

HERON LAKE – OKABENA PUBLIC SCHOOL
RE-ORGANIZATIONAL MEETING
July 21, 2020

The Board of Education of Independent School District #330 held its re-organizational meeting on Tuesday, July 21, 2020, in the Media Center in Okabena. John Volk, Terri Stenzel, Bob Egge, Mark Fest, Annie Rasche via Zoom, and ex officio Paul Bang were present. Business Manager, Tracy Freking and Activities Director, Jason Fisher were also in attendance. Jeanie Rasche were absent. Chairman Volk called the meeting to order. A quorum was declared with majority in attendance.

Superintendent Paul Bang recommended the following stipends for (a-f) for the following positions of 2020-2021 Board of Education and census taker in order to align with other school districts.

- a. Set salary for Chairman (Volk, \$25/meeting)
- b. Set salary for Clerk (A. Rasche \$50/meeting)
- c. Set salary for Treasurer (J. Rasche, \$15/meeting)
- d. Set dollar amount members will receive per meeting (\$50)
- e. Appoint census taker and salary (Carla Olsem, \$275)
- f. Set meeting date, time, and place (7:00 p.m., third Tuesday, Media Center at Okabena)

Volk moved, seconded by Stenzel to approve a-f as listed above. Motion carried unanimously.

Fest moved, seconded by Egge, to approve the following items. The motion carried unanimously.

- a. Designate Superintendent Paul Bang as IOWA [Identified official with authority]
- b. Select official newspaper (Tri-County News)
- c. Select official banks: Payroll and Revolving Account – Currie State Bank of Minnesota, all other accounts – Security State Bank of Minnesota.
- d. Select District auditor (Meulebroeck, Taubert & Co.)
- e. Approve annual delegation of Business Manager to make electronic funds transfers and other banking/financial transactions.
- f. Set activity admission fees:
Adults - \$6, Students (K – 12) \$4.
Season tickets Adults - \$60, Students and Senior Citizens \$40, Family \$200.
- g. Set student activity fee: \$60 per sport/fine art, \$300 family cap and \$240 individual cap.
- h. Set the substitute teacher rates, \$20 per hour. Set the mentor stipend, \$300/year per teacher if not on an administrative team.
- i. Set class Fees: Ag – Floral design \$50, Advanced floral design \$100.
Home Ec. – Clothing (cost to be determined if school purchases material for student).
Art – Ceramics \$50, Art I and II - \$30 each. Painting \$30. Drawing \$30. Print Making \$15. Advanced Art - \$30. Industrial Art – Woods (only if independent project is selected). Phy. Ed. – Lifeguarding \$165. Band – Wind Instrument \$25/semester/\$40 per year. Percussion \$10 per semester/\$15 per year.
- j. Set class dues: Grade 7 - \$10, Grade 8 - \$20, Grade 9 - \$30, Grade 10 - \$40 and Grade 11 - \$50.

Volk moved, seconded by Stenzel, to approve the petty cash fund - \$1,000 for Elementary office. The motion carried unanimously.

Fest moved, seconded by Egge, to approve revolving fund - \$10,000 for High School office. The motion carried unanimously.

Egge moved, seconded by Volk, to set school board business expenses. The motion carried unanimously. Per Diem – Daily: \$35, Evening: \$20. Meals – Breakfast: \$6.00, Lunch: \$7.00, dinner: \$15.00.

Egge moved, seconded by Fest, to set the hot lunch fees. The motion carried unanimously. The fees are:

Elementary - \$2.50, High School - \$2.75, Adult - \$3.85, as dictated by Food and Nutrition, and extra milk - \$.30.

Egge moved, seconded by Volk, to approve the breakfast fees. The motion carried unanimously. Elementary - \$1.50, High School - \$1.50 and Adult - \$1.90, as dictated by Food and Nutrition.

Stenzel moved, seconded by Fest, to adjourn the meeting. The motion carried unanimously.

Respectfully submitted,

Terri Stenzel, Acting Clerk

**all votes were completed in roll call fashion following guidelines when more or more board members are joining via technology.

