

***Important: Please Read and Keep  
PBIS at Crofton Elementary  
2019-2020***

Dear Parents of Crofton Elementary,

PBIS(Positive Behavior Intervention & Support) has helped Crofton Elementary establish a positive and orderly environment in which all students can feel safe and perform at their highest potential. We feel PBIS has over the past several years helped students enjoy their time at Crofton and we believe that it will continue to help students feel safe and supported in an environment that encourages feedback from all stakeholders. We have seen many positive effects using both PBIS and Leader in Me over the past year. It is our goal to help students continue to thrive in an environment that encourages adults and students to work together to meet the overall needs of every child. We believe that PBIS as well as Leader in Me helps us to accomplish that goal.

**Benefits of PBIS at Crofton Elementary**

1. Positive atmosphere
2. Safe and orderly environment with clear expectations for all students
3. Fewer discipline issues
4. More time for learning
5. Teaching and reinforcing important values such as respect and doing your best

Crofton has established school wide expectations for ALL faculty, staff, and students. These are practiced daily in the classroom and announced every morning either in morning assembly or over the intercom. At Crofton Elementary we have PRIDE! We are.....

**Positive**

**Respectful**

**Independent**

**Determined**

**Everyday!**

It is our belief that if students exhibit these qualities each day, then they will be successful academically, socially, and emotionally. Adults are expected to provide PAWS frequently to students who are exhibiting our expectations on any given day at any given time and when the PAW is given we briefly thank the student with descriptive language about what they were doing correctly. Students then place that PAW in their teacher basket for a drawing each week for a free item of their choice from the cafeteria, this drawing occurs at each grade level.

## **School Wide Expectations**

Crofton has established rules and procedures for each common area of our school, such as the hallways, cafeteria, restrooms, and playground. These rules and procedures help to provide a safe and orderly environment for the students. This safe and orderly environment helps to ensure smooth transitions to and from class activities and creates an environment in the classroom that is more conducive to learning. Students are taught and retaught the expectations throughout the school year.

## **Rewards**

Students receive PAWS on any given day for following school wide expectations and we have a PAW drawing every Monday. Students will also receive a monthly PBIS reward for earning 80% of their days in any given month. There is also a nine week reward for students who did not earn any minors or majors during the 9 weeks. We also have Positive Office Referrals that are aligned with our PRIDE expectations, students are given a positive referral for consistently following expectations, students could receive those on any given day.

## **Parent Contact**

We strongly believe that the best environment for your child is one in which we are all working together. Teachers are trained to provide interventions for behaviors that are not aligned with our expectations and also to reward and recognize the many students who do an excellent job behaviorally every day. Parents are a huge part of what we do each day both academically and behaviorally with our students. Crofton appreciates the support that we consistently get from our parents and we appreciate that we can depend on our parents to be partners with us in every situation that arises. So thanks ahead of time for picking up the phone each time we call. If a student's behavior becomes excessive, teachers will put in place classroom interventions and follow the behavior protocol that has been put in place. If students continue to disrupt, the teacher has the option of writing a minor behavior incident report. A minor will require a reteach time with the Principal or Assistant Principal, this reteach will occur during their specials time, they will also receive lunch detention and recess detention. This is standard for every student who receives a minor at any point in time during the school year. The teacher will contact the parent about the minor referral. Per the protocol, a student may receive two

minors before a major referral providing the incident isn't an immediate major for bullying, a fight, etc. If the behavior continues, a major office referral may be written. Teachers are asked to attach all interventions that they have put in place to the office referral. The Administration will take appropriate disciplinary action on the referral according to the Christian County Code of Acceptable Behavior. Consequences may include, a conference with principal/assistant principal, time in In School Suspension Room, or possibly an out of school suspension. Both teachers and administration will contact the parent on the Major Office Referral, the teacher to explain his or her firsthand knowledge of the incident and the Administration to explain the resolution to the referral and to see if parents have any questions.

### **Immediate Office Referrals**

Some behaviors may be referred directly to the administration as they disrupt learning or cause a safety concern. Behaviors requiring immediate office referrals include, but may not be limited to the following:

1. Physically Dangerous Behaviors
2. Illegal Behavior
3. Bullying
4. Threatening Language or Behaviors

These behaviors may result in In School Suspension time, or out an of school suspension. Discipline decisions will be made according to the Christian County Public Schools Code of Acceptable Behavior.

### **In School Suspension Room (ISS)**

The ISS room may be used as a consequence when office referrals are issued. While in the ISS room students will first complete a respect sheet. Students will be conferenced with on their behavior and what choices they could have made differently. The respect sheet allows them to reflect and write the mistake they made and what it means to be a respectful individual. Students will then pick up with the regular classwork they are assigned with the assistance of the ISS room monitor.

### **No Tolerance Policy on Bullying**

Crofton Elementary has a no tolerance policy pertaining to bullying. Bullying is a behavior that is intentional, hurtful and persistent. A bully may tease, harass, reject, threaten and assault (verbally and/or physically) other individuals. These types of actions will not be tolerated and

consequences will follow the Christian County Code of Acceptable Behavior. This is for the safety of all Crofton Elementary students. The Christian County Code of Acceptable Behavior will be followed by the administration at Crofton when making all disciplinary decisions.

### **Bus Discipline**

Drivers use Crofton's Minor and Major system that is used in the building. They also use the PAWS, and Positive Office Referrals for students consistently following expectations. Students have been taught and are consistently reminded of bus expectations. These expectations help ensure that all students are safe traveling to and from school. Bus drivers are aware that our students have been taught the expectations for the bus and drivers follow our system that has been put in place. Parents will be contacted when a behavior occurs, students may receive a minor and a reteach to help them fix the situation. After the minor, if the behavior continues the driver will begin writing major referrals and the student will begin to get suspended from the bus. Misbehavior of any kind on the bus is a safety issue that will be taken very seriously, the administration will follow the Code of Acceptable Behavior for bus issues.

### **What Can I Do As a Parent?**

As a parent, we again appreciate the support you provide Crofton Elementary. Your support is an important part of your child's success as well as the overall success of our school. Please ask your child about their day and encourage them to have PRIDE in being a Crofton Cougar! Also, please show your support by consistently reading your child's newsletter that comes home each Monday, this will help you be in the loop about what is going on in our school. We also now have a Facebook page that will also allow you to be informed about the happenings at Crofton. Feel free to contact the school whenever you have questions or concerns. We are here to meet the needs of every child and if something is hindering a child from being successful we would like to know about it. Crofton sincerely appreciates all of the support parents and guardians offer your student and our school!