

# **CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS**

**June 19, 2008  
MINUTES**

## **OPENING OF MEETING**

The Board of Directors of the Centennial Board of Cooperative Educational Services met on June 19, 2008 at the Greeley Centennial BOCES Office - 2020 Clubhouse Drive - for a face-to-face meeting.

## **1.1 CALL TO ORDER**

Mr. John Dudley, Board President, called the meeting to order at 6:30 p.m.

## **1.2 SELF INTRODUCTIONS**

## **1.3 ROLL CALL**

### **Board Members (or alternates) present:**

- 1) Don Abbott – Thompson R-2J
- 2) Milton Beydler – Wiggins RE-50J
- 3) John Dudley – Ault / Highland RE-9
- 4) Don Dillehay – Brush RE-2J
- 5) Pat Montoya – LaSalle, Gilcrest, Platteville Weld RE-1
- 6) Sandi Searls – St Vrain RE-1J
- 7) Bob Richardson – Park R-3
- 8) Roger Segura – Morgan RE-3
- 9) Kathy Wood – Weldon Valley RE-20J
- 10) Tim Swain – Eaton RE-2

### **Board Members (or alternates) absent:**

- 1) Connie Allmer – Briggsdale RE-10
- 2) Carolyn Breninger – Johnstown/Milliken RE-5J
- 3) Donald Johnston – Pawnee – Grover RE-12
- 4) Marianne Kaiser – Prairie, New Raymer RE-11J
- 5) Ron Pfleiderer – Platte Valley, Kersey RE-7

### **Superintendents present:**

- 1) Dr. Jo Barbie, LaSalle, Gilcrest, Platteville Weld RE-1
- 2) Dr. Randy Miller, Eaton RE-2

## **BOCES Staff present:**

Mary Ellen Good, Centennial BOCES, Federal Programs Director  
Tresban Rivera, Centennial BOCES, Learning Services Director  
Deniece Cook, Centennial BOCES, Principal, Weld Opportunity High School  
Terry Buswell, Centennial BOCES, Business Services/HR Director  
Don Coloroso, Centennial BOCES, Coordinator, Federal Programs - Guest  
Jack McCabe, Centennial BOCES Executive Director  
Bela Russell, Centennial BOCES, Secretary

### **1.4 APPROVAL OF AGENDA**

**Ms. Sandi Searls moved to approve the Agenda as presented. Seconded by Ms. Kathy Wood.**

**The motion passed by a unanimous roll call vote: [Don Abbott, yes; Milton Beydler, yes; John Dudley, yes; Don Dillehay, yes; Pat Montoya, yes; Bob Richardson, yes; Sandi Searls, yes; Roger Segura, yes; Tim Swain, yes; Kathy Wood, yes]**

### **1.5 APPROVAL OF MINUTES**

**Ms. Kathy Wood moved to approve the Minutes of the May 15, 2008 meeting. Seconded by Mr. Milton Beydler.**

**The motion passed by a majority roll call vote: [Don Abbott, yes; Milton Beydler, yes; John Dudley, yes; Don Dillehay, yes; Pat Montoya, yes; Bob Richardson, yes; Sandi Searls, yes; Roger Segura, yes; Tim Swain, yes; Kathy Wood, yes]**

## **2.0 CONSENT AGENDA / ACTION ITEMS**

### **2.1 Approve Personnel Items**

- Staff Renewal List for 2008-2009
- Change in Personnel
  - New Hires & Summer Staff
  - Resignation / Releases
- Salary Schedules for 2008-2009

### **2.2 Approve Special Ed Agreements**

**Mr. Tim Swain moved to approve the Consent Agenda Action Items as presented. Seconded by Mr. Don Dillehay.**

**The motion passed by a unanimous roll call vote: [Don Abbott, yes; Milton Beydler, abstain; John Dudley, yes; Don Dillehay, yes; Pat Montoya, yes; Bob Richardson, yes; Sandi Searls, yes; Roger Segura, yes; Tim Swain, yes; Kathy Wood, yes]**

## **3.0 REPORTS / DISCUSSION**

### **3.1 Financial Reports – Terry Buswell**

- Investment Report
- Financial Report Summary

- Expense Detail Report

### 3.2 2008-2009 High Priority Action Plans – Jack McCabe

- Mr. McCabe presented a document that outlines his High Priority Action Plans to include the following initiatives:
  - Planning Initiatives
  - Budget Development Initiatives
  - Specific Department Initiatives

Discussion: Mr. McCabe anticipates having additional timelines on the High Priority Action Plans for the Board to review at the August 21<sup>st</sup> meeting. Mr. McCabe will report progress to the board on a quarterly basis.

### 3.3 Board Retreat Discussion

- The Board will meet for their retreat, to strategize a vision for CBOCES, on Thursday, September 18, 2008 from 5:00 p.m. to 9:00 p.m. at the CBOCES Greeley office. Each district superintendent will be invited to attend. A working dinner will be provided and following are some topics that will be discussed:
  - What is the Boards' involvement in the CBOCES strategic plan?
  - Where do you see CBOCES in 5 years?
  - What kind of BOCES is this going to be?

### 3.4 Program Directors' Reports

- Terry Buswell – Business Services / HR
  - The first IFAS Accounts Payable run was good
  - There will be further IFAS training for staff
  - Accounts Payable will be fully implemented on the IFAS system effective July 1, 2008
  - Payroll/HR will be fully implemented on the IFAS system effective January, 1, 2009
- Tresban Rivera – Learning Services
  - The June Educator training was held the first week of June and was very well attended
    - This training will be offered again throughout the coming year
  - Learning Services staff are still receiving registrations for the Summer Literacy Institute that will be held the first week of August
  - Learning Services staff are working on the planning process for the coming year
  - Learning Services does provide RTI training for districts
- Mary Ellen Good – Federal Programs
  - The Migrant Application has been submitted
  - The Consolidated Application will be submitted soon
  - The AmeriCorps Vista Application has been awarded
    - CBOCES will get 2 new vista volunteers
    - Ten applications have been received. Interviews will take place within the next 2 weeks
  - Federal Programs staff are facilitating 5 Migrant Summer Literacy Centers during the month of June
  - CBOCES is hosting a bi-national teacher from Mexico
  - A Program Coordinator position is open
- Deniece Cook – Weld Opportunity High School
  - Building maintenance is being performed during the summer
    - Roof repairs
    - Wall repairs
    - Carpet replacement
- Jack McCabe – Executive Director
  - A Cabinet Retreat was held on June 11, 2008; attendees were Mr. McCabe and all 6 Program Directors
  - Board members are invited to the All Staff Day on August 11, 2008

- Mary Ellen Good received the Distinguished Educator Award
- Results of the Federal Programs CDE audit reflected that the CBOCES Federal Programs department is the best in the state
  - Mr. McCabe will send results of the audit to Board Members

#### **4.0 ACTION ITEMS**

##### **4.1 Approve Centennial BOCES 2008-2009 Budget and Budget Appropriation Resolution and Resolution authorizing the use of a portion of beginning fund balance of \$18,588,230.00.**

**Ms. Kathy Wood moved to approve the 2008-2009 Budget and Budget Appropriation Resolution and Resolution authorizing the use of a portion of beginning fund balance of \$18,588,230.00. Seconded by Mr. Tim Swain.**

**The motion passed by a unanimous roll call vote: [Don Abbott, yes; Milton Beydler, yes; John Dudley, yes; Don Dillehay, yes; Pat Montoya, yes; Bob Richardson, yes; Sandi Searls, yes; Roger Segura, yes; Tim Swain, yes; Kathy Wood, yes]**

##### **4.2 Amendment to Executive Director’s Contract**

**Ms. Kathy Wood moved to approve an Amendment to the Executive Director’s Contract: The Executive Director shall receive of a salary of \$129,000.00 from July 1, 2008 to June 30, 2009 and shall receive twenty-five (25) paid vacation days each contract year, exclusive of legal holidays. Seconded by Mr. Tim Swain.**

**The motion passed by a unanimous roll call vote: [Don Abbott, yes; Milton Beydler, yes; John Dudley, yes; Don Dillehay, yes; Pat Montoya, yes; Bob Richardson, yes; Sandi Searls, yes; Roger Segura, yes; Tim Swain, yes; Kathy Wood, yes]**

#### **5.0 ANNOUNCEMENTS – UPCOMING MEETINGS**

**Upcoming Board of Directors Meetings**

**August 21, 2008**  
**November 20, 2008**

**Board of Directors Retreat**  
**September 18, 2008**

#### **6.0 ADJOURNMENT**

**Ms. Pat Montoya moved to adjourn the meeting at 8:20 p.m. Seconded by Mr. Milton Beydler.**

**The motion passed by a unanimous roll call vote: [Don Abbott, yes; Milton Beydler, yes; John Dudley, yes; Don Dillehay, yes; Pat Montoya, yes; Bob Richardson, yes; Sandi Searls, yes; Roger Segura, yes; Tim Swain, yes; Kathy Wood, yes]**

Respectfully Submitted,

Bela Russell  
 Centennial BOCES Secretary