

**COMMUNITY ACTION INC., OF
CENTRAL TEXAS HEAD START
PROGRAM
2020-2021**



REGULAR POLICY COUNCIL MEETING AGENDA

Hard copies of this agenda and/or any of the attachments are available by contacting
psanchez@communityaction.com.

DATE: February 18, 2021

TIME: 11:00 am -12:00 pm

LOCATION: Zoom Conference Call (COVID-19)

CHILD CARE: N/A

POLICY COUNCIL CHAIRPERSON: Mr. Joshua Romero, Henry Bush CDC

If you have questions, please contact Dr. Imelda Medrano, Early Childhood Program Director at 512-396-3395 X 228 or 281-967-0197.

Total Members: 9

Quorum: 5 members required to meet quorum

I. Open Meeting

1. Call to order, time: _____ Chairperson: Joshua Romero
2. Roll Call (Attendance) Secretary: Brittany Martinez

Center	Member	P/A	Alternate	P/A
Hemphill	Lydia Ramirez-Vice Chairperson		<i>Brittany Taylor</i>	
Bonham	Brittany Martinez-Secretary		Maria Cristela Gonzalez	
Henry Bush	Joshua Romero-Chairperson		Sandra Lopez	
Luling	Cindy Partida-CAI Board Rep		Samantha Wynn	
A. Washington	Gabriela Hernandez-Translator		David Gonzalez	
LBT	Amber Olivo		Tonansy Suarez	
Lockhart	Manuela Cantu		Suzanne Rivas	
Hays PEP	Esmeralda Herrera			
Community Rep.	Flora Amaya-Community Rep			
Community Rep.	<i>Lana Wagner</i>			
Head Start Staff				
Director	Dr. Imelda Medrano			
ERSEA	Dani Ramirez			
Family Services	David Gonzalez			
Office Manager	Patricia Sanchez			
Special Guest	Francesca Ramirez, Adult Education Program, CAI			

3. Public Comment Period (2-minute maximum)
4. Member report from sites (2-minute maximum)

II. Policy Council Training

1. [Adult Education Program](#) presented by Francesca Ramirez

III. EXECUTIVE SESSION (CLOSED TO PUBLIC) Start Time: _____

Policy Council Members / Program Director

Executive Session Pursuant to Government Code Section 551.074 for purpose of discussing Personnel

1. New Hire Report – *for approval*

Executive session adjourns. End Time: _____

Regular meeting reconvenes. Time: _____

VI. OLD BUSINESS

Approval of [Meeting Minutes from January 21, 2021](#).-for approval

By Laws Committee Meeting-[Proposed Amendments to By Laws](#) – for approval

V. NEW BUSINESS-for approval

- a. Approval of new Policy Council Members
 - i. Brittany Taylor as Alternate Member for Hemphill Head Start
 - ii. Lana Wagner, Executive Director San Marcos Housing Authority as Community Representative
 - iii. Search for additional Community Representative from business community
- b. Termination of membership approval for members with 3 or more unexcused absences in accordance with our current By Laws Article III, Section 5 (a). [Policy Council Members Attendance Tracker 2021](#)
- c. Approval of [Impasse/Dispute Resolution Policy](#)
- d. Approval of [Policy Council Commitment and Confidentiality Agreement](#)
- e. [Committee Assignments](#)

VI. MONTHLY REPORTS for Approval

1. [EHS Attendance](#)
2. [EHS Enrollment](#)

3. [HS Attendance](#)
4. [HS Enrollment](#)

VII. FINANCIAL – January 2021 for Approval

1. [Child and Adult Care Food Program \(CACFP\)](#)
2. [Federal HS/EHS](#)
3. [In Kind](#)
4. [Credit Card Reports – January 2021](#)
5. [Store Account Expenditures – January 2021](#)
6. [Policy Council Funds](#)
7. January Invoices for Building Repairs/Operations
 - [Additional Sanitizing Solution First Responders](#)
 - [Repairs Crack Ceiling/Wall A. Washington](#)
 - [Repairs Vent Hood A. Washington](#)
 - [Luling Porch Roof Repair](#)

VIII. ANNOUNCEMENTS/ CORRESPONDENCE

1. [January 2021 Monthly Report-Content Areas-Information Only](#)
2. [Padres Poderosos Parent Newsletter English](#)
3. [Padres Poderosos Parent Newsletter Spanish](#)
4. [CCL Inspection Report Hemphill December 4 Amended](#)
5. [CCL Inspection Report Hemphill January 29](#)
6. [CCL Inspection Report Henry Bush January](#)
7. [CCL Inspection Report LBT January](#)
8. [CCL Inspection Report A. Washington January](#)
9. [Curtains Memorandum Feb 2021](#)
10. [Parent COVID-19 Agreement](#)

Meeting adjourned by Chairperson, Mr. Joshua Romero at: _____