

**POLICY TITLE: Informal Review
Procedure for Certificated Employees
POLICY NO: 460**

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The district will use the following procedure when a certificated employee is entitled to an informal review procedure:

The employee must request an informal review within ten (10) days of the date notice of reassignment is mailed or hand delivered to the employee. The employee will be given an opportunity to meet with the board in executive session within fifteen (15) days of the board's decision. The employee does not have the right to be represented by an attorney or a representative of the local or state teachers association, present evidence, and cross-examine witnesses unless specifically agreed to by the board. The board will notify the employee, in writing, of its final decision in the matter within fifteen (15) days of the date of the informal review.



LEGAL REFERENCE:

Idaho Code Sections

33-514

33-515

33-515A

ADOPTED: July 16, 2013

AMENDED:

Adopted: May 20, 2008

Amended: Aug. 20, 2013