

November 13, 2019  
Date

Regular  
Kind of Meeting

Windham School  
Where held

Drew Shuster  
Presiding Officer

Members Present:

Drew Shuster  
Dr. Teri Martin  
Susan Simpfenderfer  
Melissa Maldonado  
John Wiktorko  
Michelle Mattice, Treasurer  
Karen Van Valkenburgh, District Clerk

Absent

Debra Bunce

Others Present:

Tammy Hebert  
Lara McAneney  
Mike Pellitier  
Nicole Baldner  
Megan Wilkey  
Samantha Candreva  
Steve Thesier  
Bill Monahan

---

Board President, Drew Shuster, called the meeting to order at 5:00 p.m.

Mr. Shuster led those present in the Pledge of Allegiance.

A moment of silence was observed in memory of Dylan Desgaches.

Public Comments - None

Recommended Actions – Consent Agenda

1) Routine Matters

- i. **RESOLVED**, the Board approves the minutes of the Regular Meeting held on October 9, 2019.
- ii. **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board approves the Treasurer's Report for October 2019 as presented.
- iii. **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board approves the Superintendent's Transfers for November 2019 as presented.
- iv. **RESOLVED**, upon the recommendation of the Superintendent and the Audit Finance Committee, the Board approves the Bill Schedule for November 2019 as presented:

General Fund: Ck #48924 - #48926 totaling \$5,149.28  
General Fund: Ck #48927 - #49035 totaling \$556,325.36  
Federal Fund – Ck#2425 - #2426 totaling \$3,053.66  
School Lunch Fund – Ck#311 totaling \$17,033.07

Routine  
Matters

2) New Business

a) Personnel

- i. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints the following individual to the following extra-curricular position for the 2019-2020 school year, pending a Clearance of Appointment:  
Snowboarding Co-Coach – Hamilton Mason
- ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board appoints Kevin Mattice to the position of Bus Driver/Custodian on a full time basis effective December 2, 2019 for a probationary period of six months, **AND BE IT FURTHER RESOLVED** that Mr. Mattice will be compensated according to the WAJ Support Staff Association Bargaining Agreement pending clearance for Appointment from the Commissioner of Education.

Extra-  
Curricular  
Appointment

Mattice Bus  
Driver/Custo  
dian

- |          |  |  |
|----------|--|--|
| iii.     | <b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves the following individual for a 2019- 2020 CROP Peer Tutor: Emma Drum   | CROP Tutor-<br>Drum                        |
| b) Other |  |  |
| i.       | <b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves the recommendation from the Committee on Special Education, Committee on Pre-School Special Education and the American with Disability Act, Section 504 for student #'s – 1903, 1993, 2056, and 2087.                      | CSE/CPSE                                   |
| ii.      | <b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board approves to accept The Bernard P. Donegan, Inc. letter for Municipal Advisor Services, as presented under Separate cover.   | Bernard P.<br>Donegan<br>Serv.             |
| iii.     | <b>RESOLVED</b> , upon the recommendation of the Superintendent, the Board rescinds the previous approved resolution from September 11, 2019 for the Shared Services Agreement between the Windham-Ashland-Jewett CSD and Hunter-Tannersville CSD for the 2019-2020 school year.                               | Rescind HTC<br>Shared Serv<br>Agreement    |
| iv.      | <b>RESOLVED</b> upon the recommendation of the Superintendent, the Board approves the revised Shared Services Agreement between Windham-Ashland-Jewett CSD and Hunter-Tannersville CSD for the 2019-2020 school year, as presented under separate cover.   | Shared<br>Services HTC                     |
| v.       | <b>RESOLVED</b> , upon the recommendation of the Superintendent , the Board approves the Tuition Agreements between Windham-Ashland-Jewett CSD and Greenville CSD for students #900001583, #900001584 and #900001768 all effective September 1, 2019 through June 30, 2020, as presented under separate cover. | Tuition<br>Agreements<br>Greenville<br>CSD |

On motion by Susan Simpfinderfer, second by Melissa Maldonado, the Consent Agenda, Items 1(i) through 2b (v) was approved. Consent Agenda  
 Yes: Drew Shuster, Dr. Teri Martin, Susan Simpfinderfer and Melissa Maldonado.  
 Absent: Debra Bunce.

Correspondence – None

Important Dates

		Important Dates
November 20	Morning Program 8:15 a.m.	
November 21	PK-12 10:30 a.m. Dismissal – K-12 Parent/Teacher Conferences 12-7 p.m.	
November 25	Kindergarten Thanksgiving Feast	
November 26	7-12 Fall Awards Assembly 12:30 p.m. PK-12 1:00 p.m. Dismissal Emergency Drill	
November 27-29	No School Thanksgiving Recess	
December 4	Morning Program 8:15 a.m.	
December 11	Audit Finance Committee Meeting 4:15 p.m. Board of Education Meeting 5:00 p.m.	

Superintendent's Report

Mr. Wiktoro reported that the Veterans Day Assembly went very well today and that several veteran's in attendance wanted him to thank the Board members for continuing to do this for them each year. He then introduced the presentations for the evening: Super Report

- Guidance – Ms. McAnaney, Ms. Wilkey, Mr. Pellettier and Ms. Baldner reported on each of the following Guidance Initiatives:
  - Mental Health
  - Personalized Education Plan
  - The Mentor Program
  - Homework Calendars and After School Help
  - College and Career Readiness
  - Olweus Program and Coping Strategies

➤ Morning Program

- Informational Technology – Ms. Candreva talked briefly about the Tech Platforms that are used here at WAJ and then gave a more in depth insight on the following bench marks:
  - HMM
  - I-excel
  - State Assessments
  
- IBI Group – Mr. Thesier and Mr. Monahan gave a presentation regarding the Potential 2019 Capital Project, scope and timeline.

Mr. Wiktorko thanked everyone for their time and presentations given.

Additions to the Agenda - None

Public Comments – None

**RESOLVED**, that the Board go into Executive Session at 7:30 p.m. for the purpose of collective bargaining on a motion by Drew Shuster, seconded by Dr. Teri Martin, and carried by those present.

Executive  
Session

The items discussed during the Executive Session will be made public as appropriate at future meetings of the Board of Education.

The Board reconvened into regular session at 8:35 p.m. on motion by Dr. Teri Martin, second by Susan Simpfenderfer, and carried by those present

With no further business, the meeting was adjourned at 8:36 p.m. on motion by Dr. Teri Martin, second by Susan Simpfenderfer, and carried by those present.

---

Karen Van Valkenburgh, District Clerk

---

John Wiktorko, Clerk Pro Tem