

NEW MILFORD BOARD OF EDUCATION

**New Milford Public Schools
50 East Street
New Milford, Connecticut 06776**

**BOARD OF EDUCATION
MEETING NOTICE**

DATE: February 9, 2010
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

AGENDA

1. CALL TO ORDER

A. Pledge of Allegiance

2. STAFF & STUDENT RECOGNITION

A. Chantal Barksdale – High School Student who achieved Advanced Level Performance on all Four Subtests of the CAPT (Connecticut Academic Performance Test)

B. The following Schaghticoke Middle School Students:

1. Sheridan Jones – Eighth grade winner of the Daughters of the American Revolution Essay Contest
2. Allana Hall – Second Place Winner of the Constitution Day Essay Contest
3. Sylvia Onorato – for having her written work published in "*The Magic Dragon*"
4. Megan Lisee – Winner of the annual Patriot Pen Essay Contest

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Annual Meeting Minutes - December 8, 2009
2. Regular Meeting Minutes - December 8, 2009
3. Budget Hearing Minutes - January 19, 20, 26 & 27, 2010

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

- A. Facilities Sub-Committee - Mr. Nichols
- B. Operations Sub-Committee - Mr. McSherry
- C. Policy Sub-Committee – Mrs. Tarascio-Latour
- D. Committee on Learning - Mrs. Thomas

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 2, 2010
- B. Monthly Reports
 1. Request for Budget Transfers
 2. Purchase Resolution D-624
 3. Budget Position as of 1/31/10

C. Gifts & Donations

1. Exhibit B: PTO Gifts & Donations

D. Revised Building Use Fee Schedule

E. Wide Area Network Bid

F. Tuition Student – Litchfield Hills Transition Center

11. ITEMS FOR DISCUSSION

1. Field Trip Report – February 2010

12. ADJOURN

ITEMS OF INFORMATION

Facilities Sub-Committee Minutes – February 2, 2010

Operations Sub-Committee Minutes – February 2, 2010

Policy Sub-Committee Meeting February 16, 2010 – 6:30 p.m. Lillis Administration Bldg., Room 2	Board of Education Regular Meeting March 9, 2010 – 7:30 p.m. Sarah Noble Intermediate School - LMC
Committee on Learning Meeting February 16, 2010 – 7:30 p.m. Lillis Administration Bldg., Room 2	Policy Sub-Committee Meeting March 16, 2010 – 6:30 p.m. Lillis Administration Bldg., Room 2
Facilities Sub-Committee Meeting March 2, 2010 – 6:30 p.m. Lillis Administration Bldg., Room 2	Committee on Learning Meeting March 16, 2010 – 7:30 p.m. Lillis Administration Bldg., Room 2
Operations Sub-Committee Meeting March 2, 2010 – 7:30 p.m. Lillis Administration Bldg., Room 2	

**New Milford Board of Education
Annual Meeting Minutes
December 8, 2009
Sarah Noble Intermediate School Library Media Center**

Present:	Dr. Lisa Diamond Mr. David Lawson Mr. Thomas McSherry Mrs. Alexandra Thomas Mrs. Wendy Faulenbach Mr. William Wellman Mr. Daniel Nichols Mrs. Lynette Rigdon Mrs. Nancy Latour	GEORGE C. BUCKBEE TOWN CLERK 2009 DEC 10 P 3:20
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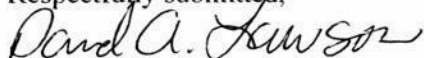
NEW MILFORD, CT

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mr. John Turk, Director of Fiscal Services Mr. John Calhoun, Facilities Manager Ms. Ellamae Baldelli, Director of Human Resources
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I.	Call to Order The Annual meeting of the New Milford Board of Education was called to order at 7:00 pm by Dr. Paddyfote. The Pledge of Allegiance immediately followed the Call to Order.	Call to Order Pledge of Allegiance
II.	Recommended Action	Recommended Action
II.A.	Election of Board Officers	Election of Board Officers
II.A.1.	Chairperson Dr. Paddyfote asked for nominations for the position of Chairperson. Mr. Lawson nominated Mrs. Faulenbach for Chairperson of the New Milford Board of Education. Mr. Nichols nominated Mrs. Faulenbach for Chairperson of the New Milford Board of Education. There were no other nominations for the position of Chairperson. Mrs. Faulenbach was elected Chairperson of the New Milford Board of Education by a unanimous vote of 9-0. Mrs. Faulenbach, as the newly elected Chairperson, assumed the Chair for the remainder of the meeting.	Chairperson Nominations for and election of Mrs. Faulenbach by a unanimous vote as Chairperson of the New Milford Board of Education.
II A. 2.	Vice Chairperson Mrs. Faulenbach asked for nominations for the position of Vice Chairperson of the New Milford Board of Education. Mrs. Latour nominated Mrs. Rigdon for the position of Vice Chairperson. There were no other nominations for the position of Vice-Chairperson. Mrs. Latour was elected Vice-Chairperson of the New Milford Board of Education by a unanimous vote of 9-0.	Vice Chairperson Nominations for and election of Mrs. Rigdon by a unanimous vote as Vice Chairperson of the New Milford Board of Education.

<p>II.A.3.</p>	<p>Secretary Mrs. Faulenbach asked for nominations for the position of Secretary of the New Milford Board of Education.</p> <p>Mr. Nichols nominated Mr. Lawson for the position of Secretary.</p> <p>Mr. Wellman nominated Mr. Nichols for the position of Secretary.</p> <p>There were no other nominations for the position of Secretary.</p> <p>Voting for Mr. Lawson: Mrs. Thomas Mrs. Latour Dr. Diamond Mrs. Faulenbach Mrs. Rigdon Mr. Lawson Mr. McSherry Mr. Nichols</p> <p>Voting for Mr. Nichols: Mr. Wellman</p> <p>Mr. Lawson was elected Secretary of the New Milford Board of Education by a vote of 8-1.</p>	<p>Secretary</p> <p>Nominations for and election of David Lawson as Secretary of the New Milford Board of Education.</p>
<p>II.A.4.</p>	<p>Assistant Secretary Mrs. Faulenbach asked for nominations for the position of Assistant Secretary of the New Milford Board of Education.</p> <p>Mrs. Latour nominated Mr. Nichols for the position of Assistant Secretary.</p> <p>There were no other nominations for the position of Assistant Secretary of the New Milford Board of Education.</p> <p>Mr. Nichols was elected Assistant Secretary of the New Milford Board of Education by a unanimous vote of 9-0.</p>	<p>Assistant Secretary</p> <p>Nominations for and election of Mr. Nichols by a unanimous vote as Assistant Secretary of the New Milford Board of Education.</p>
<p>III.</p>	<p>Adjourn</p> <p>Mr. McSherry moved to adjourn the Annual Meeting of the New Milford Board of Education at 7:08 pm, seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to Adjourn the Annual Meeting of the New Milford Board of Education at 7:08 p.m.</p>

Respectfully submitted,



David A. Lawson, Secretary
 New Milford Board of Education

**New Milford Board of Education
Regular Meeting Minutes
December 8, 2009
Sarah Noble Intermediate School Library Media Center**

Present:	<p>Mrs. Wendy Faulenbach, Chairperson Dr. Lisa Diamond Mr. David Lawson Mr. Thomas McSherry Mrs. Alexandra Thomas Mr. William Wellman Mr. Daniel Nichols Ms. Lynette Rigdon Mrs. Nancy Latour</p>
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GEORGE C. BUCKBEE
TOWN CLERK *gm*

2009 DEC 10 P 3:21

NEW MILFORD, CT

Also Present:	<p>Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mr. John Turk, Director of Fiscal Services Mr. John Calhoun, Facilities Manager Ms. Ellamae Baldelli, Director of Human Resources Mr. David Elmore, Director of Information Technology Mr. Gregg Miller, Accounting Manager Mr. Greg Shugrue, NMHS Principal Mrs. Adele Johnson, Director of Pupil Personnel & Special Services Mr. Daniel Holland, Student Representative Mr. Josh Jugler, Student Representative</p>
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1.	<p>Call to Order The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.</p>	<p>Call to Order Pledge of Allegiance</p>
2.	<p>Staff & Student Recognition</p> <ul style="list-style-type: none"> Dr. Paddyfote recognized the 42 students from New Milford High School who achieved the advanced level on all four subtests of the Connecticut Academic Performance Test (CAPT). Mr. Shugrue said these students performed with the best students in the state and got 5 across the board on all subtests of the CAPT; they are graded on a scale of 1 to 5. He thanked the students for working hard and the parents for supporting them. <p>The meeting recessed at 7:37 p.m. for refreshments in recognition of these students and reconvened at 7:54 p.m.</p>	<p>Staff & Student Recognition</p> <p>Recognition of 42 NMHS students who earned the Advanced Level on all four subtests of the CT Academic Performance Test.</p>
3.	<p>Public Comment</p> <p>Julie Coloneri congratulated the new Board members and looks forward to seeing what this Board can do for the schools.</p>	<p>Public Comment</p>
4.	<p>PTO Report</p> <ul style="list-style-type: none"> Mrs. Chastain, District-wide PTO President, reported that things are slowing down a bit for the holidays. Hill and Plain had a successful auction on December 3rd. The high school will do gift wrapping at the mall on December 23rd and 24th. 	<p>PTO Report</p>

	<ul style="list-style-type: none"> The PTO will be delivering holiday goodies to the central office next Tuesday. The town-wide PTO meeting will be December 21st. 	
5.	<p>Student Representatives' Report</p> <ul style="list-style-type: none"> Boys and Girls Cross Country and Field Hockey won the SWC's. Boys' soccer was a runner up in the SWC's and the Class LL State Championship. Boys' Cross Country won the Class L State Championship. The Harlem Superstars did a fundraising game at the high school. Parent and teacher conferences are ongoing. Chorus held a concert on December 2nd. A math competition was held on December 7th. The Holiday arts sale will be December 15th and 16th. There is a band and chorus concert on December 17th and 20th. Winter break starts mid-day December 23rd and runs through January 4th. Happy New Year and have a pleasant budget season! 	Student Representatives' Report
6.	<p>Approval of Minutes</p> <p>Mrs. Thomas moved to approve the Board of Education Regular Meeting Minutes of November 10, 2009, seconded by Mr. Nichols and passed 6-0-3.</p> <p>Ayes: Mr. McSherry, Mrs. Faulenbach, Mr. Lawson, Dr. Diamond, Mr. Wellman, Mrs. Thomas</p> <p>Abstain: Mrs. Rigdon, Mr. Nichols, Mrs. Latour</p>	<p>Approval of Minutes</p> <p>Motion made and passed to approve the Board of Education Regular Meeting Minutes of November 10, 2009.</p>
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> Dr. Paddyfote said she had attended a Connecticut Association of Boards of Education (CABE)/CT Association of Public School Superintendents' (CAPSS) meeting and went to sessions on Communications Strategies, Legal and Legislative Issues, and School Wide Behavior Interventions and Support. The district received a grant from the Connecticut Community Foundation for \$8,620 to facilitate PreK-K Transition programs. The strategic plan update is underway with two strategies that are being reworked – communication and curriculum. Dr. Paddyfote extended thanks to Mrs. Johnson and the New Milford Health Department—there have been seven H1N1 vaccination clinics and about 1/3 of the population of the schools have received the vaccine. She said the health department was very appreciative of the school district's efforts to facilitate the clinics. 	Superintendent's Report
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> Mrs. Faulenbach thanked the new Board members and current members who are attending the CABE workshop later this week. 	Board Chairman's Report

	<p>She noted that CABA workshops are informative.</p> <ul style="list-style-type: none"> • She asked Board members to let her know which committees they would like to serve on – Committee on Learning, Operations, Facilities, and Policy. Mrs. Faulenbach explained that most of the work of the Board is done at the subcommittee level and action items are brought to the full Board for approval. • The budget hearings begin January 19th with the budget books being delivered the weekend prior to the Board budget hearings. • Mrs. Faulenbach thanked Dr. Diamond for serving as Chair the last couple of years. 	
9.	<p>Committee Reports</p> <p>Facilities Committee</p> <ul style="list-style-type: none"> • Mr. McSherry said the Facilities Committee discussed the Booster Club proposal to install restrooms in the field house; the Energy Education program which has saved over \$1,000,000 in three years; and the security plan overview. <p>Operations Committee</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said the Operations committee looked at the monthly reports and budget transfers, and gifts and donations. Also, the magnet school tuition increase, 403B plan amendment, and 2010-2011 preliminary budget were discussed. <p>Policy Committee</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted that Amy Llerena had been Policy Chair and the Board will be asked to approve policy 5141.25— Students with Special Health Care Needs later on the agenda. <p>Committee on Learning</p> <ul style="list-style-type: none"> • Mr. Lawson said the Committee on Learning discussed the Grade 9 English curriculum revision and the revision to the Anatomy and Physiology curriculum. Also, the full day Kindergarten statistics were reviewed and discussed as well as the School Improvement Plans presented by each Principal. 	<p>Committee Reports</p> <p>Facilities Committee</p> <p>Operations Committee</p> <p>Policy Committee</p> <p>Committee on Learning</p>
10.	<p>Discussion and Possible Action</p> <p>Ms. Rigdon moved to amend the agenda for item 10.D. to read as follows: 2009-2010 Tuition Surcharge and the 2010-2011 Proposed Tuition for the Academy of International Studies Magnet School, seconded by Mr. McSherry and passed unanimously.</p>	<p>Discussion and Possible Action</p> <p>Motion made and approved to amend agenda item 10. D.</p>
10A.	<p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Mr. McSherry moved to approve Exhibit A as of December 4, 2009: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence, seconded by Mrs. Thomas and passed unanimously.</p>	<p>Exhibit A</p> <p>Motion made and approved to approve Exhibit A.</p>
B.	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Request for Budget Transfers 2. Purchase Resolution D-622 3. Revised Budget Position as of 11/30/09 <p>Mrs. Thomas moved to approve the Monthly Reports: Request for Budget Transfers, Purchase Resolution D-622 and Budget Position as of</p>	<p>Monthly Reports</p> <p>Motion made and passed unanimously to approve the</p>

	<p>11/30/09, seconded by Dr. Diamond.</p> <ul style="list-style-type: none"> Mr. Wellman noted in the Operations' Committee minutes regarding information on budget transfers, and program and object codes with respect to purchase resolution D-622, that more information be initially presented. Mr. Lawson asked for the budget position to which Mr. Turk said as of the 30th of the month the Board is at 87% of budget and last year at the same time they were at 86%. Mr. Lawson asked specifically about energy and Mr. Turk said the usage is down, but the Board had a favorable contract going into this year. He said the natural gas contract started on October 1st and it is hard to get numbers in advance. The electricity runs to June and again new numbers are needed. The fuel oil/diesel is done with the town, but also after the budget is established. The energy market in general is heading back up. Fuel oil this year is \$2.22 and next year the number could be \$2.64. Mr. Lawson asked what the impact would be with that change and Mr. Turk said it could be a couple hundred thousand dollars. Mr. Turk said he attended a webinar on reverse auctions which could result in a 27% savings if they are as good as they sound. Mr. Lawson said if the Board could consider a 0% increase on energy and Mr. Turk said no. Mr. Wellman said he understood that salaries and benefits were 80% of the budget and was that this year or next year to which Mr. Turk said they are 77% this year. <p>The motion passed 9-0.</p>	<p>monthly reports.</p>
C.	<p>Gifts & Donations</p> <p>1. Exhibit B: PTO Gifts & Donations</p> <p>Mr. Lawson moved to accept exhibit B: PTO Gifts & Donations, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> Mr. Lawson noted that even in a tough year the PTO is still giving money to the schools. <p>Motion passed unanimously.</p>	<p>Gifts & Donations Exhibit B: PTO Gifts & Donations Motion made and unanimously approved to accept donation.</p>
D.	<p>2010-2011 Proposed Tuition for the Academy of International Studies Magnet School</p> <p>Mr. McSherry moved to approve the 2009-2010 Tuition Surcharge and the 2010-2011 Proposed Tuition for the Academy of International Studies Magnet School, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> Mr. Lawson asked what the original tuition was for this program to which Dr. Paddyfote said this is the 4th year New Milford is participating in this program and the first 3 years the tuition had been \$1,000 and this year it is \$1,500. She also noted that in December of the second year, the new Superintendent of the Danbury School system had proposed an increase for the third year but the town's had already approved their budgets so he delayed the increase. Dr. Diamond asked how many students were in this program to 	<p>2010 Proposed Tuition for the Academy of International Studies Magnet School Motion made and denied to approve the 2009-2010 Tuition Surcharge and the 2010-2011 Proposed Tuition for the Academy of International Studies Magnet School.</p>

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December 8, 2009

Sarah Noble Intermediate School Library Media Center

	<p>which Dr. Paddyfote said 17. She said the lottery for next year has not been held.</p> <ul style="list-style-type: none"> • Mr. Lawson asked the amount of the surcharge to which Mr. Turk said it would be \$284. Mr. Lawson remarked that this would be a 78% increase from the original amount. • Mr. Wellman said the school is now paying \$5,000 per student for the charter school program and wondered if the students got their entire education at this school or does New Milford pay additional funding for education. Dr. Paddyfote said this is not a charter school, this is a magnet school run through the Danbury Public Schools. • Mr. Wellman asked if the students got their entire education at the magnet school to which Dr. Paddyfote said the students are part of the Danbury Public School system and they receive their entire education at the magnet school. The students must enroll in New Milford after they are selected through the lottery, then the registration is transferred to the magnet school. • Mr. Wellman said our costs were about \$10 to \$15,000 per student. • Ms. Latour asked if the students stayed in the magnet school or did they have to get into the lottery each year. Dr. Paddyfote said the students selected by lottery remain at the school through 5th grade. • Mrs. Latour asked if there was busing or books provided. Dr. Paddyfote said a bus was provided and the school district is reimbursed for the bus. She noted that the magnet school is a public school. Therefore, the books are provided by the school. <p>The motion failed 3-6. Aye: Mr. McSherry, Dr. Diamond, Mr. Wellman No: Mr. Nichols, Mr. Lawson, Mrs. Faulenbach, Mrs. Rigdon, Mrs. Latour, Mrs. Thomas</p>	
E.	<p>Amendment to New Milford Public Schools 403B Plan Document</p> <p>Mr. McSherry moved to amend the New Milford Public Schools 403B Plan Document as recommended by the Omni Group and to authorize the Superintendent to sign the Resolution to amend the document, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Lawson noted this a wonderful program to have. <p>The motion passed unanimously.</p>	<p>Amendment to NMPS 403B Plan Document</p> <p>Motion made and approved to amend the 403B Plan Document as recommended by the Omni Group and to authorize the Superintendent to sign the resolution to amend the document</p>
F.	<p>Booster Club Proposal to Install Restrooms in the Field House</p> <p>Mr. Nichols moved to approve the Booster Club proposal to install restrooms in the field house, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mrs. Thomas said this is wonderful that the Booster Club wants to do this and she noted this action is simply to allow them to move forward as there are still hoops to go through such as approvals, etc. • Mrs. Faulenbach said that was correct that the Board was only approving the concept of the proposal. • Mr. Wellman asked if this concept recognized the need for 	<p>Booster Club Proposal to Install Restrooms in the Field House</p> <p>Motion made and passed unanimously to approve the Booster Club proposal to install restrooms in the Field House.</p>

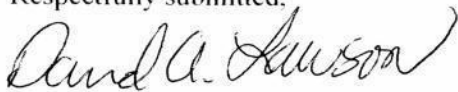
	<p>maintenance and the associated costs. Mr. McSherry said there was a discussion of maintenance and costs.</p> <ul style="list-style-type: none"> • Mr. Lawson said this is a need not a want and the Booster Club should be supported in this endeavor. • Mrs. Rigdon said this could save the town some money as port-a-potties will no longer be rented. • Dr. Diamond said there was a specific discussion about maintenance and cleaning. <p>The motion passed unanimously.</p>	
G.	<p>Approval of Curricula</p> <ol style="list-style-type: none"> 1. Revision Grade 9 English 2. Revision Anatomy and Physiology <p>Mr. Lawson moved to approve the following curricula: Revision Grade 9 English, Revision Anatomy and Physiology, seconded by Mrs. Rigdon.</p> <ul style="list-style-type: none"> • Mr. Lawson said these curricula are in conjunction with the strategic plan and the Five-year plan. <p>Motion passed unanimously.</p>	<p>Approval of Curricula</p> <ol style="list-style-type: none"> 1. Revision Grade 9 English 2. Revision Anatomy and Physiology <p>Motion made and passed unanimously to approve the following curricula: Revision Grade 9 English, Revision Anatomy and Physiology.</p>
H.	<p>Textbook Approvals for Grades 7, 9, 10 & 12</p> <p>Mrs. Thomas moved to approve Textbooks for Grades 7, 9, 10 & 12, seconded by Mr. Lawson and unanimously approved.</p>	<p>Textbook Approvals for Grades 7, 9, 10 & 12</p> <p>Motion made and passed unanimously to approve textbooks for Grades 7, 9, 10 & 12.</p>
I.	<p>Policy for Approval</p> <ol style="list-style-type: none"> 1. 5141.25 Students with Special Needs <p>Mrs. Rigdon moved to approve the following policy: 5141.25 Students with Special Health Care Needs, seconded by Mrs. Thomas and passed unanimously.</p>	<p>Policy for Approval</p> <p>5141.25 Students with Special Needs</p> <p>Motion made and passed unanimously to approve policy 5141.25—Students with Special Health Care Needs.</p>
11.	<p>Items for Discussion</p> <ol style="list-style-type: none"> 1. Field Trip Report - December 2009 2. Textbook Previews <p>Mr. Lawson noted that the textbooks are available in the district office at the Assistant Superintendent's office for preview.</p>	<p>Items for Discussion</p> <ol style="list-style-type: none"> 1. Field Trip Report—December 2009 2. Textbook Previews
12.	<p>Executive Session</p> <ol style="list-style-type: none"> 1. Consider a Parent Request Involving Student Transportation <p>Mrs. Thomas moved to enter into Executive Session at 8:28 p.m. and to invite Dr. Paddyfote into Executive Session for the purpose of considering a parent request involving student transportation during which matters concerning personal privacy of the student and pending litigation are likely to be discussed, seconded by Mr. McSherry and passed unanimously.</p>	<p>Executive Session</p> <ol style="list-style-type: none"> 1. Consider a Parent Request Involving Student Transportation <p>Motion made and approved to enter into executive session at 8:28 p.m. for the purpose of considering a parent request involving student transportation</p>

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	Mrs. Rigdon left Executive Session at 8:31 p.m. The Board entered Public Session at 8:55 p.m.	during which matters concerning personal privacy of the student and pending litigation are likely to be discussed.
13.	Motion by Mrs. Thomas and seconded by Mr. McSherry that the Board deny the parents' request concerning student transportation. Aye: Mrs. Thomas, Mrs. Latour, Dr. Diamond, Mrs. Faulenbach, Mr. Lawson, Mr. Nichols, Mr. McSherry No: Mr. Wellman Abstain: Mrs. Rigdon Motion passed 7-1-1	Motion made and passed that the Board deny the parents' request concerning student transportation.
	Motion made by Mrs. Thomas and seconded by Dr. Diamond that the Board authorize the Board Chair to communicate its decision in writing to the parents. Aye: Mrs. Thomas, Mrs. Latour, Dr. Diamond, Mrs. Faulenbach, Mr. Lawson, Mr. Nichols, Mr. McSherry, Mr. Wellman Abstain: Mrs. Rigdon	Motion made and passed that the Board authorize the Board Chair to communicate its decision in writing to the parents.
14.	Adjourn Motion made by Mrs. Thomas and seconded by Mr. McSherry to adjourn the meeting at 8:59 p.m. Motion passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:59 p.m.

Respectfully submitted,



David A. Lawson, Secretary
New Milford Board of Education

**New Milford Board of Education
Budget Hearing Minutes
January 19, 20, 26, 27 2010
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Ms. Lynette Rigdon Dr. Lisa Diamond Mr. David Lawson Mr. Thomas McSherry Ms. Alexandra Thomas Mr. William Wellman Mrs. Nancy Latour (arrived at 7:25 pm)
Absent:	Mr. Daniel Nichols

GEORGE C. BUCKBEE
TOWN CLERK

2010 JAN 32 A 8:32

NEW MILFORD, CT

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mrs. Adele Johnson, Director of Pupil Personnel & Special Services Mr. John Turk, Director of Fiscal Services Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mr. David Elmore, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Greg Shugrue, Principal, New Milford High School Mrs. Dana Ford, Principal, Schaghticoke Middle School Dr. Sandra Nadeau, Principal, Hill & Plain School Mrs. Susan Murray, Principal, Northville Elementary School Mrs. Paula Kelleher, Principal, John Pettibone School Mr. Les Weintraub, Principal, Sarah Noble Intermediate School
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1.	<p>The meeting of the New Milford Board of Education was called to order at 7:02 pm. The Pledge of Allegiance immediately followed the call to order.</p> <ul style="list-style-type: none"> Mrs. Faulenbach announced that public participation would be held after the presentations. 	Call to Order Pledge of Allegiance
2.	<p>Presentation by Dr. JeanAnn C. Paddyfote of the 2010-2011 School Budget</p> <p>Dr. Paddyfote presented her proposed 2010-2011 school budget with a PowerPoint presentation.</p> <ul style="list-style-type: none"> The mission of New Milford Public Schools was presented and read by the audience as a whole. Dr. Paddyfote said the budget process begins in October with each school being given a target for instructional supplies, textbooks, workbooks, etc. Staffing is done by the central office based on enrollment projections. Mr. Turk collaborated with Mr. Ray Jankowski, Director of Finance for the Town, regarding medical insurance, liability 	Budget Presentation Superintendent's PowerPoint Presentation

	<p>insurance, electricity, fuel oil and other items that can be combined for savings.</p> <ul style="list-style-type: none"> • The budget is often predicted six to eighteen months out which is why there are often budget transfers throughout the year. • The budget is aligned with the strategic plan that is being updated and a draft will be presented to the Board in May or June of 2010. • Staff development continues as a focus in this budget especially as it relates to improving student performance. Teachers are collaborating across grade levels and vertically—with the teachers sending and receiving students. • CT Accountability Learning Initiatives (such as data teams) and Scientifically Researched Based Interventions will continue in next year's budget. • Dr. Paddyfote noted that after the principals and department heads submit their budgets, the central office administrators carefully scrutinize all the requests. • Budget drivers continue to be salaries, certified (\$27,780,481) and non-certified (\$7,762,526), employee benefits (\$9,719,942), student transportation (\$4,561,955), utilities (\$2,193,782) and mandated programs. • There are several areas of cost containment or avoidance including Medicaid reimbursements, excess cost reimbursements, grants, and E-Rate which is a discounted telecommunications option. Strategies to contain energy costs include Energy Education, Demand Direct, and the continuous maintenance of equipment through Siemens. • Medical costs have been contained by switching to Medco to administer the pharmacy plan and medical insurance plan design changes accomplished through negotiations. • Dr. Paddyfote said the proposed budget will have a reduction in staffing, redeployment of staffing and adjustment of work schedules to preserve services to students. <p>The staffing reductions or redeployments by schools includes:</p> <ul style="list-style-type: none"> • New Milford High School – 2.5 teaching positions eliminated (1.0 business, 1.0 social studies, .50 world language); and reduction of a teacher clerk position by two days. • Schaghticoke Middle School – 4.0 teachers eliminated or one team (English, math, science, social studies); reduction of the teacher clerk by two days; elimination of the school resource officer; and elimination of German in grade seven. • Sarah Noble Intermediate School – 2.45 teaching positions eliminated (2.0 in fourth grade, .45 music teacher); reduce school nurse by .40 and redeploy to Faith Academy; reduce 	
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	<p>teacher clerk by two days; eliminate 1.0 teaching position in sixth grade and redeploy to Northville.</p> <ul style="list-style-type: none"> • Hill and Plain School – eliminate .50 kindergarten teacher and redeploy to Northville; reduce teacher clerk position by three days; eliminate .50 custodian. • John Pettibone School – reduce teacher clerk by three days; eliminate .50 custodian. • Northville Elementary School – reduce teacher clerk by three days; add two third grade positions (1.0 reassigned from Sarah Noble, .5 reassigned from Hill and Plain, and .5 from a reduction in a non-salary account). • District wide – para-educators work days will be reduced by 15 minutes or 47 hours over the course of the year. • Mr. Calhoun confirmed that the reduction in custodial positions will bring the staffing to the lowest ever. • Dr. Paddyfote said highlights of this budget include a full range of curricular and extra-curricular offerings for students – only modification is elimination of 7th grade German. • The budget continues to support the five-year curriculum plan. It continues to support curriculum development, implementation and articulation at each level. • It supports initiatives such as CALI and SRBI and provides professional development funds according to the strategic plan. The budget maintains guidance and other support staff and provides a capital budget for facilities and technology. • The total operating and capital budget request is \$58,760,021 or a 3.19% increase over the 2009-2010 budget. • Dr. Paddyfote suggested that the Board discuss the following issues: academics versus extra-curricular activities; the operating budget and the capital budget – the schools must be maintained in order to avoid rebuilding structures that have not been maintained; programs for many and programs for a few such as the talented and gifted program; the number of sports being offered – currently 28, and increasing revenues through activity fees or increased parking fees at the high school. <p>Dr. Paddyfote ended her presentation by thanking the principals, Mr. Elmore, Mr. Calhoun, Mrs. Baldelli, Dr. McLaughlin, Mr. Turk, Mr. Miller and Mrs. Socotch and all the Central Office staff for their hard work on this budget.</p>	
3.	Discussion of the 2010-2011 School Budget including, but not limited to, Elementary Schools	Discussion of the 2010-2011 School Budget including, but not limited to, Elementary Schools.

<p><u>Hill & Plain School</u></p>	<ul style="list-style-type: none"> • Dr. Nadeau said the elementary school principals have been meeting over the last year and finding common goals to improve student achievement. She said some of the things she is proudest of include the increase in professional development opportunities; character education trait of the month is a district-wide program; school-wide wellness; and the resources to support the strategic plan and mission of the district. • Dr. Nadeau said this was the best year for CT Mastery Tests as reading was up 19 points, writing was up 16 points, and math was up 10 points. She reported that only 51% of the students had pre-school experience before coming to kindergarten. There has been an increase in free and reduced lunch with 191 students having lunch each day and 90 are on free or reduced. The number of ESL students holds steady at about 40. • Dr. Nadeau mentioned the great relationship with the PTO who have provided grants throughout the year and a \$4800 grant from Lowe's to work on the school garden. • Mrs. Thomas asked how many students had pre-school experience in the past to which Dr. Nadeau replied it is usually around 30%. • Mrs. Thomas asked why this seemed to be happening to which Dr. Nadeau responded parents are looking for the all day kindergarten option. • Mrs. Thomas asked if this budget adequately funds supplies, tools needed, etc. considering the huge learning curve with all these students. Dr. Nadeau said it would be challenging especially with a high special education population entering kindergarten. • Mrs. Thomas asked to be kept informed of how things are going with this consideration in mind. • Mr. Lawson asked how much of a half day kindergarten day is instructional to which Dr. Nadeau replied that every minute of the 2 hours and 40 minute day is instructional including following the routine of hanging up coats, sharing at playtime, etc. • Mrs. Latour asked how the ½ day kindergarten teacher could be reduced if students came to school with no pre-school experience. Dr. Paddyfote said the staffing decision was made by the central office based on projected enrollment. 	<p>Hill and Plain School</p>
<p><u>Northville Elementary School</u></p>	<ul style="list-style-type: none"> • Mrs. Murray noted that February 2nd would be her first anniversary and she was appreciative of the good staff, the parents and the students. People are willing to work 	<p>Northville Elementary School</p>

	<p>together for the students and the staff really has a heart and they care. A family recently lost its home in a fire and the school raised \$1300 for the family. She said 98.6% of parents come to teacher conferences and 82% of the families had at least one parent volunteer in the school. The PTO has been very supportive with cultural arts grants. The CALI team is very active and teachers are visiting other grade level colleagues to “steal ideas.”</p> <ul style="list-style-type: none">• In terms of professional development, there is grade level collaboration for one hour per week where everyone looks at goals and student achievement and teachers learn how to intervene to provide enrichment when necessary.• With respect to test scores, reading was the lowest and that will be the focus with children buddying up for reading blocks which includes 90 minutes of uninterrupted reading time.• The proposed budget increase includes more money for materials and supplies for CALI and SRBI initiatives with the increase in enrollment and staffing. <ul style="list-style-type: none">• Mr. McSherry asked how the increase of two staff members will only lead to a 2.6 increase to which Dr. Paddyfote said Northville had some retirements and there were some adjustments made since 1/3 of the staff is non-tenured.• Mr. McSherry said with that in mind that account 611 was an obvious priority to which Dr. Paddyfote said it was.• Mrs. Rigdon asked about the character education assemblies. Mrs. Murray said they brought in Judy Bush, a puppeteer, who shows students how to get along. This dovetailed with discipline issues students might come to school with. She said PTO has funded this in the past and she would like to do more assemblies to talk about what it means to have good character.• Mrs. Rigdon asked why Northville had \$6000 budgeted while Hill & Plain did not. Dr. Nadeau said the PTO helps to fund Hill & Plain’s special programs.• Mrs. Murray noted that the PTO paid for half of the Judy Bush program and the school paid the other half.• Mrs. Latour asked for an explanation of 611, listening centers and data management. Mrs. Murray said the listening centers are CD and tape players with headsets so children can listen to a book on CD while reading along. The data management is to set up a system to manage all the data currently used including curriculum assessments and interventions. She said data warehousing is a real concern.• Mrs. Latour asked how data was handled now and Mrs. Murray said it was done by hand in an Excel spreadsheet.	
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<ul style="list-style-type: none"> • Mrs. Rigdon asked if the copier in the budget was a need or a want to which Mrs. Murray said it is not a copier it is copy paper and supplies for copying. • Mrs. Thomas asked if the increase in numbers coming into Northville was going to continue to which Mrs. Murray said she did not know. • Mrs. Thomas said this number will have to be watched because it will continue across the board. 	
<p><u>John Pettibone School</u></p> <ul style="list-style-type: none"> • Mrs. Kelleher said student achievement was the main focus for John Pettibone. She is pleased with the implementation of CALI and how the teachers are using the data. The teachers are broadening and applying SRBI knowledge and sharing that information among the other schools. This has resulted in decreased referrals to Child Study Teams. The skill sets of the teachers is becoming more adept at serving a wider range of needs including reading and literacy. • Mr. Lawson asked Mrs. Kelleher to clarify “SRBI” to which Mrs. Kelleher said SRBI stands for Scientifically Research Based Interventions. The idea is that problems students are having will be pinpointed and teachers will collaborate with proven strategies – science based or time tested. • Mr. Lawson commented that SRBI requires a lot of collaboration in the schools. 	<p>John Pettibone School</p>
<p><u>Sarah Noble Intermediate School</u></p> <ul style="list-style-type: none"> • Mr. Weintraub said it was a pleasure to work with the elementary school colleagues as they align themselves to better serve the students. He said his school is the only school in the district that receives students from three different schools. Mr. Weintraub said the staff is warm and caring with a great desire for professional development. A reading program has been implemented in 6th grade with a 60 minute uninterrupted reading period. Every teacher in 6th grade is going through training to teach reading. The PTO is very supportive of the school and has donated \$51,000. • Mr. Weintraub said this is the first year of implementing a three year school improvement plan. A pacing calendar for reading has been put in place for grades four, five and six. 	<p>Sarah Noble Intermediate School</p>

	<ul style="list-style-type: none"> • The budget includes money for resources for the library and hands on activities to develop science, math and literacy skills. The decrease in the budget is due to the decrease in enrollment. • Mr. Wellman asked a general question for all the elementary level principals and said he understood teachers were buying books and supplies out of their own pockets, he asked if there were anyway to know how much they might be spending. Dr. Nadeau said there is money in the budget for books and all teachers are asked throughout the year about supplies, but it is the nature of teachers that they buy stuff for their classroom out of their own money. • Mrs. Faulenbach asked for clarification from Mr. Wellman regarding the supply account. He replied that the account was adequate. • Dr. Nadeau said many of the local stores sell notebooks at the beginning of the school year for ten cents and teachers will go in with their families and buy the notebooks. • Mr. Lawson said as a teacher he can spend anywhere from \$200 to \$400 a year. • Mr. Lawson asked about the Saxon materials at \$4,000, the Every Day Math at \$15,000 and the manipulatives at \$14,000 – why the difference. Mr. Weintraub said the Every Day Math workbook is “disposable” as in the students write in them and take them at the end of the year, the Saxon books are reusable. • Mrs. Thomas asked about the English learning population and was the trend still increasing. Mrs. Kelleher said she had 25 last year and 35 this year. Mrs. Murray said she had maybe a half dozen. Dr. Nadeau said she had 40. Mr. Weintraub said he had 27 total which was a slight drop from last year. • Mrs. Thomas asked if communication with these families was still a struggle. Mrs. Murray said it seemed to be under control as there are some para-educators and tutors who speak Spanish fluently. Dr. Nadeau said she has a guidance counselor who is a former Spanish teacher. • Mrs. Rigdon asked what the BEI telephone was to which Mr. Weintraub said it was the phone system at Sarah Noble. • Mrs. Latour asked about 2222—the World Book Encyclopedia and why the school was not purchasing an online version instead. Mr. Weintraub said this was an online encyclopedic resource but some students do still need a hard copy of a book for differentiated learning. • Mrs. Thomas asked if there was one wish each school had for something more or something they could not do without. <ul style="list-style-type: none"> ○ Mrs. Kelleher asked the Board to be sensitive to the staff in general. ○ Mr. Weintraub said he felt the data 	
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	<p>warehousing will make student information more accessible to teachers in the future.</p> <ul style="list-style-type: none"> ○ Dr. Nadeau said she would like the .5 kindergarten position reinstated. ○ Mrs. Murray also felt the personnel including those who support the teachers was important. <ul style="list-style-type: none"> ● Mr. Wellman asked to what extent budget items were obligatory and what costs were discretionary. For instance, he said if the Board proposes a new program what are the costs of the program. If contracts are already negotiated – what are the obligated costs. For each school, he wanted to know what are the obligatory costs and what does this Board have some discretion over. ● Dr. Paddyfote and Mr. Turk felt they could try to work on this information. In past years the administration pulled together a list of unfunded mandates. ● Mrs. Faulenbach thanked everyone for their hard work and tonight's presentation. 	
4.	<p>Opportunity for the Public to be Heard</p> <p>There was none.</p>	Opportunity for the Public to be Heard
	<p>The meeting was recessed at 9:00 pm until Wednesday, January 20th at 7:00 p.m.</p>	The meeting recessed until 7:00 p.m. Wednesday, January 20, 2010.

Present:	<p>Mrs. Wendy Faulenbach, Chairperson Ms. Lynette Rigdon Mr. David Lawson Mr. Thomas McSherry Ms. Alexandra Thomas Mr. William Wellman Mrs. Nancy Latour</p>
Absent:	<p>Mr. Daniel Nichols Dr. Lisa Diamond</p>

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mrs. Adele Johnson, Director of Pupil Personnel & Special Services Mr. John Turk, Director of Fiscal Services Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mr. David Elmore, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Greg Shugrue, Principal, New Milford High School Mrs. Dana Ford, Principal, Schaghticoke Middle School Mr. Les Weintraub, Principal, Sarah Noble Intermediate School
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1.	The meeting of the New Milford Board of Education reconvened at 7:01 pm with the call to order. The Pledge of Allegiance immediately followed the call to order. <ul style="list-style-type: none"> Mrs. Faulenbach reminded the public that public participation would be held after the presentations tonight. 	Call to Order Pledge of Allegiance
2.	Discussion of the 2010-2011 School Budget including, but not limited to, Middle School, High School and the Department of Instruction <u>Schaghticoke Middle School</u> <ul style="list-style-type: none"> Mrs. Ford read a short story about the “Teacher from the Black Lagoon” as she always starts her budget presentations with a story. She said the teachers do a wonderful job with dealing with the students from this age group. The character traits have worked well as students have made videos and done charitable events including Hope for Haiti which actually started before the most recent earthquake. Mrs. Ford noted that Keli Solomon who is a teacher at SMS was recently awarded the Veterans of Foreign Wars’ Middle School Teacher for the State for all the community outreach programs. The departments are working together to help smooth the transition from 7th to 8th grade. Technology has been incorporated into the classroom instruction. Wellness has been added back to the schedule to allow students to go outside one time per week for exercise. They are also working with 6th grade and 9th grade teachers to smooth those transitions. Mrs. Rigdon asked why the postage went from \$4500 two years ago to \$9600 this year and in this budget is down to \$5700. Mrs. Ford said SMS is using e-mails more even 	Discussion of the 2010-2011 School Budget including, but not limited to, Middle School, High School and the Department of Instruction Schaghticoke Middle School

	<p>though she is somewhat reluctant to do so. She said some things do need a personal letter and should not be sent via e-mail and some parents do not have access to e-mail.</p> <ul style="list-style-type: none"> • Mrs. Latour asked about account 1106 Practical Arts, why money was being budgeted to purchase clothing. Mrs. Ford said it is for material not clothing in the practical arts program. She said the students make pillows, mittens and do basic sewing. • Mrs. Latour asked about account 1128 General Instructional Supplies, why the student handbook is not done online. Mrs. Ford said the handbook is online, but each student is given a handbook which is also a notebook so they can use it for assignments. The idea is the student always carries the handbook which shows the expectations for how they will behave. • Mrs. Latour asked about 2222 Library Services line 645 Library Books, and Mrs. Ford responded that \$10,000 was for the library and that line was cut last year. Mrs. Ford stated it is imperative to increase the materials in the library. • Mrs. Latour asked if any thought was given to buying computers as people are reading online. Mrs. Ford said the students do have some books online but the school is encouraging students to read for pleasure and she thinks having the actual book in hand is important. She said the school does have some “playaways” which are books on an electronic device. • Mrs. Thomas asked what the impact will be to losing the School Resource Officer (SRO). Mrs. Ford said she wanted to thank the Board for supporting the SRO this year as he is a member of the school community. Having the SRO gives students another adult they can talk to when issues arise. She said 7th and 8th grade is a difficult time in students’ lives and they can make choices which will reflect on their lives. • Mr. Lawson said unfortunately there is school violence from the outside that is a concern as well. He said he was not pleased this was cut last year and he hopes the Town Council will find a way to fund the SRO. • Mrs. Thomas asked how much it would cost to put the SRO back in the budget and Dr. Paddyfote said it would be \$85,000. • Mrs. Thomas said this is a necessity more than just a safety issue because students need someone to talk to and it is the school system’s responsibility to keep students safe. • Mrs. Rigdon asked prior to the SRO what the school was like. Mrs Ford said as long as she has been at SMS the SRO 	
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	<p>has been here. She said she also had an SRO at Nonnewaug.</p> <ul style="list-style-type: none"> • Dr. Paddyfote said the SRO started as a DARE officer and then became the SRO in 1995. • Mrs. Rigdon asked if there were less expulsions or less fighting with the SRO. Mrs. Ford said it is not within the purview of the SRO to address student discipline. She said the SRO has been extremely helpful to parents with e-mail issues, for instance, out of school. She said after Columbine many school districts thought having police in the schools was important. • Mrs. Latour asked what subject areas would be affected by the proposed reduction of four full time classroom teachers. Mrs. Faulenbach said this was a whole team. Mrs. Ford said there are four 8th grade and four 7th grade teams and there has been a decline of approximately 120 students over several years; that equates to an entire team. The team includes one teacher in each of the following subject areas: math, science, social studies, and history. The German teacher will not be impacted by the reduction of the 7th grade German class because that teacher also teaches Spanish, and will most likely pick up additional students due to the reduction. • Mr. Wellman asked if SMS used co-teaching and for a definition. Mrs. Ford said co-teaching is when two or more professionals share the responsibility for teaching a heterogeneous group of students. They share the responsibility for planning, instructing, evaluating and working with the students. This affords special education students, in particular, access to the general curriculum which is a state mandate. • Mr. Wellman asked if the co-teaching situation was always a special education teacher with a teacher or para-professional. Mrs. Ford said it is not co-teaching with a paraprofessional, but only with a regular education teacher and a special education teacher. • Mr. Wellman commented that the accreditation agency probably approves of co-teaching. • Dr. Paddyfote said co-teaching addresses a legal issue and requirement under a consent decree from the State Department of Education. She said it is not a new concept, but that the process is always evolving. It takes time for two teachers to share responsibilities and have a seamless approach in one classroom. • Mr. Wellman asked how it was determined what classes were co-taught and when to use special education teachers versus paraprofessionals. Laura Olson, the department chair at SMS for special education, said co-teaching is a win-win 	
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	<p>for regular education and special education students. SRBI mandates two certified teachers in the classroom to provide remediation.</p> <ul style="list-style-type: none"> • Mr. Wellman asked how it was determined what classes were co-taught. Mrs. Johnson said a discussion takes place during the planning and placement meeting and the team makes a recommendation in a student's Individual Education Plan. • Mr. Wellman asked if this leads to leveling in a classroom. Mrs. Ford said this was not about leveling, but it is about ensuring that every student learns what is being taught; it accommodates different learning styles. • Mrs. Rigdon said this sounded twice as expensive, but asked if there was a savings she was not aware of. Mrs. Ford said it allows SMS to follow the law about including students who have IEP's in regulation education classes versus separate classrooms. • Mrs. Thomas asked Mr. Wellman where he was going with these questions. Mr. Wellman said he was asking questions because he did not know anything about co-teaching, had no background in it and thought it might be an area for savings. • Mrs. Johnson said co-teaching happens in every building in New Milford starting at the elementary level. SRBI requires that remediation in the classroom not be more of the same but rather evaluating what each child needs. She said the state requires regular class placement of 79 – 100% of the special education student population and New Milford is currently at 70.7%. The state looks at is the district following the law by providing meaningful instruction. • Mrs. Faulenbach said she is not pleased with the SRO decision again. • Mrs. Rigdon asked about 2490 Other School Administration line 339 police for open house and Quassy trip. Mrs. Ford said this was primarily for traffic control because of the back-up on Route 202. She said SMS and Northville are unique to having traffic issues. • Mrs. Rigdon asked about 3210 Other Student Activities line 612 new uniforms to which Mrs. Ford said interscholastic sports were taken out of the budget and so there were no uniforms. Now that sports are back, little by little the school is adding new uniforms. <p><u>New Milford High School</u></p> <ul style="list-style-type: none"> • Mr. Shugrue said this budget definitely looks at the needs versus the wants. He said New Milford High School (NMHS) is preparing students to compete in an 	<p>New Milford High School</p>
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	<p>ever changing world. Mr. Shugrue refers to the community members as consumers and he said the consumers of NMHS are getting a great deal for their dollar. He said NMHS has a wonderful student body and he is proud of the teachers. The character education committee does a tremendous job and character education has become part of the culture and fabric of the community. Students rise to the challenge every year and rally around causes raising money, collecting food, clothes, etc.</p> <ul style="list-style-type: none"> • Mr. Shugrue said the SAT scores are above the national average on verbal and math. Two hundred and thirty one students took the AP tests versus 182 the year before. The national average is that 61% get three or better on the AP, state average is 77%, New Milford students score 81%. This is a direct dollar savings for parents because the AP's can be converted to college credits. • Mr. Shugrue said NMHS is making progress on the PJ mandate and NCLB and co-teaching is used. There are currently 29 sections that are co-taught. He said some students need co-teaching in English, some in math, some in all subjects. • Mr. Shugrue said progress is being made in the CAPT testing. In the local DRG, out of 24 schools, New Milford is third in math and science, sixth in writing, and fifteenth in reading. • Mr. Shugrue said the extracurricular activities are doing very well with such programs as band being recognized statewide. The school musical, Seussical the Musical, will be performed in March. The athletic teams fare well in the difficult Southwestern conference. There is something to do at NMHS for all students. Students that get involved are more successful in school than those that do not. • Mr. Shugrue said the current budget is challenging and next year will be even more challenging while trying to keep costs down and yet meeting the demands of NEASC, the strategic plan and the parents. • Mrs. Faulenbach asked if the decrease in budget was enrollment driven to which Dr. Paddyfote said the numbers are down overall. • Mrs. Faulenbach asked if NMHS offered all 28 sports and asked for the list of sports. Mr. Shugrue said NMHS is an LL school and is a comprehensive high school with a full complement of athletics. • Mrs. Faulenbach asked for the overall budget for sports to 	
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	<p>which Mr. Shugrue said it was \$609, 914.</p> <ul style="list-style-type: none"> • Mr. Lawson asked how many students were involved in sports and other extracurricular programs. Mr. Shugrue said over 900 students were involved in sports, the band had over 170 and there are over 100 clubs and activities offered in which 90% of the student body is involved. • Mr. Lawson asked if research showed involvement was important to which Mr. Shugrue said students that are involved tend to be better time managers, and therefore, they are more successful. • Mrs. Faulenbach said extracurricular activities are vital. Mr. Shugrue said downtime for teenage students is a danger. • Mrs. Rigdon asked about the turf replacement on the soccer field in the amount of \$32,500. Mr. Calhoun said that would be discussed during the capital budget. • Mr. Lawson said he was concerned with the decrease in teachers and asked if 22 credits was necessary for graduation. Mr. Shugrue said it was actually 22 ½. • Mr. Lawson asked if potential electives were being lost with the reduction in teachers and wondered if there would be scheduling issues. Mr. Shugrue said it will be more challenging to get the 22 ½ credits as there are scheduling issues now. • Mrs. Latour asked what pupil services line 323 included. Mr. Shugrue said it is a counseling service contract with the hospital. • Mrs. Latour asked about line 333 medical services to which Mr. Shugrue responded it is a contract with an athletic trainer who comes to every contest and provides injury assessment and recovery. Athletes are referred to their physician if the treatment needs to continue beyond the contest itself. • Mrs. Latour asked for more information on 1118 Career Education. Mr. Shugrue said there are two enterprises at the high school – Projects Unlimited which is a wood program and Cut, Paste & Copy which produces t-shirts, logos, etc. • Mr. Latour asked why there was a proposed reduction in career education. Mr. Shugrue said there is a 21.8% decrease in the operating budget and teachers are asked to do more with less. He said this will be a challenging budget. • Mrs. Latour asked about 2120 Guidance Services. Mr. Shugrue said the high school has a great career center with a variety of resources to help students plan the next phase of their lives. • Mrs. Latour asked about 641 Textbooks and how many ESL students there are at NMHS. Mr. Shugrue said there are 20 ESL students and the budget for those students is only 	
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	<p>\$2500 of \$29,000.</p> <ul style="list-style-type: none"> • Mrs. Latour asked about 645 Library Books and asked if the school was looking towards technology. Mr. Shugrue said NEASC calls the library the learning hub of the school and three years ago the library was renovated and made more of a media center. • Mrs. Latour asked about line 646 Workbooks to which Mr. Shugrue said that is a portion of SAT prep. • Mr. Wellman asked how it was determined what sections would be co-taught and which ones wouldn't. Mr. Shugrue said it is a philosophical debate but there is a mandate to give students the individualized services they need including time with non-disabled peers. • Mr. Wellman asked if the sections that are currently co-taught is a requirement of the special education law to which Mr. Shugrue said yes. • Mrs. Faulenbach asked if Mr. Wellman was trying to understand the financial piece of co-teaching in the budget. Mr. Wellman said he was trying to understand how or why co-teaching happened but since it is mandated it must be budgeted. • Mrs. Rigdon asked how the percentage of how many classes were co-taught was determined. Mr. Shugrue said that 29 sections was all the staffing available to afford special education students equal access to curriculum. • Maryann Ness who manages the special education at the high school invited Board members to come and observe the co-taught classrooms. • Mr. Wellman asked in light of the economic times if any consideration had been given to expanding the Connecticut Virtual High School. Mr. Shugrue said he was not sure there would be a decrease in cost unless there was elimination of staff. • Mr. Wellman said he understood that the cost per student for the Virtual High School was about \$2-2500 per student and New Milford's cost per pupil were much higher and he asked if any consideration had been given to virtual school. Mr. Shugrue said that did look into it but he feels having teachers with the students is still valuable. • Mrs. Thomas asked both Mrs. Ford and Mr. Shugrue if there was a wish that they might have put into this budget. Mr. Shugrue said 86% of the students go onto further education but he is concerned about the 14% that don't. He is concerned about what is out there for these students and said he would like to start a culinary program. • Mrs. Ford said she thinks the SRO is important. She also said she would like technology to be used more and video 	
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	<p>more things at SMS to draw in the community.</p> <p><u>Department of Instruction</u></p> <ul style="list-style-type: none"> • Dr. McLaughlin noted that she has been with the New Milford School system for nine weeks and has enjoyed it so far. She said people in this system are receptive to working together and are longing for change. Curriculum is the driving force. • Dr. McLaughlin noted that the technology in some of the curriculum dates back to 1993 and so that will be a focus in next year's budget. She said she is looking at the curriculum in place and making sure the most recent version is being used. • Dr. McLaughlin will be working on strategy one which is communication and strategy five which is instruction. She said all the curriculum currently in place is not being tossed, it is being tweaked and revised. She meets monthly with the school principals to work on transitioning students from school to school. • Dr. McLaughlin will be going into the 4th grade classrooms and modeling lessons to teach writing. She will be holding some workshops for CMT writing. The CMT's and CAPT's will be held in March. • Professional development day will be April 1st. Dr. McLaughlin said in the future she would like to have all the professional development activities planned for the entire school year. Professional development will be aligned with district goals and school goals. One of the continuing professional development topics will be technology because teachers need CEU's in technology to maintain their certification. • Mr. Elmore said Dr. McLaughlin's emphasis in curriculum will be on technology and ultimately there will be integration in the curriculum. He said there will be a better blueprint for building technology skills for staff which will impact the students. He said the technology codes in the budget are support codes such as technicians in the buildings, the staff of the central office, and professional development money for the staff. • Mrs. Faulenbach asked how many students were in summer school for the \$37,000. Dr. McLaughlin said there were 16 teachers and she is researching the total number of students served. 	<p>Department of Instruction</p>
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	<ul style="list-style-type: none"> • Mrs. Faulenbach asked how long summer school ran and Dr. McLaughlin said it was three to four weeks, four hours per day, five days a week. • Ms. Rigdon asked about program 1130 Instructional Testing items 111 and 112. Dr. McLaughlin said that was one-half of the assistant superintendent's salary and one-half of her secretary. She is paid the other half from Curriculum Development, 2212. • Ms. Rigdon asked if that was about \$144,000 for the assistant superintendent and \$36,000 for the secretary to which Dr. McLaughlin replied that it was. • Mrs. Latour asked about 1210 Gifted and Talented and asked how many students that covered. Dr. McLaughlin said it was 104 last year, 99 this year with most of those students at SMS and SNIS. • Ms. Rigdon asked how it was determined students were gifted. Dr. McLaughlin replied that the school system was required by the state to test and identify gifted students. Mrs. Johnson said an individual intelligence test is administered; individualized assessments were also done for arts and poetry. New Milford is the only school in the state that provides a gifted and talented program in the arts. • Ms. Rigdon asked if this stopped at 8th grade. Mrs. Johnson said a student never loses the designation but the gifted and talented program stops after 8th grade. • Mrs. Faulenbach asked if the school system was mandated to test and Mrs. Johnson said the school system is mandated to identify these students. • Mr. Lawson asked if this covered 100 students for \$20,000 in expenses less the teacher's salary to which Dr. McLaughlin said it did and Mr. Lawson felt that was a good deal. • Mrs. Latour asked for an explanation of 1310 Adult Education. Mr. Shugrue said this adult education program has been identified as one of the best in the state. He said the traditional day program does not work for every student and they can take this accelerated program – not just a GED – where they can obtain their high school diploma. He said there is also the traditional community-at-large adult education program which is used to generate revenues to support the academic program. Day classes are transferable to evening school but evening school is not transferable to day school. • Mrs. Latour asked where the students actually went to school. Mr. Shugrue said they used New Milford High School in the evenings from five to nine pm, Monday through Thursday. 	
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	<ul style="list-style-type: none"> Mrs. Thomas asked about the \$191,800 for 10.5 tutors and asked how the tutors were used. Dr. McLaughlin said the tutors are used for instructional purposes in classrooms, one on one, and in small groups. She said there are also some tutors covered by the Title I grant but they can only be used in Title I schools: Hill & Plain, John Pettibone, and Sarah Noble Intermediate School. Mrs. Thomas asked how it was determined when the tutors were used. Dr. McLaughlin said SRBI required some intervention but it was up to the school principals how they were used. Ms. Rigdon asked about item 6110 Tuition—CT Public School Districts and Dr. McLaughlin said there are 26 students attending Nonnewaug at \$207,732 and 17 students attending the magnet school in Danbury at \$1,784 per student. 	
3.	Opportunity for the Public to be Heard <ul style="list-style-type: none"> Nancy Miller, President of 1309 New Milford Para-Educator Union, addressed the Board regarding the 15 minute reduction in the para-educators' workday. She presented a written copy of her remarks to the Board members. 	Opportunity for the Public to be Heard
4.	The meeting was recessed at 9:00 p.m. until Tuesday, January 26 th at 7:00 p.m.	The meeting recessed at 9:00 p.m. until Tuesday, January 26, 2010 at 7:00 p.m.

Present:	Mrs. Wendy Faulenbach, Chairperson Ms. Lynette Rigdon Mr. David Lawson Mr. Thomas McSherry Ms. Alexandra Thomas Mr. William Wellman Mrs. Nancy Latour Dr. Lisa Diamond
Absent:	Mr. Dan Nichols

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mr. John Turk, Director of Fiscal Services Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mr. David Elmore, Director of Information Technology Mrs. Adele Johnson, Supervisor, Special Education Ms. Ellamae Baldelli, Director of Human Resources Mr. Greg Shugrue, Principal, New Milford High School
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1.	<p>The meeting of the New Milford Board of Education was called to order at 7:01 pm. The Pledge of Allegiance immediately followed the call to order.</p> <ul style="list-style-type: none"> Mrs. Faulenbach reminded the public that public participation would be held after the presentations tonight. 	Call to Order Pledge of Allegiance
2.	<p>Discussion of the 2010-2011 School Budget including, but not limited to, Pupil Personnel/Special Education, Department of Maintenance, Utilities, Department of General Administration and Capital</p> <p><u>Pupil Personnel/Special Education</u></p> <ul style="list-style-type: none"> Mrs. Johnson said special education is a mandated service and the school is responsible for educating all students no matter what they need to learn. Cost centers 11 and 12 are supplementary services that help all students. These cost centers contain dollars to evaluate and help understand childrens' needs to provide meaningful instruction. Child find is a responsibility of the district which is a system to look for and evaluate children at risk or in need of special services even if they are at a private facility in the community such as Canterbury and Faith Academy. Cost center 11 is for regular and special education and assures a safe, meaningful environment for the students. Co-teaching allows for the least restrictive instruction and allows special education students to be taught with regular education students. The team designs an IEP for the students which starts them in a regular education classroom but they may need an aide, a special 	Discussion of the 2010-2011 School Budget including, but not limited to, Pupil Personnel/Special Education, Department of Maintenance, Utilities, Department of General Administration and Capital <u>Pupil Personnel/Special Education</u>

	<p>aide, PT or OT services or other special services. Every child has a right to a meaningful education.</p> <ul style="list-style-type: none">• The pupil personnel budget is basically flat and the district now has a speech pathologist in house. Cost center 12 has increased 5.63% this year. The town relies on the State for excess cost reimbursements. Excess cost reimbursements are allowed once a town spends over 4 ½ times the per pupil expense on a student. This means New Milford must spend approximately \$50,000 before any money is reimbursed. The reimbursement rate changes annually and for the 2010-11 fiscal year the rate will be 60%.• If a child is placed out of district by DCF, DDS or the court system, then New Milford pays one time the per pupil expenditure and anything in excess is reimbursed at 60%.• The cost of high end children is lowering every year because New Milford finds itself able to accommodate them within the district. The costs continue to be increased tuition budgets and an increase in students being placed out-of-district by DCF.• The funding level from the state continues to decrease but there have been some savings including Litchfield Hills Transition Center where seven students are currently successfully placed. That includes a \$17,000 savings.• Other successes include the students working within the community and accessing medical services within the community.• Summer school has been restructured which saved \$10,000 and the transportation budget has been reduced.• Mr. Wellman asked about the co-teaching and the use of aides, certified aides and special education teachers. Mrs. Johnson said a range of services needs to be provided and co-teaching allows special education students to be in a classroom with regular students. There are times when an aide may be all a child needs.• Mr. Wellman asked if once the determination for each child was made was the schedule set up around their particular needs and then everything	
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	<p>else fell into place beyond that. Mrs. Johnson said they start with an IEP and then determine what a child needs so they can learn.</p> <ul style="list-style-type: none">• Mr. Wellman asked if the building block of setting up the education for students was based on special education students first. Mrs. Johnson said the school starts by scheduling these students and try to work within the fixed supports they have. If each class had a special education student in the high school, for instance, there would not be enough teachers to co-teach.• Mrs. Rigdon asked if the IDEA grant did not pay the salaries what would happen. Mr. Lawson noted that the IDEA grant is non-competitive so New Milford gets its share.• Mrs. Latour asked for clarification of the chart as it says there are 668 students with special education needs and only 14% are from New Milford. Dr. Diamond said the number actually reflects that only 14% of the total population of the students are special education or 668 students.• Mrs. Latour asked why New Milford pays for a student to be out of state for \$100,000 a year. Mrs. Johnson said the school district is obligated to pay for education services for students when DCF, DDS or the courts place the student. This particular student has complex needs so he is placed out of state where he can be helped.• Mr. McSherry asked for a clarification of excess costs. Mrs. Johnson said when the school district pays above \$11,000 (or the per pupil expenditure amount) the school can get 75% of the excess back from the state. Next year the number is projected to be 60%.• Mrs. Latour asked for the cost per pupil for special education students. Dr. Diamond noted that the special education cost could vary from \$8,000 to \$100,000 because the programs are completely different. Mrs. Johnson said there are also expenses for Child Find which does not necessarily come under special education expenses.• Mr. Turk said he could estimate the cost per special education student based on the ED001, which is a state report. He said the special education budget is about \$11 million and there are 668 students, therefore, the cost per student is about \$16,460.• Mr. Lawson asked if special education was	
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	<p>governed by state and federal laws and Mrs. Johnson said that was correct.</p> <ul style="list-style-type: none">• Mrs. Thomas asked if there was a lot of change in the special educator population or did the students generally stay in New Milford. Mrs. Johnson said the percentage is generally the same that once a student leaves, they tend to come back again. She said the population at 14% is high.• Mrs. Thomas asked if the special education students were only identified in the school system. Mrs. Johnson said under law they must be identified from birth on up and be in a program when they turn three.• Mrs. Rigdon asked if students move here for the special education program. Mrs. Johnson said she has asked parents why they came and most said they liked the community and it was affordable. She said she does not speak with parents about the program until they have a contract to move here, but she said parents do shop for special education programs.• Mrs. Latour said she understood there were mandates for special education, but wondered if New Milford went above and beyond at the expense of the regular education students. Mrs. Johnson said the Planning and Placement Teams (PPT's) do what they need to do to meet the needs of the students. Parents often want more, but the teams do a good job of being reasonable and fair.• Mr. Lawson lauded the effort and the cut in the transportation budget for special education of \$150,000.• Mrs. Latour asked if the co-teaching schedule was based on special education students first. Mrs. Faulenbach asked if the question was in general, when the overall schedule is being formulated, does it begin with special education students or regular students. Dr. Paddyfote said a matrix is developed based on the requirements to graduate – four years of English, three years of social studies, etc. Students start to do course selections in February and then sections are built of offerings throughout the year. Students with PPT's and IEP's are placed first in classes which are tied to IEP's. She said every special education student is involved in the PPT process and if parents are not pleased, they could take the district to due process. That could	
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	<p>lead to the state mediating and perhaps a full hearing. Parents are afforded a lot of rights to special education programming.</p> <p><u>Department of Maintenance</u></p> <ul style="list-style-type: none"> • Mr. Calhoun presented the facilities budget which included maintenance and custodial budgets. The facilities budget overall is a .82% increase or \$42,000 over last year. He said a proactive maintenance program is in place. Some of the new initiatives for 2010 include the LEED certification program which rewards best practices and uncovers operation inefficiencies; the reduction in garbage hauling fees through increased recycling efforts; previously contracted services will be done in house with licensed staff; a continuing look for savings in energy costs; and the Siemens contract. • Mrs. Rigdon asked how overtime was determined and asked if there was a way to avoid it. Mr. Calhoun said overtime was in snow removal and building maintenance checks during the winter months. He said the custodian contract granted two hours of overtime if a co-worker did not come to work. He said weekend overtime is billed out in the weekend facilities use fee. • Mrs. Thomas said she is in awe of what the maintenance department does taking care of the town's most valuable assets. She asked how they were able to do so much with a decrease in the budget. Mr. Calhoun said they do more in-house services and have restructured contracts through the RFP process. • Mrs. Thomas said the department takes care of the most important assets of the Town, not just the Board, and asked if there was enough money for supplies, etc. Mr. Calhoun said they achieve efficiencies by buying in bulk and using a dilution based chemical system. • Mrs. Latour asked about line 733 and what type of equipment would be purchased. Mr. Calhoun said that is a capital request of \$8,750 and includes \$3,000 for a carpet extractor and money for leaf blowers, mowers, and chainsaws. 	<p><u>Department of Maintenance</u></p>
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	<ul style="list-style-type: none"> • Mr. McSherry asked about the energy usage contract which Mr. Turk said he would cover in utilities. • Mrs. Rigdon asked if the lights really needed to stay on all night in the parking lots. Mr. Calhoun said they are only on in certain areas and they are on timers. He said they do not have motion sensors but the lights provide a level of security against vandalism. • Mrs. Rigdon asked why motion sensors could not be put on. Mr. Calhoun said they could be done but it is a large investment. Mr. Turk reminded the Board that \$38,000 had been spent for a security consultant to do an assessment and one of the things they suggested was to leave the lights on for security. • Mr. McSherry said through energy conservation programs the schools have been able to cut energy consumption from seven million kilowatt hours to five million, but he said the lights in the back of the schools do cut down on vandalism. • Mr. Lawson asked how much cost had been avoided over the years and Mr. Turk said under Mr. Knipple's program over the last three years over \$1 million had been saved. <p><u>Utilities</u></p> <ul style="list-style-type: none"> • Mr. Turk noted that the water budget would have no increase as the number is locked in as long as there is no increase in water use. The sewage budget is set at \$34,000 and the sewer assessment schedule is about half way paid off. Electricity will not be locked in until July, but the best guess is that CL&P will not request an increase until the end of 2010. Constellation New Energy has increased 10%, but Mr. Turk is counting on the energy conservation program to continue and so he has only budgeted a 7% increase. Fuel oil even with no change in usage, Mr. Turk has budgeted a 25% increase in price because the current price of oil is \$2.74 per gallon. He said the future of the fuel oil program may be a reverse auction for oil and diesel and he will be bringing people to the facilities committee to present this concept. Natural Gas will be 	<p><u>Utilities</u></p>
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	<p>lower due to going with a non-interruption contract for one year to test it out. The gasoline prices epitomize the timing issue with putting the budget together in January, one year ago the price per gallon was \$1.76 now it is \$2.73. He said the gasoline increase of \$13,215 is due partly to the increase in price and transportation to the Litchfield Hills Transition Center.</p> <ul style="list-style-type: none"> • Mrs. Latour asked if the oil price could be locked in. Mr. Turk said the price is locked in but is done so in July versus locking in during the winter. • Mrs. Latour asked if it was possible to lock in a price for more than one year and Mr. Turk said it could be but it depends on what is happening with the fuel oil market. • Mrs. Latour asked if the local gas retailers were asked to give a bid and Mr. Turk said it was bid together with the Town. • Mrs. Rigdon said she had visited many schools where the windows were open because the temperature was too high and asked if the temperature could be lowered. Mrs. Faulenbach asked which schools and Mrs. Rigdon said Hill and Plain and the high school. Mr. Calhoun said the high school windows are not functional so they cannot be opened, but he said at Hill & Plain there is an old pneumatic system which does not have digital controls to get consistency so he said that has more to do with the age then the controls of the building. <p><u>Department of General Administration</u></p> <ul style="list-style-type: none"> • Mr. Elmore presented the technology portion of DOGA and said one of the goals of technology is to increase energy savings. He said over the last three years over 800 computers have been replaced with energy saving features such as LCD screen versus CRT. He said the schools continue updating computers and are making a more concerted effort to add data digital projectors and white boards. White boards have been piloted at NMHS and SMS and professional development training has been offered around the use of white boards. He said with the 	
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Department of General Administration

	<p>growth of services on the internet and the need to meet students needs with disabilities, the school has been somewhat slow in getting started with the use of technology.</p> <ul style="list-style-type: none">• Mr. Elmore said there are about a half dozen data projectors permanently installed and the rest are on carts. There is an increase in the budget to purchase data projectors and electronic white boards.• Mr. Elmore noted that his staff is two people less than seven years ago which requires them to work smarter and remotely. His staff is responsible for a 15 serve network and a wide area network that ties the schools together.• Mrs. Thomas asked how big the staff is and what they do. Mr. Elmore said there are seven and him. Three plus Mr. Elmore work out of the central office, a technician assistant the school technicians and there is one technician per building except two technicians cover two schools in the lower grades. He said they are a flexible group of people that work in labs with teachers to assist them.• Mrs. Thomas asked if there was something that could be done to make the system better. Mr. Elmore said having more up to date equipment reduces the amount of time and effort needed to find out what kind of hardware problem there is. He said some schools are still using computers purchased in 2001. He said the staff benefits from having someone integrate technology with the teaching department which is in the strategic plan.• Mrs. Rigdon asked if computers were leased or purchased outright. Mr. Elmore said 369 of the 800 computers bought are on a four year lease which comes out of operating versus capital and becomes an obligation so it is not easy to cut out of the budget.• Mr. Turk said the total DOGA budget is \$15.4 million, up \$1.6 million. Three big components make up 98% of the increase– benefits which is 64%, pupil transportation which is 27%, and capital which is 7%. He said two years ago a grant was received from the state for program 2620 line 900 for \$59,845. Pupil transportation is up 14.7% but	
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	<p>the contract was renegotiated and the increase is due in diesel fuel. In the contract All Star pays \$1.60 and then the district pays the balance.</p> <ul style="list-style-type: none"> • Mr. Turk said in regards to the medical insurance, line 2950 object code 200 that the increase of \$575,762 or 8.71% comes from the consultant suggesting an 11.1% increase. • Mr. Turk said 2970 object code 200 is the payment from the early retirement program from last year. • Mr. Turk noted that line 2980 object code 200 has increased because the actuary suggested budgeting \$632,833 due to the poor market performance. • Mrs. Latour asked if the medical insurance went out to bid. Mr. Turk said it had not but that it would probably go out to bid this year. He said he had a meeting with other members of this DRG and the increases range from 7% to 37%. • Mrs. Latour asked why the medical insurance would not go out to bid every year. Mr. Turk said Ray Jankowski has been successful in the past with keeping costs in line without going out to bid. • Mrs. Latour noted that the 2980 line pension for non certified employees amount was a suggestion. Mr. Turk said the Board could budget nothing, but that would impact the bond rating. • Mrs. Latour asked Ms. Baldelli which periodicals were being purchased in line 647. Ms. Baldelli said they are COBRA guides which talk about the mandated health benefits, and HR Specialist. • Mrs. Latour asked about the \$20,000 advertising expense in line 540. Ms. Baldelli said open positions are posted in newspapers and there is a software program for recruiting under this category as well. She also uses K-12 Jobspot and receives a wide range of applications through that. • Mrs. Latour asked how many open positions there are now to which Ms. Baldelli said there was one at the middle school. <p><u>Capital</u></p> <ul style="list-style-type: none"> • Mr. Calhoun noted that in the late 90's the facilities capital budget was fully funded but of late there has been little capital in the budgets due to the economic constraints. He said when he presented his original request to Dr. Paddyfote the amount was over \$530,000. 	<p><u>Capital</u></p>
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	<p>The money in this budget will go towards equipment for cleaning at Hill and Plain and John Pettibone; painting at SNIS and Northville; a chain link fence at Northville to close in the southeast side of the playground; replacement of window screens at John Pettibone; replanting the soccer field at NMHS; and replacing the windows and creating a storage area at the Lillis building.</p> <ul style="list-style-type: none">• There is also money budgeted to replace a 10 year old truck which is costing \$3,000 to \$4,000 per year to repair and maintain. Mr. Calhoun is also requesting a portable generator in this budget to have electricity available where it is currently not.• Mrs. Rigdon asked about the price discrepancy in the burnisher for Hill & Plain versus John Pettibone. Mr. Calhoun said they are different models but they probably could be interchanged.• Mrs. Rigdon asked about the difference in price in the auto scrubbers and Mr. Calhoun said again they are different because of the difference in the buildings themselves.• Mrs. Latour asked why the storage facility was being built, couldn't papers be scanned so that there were not so many boxes. Mr. Elmore said they are beginning to scan documents and more are coming in electronically. Mrs. Faulenbach remarked that even though things can be scanned, there are still documents. Mr. Calhoun said that was correct and there was also a lot of equipment and tables and things which currently have no place to be locked away.• Mrs. Latour asked if the old equipment could be sold on eBay. Mr. Elmore said the schools are not allowed to sell the equipment on the open market and there is a process to get rid of the equipment that is no longer used. He said his office is three rooms and one of the rooms is full of equipment to be repaired, etc. He also said E-rate requires papers be kept for six years and he does not have the staff to scan them. Mrs. Latour said there is a grant available that would pay for staff to scan the documents.	
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	<p><u>Capital – Technology</u></p> <ul style="list-style-type: none"> • Mr. Elmore said he continually tries to get new computers and new technology including data projectors and electronic white boards as part of the five year capital plan. He said the emphasis on technology currently is grades four through twelve but they are not forgetting the elementary schools. He is planning on putting a mobile lab together for SMS with 25 units. The portable labs will bridge the gap of computers without committing rooms to that purpose. • Mrs. Latour asked if the white boards would go out to bid and Mr. Elmore said they would though they had not in the past because only a few were bought. • Mrs. Rigdon asked what the community and staff relations expenditure was and Dr. Paddyfote said it was for the communications strategy currently being worked on and included a newsletter to be sent to all households. 	<p><u>Capital – Technology</u></p>
3.	<p>Opportunity for the Public to be Heard</p> <ul style="list-style-type: none"> • Eileen Mero, SNIS School Nurse, addressed the cut of .40 school nurse at SNIS. • Susan Trujillo, a para-educator at NMHS, addressed the reduction in the para-educator work schedule. • Heidi Edel, parent, addressed the cut of one section of German at Schaghticoke Middle School. • Pamela Hall, a para-educator at Hill and Plain, addressed the reduction in the para-educator schedule. • Rod Weinberg spoke in favor of an affordable education, but people on a fixed income are not receiving a cost of living adjustment increase. • Louis Hall addressed the issue of the para-educators work schedule reduction, administrative salaries, and technology. • Julie Coloneri, parent, addressed the issue of budget transfers, the cut of the school resource officer, and the reduction in the work schedule of the para-educators. • Kathy Ostner addressed the reduction of a 	<p>Opportunity for the Public to be Heard</p>

	German class in 7 th grade, the reduction of the para-educators work schedule, and that cuts in sports be considered before the other two areas.	
4.	The meeting was recessed at 9:33 pm until Wednesday, January 27 th at 7 p.m.	The meeting was recessed at 9:33 pm until Wednesday, January 27th at 7 p.m.

**New Milford Board of Education
 Budget Hearing Minutes
 January 27, 2010
 Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Ms. Lynette Rigdon Mr. David Lawson Mr. Thomas McSherry Ms. Alexandra Thomas Mr. William Wellman Mrs. Nancy Latour Dr. Lisa Diamond
Absent:	Mr. Daniel Nichols

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mrs. Adele Johnson, Director of Pupil Personnel & Special Services Mr. John Turk, Director of Fiscal Services Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mr. David Elmore, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Greg Shugrue, Principal, New Milford High School Mrs. Dana Ford, Principal, Schaghticoke Middle School Mr. Les Weintraub, Principal, Sarah Noble Intermediate School Dr. Sandra Nadeau, Principal, Hill & Plain School Mrs. Paula Kelleher, Principal, John Pettibone School Mrs. Susan Murray, Principal, Northville Elementary School
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1.	Call to Order The meeting of the New Milford Board of Education reconvened at 7:00 pm with the call to order. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Opportunity for the Public to be Heard <ul style="list-style-type: none"> Louis Hall addressed the Board about technology purchases and using the savings to restore the para- 	Opportunity for the Public to be Heard

	<p>educator's work day.</p> <ul style="list-style-type: none"> • Chalice Racey, a social studies teacher and department chair at NMHS, addressed the cut of one teacher in the social studies department. • William Bartell addressed appropriate programming for students with special education needs. • Karen O'Donnell, parent of a student in the Litchfield Hills Transition Center, addressed special education programs and services. • Mike Fitzgerald, parent and music teacher at SNIS, addressed the reduction of .45 music at SNIS. • Jane Shogry addressed the need to restore the three teacher clerk positions. • Ray O'Brien, Town Council member, commented on his inability to hear from the back of the room; the placement of budget adoption on the agenda; the narrative concerning public comment. • Susan Lindberg, parent, said the special education students need whatever assistance they can get. • Dana Gartland, parent, addressed the quality of programs and services needed by children with special education needs. 	
3.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote said on January 12th she attended the Rotary meeting where they celebrated their 50th anniversary. There has been a special relationship between Rotary and the schools over the last 50 years. Rotary has partnered with the school district in many areas: <ul style="list-style-type: none"> ○ Student of the Month for 50 years ○ Youth exchange since 1980 ○ Job shadowing at SMS & NMHS, ○ Sponsor of the Interact Club ○ Youth leadership ○ Co-sponsor of Mr. Shugrue's trip to China ○ Miscellaneous donations <p>Dr Paddyfote thanked the New Milford Rotary for 50 years of support and collaboration with the New Milford Public Schools.</p> • On January 8th, New Milford's Adult Education was recognized as one of eight high performing adult education programs in the state and commended John Lee, Director, Christy Martin, Facilitator, Joe Neff, Guidance Counselor, and all the staff in the adult education program. • This meeting was Dr. Diamond's last meeting and the 	<p>Superintendent's Report</p>

	<p>Superintendent recognized Dr. Diamond for her 10 years of service to the Board including acting as chairman, vice chairman, secretary, assistant secretary, and chair of the operations committee. Dr. Diamond received a plaque in appreciation for her service to the school district.</p> <ul style="list-style-type: none"> • Dr. Diamond said she gained a lot for all the time she gave and learned a lot about how the school works. She said the people working for the schools were dedicated and wonderful people and the Board was a wonderful group as well. 	
4.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said the subcommittees of the Board would start meeting Tuesday, February 2nd with Facilities and Operations at 6:30 and 7:30 pm. • Mrs. Faulenbach will be the Board liaison and spokesperson for PTO and at the moment for the magnet school unless someone would like to volunteer for that position. • Mrs. Rigdon has volunteered to be the Education Connection liaison. • The Day on the Hill is scheduled for March 3rd. • Mrs. Faulenbach thanked Dr. Diamond on behalf of the Board and said she would be missed. 	Board Chairman's Report
	The meeting recessed at 7:34 p.m. for a brief break and reconvened at 7:47 p.m.	Meeting Recess
5. 5.A.	<p>Discussion and Possible Action Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Mrs. Thomas moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence, seconded by Dr. Diamond and passed unanimously.</p>	<p><u>Discussion and Possible Action</u> Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and approved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p>
5.B.	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Request for Budget Transfers 2. Purchase Resolution D-623 3. Budget Position 12/31/09 <p>Dr. Diamond moved to approve the monthly reports: Request for Budget Transfers, Purchase Resolution D-623, and Budget</p>	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Request for Budget Transfers 2. Purchase Resolution D-623 3. Budget Position 12/31/09

	<p>Position 12/31/09, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> • Mrs. Thomas asked for a quick summary of why these transfers were done. Mr. Turk said the budget is voted on well in advance of when it is implemented and with time prices, etc. change. He said the budget is based on the best estimate at that time. He said money has to be put where it is needed and usually a request has been made by a teacher to a department chair and then the business officer before it is approved. • Mrs. Rigdon asked once the money is moved is it put back into the allocated account and Mr. Turk said no. • Mrs. Rigdon asked why if the district was borrowing money it wasn't paid back. Dr. Diamond explained that this is not borrowing money. She said if the school buys something and it is cheaper than budget that money can be put towards some other needed item. • Mrs. Latour asked if money was saved, did it have to be spent. Mr. Turk said no, that if there was money left at the end of the year, after the auditors did their work, the Board asked the Town Council to put the money in other accounts, but the money is returned to the town at year end. • Mr. Lawson asked for the budget status to date and Mr. Turk said there is a little more money available this year at this point than last year. • Mr. Lawson asked if there was any news as to when the state would be sending its reimbursement. Mr. Turk said the excess cost money, according to Brian Mahoney, grants manager, will be in within the next two to three weeks. • Dr. Paddyfote also said that transfers and financial reports are uploaded with the agenda and distributed via email to each building and leaders of bargaining units.. The information is also on the website for the public. • Mr. Wellman commented on the 12/31 budget position, which is half way through the year, that there are several line items substantially over budget. Mr. Turk said that would be corrected when the excess costs grant arrives at the end of February. <p>The motion passed unanimously.</p>	<p>Motion made and approved to approve the monthly reports.</p>
5.C.	<p>PTO Gifts & Donations – Exhibit B</p> <p>Mr. Lawson moved to accept PTO Gifts & Donations, Exhibit</p>	<p>PTO Gifts & Donations – Exhibit B</p> <p>Motion made and approved</p>

	B, seconded by Dr. Diamond and passed unanimously.	to accept PTO Gifts & Donations – Exhibit B.
5.D.	<p>Adoption of the 2010-2011 Board of Education Budget</p> <p>Mr. McSherry moved to adopt the Superintendent’s Proposed Budget in the amount of \$58,760,021 for the 2010-2011 school year, seconded by Dr. Diamond.</p> <ul style="list-style-type: none"> Mr. Lawson said he would like to preserve what the schools currently have and prepare for the future. <p>Mr. Lawson moved to amend the motion to add back the music and nurse position at SNIS.</p> <ul style="list-style-type: none"> Mrs. Faulenbach asked that the motion be withdrawn and that each item be considered separately. Mr. Lawson withdrew the motion. <p>Mr. Lawson moved to amend the motion to add the nurse position back to SNIS, Mrs. Thomas seconded.</p> <ul style="list-style-type: none"> Mr. Lawson said this is a safety issue with outbreaks and other things that happen with children in schools. He said also with students on playgrounds, injuries do happen. He noted that at the Village Fair Days they have half dozen police and EMT’s. Mrs. Thomas agreed with Mr. Lawson for the need for this position. She said it is more a preventative measure keeping everyone happy and healthy and she couldn’t imagine 1000 children without more coverage. Mr. Lawson said he intended to propose some cuts to help offset this increase. Mr. Turk said the increase would be \$15,263. Dr. Diamond said she would support this motion though she was curious what the cuts would be. Mrs. Latour said she would also support this motion. Mrs. Faulenbach said nursing has changed over the years and the requirements and responsibilities have changed as well. <p>The motion to amend passed unanimously.</p> <ul style="list-style-type: none"> Mr. Lawson said the music program compliments education in variety of ways. Students learn in different ways and he bet most people in the room this evening listened to music in their cars everyday. This program impacts 500 children. 	<p>Adoption of the 2010-2011 Board of Education Budget Motion made to adopt the Superintendent’s Proposed Budget in the amount of \$58,760,021 for the 2010-2011 school year.</p> <p>Motion made to amend the motion to add back the music and nurse position at SNIS.</p> <p>Motion was withdrawn.</p> <p>Motion made and approved to amend the motion to add the nurse position back to SNIS.</p>

<p>Mr. Lawson moved to amend the motion to reinstate the .45 music teacher at SNIS, Mrs. Thomas seconded.</p> <ul style="list-style-type: none">• Mr. McSherry asked for the financial impact. Mr. Turk said it would add \$21,769 or an increase of \$1,851,842 or 3.25%.• Mrs. Rigdon agreed with Mr. Lawson and said music is like sports for some children.• Mrs. Thomas said the Board is responsible for the education of the whole child and with all the anxiety over the last year they need a variety of opportunities including music. Music does help the emotional development of children.• Mr. Wellman said he has always enjoyed music including pop to classical music. However, he felt it was not a core necessity in this year and in these times. He said cuts do need to be made.• Mrs. Latour said she loved the theatre and felt this was a core value. <p>The motion passed 7-1. Aye: Latour, Rigdon, Faulenbach, Lawson, Thomas, Diamond, McSherry No: Wellman</p> <p>Mr. McSherry moved to amend the motion by cutting \$115,000 from the capital budget, Lillis building windows, seconded by Mr. Lawson.</p> <ul style="list-style-type: none">• Mrs. Rigdon asked Mr. Knipple what the energy costs savings would be if the windows were replaced. Mr. Knipple acknowledged the windows need to be replaced for energy conservation. He said the savings would be about \$6,000 to \$8,000 per year so it would take 15 to 20 years to recoup the cost.• Mrs. Faulenbach said the windows were cut from last year, but if things are added back in, other things need to be taken away. <p>The motion passed unanimously.</p> <p>Mr. Turk noted that the current proposed budget of \$58,682,053, is an increase of \$1,736,842 or 3.05%. Mrs. Latour moved to amend the motion to reinstate the .50 kindergarten teaching position, program 1101 line 111 at Hill & Plain, seconded by Mrs. Rigdon.</p>	<p>Motion made and approved to amend the motion to reinstate the .45 music teacher at SNIS.</p> <p>Motion made and passed unanimously to amend the motion by cutting \$115,000 from the capital budget, Lillis building windows.</p>
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	<ul style="list-style-type: none"> • Mrs. Latour said the school system starts from the bottom up and if you chip away from the bottom the stability will not be there. She said this position is important especially with children coming into school without pre-school experience. • Mrs. Thomas said she supports this motion as well. She said it is hard to determine right now how needy that class will be. • Mr. Lawson said he supports full time kindergarten but wondered if Mrs. Latour had cuts to support this addition and Mrs. Latour said she did. • Mrs. Faulenbach asked if this cut was based on projected enrollment and Dr. Paddyfote said it was. • Mrs. Faulenbach said she couldn't agree more, but said if enrollment changes, the Board would need to be made aware of that and monitor the situation. This is a very tight budget and she is concerned about adding this back at this time. • Dr. Diamond said there are so many ifs in this budget and she said it is important to rely on Dr. Paddyfote and her calculations. • Dr. Paddyfote noted that she is concerned about the fact that one out of two children at Hill and Plain have no pre-school experience, but she is also concerned about the projected increase in enrollment at Northville. She noted that the increase in student enrollment at Northville will be addressed by using the funds from the .5 reduction of the Kindergarten position at Hill & Plain. She said if enrollment changes, the Board may have to have an emergency meeting in late August to discuss enrollment changes, and that's why there are transfers throughout the year. • Mrs. Faulenbach said she needed to support Dr. Paddyfote's recommendation, but would hope to get ample notice if the enrollment changes. <p>The motion failed 3-5. Aye: Mrs. Latour, Mr. Lawson, Mrs. Thomas No: Mr. Wellman, Mrs. Rigdon, Mrs. Faulenbach, Dr. Diamond, Mr. McSherry</p> <p>Mrs. Thomas moved to amend the motion to reinstate the 15 minutes a day for paraprofessionals and para-educators, Mr. Lawson seconded.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked for clarification and Mrs. Thomas said the number of positions stays the same she 	<p>Motion made and failed to amend the motion to reinstate the .50 kindergarten teaching position, program 1101 line 111 at Hill & Plain.</p>
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	<p>is only reinstating the 15 minutes per day.</p> <ul style="list-style-type: none"> • Mr. Turk said that would add \$59,898 to get a budget of \$58,741,951 or a 3.16% increase. • Mr. Lawson said over the years the numbers of para-educators is down compared to eight years ago. He said test results show the more support students have the better chance for success. • Mrs. Rigdon said the para-educators need to be kept the same and when the contract comes before the Board an increase in pay should be considered. • Mrs. Latour asked what the “old steps” meant on the salary scale. Dr. Paddyfote said in 2004-05 the step schedule went to hire rate and a job rate so people on the step got the general wage increase, and the step schedule was eliminated. She said para-educators start at \$12.29 per hour and after the probation period go to \$12.61 per hour. • Ms. Baldelli said currently there are 90 para-educators at the \$12.96 pay range, 12 on the highest rate and two or three in between those two rates. • Mr. McSherry said he would support this motion because the para-educators union was the only union to offer a concession last time around. <p>The motion passed unanimously.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked if the other bargaining units had been approached. Dr. Paddyfote said before the budget was released she did ask the principals to hold faculty meetings to discuss the changes. She said Ms. Baldelli and she did call in the leadership of the unions and told them the amount of the cut and the impact of the cut in the budget. The para-educators were the only ones who came back with a proposal. • Mr. Wellman asked if the current budget proposal included any amount for negotiations with the new food service bargaining unit. Dr. Paddyfote said the legal fees will be covered and the contract lapses June 30th. She said the food service program is self-sustaining and they are not in the budget presently. • Mrs. Rigdon asked if the administrators had been approached for concessions. Dr. Paddyfote said she met with all current union leaders. <p>Mr. Lawson moved to amend the motion to reinstate the full time social studies teacher at NMHS, seconded by Dr. Diamond.</p>	<p>Motion made and unanimously approved to amend the motion to reinstate the 15 minutes a day for paraprofessionals and para-educators.</p>
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	<ul style="list-style-type: none"> • Mr. Lawson said New Milford has one of the highest credit requirements to graduate and electives were needed to get the required amount. He said he did not want to force students to take electives they were not interested in. • Mrs. Faulenbach said this is the ninth time she is going through this process and the staff is the foundation of the school system. • Mr. Wellman said he saw a lot of nodding heads when he spoke about the difficult times being faced. He said an article in Education Week experts are urging districts to do more with less. The economic climate for the foreseeable future was not going to allow increases in education budgets. He asked if consideration had been given to virtual learning or distance learning and he said the answer was no substantial consideration had been given. He said making that available would decrease the cost per student in expenses. When he looks at the obligated versus discretionary expenses, the Board could spend nights arguing over \$5,000 to \$10,000 cuts, but the Board is faced with a \$58 million budget. He said he did not see how this school system could ignore doing more with less. • Mr. Lawson said he felt the system is doing more with less including the \$1 million in energy savings and the community is stepping up through MVP-SOS and the PTO. He said the most important thing is the teacher in the classroom. • Mr. McSherry agreed with Mr. Wellman to a certain extent and said the only place to save money was by cutting people. He said he does not have any magic answers, but did think some tough cuts needed to be made. • Mrs. Faulenbach said nothing will ever replace an effective teacher and staff needs to provide services to give students a good chance. <p>The motion passed 6-2. Aye: Mrs. Rigdon, Mrs. Latour, Mrs. Faulenbach, Mr. Lawson, Mrs. Thomas, Dr. Diamond No: Mr. Wellman, Mr. McSherry</p> <p>The increase for this position was \$69,159 or \$1,856,899 or 3.26%.</p> <p>Mrs. Latour moved to amend the motion to remove from the capital budget the four wheel drive pickup truck, program 7001</p>	<p>Motion made and approved to amend the motion to reinstate the full time social studies teacher at NMHS.</p>
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	<p>line 734, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> • Mrs. Latour said she agreed with reinstating teachers and one avenue to do that is to cut things like this. • Mr. Lawson said this is one capital cut he could support. • Mrs. Faulenbach said the Board always gravitates to capital cuts, but must think more long term. She asked how expensive it was to repair the truck each year. Mr. Calhoun responded that the recent repairs were around \$3,000 to \$4,000. <p>The motion passed unanimously. The decrease for this cut brought the budget to \$58,773,610 or \$1,828,399, an increase of 3.21%.</p> <ul style="list-style-type: none"> • Mr. Wellman asked how the targeted amounts were provided by the central office. Mr. Turk said they started out with the current budget and current enrollment than subtracted those costs not within the direct responsibility of the principals. He then went to the Superintendent to see what type of increase or decrease she was considering and this year she recommended a 10% decrease. • Mr. Wellman asked how the community's means to afford the budget were determined. Dr. Paddyfote said that was done at meetings like these with the public invited to participate. Mr. Lawson noted that one sure way was to have the community vote. • Mr. Lawson asked what the impact to the taxpayer would be based on the Superintendent's proposed budget. Mr. Turk said a house valued at \$350,000 would have an assessed value of \$245,000. The mill rate is \$22.52 so taxes would be \$5,572. If the \$1.8 million was added to the budget and the grand list remained the same, the mill rate would go to \$23.14 so the taxes would be \$5669 or an increase of \$152 per year. He noted this is a hypothetical example. • Mr. Lawson said about \$12.65 per month or \$2.92 per week. • Mrs. Faulenbach asked the Board to look at the handout prepared which included the discretionary versus obligatory expenditures. • Mr. Turk said they started with the contractual items – certified and non-certified salaries which also includes benefits by contract. Then the pupil transportation because the law says transportation must be provided. The utilities are contractual and some of the capital becomes obligatory because it is related to health and 	<p>Motion made and unanimously approved to amend the motion to remove from the capital budget the four wheel drive pickup truck, program 7001 line 734.</p>
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	<p>safety. The tuition to other schools has to be paid and the computer lease is an obligation.</p> <ul style="list-style-type: none"> • Mr. Wellman thanked Mr. Turk for the work that was done because it helped him to understand that 90% of the budget is obligatory and there is really little ability to impact the budget without looking at different ways to accomplish the task. • Mrs. Latour said that \$152 increase per year for a person making \$8 an hour is about 19 hours of work and maybe a week's groceries. <p>Mrs. Latour moved to amend the motion to cut \$31,500 cost center 15, 720, 7001 the mezzanine storage area from the Lillis building, seconded by Mrs. Rigdon.</p> <ul style="list-style-type: none"> • Mrs. Latour said she understood the need for storage, but thought other avenues could be looked at. • The impact to this budget would be an increase of \$1,796,899 or 3.16%. <p>The motion passed 7-0-1. Aye: Mrs. Latour, Mrs. Rigdon, Mrs. Faulenbach, Mr. Lawson, Mrs. Thomas, Dr. Diamond, Mr. McSherry Abstain: Mr. Wellman</p> <ul style="list-style-type: none"> • Mrs. Rigdon asked Mr. Calhoun to explain the burnishers and auto scrubbers and whether they were a need or a want and if they needed to be replaced all at once. Mr. Calhoun said they did look at a replacement schedule, but these machines were all purchased around the same time. • Mrs. Rigdon asked if one was particularly worse off than another and Mr. Calhoun said the John Pettibone burnisher was in the worst condition and the SMS auto scrubber needed replacement. <p>Mrs. Rigdon moved to amend the motion to cut \$7,500 from the Hill & Plain program 7001, object 734 for the burnisher, seconded by Mrs. Latour.</p> <ul style="list-style-type: none"> • Mrs. Rigdon said she would like to see one replaced this year. • Mrs. Thomas said it is difficult to support money and maybe it can be saved on maintenance, but she saw what happened when the maintenance did not happen at the old high school and it turned out to mean a new multi-million dollar building that the Board is sitting in and holding the meeting. • Mrs. Rigdon said she would like to see a replacement 	<p>Motion made and approved to amend the motion to cut \$31,500 cost center 15, 720, 7001 the mezzanine storage area from the Lillis building.</p>
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<p>program put in place.</p> <ul style="list-style-type: none"> Mrs. Faulenbach asked how old the one at Hill & Plain was and Mr. Calhoun said it was nine years old. <p>The motion passed 4-3-1. Aye: Mrs. Latour, Mrs. Rigdon, Mrs. Faulenbach, Mr. McSherry No: Mr. Lawson, Mrs. Thomas, Dr. Diamond Abstain: Mr. Wellman</p> <p>The current situation was a proposed budget of \$58,734,610 or \$1,789,399 increase which was 3.14%. Mrs. Rigdon moved to amend the motion to remove item 734 program 7001, the auto scrubber from Northville Elementary School, seconded by Mrs. LaTour.</p> <ul style="list-style-type: none"> Mrs. Faulenbach asked where Mrs. Rigdon was going with her cuts. Mrs. Rigdon said she was going to replace the burnisher at John Pettibone and the auto scrubber at SMS. Mrs. Faulenbach said she was reluctant to support this cut and did not want to wipe out the capital budget. Mr. McSherry said all these little cuts are leaving the Board virtually where they started and the only difference was going to be if someone offered a million dollar cut because the Town Council will most likely make that cut. <p>The motion failed 3-4-1. Aye: Mrs. Latour, Mrs. Rigdon, Mrs. Faulenbach No: Mr. Lawson, Mrs. Thomas, Dr. Diamond, Mr. McSherry Abstain: Mr. Wellman</p> <ul style="list-style-type: none"> Dr. Diamond said she agreed with Mr. McSherry and Mr. Wellman that there was not a lot of leeway to make major cuts unless they got really creative. For instance, did the transportation provided have to be door to door and would that make any difference. She would look at non-instructional changes first, but not the maintenance of the buildings. Mr. McSherry said if the town wants to slash the budget, he had a different perspective and felt that today's students are in a global world. He said he would gladly pay \$150 more a year to support the education system. <p>Dr. Diamond moved to call the question, Mr. Lawson seconded.</p> <ul style="list-style-type: none"> Mrs. Faulenbach explained that if this motion passed all 	<p>Motion made and approved to amend the motion to cut \$7,500 from the Hill & Plain program 7001, object 734 for the burnisher.</p> <p>Motion made and failed to amend the motion to remove item 734 program 7001, the auto scrubber from Northville Elementary School.</p>
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	<p>motions would stop, and there would be a vote on the budget.</p> <ul style="list-style-type: none"> • Mr. Wellman asked what the motion was and Mrs. Faulenbach said with all the amendments. • The current budget with amendments stood at \$58,734,610 an increase of \$1,789,399 or 3.14%. • Mrs. Latour asked what happened if the Town Council made cuts and Mrs. Faulenbach stated that was not part of the motion on the floor. <p>The motion passed 6-2. Aye: Mr. Wellman, Mr. Lawson, Mrs. Thomas, Dr. Diamond, Mr. McSherry, Mrs. Faulenbach No: Mrs. Latour, Mrs. Rigdon</p> <p>Mr. McSherry moved to approve the 2010-11 Board of Education budget in the amount of \$58,734,610 as amended, seconded by Mr. Lawson.</p> <p>The motion passed 5-3. Aye: Mrs. Faulenbach, Mr. Lawson, Mrs. Thomas, Dr. Diamond, Mr. McSherry No: Mr. Wellman, Mrs. Rigdon, Mrs. Latour</p>	<p>Motion made and passed to call the question.</p> <p>Motion made and passed to approve the 2010-11 Board of Education budget in the amount of \$58,734,610 as amended.</p>
6. 6.A.	<p>Item of Information Revised 2009-2010 School Calendar</p>	<p>Item of Information Revised 2009-2010 School Calendar</p>
7.	<p>Adjourn Mrs. Thomas moved to adjourn the meeting at 9:31 p.m., seconded by Dr. Diamond and passed unanimously.</p>	<p>Adjourn Motion made and passed to adjourn the meeting at 9:31 p.m.</p>

Respectfully submitted,



David A. Lawson, Secretary
 New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
February 9, 2010

As of February 2, 2010

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

- 1. Mrs. Nancy Domoff**, Elementary Teacher, John Pettibone School

Move that the Board of Education accept the resignation of **Mrs. Nancy Domoff** as an Elementary Teacher at John Pettibone School effective June 30, 2010.

Retirement

- 2. Ms. Kathy Gulick**, Speech Language Pathologist, Northville Elementary School

Move that the Board of Education accept the resignation of **Ms. Kathy Gulick** as a Speech Language Pathologist at Northville Elementary School effective June 30, 2010.

Personal Reasons

- 3. Ms. Anne Laing**, Math Teacher, Schaghticoke Middle School

Move that the Board of Education accept the resignation of **Ms. Anne Laing** as a Math Teacher at Schaghticoke Middle School effective June 30, 2010.

Personal Reasons

- 4. Mrs. Linda Thomas**, Elementary Teacher, Sarah Noble Intermediate School

Move that the Board of Education accept the resignation of **Mrs. Linda Thomas** as an Elementary Teacher at Sarah Noble Intermediate School effective June 30, 2010.

Personal Reasons

b. NON-RENEWALS

- 1. none currently**

2. CERTIFIED STAFF

b. APPOINTMENTS

- 1. none currently**

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

- 1. none currently**

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

- 1. none currently**

5. SUBSTITUTES

a. APPOINTMENTS

1. **Mrs. Moriha Aronowitz**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Moriha Aronowitz** as a Substitute Teacher effective February 10, 2010.
2. **Mr. Darren Lougee**, Substitute Teacher
Move that the Board of Education appoint **Mr. Darren Lougee** as a Substitute Teacher effective February 10, 2010.
3. **Mr. Jeffrey May**, Substitute Teacher
Move that the Board of Education appoint **Mr. Jeffrey May** as a Substitute Teacher effective February 10, 2010.
4. **Mr. Eric Mesh**, Substitute Teacher
Move that the Board of Education appoint **Mr. Eric Mesh** as a Substitute Teacher effective February 10, 2010.
5. **Ms. Carole Zaloumis**, Substitute Teacher
Move that the Board of Education appoint **Ms. Carole Zaloumis** as a Substitute Teacher effective February 10, 2010.

Education History:
BA: New England College
Major: Psychology
MA: St. Joseph College
Major: School Counseling

Education History:
BM: Westminster Choir
College of Rider Univ.
Major: Music Ed

Education History:
BA: Williams College
Major: Political Science
MS: New York University
Major: Accounting

Education History:
BS: Univ. of Michigan
Major: Biology
MA: Boston University
Major: Teaching – Sci. Ed.

Education History:
BBA: WCSU
Major: Marketing
MS: University of Bridgeport
Major: Elementary Education

6. COACHING STAFF

a. RESIGNATIONS

1. none currently

7. COACHING STAFF

b. APPOINTMENTS

1. none currently

8. LEAVES OF ABSENCE

1. **Mrs. Michelle Klee**, Elementary Teacher, Sarah Noble Intermediate School
Move that the Board of Education approve the request of **Mrs. Michelle Klee** for a child-bearing leave of absence from April 26, 2010 through the end of the 2009-2010 school year.

Paid leave of absence
4/26/10-6/4/10
Unpaid leave of absence
6/7/10-6/30/10

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-624
BOE MEETING DATE: 2/9/10

Page 1/1

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
36436	MD Stetson – Custodial Supplies	\$3,065.14	14-613-2610-02
		<u>\$8,436.03</u>	14-613-2610-05
		\$11,501.17	
36528	Stratford Board of Education – Tuition for 1 Student		
	95 Days @ \$139.19 per Day	\$13,222.75	
	95 Days of Transportation @ \$11.45 per Day	\$ 1,087.75	
	21 Weeks of Aide for PT .5 hr, OT .5 hr & Speech		
	1.5 hrs. @ \$65.60 per Hour	<u>\$ 3,444.00</u>	
	Eligible for Excess Cost	\$17,754.50	12-561-6110
36572	Nonnewaug-Region 14 – Tuition for 3 Students		
	1 Student for 181 Days @ \$82.24 per Day	\$14,886.00	
	1 Student for 181 Days @ \$51.91 per Day	\$ 9,396.00	
	1 Student for 181 Days @ \$39.29 per Day	<u>\$ 7,111.00</u>	
		\$31,394.00	12-561-6110
36573	Shared Services – Tuition & Transportation for 1 Student @ LINKS Program		
	Tuition for 36 Days @ \$109.86 per Day	\$ 3,955.00	
	Aide for 36 Days @ \$216.17 per Day	\$ 7,782.11	
	Transportation for 36 Days @ \$67.72 per Day	<u>\$ 2,438.00</u>	
		\$14,175.11	12-561-6110
36727	BMI Supply – Supplies for All School Musical	\$5,184.19	05-733-1109
36767	BMI Supply – Additional Supplies for All School Musical	\$5,869.75	05-733-1109

FUND 001 000

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	634,371.00	652,192.00	294,331.40	358,188.60	328.00-	100.1 %
1102	NON DEPT INSTRUCT GR 1-5	6,803,029.00	6,838,939.00	2,921,723.42	3,548,596.63	368,618.95	94.6 %
1103	BUSINESS EDUCATION	295,309.00	295,309.00	134,193.64	139,290.43	21,824.93	92.6 %
1104	ENGLISH/LANGUAGE ARTS	1,975,402.00	1,975,972.00	829,245.45	940,745.91	205,980.64	89.6 %
1105	FOREIGN LANGUAGE	1,103,001.00	1,103,001.00	437,667.11	515,704.19	149,629.70	86.4 %
1106	HOME ECONOMICS	174,859.00	174,859.00	84,180.03	89,516.17	1,162.80	99.3 %
1107	INDUSTRIAL ARTS	335,367.00	335,367.00	146,660.92	159,407.57	29,298.51	91.3 %
1108	MATHEMATICS	1,643,078.00	1,655,863.00	767,936.43	814,779.23	73,147.34	95.6 %
1109	MUSIC	811,524.00	813,592.00	334,308.18	428,380.38	50,903.44	93.7 %
1110	PHYSICAL EDUCATION	960,018.00	958,723.00	430,097.01	520,920.70	7,705.29	99.2 %
1111	SCIENCE	1,706,869.00	1,706,869.00	812,515.80	878,379.98	15,973.22	99.1 %
1112	SOCIAL STUDIES	1,562,000.00	1,562,091.00	730,210.67	815,985.26	15,895.07	99.0 %
1113	PATIENT CARE TECHNOLOGY	16,345.00	16,345.00	5,889.46	7,668.38	2,787.16	82.9 %
1116	HEALTH AND SAFETY	329,994.00	329,994.00	115,129.94	145,327.72	69,536.34	78.9 %
1118	CAREER EDUCATION	34,245.00	34,245.00	9,447.56	9,216.81	15,580.63	54.5 %
1119	COMPUTER EDUCATION	361,557.00	361,557.00	206,523.07	88,990.64	66,043.29	81.7 %
1120	DRIVER EDUCATION	9,000.00-	9,000.00-	9,528.38-	3,270.12	2,741.74-	.0 %
1121	REMEDIAL READING	835,238.00	835,238.00	372,701.98	434,716.50	27,819.52	96.7 %
1123	ENGLISH AS A SECOND LANG	135,880.00	135,880.00	45,157.24	62,623.16	28,099.60	79.3 %
1124	DISTRIBUTIVE EDUCATION	89,348.00	89,348.00	23,482.80	29,887.20	35,978.00	59.7 %
1127	ART	806,014.00	806,014.00	374,426.80	429,376.45	2,210.75	99.7 %
1128	GENERAL INSTRUCT SUPPLIES	338,505.00	347,875.00	172,642.82	86,017.20	89,214.98	74.4 %
1129	SUBSTITUTE TEACHERS	380,009.00	380,009.00	143,391.65	.00	236,617.35	37.7 %
1130	INSTRUCTIONAL TESTING	96,858.00	111,858.00	67,617.20	34,484.37	9,756.43	91.3 %
1131	NON DEPT INSTRUCT GR 6-12	134,836.00	134,836.00	74,381.22	27,303.35	33,151.43	75.4 %
1210	GIFTED TALENTED/ENRICHMNT	110,460.00	110,460.00	41,362.05	60,210.30	8,887.65	92.0 %
1211	EXCEL-EXPER. CTR EARLY MAN	375,943.00	375,943.00	320,293.69	204,898.51	149,249.20-	139.7 %
1212	SPECIAL ED-NON CATEGORICL	4,707,542.00	4,707,542.00	2,153,383.83	2,619,388.32	65,230.15-	101.4 %
1213	COMMUNITY BASED DEVELOPMT	.00	.00	775.00	.00	775.00-	.0 %
1214	LEARN DISABLE/EMOT.HANDCP	.00	.00	80.15	.00	80.15-	.0 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	171,033.00	171,033.00	105,720.09	53,264.16	12,048.75	93.0 %
1230	PHYSICALLY HANDICAPPED	.00	.00	.00	.00	.00	.0 %
1260	LEARNING DISABLED	.00	.00	55.20	.00	55.20-	.0 %
1270	TUTORIAL	210,779.00	210,779.00	102,312.39	.00	108,466.61	48.5 %
1271	HOMEBOUND INSTRUCTION	72,000.00	72,000.00	19,923.20	.00	52,076.80	27.7 %
1290	OTHER SPECIAL EDUCATION	291,873.00	291,873.00	180,075.71	109,485.07	2,312.22	99.2 %
1291	SPEC ED PARA SUBSTITUTES	69,026.00	69,026.00	42,570.10	.00	26,455.90	61.7 %
1310	ADULT ED-BASIC PROGRAM	100,175.00	100,175.00	52,467.11	57.00	47,650.89	52.4 %
1311	ADULT ED-HIGH SCHL EQUIV	4,970.00	4,970.00	1,734.98	.00	3,235.02	34.9 %
1410	SUMMER SCHOOL-REMEDIAL	37,400.00	37,400.00	38,318.34	.00	918.34-	102.5 %
2113	SOCIAL WORK SERVICES	235,962.00	235,962.00	109,076.39	124,505.74	2,379.87	99.0 %
2120	GUIDANCE SERVICES	906,199.00	906,199.00	417,506.01	473,913.56	14,779.43	98.4 %
2130	HEALTH SERVICES	922,317.00	922,517.00	450,633.41	334,017.17	137,866.42	85.1 %
2140	PSYCHOLOGICAL SERVICES	442,770.00	442,770.00	203,847.12	226,041.91	12,880.97	97.1 %
2150	SPEECH AND HEARING	796,887.00	796,887.00	331,281.98	335,304.76	130,300.26	83.6 %
2211	STAFF DEVELOPMENT & TRAIN	59,800.00	59,800.00	11,302.53	4,321.43	44,176.04	26.1 %
2212	CURRICULUM DEVELOPMENT	123,657.00	123,657.00	74,520.59	34,909.43	14,226.98	88.5 %
2222	LIBRARY SERVICES	689,907.00	689,907.00	306,336.57	315,589.09	67,981.34	90.1 %
2223	AUDIO-VISUAL SERVICES	18,626.00	18,626.00	3,791.76	250.60	14,583.64	21.7 %
2224	EDUCATIONAL TELEVISION	2,500.00	2,500.00	464.61	587.72	1,447.67	42.1 %
2310	BOARD OF EDUCATION	152,250.00	152,250.00	115,733.45	14,170.50	22,346.05	85.3 %
2320	CENTRAL ADMINISTRATION	342,714.00	342,714.00	210,898.03	116,061.50	15,754.47	95.4 %
2410	OFFICE OF THE PRINCIPAL	2,568,291.00	2,570,277.00	1,523,246.67	989,306.81	57,723.52	97.8 %

FUND 001 000 GENERAL FUND

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2490	OTHER SCHOOL ADMINISTRATN	121,288.00	121,500.00	55,659.46	52,324.40	13,516.14	88.9 %
2510	FISCAL SERVICES	448,131.00	448,131.00	278,751.58	141,412.70	27,966.72	93.8 %
2590	OTHER BUSINESS SUPPRT SERV	407,202.00	407,202.00	346,987.00	.00	60,215.00	85.2 %
2610	CUSTODIAL & HOUSEKEEPING	1,944,478.00	1,944,153.00	1,119,325.01	81,352.67	743,475.32	61.8 %
2620	MAINTENANCE & REPAIR	3,310,887.00	3,296,070.00	1,635,321.44	1,220,257.46	440,491.10	86.6 %
2630	BUILDING USE ADMINISTRATION	20,675.00-	20,675.00-	4,170.00	1,916.00	26,761.00-	.0 %
2660	SECURITY	.00	62,101.00	.00	62,101.00	.00	100.0 %
2710	REIMBURSABLE TRANSPORT	4,224,776.00	4,077,099.00	2,047,711.57	2,240,259.21	210,871.78-	105.2 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	5,784.66	.00	5,784.66-	.0 %
2810	PLANNING & EVALUATION	43,675.00	43,675.00	455.03	.00	43,219.97	1.0 %
2820	COMMUNITY/STAFF RELATIONS	14,100.00	14,100.00	.00	.00	14,100.00	.0 %
2830	RECRUITING/PERSONNEL SERV	190,111.00	196,111.00	113,402.83	60,626.25	22,081.92	88.7 %
2840	DATA PROCESSING	210,097.00	210,097.00	139,214.98	50,352.92	20,529.10	90.2 %
2910	SOCIAL SECURITY	589,267.00	589,267.00	307,235.81	.00	282,031.19	52.1 %
2920	MEDICARE	387,590.00	387,590.00	216,477.97	.00	171,112.03	55.9 %
2930	LIFE INSURANCE	97,348.00	97,348.00	62,738.80	33,995.00	614.20	99.4 %
2940	DISABILITY INSURANCE	183,351.00	183,351.00	61,358.78	47,341.43	74,650.79	59.3 %
2950	MEDICAL INSURANCE	6,611,309.00	6,611,309.00	3,856,594.00	.00	2,754,715.00	58.3 %
2960	UNEMPLOYMENT INSURANCE	82,610.00	82,610.00	17,152.40	35,525.10	29,932.50	63.8 %
2970	OTHER BENEFITS	425,492.00	425,492.00	480,792.00	185,495.00	240,795.00-	156.6 %
2980	PENSION-NON CERTIFIED EMPLOYEES	344,200.00	344,200.00	442,341.00	.00	98,141.00-	128.5 %
3210	INTERSCHOLASTIC SPORTS	672,407.00	672,407.00	314,609.31	80,735.35	277,062.34	58.8 %
3211	INTRAMURAL SPORTS	29,968.00	29,968.00	7,422.75	.00	22,545.25	24.8 %
3212	OTHER STUDENT ACTIVITIES	194,814.00	194,814.00	73,154.03	75.00	121,584.97	37.6 %
6110	TUITION-CONN PUB SCHL DIS	532,157.00	532,157.00	575,670.68	171,588.49	215,102.17-	140.4 %
6130	TUITION-NON PUBLIC SCHL	636,210.00	636,210.00	619,190.03	683,465.67	666,445.70-	204.8 %
7001	CAPITAL-FACILITIES	61,605.00	61,605.00	28,754.00	.00	32,851.00	46.7 %
7002	CAPITAL-TECHNOLOGY	194,642.00	194,642.00	22,570.57	.00	172,071.43	11.6 %
7003	CAPITAL-OTHER	40,434.00	40,434.00	11,048.91	4,439.00	24,946.09	38.3 %
** FINAL TOTAL **		56,945,211.00		29,185,938.98		6,020,948.84	
			56,945,211.00		21,738,323.18		89.4 %
"FINAL TOTAL"		56,945,211.00		29,161,919.93		5,312,612.99	
1/31/2009			56,945,211.00		22,470,678.08		90.7%
Variance		0.00	0.00	24,019.05	-732,354.90	708,335.85	1.3%

FUND 001 000 GENERAL FUND

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,734,764.00	27,788,495.00	12,643,634.88	13,995,652.08	1,149,208.04	95.9 %
112	SALARY-NON-CERTIFIED	7,755,665.00	7,755,665.00	4,109,037.14	2,071,946.12	1,574,681.74	79.7 %
200	EMPLOYEE BENEFITS	8,721,167.00	8,721,167.00	5,444,690.76	302,356.53	2,974,119.71	65.9 %
321	INSTRUCTIONAL PROGRAMS	50,080.00	50,080.00	6,770.00	12,080.00	31,230.00	37.6 %
322	PROGRAM IMPROVEMENT	60,750.00	60,750.00	18,855.60	504.05	41,390.35	31.9 %
323	PUPIL SERV. (COUNSEL, GUID)	542,139.00	542,139.00	246,918.96	126,390.25	168,829.79	68.9 %
324	STAFF SERVICES (TRAINING)	92,836.00	92,836.00	17,463.02	5,460.98	69,912.00	24.7 %
331	AUDIT SERVICES	10,000.00	10,000.00	10,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	97,000.00	97,000.00	67,900.00	10,000.00	19,100.00	80.3 %
333	MEDICAL SERVICES	23,500.00	23,500.00	8,500.00	.00	15,000.00	36.2 %
336	INSURANCE SERVICES	9,000.00	9,000.00	942.50	257.50	7,800.00	13.3 %
339	PURCH. SERVICES-OTHER	1,777,347.00	1,842,659.00	850,332.71	661,353.54	330,972.75	82.0 %
411	WATER	65,160.00	65,160.00	37,144.38	28,005.10	10.52	100.0 %
412	SEWAGE	34,080.00	34,080.00	29,721.52	.00	4,358.48	87.2 %
413	FIRE DISTRICT	1,321.00	1,321.00	1,939.81	870.46	1,489.27-	212.7 %
414	ALARM MONITORING	3,129.00	.00	420.00	.00	420.00-	.0 %
421	GARBAGE AND REFUSE	71,886.00	71,886.00	42,251.10	29,202.29	432.61	99.4 %
431	INSTRUCT EQUIPMENT REPAIR	21,465.00	21,090.00	5,067.83	768.45	15,253.72	27.7 %
432	NON-INSTRUCT EQUIPMENT REPAIR	81,707.00	82,171.00	33,263.70	11,057.94	37,849.36	53.9 %
433	BUILD & GROUNDS-REPAIR	254,639.00	254,639.00	193,873.84	23,140.58	37,624.58	85.2 %
442	NON-INSTRUCT EQUIPMENT-RENT	182,023.00	182,023.00	110,031.60	80,378.03	8,386.63-	104.6 %
511	PUPIL TRANSPORTATION-CONTRACT	4,411,117.00	4,263,440.00	2,034,804.63	2,235,459.53	6,824.16-	100.2 %
513	PUPIL TRANSPORTATION-OTHER	2,500.00	2,500.00	250.00	.00	2,250.00	10.0 %
515	FIELD TRIPS	103,950.00	103,083.00	52,820.57	20,051.04	30,211.39	70.7 %
521	PROPERTY/LIABILITY INS	346,987.00	346,987.00	346,987.00	.00	.00	100.0 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	20,000.00	20,000.00	13,660.00	6,211.20	128.80	99.4 %
531	TELEPHONES	111,830.00	113,165.00	55,124.18	26,749.19	31,291.63	72.3 %
532	POSTAGE	59,747.00	59,747.00	21,499.52	18,971.43	19,276.05	67.7 %
540	ADVERTISING EXPENSE	22,000.00	22,000.00	2,821.10	.00	19,178.90	12.8 %
550	PRINTING EXPENSE	88,573.00	88,193.00	38,336.90	2,462.03	47,394.07	46.3 %
560	TUITION EXPENSE	3,000.00	3,000.00	.00	.00	3,000.00	.0 %
561	TUITION-CONN LEA	630,449.00	630,449.00	575,670.68	171,588.49	116,810.17-	118.5 %
563	TUITION-PRIVATE FACILITY	1,051,693.00	1,051,693.00	619,190.03	683,465.67	250,962.70-	123.9 %
580	TRAVEL EXPENSES	30,840.00	34,340.00	17,032.89	2,743.40	14,563.71	57.6 %
611	INSTRUCTIONAL SUPPLIES	513,126.00	529,699.00	275,282.17	41,064.63	213,352.20	59.7 %
612	NON-INSTRUCTIONAL SUPPLIES	189,289.00	184,714.00	80,299.52	22,429.68	81,984.80	55.6 %
613	MAINTENANCE SUPPLIES	183,506.00	183,506.00	131,554.53	27,638.65	24,312.82	86.8 %
614	MAINTENANCE COMPONENTS	37,653.00	37,653.00	12,571.67	3,692.58	21,388.75	43.2 %
619	GROUNDSKEEPING SUPPLIES	6,355.00	6,355.00	4,246.16	950.48	1,158.36	81.8 %
622	ELECTRICITY	1,252,310.00	1,235,983.00	436,342.09	549,605.19	250,035.72	79.8 %
623	BOTTLED GAS	1,150.00	1,150.00	721.31	1,578.69	1,150.00-	200.0 %
624	OIL	305,706.00	305,706.00	57,864.40	247,841.60	.00	100.0 %
625	NATURAL GAS	389,923.00	389,923.00	138,377.56	251,545.44	.00	100.0 %
626	GASOLINE	27,131.00	27,131.00	12,544.78	9,955.22	4,631.00	82.9 %
641	TEXTS-NEW/NON-CONSUMABLE	117,866.00	120,987.00	95,620.59	3,373.82	21,992.59	81.8 %
642	TEXTS-REP/ADD NON-CONSUMABLE	56,831.00	67,796.00	47,435.67	5,156.19	15,204.14	77.6 %
643	TEXTS-NEW CONSUMABLE	1,587.00	1,587.00	725.00	820.14	41.86	97.4 %
644	TEXTS-REP/ADD CONSUMABLE	56,936.00	56,266.00	53,035.92	65.70	3,164.38	94.4 %
645	LIBRARY BOOKS	105,511.00	106,855.00	48,362.06	18,769.64	39,723.30	62.8 %
646	WORKBOOKS	44,455.00	44,644.00	25,648.63	436.00	18,559.37	58.4 %
647	PERIODICALS	26,250.00	27,218.00	18,571.05	2,258.10	6,388.85	76.5 %
720	BUILDINGS & IMPROVEMENTS	60,100.00	60,100.00	29,204.00	.00	30,896.00	48.6 %
731	INSTRUCTIONAL EQUIPMENT-NEW	80,641.00	85,778.00	20,741.34	3,824.63	61,212.03	28.6 %

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FUND 001 000 GENERAL FUND

New Milford Board of Education
APPROPRIATIONS BY OBJECT REPORT AS OF 1/31/2010

Page 2
USER - BARBARA

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	30,766.00	32,216.00	6,309.89	675.48	25,230.63	21.7 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	204,813.00	214,094.00	113,446.68	10,540.04	90,107.28	57.9 %
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	65,098.00	65,728.00	18,767.98	7,162.40	39,797.62	39.5 %
810	DUES & FEES	80,625.00	80,625.00	55,915.33	1,813.00	22,896.67	71.6 %
900	FEE REVENUE	116,927.00-	116,927.00-	63,856.00-	.00	53,071.00-	.0 %
910	TUITION REVENUE	95,200.00-	95,200.00-	31,044.00-	.00	64,156.00-	.0 %
920	GRANT REVENUE STATE	938,934.00-	938,934.00-	.00	.00	938,934.00-	.0 %
960	MEDICAID REIMBURSEMENT	45,000.00-	45,000.00-	35,475.00-	.00	9,525.00-	.0 %
965	VENDOR REBATE REVENUE	168,700.00-	168,700.00-	8,963.70-	.00	159,736.30-	.0 %
998	TRANSFER IN	.00	.00	15,267.50-	.00	15,267.50	.0 %
** FINAL TOTAL **		56,945,211.00		29,185,938.98		6,020,948.84	
			56,945,211.00		21,738,323.18		89.4 %
"FINAL TOTAL"		56,945,211.00		29,161,919.93		5,312,612.99	
1/31/2009			56,945,211.00		22,470,678.08		90.7%
Variance		0.00	0.00	24,019.05	-732,354.90	708,335.85	1.3%

**DRAFT NOT YET REVIEWED OR APPROVED BY THE
NEW MILFORD BOARD OF EDUCATION**

AGREEMENT

THIS AGREEMENT is hereby entered into by and between the **NEW MILFORD PUBLIC SCHOOL DISTRICT** [hereinafter referred to as "New Milford"], and the _____ **PUBLIC SCHOOL DISTRICT** [hereinafter referred to as "the Sending District"].

WHEREAS, New Milford has established the Litchfield Hills Transition Center ["LHTC"] in order to provide educational and transitional programming to New Milford students who have been identified as eligible for special education services;

WHEREAS, in accordance with the provisions thereof, Section 10-76d(d) of the Connecticut General Statutes authorizes public school districts to enter into agreements with other school boards in order to satisfy its obligations under Sections 10-76a through 10-76g of the Connecticut General Statutes;

WHEREAS, under the appropriate circumstances, including but not limited to availability of space and the ability of the LHTC program to serve a particular student's educational and transitional needs, New Milford is amenable to entering into agreements as contemplated under Section 10-76d(d) with other school districts;

WHEREAS, New Milford and the Sending District desire to enter into an agreement for the purpose of providing educational and transitional programming for students who are within the educational jurisdiction of the Sending District.

NOW THEREFORE, the Parties agree as follows:

1. The Sending District shall place _____ ["the Student"] at LHTC, commencing on _____ and continuing thereafter until either the Student's annual review Planning and Placement Team ["PPT"] meeting or until such time as the Student is withdrawn or dismissed from LHTC as provided for in this Agreement.

2. The Student shall remain within the educational jurisdiction of the Sending District, and the Sending District shall remain fully responsible for recommending an appropriate Individualized Education Program and/or Transition Goals [collectively and alternatively "IEP"]. New Milford shall have no obligation to the Student or the Student's parents or guardians with respect to the appropriateness of the IEP, and a necessary precondition to the Student's placement at LHTC shall be the Sending District's written confirmation that the Sending District has informed the parent of the Student that the Sending District remains solely responsible for providing the Student with a special educational program pursuant to the Individuals with Disabilities Education Act and relevant state law including the development and revision of the Student's IEP goals, objectives and placement.

3. A necessary precondition to the Student's placement at LHTC shall be written authorization from the Student, his/her parent and/or guardian authorizing the Sending District to provide the relevant New Milford special education staff, including but not necessarily limited to the staff assigned to LHTC, with the Student's educational records and to permit such New Milford personnel to discuss the Student's educational and transitional needs with the Sending District and any other individuals involved in the Student's receipt of educational, transitional and related-service needs.

4. New Milford shall be provided with reasonable notice of and be invited to any Planning and Placement Team ["PPT"] meeting that is called by the Sending District for the purpose of recommending placement at LHTC of the Student.

5. To the extent that Section 10-76d(d)(2) of the Connecticut General Statutes applies to this Agreement between New Milford and the Sending District, the Student's IEP that is in effect at the time that this Agreement is executed shall be attached hereto and incorporated by reference herein.

6. New Milford students shall have priority with respect to placement at LHTC, and the Student's placement at LHTC for the period specified in enumerated paragraph one of this Agreement shall not entitle the Student to continued placement at LHTC thereafter.

7. New Milford shall assess tuition for the Student placed at LHTC against the Sending District in an amount equal to the *pro rata* cost of providing educational and transitional services at LHTC. Tuition for the remainder of the 2009-2010 school year shall be in the amount of _____ which shall be paid by the Sending District [in monthly installments of _____] *-or-* [in a lump sum payment on or before DATE] *-or-* [whatever arrangement is consistent with your business practices]. Additional fees may be assessed in accordance with enumerated paragraphs 13, 14 and 15 below.

8. New Milford shall have the right to terminate this Agreement at any time. If the Student is dismissed from LHTC, New Milford will notify the Sending District as far in advance of the dismissal as is reasonable under the circumstances.

9. The Sending District shall be responsible for providing transportation or otherwise arranging the means by which the Student shall arrive at and depart LHTC. New Milford shall have no obligation for providing transportation or for taking any steps to ensure the appropriateness, safety or reliability of the Student's transportation.

10. New Milford will furnish the Sending District's special education administrator, or the administrator's designee, with periodic attendance records and information concerning the Student's program and progress in such detail as may be reasonably required by the Student's PPT to make judgments regarding the adequacy of the program and the desirability of continuing the Student in LHTC.

11. New Milford will permit the Superintendent of the Sending District or the Superintendent's designee(s) to visit LHTC at reasonable times during school hours and with reasonable notice for the purpose of observing the educational and transitional program and for conferences with the appropriate professional staff at LHTC and/or with other New Milford special education personnel.

12. The Sending District shall hold New Milford harmless and defend it from and against any claims, complaints, actions and/or other legal proceedings arising out of any act or failure to act on the part of the Sending District, even should such act or failure act occur while the Student is at LHTC or engaged in or traveling to or from educational and transitional programs comprising or in any manner related to the Student's placement at LHTC.

13. New Milford will make its personnel available to testify in any Sending District, State Department of Education, or court proceedings relating to the Student's placement at LHTC should such personnel still be within New Milford's employment and available to testify, with the understanding that the Sending District shall notify New Milford as far in advance of the need for such testimony as is reasonable under the circumstances and with the further understanding that such personnel shall be made available without charge except that the Sending District shall pay any and all reasonable travel or related expenses.

14. In addition to the tuition contemplated in enumerated paragraph seven of this Agreement, the Sending District shall be solely responsible for and agrees to pay New Milford any and all costs that may be incurred for the evaluation of the Student or for the Student's participation in activities related to his placement at LHTC, with the understanding that the Sending District shall be charged at the same rate and in the same amount as would be New Milford's students.

15. Furthermore, in addition to the tuition contemplated in enumerated paragraph seven of this Agreement, the Sending District shall be solely responsible for and agrees to pay New Milford any and all costs that may be incurred as the consequence of New Milford's need to provide additional supports, including but not limited, to paraprofessional support over and above that which is already provided in LHTC.

16. Notwithstanding any other provision of this Agreement, New Milford's responsibility shall be limited to providing the Student with educational and transitional services at LHTC or any adjunct thereto, and New Milford shall not be responsible for any course of instruction or treatment rendered to Students elsewhere.

17. In the event that a change in the laws of the State of Connecticut substantially affect the rights and obligations of either or both of the Parties under any provision or provisions of this Agreement, either party may request an amendment of the provision or provisions of the Agreement so affected.

18. The Parties acknowledge and agree that the Student shall be subject to and must abide by all policies, regulations and behavioral codes and standards as adopted or otherwise determined by New Milford in conjunction with the procedural safeguards contained in the Individuals with Disabilities Education Act, 20 U.S.C. §§1400 *et seq.*

19. The provisions of this Agreement shall be interpreted and enforced in accordance with the laws of the State of Connecticut, and should any provision of the Agreement be deemed void or illegal under either federal or state law, the remaining provisions of the Agreement shall remain unaffected.

20. This Agreement constitutes the full agreement and understanding of the Parties, and each signatory hereto represents that he or she has been duly authorized by his or her respective Board to enter into and bind the Board to this Agreement. Any modifications of this Agreement can only be effectuated in writing, signed by duly authorized representatives of both New Milford and the Sending District.

BOARD OF EDUCATION OF THE
TOWN OF NEW MILFORD

By _____

Title _____

Date _____

BOARD OF EDUCATION OF THE
TOWN OF _____

By _____

Title _____

Date: _____

APPROVED FIELD TRIPS - FEBRUARY 2010

<u>Class</u>	<u>Trip Date</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Cost Per Student</u>
NMHS - 9	2/4/2010	5	1	Danbury War Museum - Danbury, CT	Yes -1	\$0.00
NMHS - 9-12	2/4/2010	17	3	The Bushell - Hartford, CT	Yes - 1	\$63.00
NMHS - 9-12	2/5/2010	20	2	Western Connecticut State University - Danbury, CT	Yes - 2	\$0.00
NMHS - 9-12	2/10/2010	51	4	Lincoln Center - New York, NY	Yes - 3	\$31.00
NMHS - 12	2/10/2010	28	3	New York City Ballet at Lincoln Center - New York, NY	Yes - 2	\$81.00
NHMS - 9-10	2/11/2010	12	1	Canton High School - Canton, CT	Yes - 1	\$26.00
SMS - 7-8	2/11/2010	50	21	Mohawk Mountain Ski Area - Cornwall, CT	No	\$16.00-\$61.00
NMHS	2/16/2010	42	2	SMS & SNIS - New Milford, CT	Yes - 1	\$0.00
SMS - 8	2/17/2010	85	3	Bank Street Theater - New Milford, CT	No	\$13.00
SMS - 8	2/19/2010	90	3	Bank Street Theater & Holiday Restaurant - New Milford, CT	Yes - 1	\$21.00
SMS - 8	2/18/2010	96	5	Bank Street Theater - New Milford, CT	Yes - 1	\$12.00
NMHS - 9-12	2/27/2010	TBD	3	Branford High School - Branford, CT	No	\$0.00

**New Milford Board of Education
Facilities Sub-Committee
February 2, 2010
Lillis Administration Building, Room 2**

GEORGE C. DUCKBEE
TOWN CLERK
2010 FEB +5 A 11:18

NEW MILFORD, CT

Present:	Mr. Daniel W. Nichols, Chairman
	Mr. Tom McSherry
	Mr. Bill Wellman
	Mrs. Alexandra Thomas

Also Present	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. John Calhoun, Facilities Manager
	Mr. Leo Rogoza, Assistant Facilities Manager
	Mr. John Turk, Director of Fiscal Services
	Mr. Gregg Miller, Accounting Manager
	Mr. David Elmore, Director of Information Technology
	Mrs. Wendy Faulenbach, Chairman, Board of Education

1	The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mr. Daniel Nichols. Mrs. Thomas was seated for the vacancy created by Dr. Lisa Diamond's resignation.	Call to Order
2	Public Comment	No public comment
3A	<p>Discussion and Possible Action: Use of buildings fee schedule review. The fee schedule is under Policy #1330. Mr. John Calhoun was reluctant to raise fees which would be a deterrent for local and non profit groups from using the facilities. Mr. Calhoun recommended increases for custodial overtime and double time; rate increases for Audio Visual and Computer Technicians effective July 1, 2010. Rate increases recommended are: custodial overtime increase from \$31 to \$32; double time from \$41 to \$42; AV/Computer Tech reimbursement would increase from \$34 to \$35 Monday through Saturday and double time rate would increase from \$44 to \$45. All rates are hourly.</p> <p>Mrs. Thomas inquired about the sound system which has been consolidated into Audio Visual line item.</p>	<p>Use of buildings and fee schedule review.</p> <p>Motion passed unanimously to bring recommended rate increase for custodial, Audio Visual and Computer Technicians to the full Board for approval.</p>

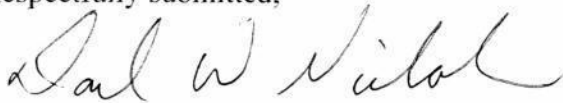
	<p>Mrs. Thomas asked about the number of groups using the facilities. Mr. Calhoun estimated between 80-85 groups. However, he further explained that 'events' are also counted – an event being the use of a room; the number of events average around 1200 a month.</p> <p>Mr. Calhoun noted that gyms and fields are usually scheduled to the max; gyms are scheduled from 6:30 to about 9:30 p.m. weekdays and sometimes on weekends.</p> <p>Mrs. Thomas asked about coverage with qualified personnel for these events. Mr. Calhoun explained that when more than one individual is required, other personnel will be brought in for cleaning, etc.</p> <p>Mrs. Thomas moved to increase the overtime rates for custodial staff and Audio Visual and Computer Technicians as recommended and bring to the full Board for approval. Mr. McSherry seconded the motion which passed unanimously.</p>	
3B	<p>Discussion and possible action: Five year capital plan overview. Mr. Calhoun presented capital improvement priority items by school for each year of the five year plan. The presentation included district wide priority items identified on the Plan as 'DW'. The priority items for 2010/11 totaled \$159,100; year two: 2011/12 totaled \$476,100; 2012/13 totaled \$453,860; 2013/14 totaled \$320,610 and 2014/15 \$340,110. Mr. Calhoun highlighted priority items such as carpet replacement; upgrade AC for more efficiency; access road for Hill and Plain; window replacement; locker replacement at Schaghticoke; installation of sinks with electric eye for water reduction; upgrade electrical system; upgrade irrigation system.</p> <p>Mr. Wellman noted that over a half million dollars is scheduled to be spent on the Lillis Building. Can the central office be relocated to other school buildings especially with computer wide functionality?</p>	Five year capital plan overview.

<p>Dr. Paddyfote explained that this had been reviewed and no one school was found to have room for a central office.</p> <p>Mr. Elmore replied that electronic communications makes it less imperative that everybody is together. Mr. Wellman asked about other costs other than capital expenditures. Mr. Calhoun noted that utility costs for this building would be shifted to other locations.</p> <p>Mr. McSherry noted the benefits of the central location of this building. If the central office staff is in various locations, it might not be as efficient.</p> <p>Mr. Wellman suggested that looking at whether or not to continue the central office in the Lillis Building might be worthwhile. Maintenance costs will be greater over time.</p> <p>Mr. McSherry noted that a feasibility study by Sevigny Architects had been done several years ago; it was found to be expensive to retrofit other spaces.</p> <p>Dr. Paddyfote added that three scenarios had been reviewed: Schaghticoke was the only place found to have room available. The central office would have to be separate from the school operation. If the Board wants to look at that, it would have to commission a study to do a comprehensive review.</p> <p>Mr. Wellman asked if enrollment is decreasing or increasing. Dr. Paddyfote answered decreasing. However, we do not know what affect opening Route 7 will have on enrollment. Also, Indian Field apartments were not in the study for enrollment predictions.</p> <p>Mr. McSherry inquired if energy upgrades are included in the Plan. Mr. Calhoun answered affirmatively. Boilers were intentionally omitted from the Plan; Mr. Calhoun said he was hoping to continue to pursue the Siemen's Performance Contracting Program. Mr. McSherry explained that</p>	
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	<p>the Town Council had a problem with the Siemen's program's financing; they felt it was contradictory to the Charter.</p> <p>Mr. Turk commented on the request for estimates from Yankee Gas to extend the natural gas line to Hill and Plain for dual usage.</p> <p>Mr. Calhoun commented that the Capital Improvement Plan is a work in progress, always being updated with changes in priorities.</p> <p>Mrs. Thomas noted that the Lillis Building is home to the Youth Agency as well as central office with upgrades shared by both groups. Mrs. Thomas inquired if recommended improvements would encompass the entire building.</p> <p>No action required. For information only.</p>	
3C	<p>Security Plan Review. Mr. Calhoun gave a verbal report; some items paid from grant, others are paid in house. Also, some work is done in house rather than contracting. Hill & Plain replaced exterior doors. District wide installed access controls in all buildings; gates in the entrance ways to the schools are working in tandem with cameras mounted on poles. As outside cameras are finished, gates will be closed and traffic will flow one way. Every school has cameras that are ready to go. DVR systems will record traffic. Some outside cameras will be installed in the spring. Access controls are 90% complete. Programming on going for all access cards. Schaghticoke parking plan reconfigured; doors replaced. Speed bumps at all schools are located where cameras are located. Checking to ensure clear images from cameras. High school had 50 cameras – reviewing location and upgrading older cameras. East Street evaluation is underway; doors have been replaced; cameras will be finished in the spring.</p> <p>Mrs. Thomas asked for data to support improvements i.e. less vandalism.</p> <p>Mr. Calhoun noted the resource officer at</p>	

	Schaghticoke reports no major vandalism since security was put in place. No numbers available to support it. At the high school there is no sign of smoking in the bathrooms. Mr. Calhoun further added when additional lighting is installed a balance has to be achieved between that and additional energy costs.	
4	Mr. McSherry moved to adjourn the meeting at 7:14 p.m., seconded by Mrs. Thomas. Motion passed unanimously.	Motion to adjourn the meeting at 7:14 p.m. passed unanimously.

Respectfully submitted,



Daniel W. Nichols, Chairman
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee
February 2, 2010
Lillis Administration Building, Room 2**

Present:	Mr. Tom McSherry
	Mr. William Wellman
	Mrs. Alexandra Thomas
	Mr. David Lawson

Also Present	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. John Turk, Director of Fiscal Services
	Mr. Greg Miller, Accounting Manager
	Mrs. Ellamae Baldelli, Director of Human Resources
	Mrs. Adele Johnson, Supervisor, Special Education
	Mr. David Elmore, Director of Information Technology
	Dr. Maureen McLaughlin, Assistant Superintendent

1	The meeting of the New Milford Board of Education Operations Sub- Committee was called to order at 7:30 p.m. by Mr. McSherry. Alexandra Thomas was seated for the vacancy created by Dr. Diamond's resignation and David A. Lawson was seated as an alternate for Daniel W. Nichols.	Call to Order
2	Public comment.	No public Comment
3A	Discussion and possible action – Personnel – certified; non-certified appointments; resignations and leaves of absences. Mrs. Thomas moved to bring Exhibit A to the full board for approval, seconded by Mr. Lawson. Motion passed unanimously.	Motion passed unanimously to bring Exhibit A to the board for approval.
3B 1,2,3	<p>Discussion and possible action:Purchase Resolution D-624, Request for budget transfers and budget position as of 1/31/10.</p> <p>Mrs. Thomas questioned Stratford Board of Education tuition for 1 student on Purchase Resolution D-624. Mrs. Johnson replied that placement is from DCF.</p> <p>Mr. Wellman inquired about the Nonnewaug Region 14 tuition for 3 students; Mrs. Johnson explained those students cannot reach the threshold.</p> <p>On the budget position. Mrs. Thomas questioned the overage on some of the items; Mr. Turk explained</p>	Motion passed unanimously to bring monthly reports to the board for approval.

NEW MILFORD, CT

	<p>that grant money is anticipated to offset those balances. Mr. Turk is reviewing any budget items exceeding the 100% budgeted total and will attempt to report to the full Board on February 9th.</p> <p>Mrs. Thomas moved to bring monthly reports to the full board for discussion and possible action. Mr. Lawson seconded the motion which passed unanimously.</p>	
3C	<p>Gifts and Donations – Exhibit B: PTO Gifts and Donations. Mr. Wellman noted that PTO gifts and donations are always appreciated; he asked for an explanation of the field to Hartford for third graders. Dr. McLaughlin will report to the full Board.</p> <p>Mr. Wellman asked if the creation of the First Tee School Golf Program would require any additional expenditure. Dr. Paddyfote will check on that.</p> <p>Mr. Lawson noted that this is for a unit vs. program. This will utilize a portion of the strategic plan with 9 core character education values in its instruction.</p> <p>Mr. Lawson moved to bring Gifts & Donations to the full board for discussion and approval. motion seconded by Mrs. Thomas and passed unanimously.</p>	<p>Motion passed unanimously to bring gifts and donations to the full board for approval.</p>
3D	<p>Wide Area Network Bid. Mr. Elmore explained the district is in the fifth year of the wide area network program. It is necessary to bid out or request proposals as required under the government's mandated "E" Rate. There is a wide disparity in the bids received, due in part to access to fiber optic lines on poles. The wide area network has a signal that is dedicated direct point to point. Mr. Elmore recommends staying with the current provider Advanced Corporate Networking. the low bidder. There has been no down time in the current five year time. The lines are not owned, but are leased. Putting lines on poles is expensive explaining in part the competitive bidders' proposals.</p> <p>Mrs. Thomas moved to bring wide area network bid to the full Board for discussion and possible action.</p>	<p>Motion passed unanimously to bring Wide Area Network Bid to the full Board for discussion and possible action.</p>

	Motion seconded by Mr. Lawson and passed unanimously.	
3E	<p>Fire Year Capital Improvement Plan for technology. Mr. Elmore noted the Plan is designed to continue to replace and add to the computers as needed over the course of the five year period. The Plan includes data projectors for classrooms, electronic whiteboards and mobile labs. The Plan includes replacement of 25-30 printers. Over the next several years wireless networking will be added where required. This Plan is a work in progress with changes as priorities require.</p> <p>Mrs. Thomas asked Mr. Elmore how he keeps up to date; Mr. Elmore uses on line resources, uses technology that is proven. The district's student computer ratio is behind the average; technology should not be brought in unless the staff can absorb it. Mr. Elmore is considering virtualization which is one piece of hardware doing work of multiple devices.</p> <p>Mr. Wellman asked about replacement of out of date equipment; Mr. Elmore explained that equipment is replaced when it is no longer capable of performing the tasks at a reasonable speed.</p> <p>Mr. Wellman asked if Mr. Elmore had heard of the schools using whiteboards having difficulties with utilization.</p> <p>No action required.</p>	<p>Five Year Capital Improvement Plan for technology.</p> <p>No action required.</p>
3F	<p>Request to accept a tuition student. Dr. Paddyfote explained, under policy 3240, New Milford has been approached by two districts asking if our Litchfield Hills Transition Center would consider taking some of their students; Brookfield would like to send a student for the remainder of the 2009-2010 school year. This would have to be a two phase approach tentatively accepting a student and to authorize the superintendent at the Board meeting to sign an agreement between the Board and the sending district.</p>	<p>Motions passed unanimously to:</p> <p>Recommend to the full Board to accept the student from Brookfield and</p> <p>Moved to authorize the Superintendent to sign a contract agreement on behalf of New Milford and bring to the full Board for discussion and approval.</p>

**New Milford Board of Education
Operations Sub-Committee
February 2, 2010
Lillis Administration Building, Room 2**

Page 4

	<p>Mrs. Johnson explained the program can absorb the student without additional staffing.</p> <p>Mr. Lawson moved to recommend to the Board to accept the student from Brookfield, motion seconded by Mrs. Thomas and passed unanimously.</p> <p>Mr. Lawson moved to authorize the superintendent to sign a contract agreement on behalf of New Milford and bring to the Board for discussion and possible approval. Mrs. Thomas seconded the motion which passed unanimously.</p>	
	<p>Mrs. Thomas moved to adjourn the meeting at 8:11 p.m., seconded by Mr. Lawson. Motion passed unanimously.</p>	<p>Adjourn at 8:11 p.m.</p>

Respectfully submitted,



Thomas McSherry, Chairman
Operations Sub-Committee

New Milford Board of Education
Regular Meeting Minutes
February 9, 2010
Sarah Noble Intermediate School Library Media Center

GEORGE C. BUCKBEE
TOWN CLERK *gjm*

2010 FEB 12 A 10:35

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Ms. Lynette Celli Rigdon Mr. David Lawson Mr. Thomas McSherry Ms. Alexandra Thomas Mr. William Wellman Mrs. Nancy C. Tarascio-Latour Mr. Rodney Weinberg Mr. Daniel Nichols
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Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mrs. Adele Johnson, Director of Pupil Personnel & Special Services Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mr. David Elmore, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Greg Shugrue, Principal, New Milford High School Mrs. Dana Ford, Principal, Schaghticoke Middle School Joshua Jugler, Student Representative Daniel Holland, Student Representative
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1.	The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Staff & Student Recognition <ul style="list-style-type: none"> • Dr. Paddyfote called on Mr. Shugrue and Mrs. Ford to recognize the students. • Mr. Shugrue recognized Chantal Barksdale for achieving advanced level performance on all four subtests of the CAPT. • Mrs. Ford and Mrs. Solomon recognized Allana Hall for second place in the Constitution Day Essay Contest; and, Megan Lisee for winning the annual Patriot Pen Essay Contest. • Mrs. Solomon called upon Mrs. Judy Messier of the local Daughters of the Revolution Chapter to recognize Sheridan Jones for winning the Daughters of the American Revolution Essay Contest. • Mrs. Ford recognized Sylvia Onorato for having her written work published in "The Magic Dragon." 	Staff & Student Recognition

	The meeting recessed at 7:40 pm for a brief reception and reconvened at 7:53 pm.	
3.	Public Comment <ul style="list-style-type: none"> Susan Trujillo, a member of the paraeducators unit, thanked the Board for reinstating the 15 minutes in their day that had been removed from the proposed budget. 	Public Comment
4.	PTO Report Mrs. Chastain, District-wide PTO President, reported the following. <ul style="list-style-type: none"> The PTO thanked the Board for its work on the budget and noted that there will be two budget information meetings soon. The John Pettibone and Northville fundraising auctions will be held in early March. 	PTO Report
5.	Student Representatives' Report Joshua Jugler and Daniel Holland gave the following report. <ul style="list-style-type: none"> January 15-21 was mid-term exam week. February 4 was incoming Freshman day. February 8 was course selection day and the math team had a meet. February 20-28 will be a student art show at the Silo. March 2 will be the CAPT testing day for sophomores. March will bring the all-school musical to NMHS. 	Student Representatives' Report
6.	Approval of Minutes <p>A. Approval of the Following Board of Education Meeting Minutes</p> <p>1. Annual Meeting Minutes – December 8, 2009</p> <p>Mr. Lawson moved to approve the Annual Meeting Minutes of the New Milford Board of Education – December 8, 2009, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> Mrs. Rigdon noted that the minutes said that Mrs. Latour was elected vice-chairman and it should have said Mrs. Rigdon. <p>Mr. Lawson made a motion to correct the Annual Meeting Minutes to read, in the body of the minutes, "Mrs. Rigdon was elected Vice-Chairperson of the New Milford Board of Education by a unanimous vote of 9-0," seconded by Mr. Nichols.</p> <p>Mr. Lawson moved to approve the Annual Meeting Minutes of the New Milford Board of Education as corrected, seconded by Mr. Nichols and passed unanimously.</p>	Approval of Minutes <p>Motion made and seconded to approve the Annual Meeting Minutes of the NMBOE of December 8, 2009</p> <p>Motion made and passed unanimously to correct the Annual Meeting Minutes</p> <p>Motion made and passed unanimously to approve the Annual Meeting Minutes as corrected</p>

	<p>2. Regular Meeting Minutes – December 8, 2009</p> <p>Mr. Nichols moved to approve the Regular Meeting Minutes of the New Milford Board of Education - December 8, 2009, seconded by Mrs. Thomas and passed unanimously.</p> <p>3. Budget Hearing Minutes – January 19, 20, 26 & 27, 2010</p> <p>Mrs. Thomas moved to approve the Budget Hearing Minutes of the New Milford Board of Education – January 19, 20, 26 & 27, 2010, seconded by Mr. McSherry and passed unanimously.</p>	<p>Motion made and passed unanimously to approve the Regular Meeting Minutes – December 8, 2009</p> <p>Motion made and passed unanimously to approve the Budget Hearing Minutes – January 19, 20, 26 & 27</p>
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote said they have applied for a readiness and emergency management grant through Ed Connection and if the school gets it it will take next year. • Due to expected inclement weather, New Milford schools are closed tomorrow – February 10, 2010. 	Superintendent's Report
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she, Dr. Paddyfote, and Mr. Turk met with Ray Jankowski and the Mayor regarding the budget. The Town is concerned about reduced revenues from the State of Connecticut. The Town Council deliberation date for the Board budget has not yet been determined. • The townwide PTO meeting was February 8th and one of the items discussed was budget meetings to help explain the budget to attendees. • Policy and Committee on Learning subcommittees will meet next Tuesday. 	Board Chairman's Report
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <p>Mr. Nichols said Mr. Calhoun gave an overview of the five year capital plan and proposed an increase in the custodial and audio visual technician rate for rentals at the schools.</p> <p>B. Operations Sub-Committee</p> <p>Mr. McSherry said most of the items discussed at Operations are on the agenda except for discussion of the five year capital plan.</p>	<p>Committee Reports</p> <p>Facilities Sub-Committee</p> <p>Operations Sub-Committee</p>

	<p>C. Policy Sub-Committee</p> <p>Mrs. Tarascio-Latour said the Policy Committee will meet Tuesday, February 16th at 6:30 p.m. to begin discussing the 6000 series on Instruction.</p> <p>D. Committee on Learning</p> <p>Mrs. Thomas said the Committee on Learning will meet February 16th and will include a look at the Strategic Plan and some curricula.</p>	<p>Policy Sub-Committee</p> <p>Committee on Learning</p>
10.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 2, 2010</p> <p>Mrs. Thomas moved to approve Exhibit A as of February 2, 2010: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as recommended by the Superintendent, seconded by Mr. Nichols and passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Request for Budget Transfers 2. Purchase Resolution D-624 3. Budget Position 1/31/10 <p>Mr. Nichols moved to approve the monthly reports: Request for Budget Transfers, Purchase Resolution D-624, and Budget Position 1/31/10, seconded by Mrs. Rigdon.</p> <ul style="list-style-type: none"> • Mr. Lawson asked for the budget position and Mr. Miller said the available balance is \$6 million and the available balance last year at this time was \$5.3 million. • Mr. Lawson asked if there were any concerns about major expenses and Mr. Miller said there were none that they were aware of. <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. Exhibit B: PTO Gifts & Donations <p>Mrs. Thomas moved to accept Exhibit B: PTO Gifts & Donations, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Dr. Paddyfote said Mr. Wellman had a question about expenses in the second year of the First Tee program and 	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 2, 2010</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 2, 2010</p> <p>Motion made and passed unanimously to approve the monthly reports: Request for Budget Transfers, Purchase Resolution D-624, and Budget Position as of 1/31/10.</p> <p>Motion made and passed unanimously to accept Exhibit B: PTO Gifts & Donations</p>

	<p>she said that gift will pay for teacher training and materials so there will be no other ongoing costs. There was a question about the trip for third graders to Hartford, and the students are visiting the state capitol.</p> <ul style="list-style-type: none"> • Mr. Lawson thanked the PTO for its continuing generosity. <p>The motion passed unanimously.</p> <p>D. Revised Building Use Fee Schedule</p> <p>Mr. Nichols moved to approve the 2010-2011 Building Use Fee Schedule effective July 1, 2010, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> • Mrs. Rigdon asked if this was an increase in pay and Mr. Nichols said it is an increase in overtime pay from \$41 to \$42 but it does not impact the price to rent the facilities. <p>The motion passed unanimously.</p> <p>E. Wide Area Network Bid</p> <p>Mr. McSherry moved to award the Wide Area Network Bid to Advanced Corporate Networking, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Lawson said he was pleased this contract went out to bid. • Mr. Wellman asked Mr. Elmore to inform the Board of the difference in bid prices. Mr. Elmore said the reason the bids were so different is because Advanced Corporate Networking is the incumbent provider and they will not need to construct the network which the other bidders would need to do. <p>The motion passed unanimously.</p> <p>F. Tuition Student – Litchfield Hills Transition Center</p> <p>Mr. McSherry moved to accept a tuition student from Brookfield to the Litchfield Hills Transition Center and to authorize the Superintendent to sign the contract agreement on behalf of New Milford Board of Education, seconded by Mrs. Thomas.</p>	<p>Motion made and passed unanimously to approve 2010-2011 Building Use Fee Schedule effective July 1, 2010</p> <p>Motion made and passed unanimously to award the Wide Area Network Bid to Advanced Corporate Networking</p> <p>Motion made and passed unanimously to accept a tuition student from Brookfield to the Litchfield Hills Transition Center and to authorize the</p>
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	<ul style="list-style-type: none"> • Mr. Lawson said this shows the value of this program that students are asking to join and he extended kudos to the administration. • Mr. Wellman asked in regards to paragraph seven where three payment options were given if one had been chosen. Mrs. Johnson said the amount will be \$110 per day and she is not sure when the student will start so she is willing to work with the other school district business office to see what works best. • Mrs. Rigdon asked where the money will go when it is received and Mrs. Johnson said there have been some start up costs to getting this program going so the money may go to paying those start up costs. • Mrs. Tarascio-Latour asked if the \$110 per day was fixed and Mrs. Johnson said this is the first year of the program and so the price may change in the future. • Mr. Wellman said this program is tightly staffed and asked if in paragraph 13 it was appropriate to not make a provision to charge if the staff person got called out to testify and Mrs. Johnson said that is standard language in contracts of this type. • Dr. Paddyfote said the teacher of record in these situations is the one who must testify. Mr. Wellman asked if it should be done without charge. • Mrs. Thomas said she was afraid to pursue this line of thinking because then the schools could charge New Milford for the same thing. <p>The motion passed unanimously.</p>	<p>Superintendent to sign the contract agreement on behalf of the Board of Education</p>
11.	<p>Items for Discussion</p> <p>1. Field Trip Report – February 2010</p>	<p>Items for Discussion</p>
12.	<p>Adjourn</p> <p>Mr. McSherry moved to adjourn the meeting at 8:20 pm, seconded by Mr. Nichols and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:20 pm.</p>

Respectfully Submitted,



David A. Lawson, Secretary
New Milford Board of Education