017		
Date	Event	Location
October 5, 2017	GAPCAP Meeting	Out of District
October 6, 2017	In-Service	Both Schools
October 12, 2017	Paulsboro High School Presentation to the 8 th Grade	NMS
October 13, 2017	GCIT Presentation to the 8 th Grade	NMS
October 16, 2017	Board Meeting	NMS
October 17, 2017	Character Education Presentation (Day & Evening)	NMS
October 17, 2017	Heroes and Mentors Assembly	BSS
October 17, 2017	Book Fair	BSS
October 20, 2017	Greenwich Township Halloween Party	BSS
October 27, 2017	Seeing-Eye Dog Training	NMS at the Gloucester County Library
October 27, 2017	Jeans Day Cooper Foundation - BSS Seeing-Eye Dog Training – NMS	Both
October 31, 2017	Broad Street Halloween Parade Pumpkins for Pennies (8 th grade fundraiser)	BSS NMS

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C. Student Discipline, Violence/Vandalism and HIB

1. The approval of the Student Discipline, Violence/Vandalism and HIB as of **October 31, 2017**:

Infractions Referrals Reports	Number of Incidents October 2017		2017-2018 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	3	0	3
Lunch Detention	11	0	14	0
Harassment, Intimidation or Bullying	2	5	3	6
Out-School-Suspension (OSS)	1	3	1	3
Restricted Study	0	2	0	2
Violence, Vandalism, Substance Abuse	0	0	0	0

8
9
10

2. Completed Investigation Reports as of October 31, 2017:

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation
BSS-1718-2	10/4/17	10/13/17	Confirmed

BS-1718-3	10/5/17	10/13/17	Confirmed
NMS-1718-2	10/12/17	10/12/17	Not Confirmed
NMS-1718-3	10/17/17	10/17/17	Confirmed
NMS-1718-4	10/20/17	10/20/17	Confirmed
NMS-1718-5	10/20/17	10/20/17	Confirmed
NMS-1718-6	10/25/17	10/25/17	Confirmed

Motion carried by unanimous voice vote.

3. SUPERINTENDENT RECOMMENDATIONS

Motion: (?????????????) to approve the following as one, A-E:

A. The approval and submission of the 2017-2018 QSAC Statement of Assurance to the New Jersey Department of Education. (Attachment)

B. The approval to accept the resignation of Lisa Mitchell, Cafeteria Aide at Nehaunsey, with much gratitude and appreciation. This will be effective November 17, 2017. (Attachment)

C. The acceptance of the \$5,000.00 education grant awarded to Broad Street School. Mrs. Alisa Whitcraft, principal of Broad Street School, submitted to BASF Corporation, part of the world’s largest chemical company that supports science education curriculum and initiatives, a summary of why Broad Street School would be a great candidate for the grant. Only 20 grants were awarded and we are proud to be the recipient of one.

D. The approval of the FMLA/NJFLA request for Jesse Golden, teacher at Broad Street School, maternity leave, effective February 26, 2018 through the end of the school year, June 12, 2018. (Attachment)

E. The approval of Cynde Kine as Substitute Custodian for the 2017-2018 school year at a rate of \$9.00 per hour, pending all required documentation including criminal history review check.

Motion carried by unanimous voice vote.

4. POLICY & REGULATIONS

Motion: (?????????????) to approve the following:

A. The approval of the following list of new and/or revised district policies.

POLICY/REGULATION NUMBER	TITLE	1ST READING	2ND READING
P8550 (M,R)	Operations – Unpaid Meal Charges/Outstanding Food Service Charges		XX
M – Mandatory; N – New; R - Revised			

Motion carried by unanimous voice vote.

5. **CURRICULUM & INSTRUCTION**

Motion: (????????) to approve the following as one, A & B:

A. **Field Trips**

1. The approval of the following Field Trips:

Grade and/or Group	Destination	Date	Estimated Related Cost Including Transportation
NJHS 8 th Grade Andrew Mettler, Teacher	Shady Lane & Broad Street School	3/2/18	\$285.00
Music Students DJ Haney, Music Teacher	Choir Performance VFW Gibbstown, NJ	12/11/17	\$125.00
Jennifer Walker NMS Teacher	Seeing-Eye Puppies in Training Gloucester County Library Class reading to the puppies	12/22/17	\$-0-
Music Students DJ Haney, Music Teacher	Winter Concert Broad Street School for Students	12/14/17	\$125.00
Music Students DJ Haney, Music Teacher	Winter Concert Broad Street School for Parents	12/15/17	\$125.00
Kindergarten Steph Beckett, Teacher	Cape May Zoo & Park Cape May, NJ	4/12/18	\$1,085.00

B. **Workshops**

1. The approval for the following individuals to attend Out-of-District workshops:

Name/Position	Workshop, Location, Time	Date	Cost
Diane Shirley BSS Teacher	Gifted & Talented Mantua School District 8:00 a.m. – 3:00 p.m.	10/27/17	\$-0- Plus Substitute
Steve Wehrle BSS Teacher	State Adapted Health & Physical Education Conference Special Olympics NJ Sports Complex 8:00 a.m. – 2:30 p.m.	10/25/17	\$-0- Plus Mileage Plus Substitute
Annelise Walker	West Jersey Reading Council	10/18/17	\$50.00

BSS Teacher	Fall Conference Pennsauken, NJ 3:30 p.m. – 7:15 p.m.		Plus Mileage
Andrew Mettler NMS Teacher	Representative to the South Jersey Data Consortium Voorhees, NJ 9:30 a.m. – 11:30 a.m.	10/24/17 12/19/17 2/20/18 3/20/18 5/15/18	\$-0- Plus Mileage Plus Substitute
John Tirico CST Director	NJSBA Safety & Special Education Atlantic City Convention Center Atlantic City, NJ 9:30 a.m. – 3:30 p.m.	10/25/17	\$-0- Plus Mileage
Scott Campbell SBA/BA	New Title I Requirements Under ESSA Legal Issues that Impact the BA Office Purchasing Mt. Laurel Doubletree Conference Center Mt. Laurel, NJ	10/10/17 1/18/18 3/15/18	\$300.00 (\$100.00 each) Plus Mileage
Stephania Tomaszewski NMS Teacher	Standards Solutions for Grades 7-12 (two sessions) Pitman School District Science Professional Development Pitman, NJ 8:00 a.m. – 3:00 p.m.	10/26/17 1/12/18	\$140.00 (\$70.00) Plus Mileage Plus Substitute
Megan Ballinger Kathryn Tortella BSS Teachers	Standards Solutions for Grades K2 & 3-5 Pitman School District Science Professional Development Pitman, NJ 8:30 a.m. – 3:30 p.m.	10/24/17	\$140.00 (\$70.00 each) Plus Mileage Plus Substitute
Dan Giorgianni NMS School Counselor	School Counselor Conference Samuel Jones Innovation Center Mullica Hill, NJ 8:00 a.m. – 2:00 p.m.	11/8/17	\$129.00 Plus Mileage
School Personnel	County Wide In-Service Broad Spectrum Training at the County Level Nurses, Child Study Team staff, etc. Full Day	11/8/17	\$-0- Plus Mileage
Scott Campbell Dr. Jennifer Foley-Hindman	Atlantic City School Board Convention Harrah's Resort Atlantic City, NJ (no overnight for either but will attend during the day)	10/24/17 10/25/17 10/26/17	\$-0- Plus Mileage for both Plus meals for both
Susan Vernacchio	Atlantic City School Board Convention Harrah's Resort Atlantic City, NJ	10/24-10/26, 2017	\$194.00 Plus Mileage Plus Meals

1
2 Our district has been selected to participate in the NJ Department of Education
3 Preschool Training Series, "Improving the Preschool Classroom Environment for
4 Young Children with Disabilities". This is a pilot series being offered by the Office
5 of Special Education Professional Development through the Learning Resource
6 Center Network. The intended outcome is to improve the quality of preschool
7 classroom environments serving young children with disabilities. The following
8 staff will be attending on the respective dates. Substitute and mileage will be
9 necessary for Tara Reale, PreSchool Disabled Teacher at Broad Street School
10 and Susan Pipczynski, Broad Street School nurse and mileage only for John

1 Tirico. There is no cost for the series. Training is held at the Learning Resource
2 Center, Mullica Hill, NJ from 9:30 a.m. – 2:30 p.m.:
3

Date	Staff Member
11/20/17	John Tirico, CST Director Tara Reale, PSD Teacher Susan Pipczynski, School Nurse
12/14/17	John Tirico Tara Reale
1/25/18	John Tirico Tara Reale
2/22/18	John Tirico Tara Reale
3/15/18	John Tirico Tara Reale
4/12/18	John Tirico Tara Reale
5/4/18	John Tirico Tara Reale

4
5 Roll Call Vote:
6

7 Roseanne Lombardo – Yes
8 Andrew Chapkowski – Yes
9 Chad Kent – Yes
10 Susan Vernacchio – Abstained on vote for convention attendance;
11 Yes to all others
12

13 **6. BUDGET & FINANCE**
14

15 Motion: (Vernacchio/Chapkowski) to approve the following as one, A-F:
16

- 17 A. The approval of Starlight Homecare Agency, Inc., d/b/a Star Pediatric
18 Home Agency for Nursing Services for the 2017-2018 school year.
19 (Attachment)
20
- 21 B. The approval of the tuition agreement between Greenwich Township
22 School District, (sending school) and Strang School, a.k.a. Ranch Hope
23 School, (receiving school), for student# 9855001988, effective September
24 7, 2017 for the 2017-2018 school year, at a cost of \$65,363.64 (tuition)
25 and \$28,013.50 (1:1 aide) for a total of \$93,377.14. (This is not a
26 budgeted item.)
27
- 28 C. Resolution – Comprehensive Maintenance Plan
29
- 30 1. The acceptance of the resolution authorizing submission of the
31 Comprehensive Maintenance Plan. The Department of Education

1 requires submission of the three-year maintenance plan as part of
2 NJQSAC.

3
4 **GREENWICH TOWNSHIP BOARD OF EDUCATION**
5 **RESOLUTION**
6 **SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN**
7

8 **WHEREAS**, the Department of Education requires
9 New Jersey School Districts to submit three-year maintenance plans
10 documenting “required” maintenance activities for each of its public school
11 facilities, and
12

13 **WHEREAS**, the required maintenance activities as
14 listed in the attached document for the various school facilities of the
15 Greenwich Township School District are consistent with these
16 requirements, and
17

18 **WHEREAS**, all past and planned activities are
19 responsible to keep school facilities open and safe for use or in their
20 original condition and to keep their system warranties valid.
21

22 **NOW, THEREFORE, BE IT RESOLVED**, that the
23 Greenwich Township School District hereby authorizes the School
24 Business Administrator to submit the attached Comprehensive
25 Maintenance Plan for the Greenwich Township School District in
26 compliance with the Department of Education requirements. (Attachment)
27

28 D. Annual Required Maintenance Budget
29

- 30 1. The acceptance of the Annual Required Maintenance Amount
31 Worksheet (Form M-1). This form is used as a tool to help districts
32 estimate the annual required maintenance budget amount to be
33 submitted with the district’s Comprehensive Maintenance Plan
34 (CMP). (Attachment)
35

36 E. Maximum Capital Reserve Statement
37

- 38 1. The acceptance of the Maximum Capital Reserve Statement. The
39 Greenwich Township Public Schools have over 41 projects
40 identified in its Five-Year Long-Range Facility Plan that have not
41 been identified or advanced. The projects have an estimated total
42 cost over the five-year period of \$8,643,500.00. It is estimated that
43 the district may be eligible for State Debt service of EDA grant
44 funds for these projects in the amount of \$3,457,400.00.
45 Accordingly, the estimated local share of these projects is

1 \$5,186,100.00. The local share amount of \$5,186,100.00
2 represents the maximum amount the Greenwich Township Public
3 Schools may deposit in its capital reserve fund for the 2017-2018
4 school year.

5
6 F. Transportation

- 7
8 1. The approval of the Broad Street School and Nehaunsey Middle
9 School Bus Emergency Evacuation Drill Report on September 14,
10 2017, for submission to the County Office of Education.

11
12 Motion carried by unanimous voice vote.

13
14 **7. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR**
15 **BOARD SECRETARY**

16
17 Motion: (Kent/Vernacchio) to approve the following as one, A-G:

18 A. Bills Lists

- 19
20 1. The bills as presented by the Business Administrator in the
21 following amounts are ordered paid:
22

Number	Amount
P22	\$232,801.41
P23	\$16,934.87
P24	\$219,031.79
P25	\$231,395.92
P26	\$16,827.31
P27	\$81,357.54
P28	(\$487.50)
P29	(\$412.88)
P30	\$2,041.83
P31	\$232,810.30
P32	\$16,957.96
P33	\$197,773.41
	AMOUNT \$1,247,031.96

23
24 B. Student Activities Account

- 25
26 1. The approval of the Student Activities Account Monthly Bank
27 Reconciliation for the months of **August** and **September 2017**.
28 (Attachment)
29

1 C. Board Secretary's Report

- 2
3 1. The acceptance of the Board Secretary's Report for the months of
4 **August** and **September 2017**. The Board Secretary certifies that
5 no line item account has been over expended in violation of
6 *N.J.A.C. 6A:23A-16.10(c)3* and that sufficient funds are available to
7 meet the district's financial obligations for the remainder of the
8 fiscal year. (Attachment)

9
10 D. Treasurer's Report

- 11
12 1. The approval of the Treasurer's Report in accordance with *18A:17-*
13 *36* and *18A:17-9* for the months of **August** and **September 2017**.
14 The Treasurer's Report and the Secretary's Report are in
15 agreement for the months of **August** and **September 2017**.

16
17
18 E. Revenue Certification

- 19
20 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)2*
21 certifies that there are no changes in anticipated revenue amounts
22 or revenue sources.

23
24 F. Board of Education Certification

- 25
26 1. The approval of the Board of Education certification for the months
27 of **August** and **September 2017**, that after review of the
28 Secretary's monthly financial reports and upon consultation with the
29 appropriate district officials, that to the best of its knowledge no
30 major accounts or funds have been over expended in violation of
31 *N.J.A.C. 6A:23A-16.10(c)4* and that sufficient funds are available to
32 meet the district's financial obligations for the remainder of the year.

33
34 G. Transfer List

- 35
36 1. The ratification of transfers, authorized by the Superintendent, for
37 the months of **August** and **September 2017**, to give balances to
38 new accounts and to balance existing accounts. (Attachment)

39
40 *Andrew Chapkowski* asked if the negative amount on the payment batch have
41 to do with refunds? *Scott Campbell* said it had something to do with payroll.
42 A payment was posted in July and should have been posted in August.

43
44 Motion carried by unanimous voice vote.

1 **8. BUILDINGS & GROUNDS**

2
3 Motion: (Vernacchio/Chapkowski) to approve the following as one, A1-A5:

4
5 A. Use of Facilities

- 6
- 7 1. The approval for the request from Dan Giorgianni, Guidance
- 8 Counselor, to use the Nehaunsey Middle School gymnasium on
- 9 October 17, 2017 for Family Night Assembly from 6:00 p.m. – 7:00
- 10 p.m.
- 11
- 12 2. The approval for the request from the PTA to use the Broad Street
- 13 School for the following functions on the following days:
- 14

Date	School	Function	Times
October 17-20, 2017	Broad Street School	Book Fair	During the day
October 18, 2017	Broad Street School gymnasium	Candy Bar Bingo	6:00 p.m. – 8:00 p.m.
November 2, 2017	Broad Street School library	PTA Meeting	6:30 p.m.
November 3, 2017	Broad Street School gymnasium	Basket Auction	5:00 p.m. – 9:00 p.m.

- 15
- 16 3. The approval for the request from Dr. Steve Wehrle, physical
- 17 education teacher at Broad Street School, to use the Broad Street
- 18 School gymnasium on November 2, 2017 for Family Fitness Night
- 19 from 6:00 – 7:30 p.m.
- 20
- 21 4. The approval for the request from the American Red Cross to use
- 22 the Nehaunsey Middle School gymnasium on Tuesday, January 30,
- 23 2018 from 1:00 p.m. – 8:00 p.m. for their annual Blood Drive.
- 24
- 25 5. The approval for the request from Gary Funk, Gibbstown Boys and
- 26 Girls Basketball, to use the Broad Street School and Nehaunsey
- 27 Middle School gymnasiums for youth basketball practices and
- 28 games on the following dates:
- 29

30 Girls – Every Tuesday, Wednesday and Thursday at the

31 Nehaunsey Middle School gymnasium starting November 7,

32 2017 until December 30, 2017. (Game schedule TBA for

33 January & February 2018.)

34

35 Boys – Every Monday, Wednesday and Friday at the Broad

36 Street School gymnasium starting November 6, 2017 until

37 December 30, 2017. (Game schedule TBA for January &

38 February 2018.)

39

1 **Susan Vernacchio** asked what is going to be happening tomorrow night at the
2 Family Night Assembly? **Dr. Jennifer Foley-Hindman** said there is a speaker
3 coming in to talk about “good choices” and “positive influences”. He will be
4 coming to each school during the day and then making a similar presentation at
5 night for the parents. This Family Night Assembly is geared towards the parents
6 but they can certainly bring children.
7

8 **Chad Kent** asked about item #4; use of facilities for the Red Cross. Since this is
9 held during the day, what security precautions will the school be taking? **Dr.**
10 **Jennifer Foley-Hindman** responded that people coming for the blood drive will
11 enter the gymnasium through the external doors. There isn’t a way to lock
12 people in the gym from the doors leading into the school so we will rely on
13 “human security” to make sure no one wanders into other areas of the school.
14 **Scott Campbell** stated that in years past, the police department has provided a
15 special officer that stays in the gymnasium during the blood drive. **Dr. Foley-**
16 **Hindman** does not know if that has continued but she will ask. **Susan**
17 **Vernacchio** asked about lunchtime to which **Dr. Foley-Hindman** responded that
18 lunches are already completed by the time the blood drive starts.
19 Motion carried by unanimous voice vote.
20

21 9. OLD BUSINESS

- 22
- 23 A. **Scott Campbell** spoke to the Board about Atlantic City Electric update.
- 24
- 25 B. **Scott Campbell** spoke about the need to go with a new accounting
26 software. The company we will go with is Computer Solutions, Inc. out of
27 Branchburg, NJ. The payroll software will take place on January 1, 2018
28 and the accounting software will take place on July 1, 2018. We are going
29 with their cloud-based system because we feel with disaster recovery it is
30 better to do that than a stand-alone server. We will have monthly
31 maintenance costs that will be less than what we pay to EMC now.
32 **Susan Vernacchio** asked if the initial outlay of costs includes the training
33 to which **Mr. Campbell** replied, “yes”. He also stated that our district got
34 together with other districts to get a 25% bundle discount. **Chad Kent**
35 asked that with it being “cloud-based”, have we checked with **Michael**
36 **Grelli** about security? **Mr. Campbell** said he did give **Mr. Grelli** the specs
37 on it.
38
- 39 C. **Chad Kent** asked if a notice went out to our previous Attorney that we
40 would no longer be using their services? **Scott Campbell** responded that
41 he did send them notice and **Dr. Foley-Hindman** said the new Attorney
42 contacted us the next morning to “welcome us”.
43

44 10. NEW BUSINESS

1 No new business at this time.

2
3 **11. CORRESPONDENCE**

- 4
5 A. Public Notice Delaware River Partners, LLC (Attachment)
6
7 B. SAIF School Alliance Insurance Fund (Attachment). It is our
8 Safety & Security Program.
9
10 C. Youth Gibbstown Volleyball, Mr. Gary Funk (Attachment). Mr. Funk would
11 like to start up a Youth Volleyball team and would need the Nehaunsey
12 Middle School gymnasium.
13
14 D. Summer Work Report – Letter from Mike Beukers (Attachment)

15
16 **12. PUBLIC – AGENDA/NON-AGENDA ITEMS**

17
18 This is the time when anyone from the public who wishes to speak to the Board
19 may do so. Please state your name, address and phone number. The Board will
20 hear your concerns. The Board may or may not take action this evening. You
21 will be notified either at this meeting, by letter, or telephone of any action the
22 Board does take.

23
24 In accordance with Board policy and procedures, speakers are not permitted to
25 publicly speak of personal issues involving school personnel, or against any
26 person connected to the school system. Any such concern should be presented
27 to the school or district-level administration so that a proper response may be
28 given.

29
30 ***Patricia McConnell**, 128 Carson Avenue, Gibbstown, NJ, said that she is all
31 about “going green” but there are a lot of issues in town where kids are being
32 raised by grandparents who don’t even know how to use a computer or don’t
33 have access to the internet and a lot of information is being lost. **Dr. Jennifer
34 Foley-Hindman** said that if any parent/guardian has a hardship and do not have
35 access to the internet, they most certainly can call the school and we can make
36 arrangements to get them any information they need. **Chad Kent** added that he
37 knows a lot of people that are “technologically challenged” but is there a way for
38 those people to contact the school to get on some kind of list to have paper
39 copies send home? **Dr. Foley-Hindman** responded that that is exactly what the
40 district is trying to get away from. It would be an increased burden for the
41 teachers to make sure they are getting the paperwork into the correct backpack
42 at the end of the day but if they call the school, we can work something out.*

43
44 ***Michelle Egan**, 13 South Market Street, Gibbstown, NJ, said she is the
45 coordinator for the Book Fair and over the years she has been in charge of*

1 sending home the paperwork for the Book Fair; when it is, what time, who can
2 help, etc. I sent home paperwork electronically to 291 students and received
3 only one response. That means 290 people either didn't read it, didn't print it,
4 chose not to read it or do not have access to the internet. If I can't send papers
5 home with the kids, how do I remind them of the Book Fair? **Dr. Foley-Hindman**
6 said she will meet with **Alisa Whitcraft** and see if they can come to a "happy
7 medium" about this. She isn't comfortable guaranteeing that we will go back to
8 hard copies of paperwork—it is a significant amount of time and energy but
9 maybe we can find a happy medium that could meet everyone half way.

10
11 **Denise Grovatt**, 540 Tomlin Station Road, Gibbstown, NJ said she was at the
12 PTA meeting and a number of people were there complaining about not receiving
13 paperwork. She explained to them the reason for the electronic paperwork but it
14 was not well-received and decided to come to the board meeting to voice their
15 opinion to which **Dr. Foley-Hindman** replied that they are always welcome at the
16 board meetings. As she stated before, **Dr. Foley-Hindman** will meet with **Alisa**
17 **Whitcraft** at the Broad Street School to discuss how we can come to a happy
18 medium about this situation. **Susan Vernacchio** asked how the news gets out
19 about Family Fun Night and Family Gym Night? **Dr. Foley-Hindman** said it is
20 sent out electronically.

21
22 **Kristy Featherer**, 139 Marshall Avenue, Gibbstown, NJ wants to add to the topic
23 and that she is in a group of friends who aren't able to come to meetings so she
24 is here to be vocal for them. She also said as far as the PTA, we need
25 volunteers and papers go home to get people to volunteer but if we can't send
26 home paperwork, how do we know who is able to help out at the Book Fair? **Dr.**
27 **Foley-Hindman** said maybe she can meet with the PTA to better publicize the
28 activities that are being planned and also meet with **Alisa Whitcraft** to come to a
29 conclusion.

30
31 **13. ADJOURNMENT**

32
33 Motion: (Vernacchio/Lombardo) to adjourn the meeting at 7:33 p.m.

34
35 Motion carried by unanimous voice vote.

36
37
38 Respectfully Submitted,

39
40
41
42 _____
43 Scott A. Campbell, Board Secretary
44
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Next Board of Education Regular Meeting is scheduled for Monday, November 13, 2017 at 6:30 p.m.