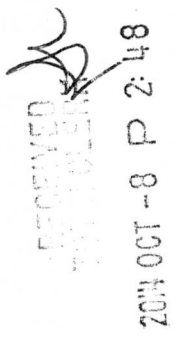


**New Milford Board of Education  
Facilities Sub-Committee Minutes  
October 7, 2014  
Lillis Administration Building, Room 2**

Present: Mr. Dave Littlefield, Chairperson  
Mrs. Angela C. Chastain  
Mr. Robert Coppola  
Mrs. Wendy Faulenbach

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools  
Mr. Joshua Smith, Assistant Superintendent  
Mr. Jay Hubelbank, Director of Fiscal Services and Operations  
Ms. Ellamae Baldelli, Director of Human Resources  
Ms. Roberta Pratt, Director of Technology  
Mr. John Calhoun, Facilities Manager  
Mr. Nestor Aparicio, Assistant Facilities Manager

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Littlefield.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  • There was none.	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. Schaghticoke Roof Replacement Project</b>  • Mr. Steve Botelho of the Garland Company, Inc. provided background on the SMS roof project. He said his company, a full service roof manufacturer, has been working with Facilities on the project evaluation since 2011. The original building has over 76,000 square feet of roof, with another 17,000 added with the addition in 1990.  • Mr. Coppola asked what shape the newer section was in and Mr. Botelho said it was pretty good and was recommended for restoration not replacement for that reason.  • Mr. Botelho said using 2011 costs, restoration	<b>Discussion and Possible Action</b>  <b>Schaghticoke Roof Replacement Project</b>   2014 OCT -8 P 2:48 NEW MILFORD, CT

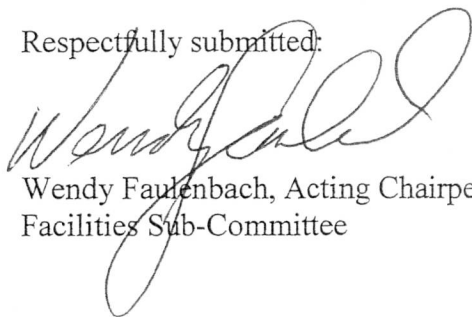
	<p>is estimated at \$125,000 with two five year warranties or \$375,000 with a thirty year replacement warranty for the restoration part. The replacement of the larger roof section is estimated at \$1.6 million based on 2011 numbers. He said a 5-7% increase should be factored in to get to 2014 figures.</p> <ul style="list-style-type: none"><li>• Mr. Littlefield asked if there was asbestos in the older section. Mr. Botelho said that would not be known until testing was done but that PCBs present a bigger issue.</li><li>• The issue of state reimbursement was raised and Mr. Coppola asked which way was more cost effective. Mr. Botelho said if state reimbursement was requested it may not save money in the end, is a long process, and would require testing for PCBs which if found could add millions of costs in removal.</li><li>• Mr. Littlefield asked if the PCBs were in the sealant. Mr. Botelho said they could be in the sealant and caulk in the joints.</li><li>• Mr. Coppola said he would like to see a cost analysis of state reimbursement versus no reimbursement.</li><li>• Mrs. Faulenbach asked what the timeframe for the project would be if it proceeded without state reimbursement which would slow it down. Mr. Botelho said if the bid went out late winter/early spring, the project would begin with a second shift during the school year, go through the summer, and into the fall.</li><li>• Mrs. Chastain raised concerns about contractors working on the roof when SMS would be opened next fall with grade 6 just settling in. Mr. Botelho said the bid could be structured to require the contractor to be finished before school opens but the shorter timeframe would raise costs. Mr. Calhoun said roof access would not require use of the parking area necessarily.</li><li>• Mr. Littlefield asked about the district's liability if PCB testing is not done and requested a legal opinion. Dr. Paddyfote said</li></ul>	
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	<p>she would follow up.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach requested that Facilities get in touch with other districts that have had recent roof projects as to whether they pursued state reimbursement, etc.</li> <li>• Mr. Coppola asked Mr. Calhoun for his recommendation to the committee and Mr. Calhoun said he favored non-state reimbursement.</li> <li>• Mr. Coppola asked what the timeframe for decision making was and Mr. Botelho said the project was first reviewed approximately three years ago. There are issues now and the longer the district waits the more risk there is for possible air quality issues to develop.</li> </ul> <p>Mrs. Chastain moved to bring the SMS Roof Replacement Project to the full Board for discussion.</p> <p>Motion seconded by Mr. Coppola.</p> <p>Motion passed unanimously.</p>	
<b>B.</b>	<p><b>Memorandum of Understanding: Food Services and Emergency Shelter – Exhibit A</b></p> <p>Mr. Coppola moved to bring the Memorandum of Understanding: Food Services and Emergency Shelter – Exhibit A to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p> <p><b>Mr. Littlefield designated Mrs. Faulenbach as acting Chairperson and left the meeting at 7:18 p.m.</b></p>	<p><b>Motion made and passed unanimously to bring the SMS Roof Replacement Project to the full Board for discussion.</b></p> <p><b>Memorandum of Understanding: Food Services and Emergency Shelter – Exhibit A</b></p> <p><b>Motion made and passed unanimously to bring the Memorandum of Understanding: Food Services and Emergency Shelter – Exhibit A to the full Board for approval.</b></p>

4.	Items of Information	Items of Information
A.	Town Exploratory Group re: Fields	Town Exploratory Group re: Fields
	<ul style="list-style-type: none"> <li>Mr. Calhoun said he received a call from the Mayor's office asking him to join a group that is looking at the athletic fields in town. Baseball fields on Boardman Road may be repurposed so additional field space is needed. The group includes the Park and Recreation Director, the Youth Baseball Chair, Mr. Thomas Pilla and the Mayor.</li> <li>Mr. Coppola asked why Mr. Calhoun was involved since these were town fields not school fields. Mr. Calhoun said the school fields may have additional requests for usage if youth baseball and softball cannot use their fields.</li> <li>Mrs. Chastain asked if it was just baseball fields being looked at and Mr. Calhoun said yes.</li> </ul>	
B.	School Playground Assessments	School Playground Assessments
	<ul style="list-style-type: none"> <li>Mr. Calhoun said the playgrounds were recently evaluated by the district's property and liability carrier, CIRMA, in order to make recommendations to minimize liability issues. The district was commended for the condition of the playgrounds which overall was deemed above average. Small recommendations were made: to remove the old slide and a wooden climber at NES; to add age usage signs at SNIS; to repair the old fire truck at JPS and replace some swing set hooks; and to remove the old hill slide at HPS.</li> <li>Mrs. Faulenbach asked if replacement equipment would be requested in the budget. Mr. Calhoun said possibly but that some relocation of equipment might take place instead.</li> <li>Mr. Coppola asked if the age usage signs at SNIS were for non SNIS students since the</li> </ul>	

	<p>equipment was all appropriate for that age group. Mr. Calhoun said yes it was for groups using the equipment outside of school hours.</p> <ul style="list-style-type: none"><li>• Mrs. Chastain asked what dangers were noted on the HPS slide. Mr. Calhoun said the opening at the top could catch feet and the concrete footings are overexposed due to soil erosion. It is not used now but is on the Iroquois Gas easement so they will need to be notified before removal.</li><li>• Mrs. Faulenbach asked if there was a timeframe for removal. Mr. Calhoun said no but now that the recommendations have been documented we should move forward.</li></ul> <p><b>C. Schaghticoke Kitchen Project Update</b></p> <ul style="list-style-type: none"><li>• Mr. Calhoun passed out pictures of the new serving area which is up and running and serving students.</li><li>• Mr. Coppola asked if the cost of the project came from Food Services and Mr. Calhoun said yes that the project was budget neutral.</li><li>• Mr. Hubelbank commended the Facilities staff that assisted with the set up.</li></ul>	<p><b>Schaghticoke Kitchen Project Update</b></p>
<p><b>5.</b></p>	<p><b>Adjourn</b></p> <p>Mr. Coppola moved to adjourn the meeting at 7:29 p.m. seconded by Mrs. Chastain and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:29 p.m.</b></p>

Respectfully submitted:



Wendy Faulenbach, Acting Chairperson  
Facilities Sub-Committee