

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 Tuesday, February 20, 2007 in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Frank J. Minniti at 7:00 pm.

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8 **Roll Call:**

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10 Frank J. Minniti
11 Robyn Glocker Hammond
12 Larry Hall
13 Patrick Lani, Jr.
14 Michael Myers
15 James Sorbello
16 Susan Vernacchio

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18 Also present were Dr. Francine Marteski, Superintendent and Scott A. Campbell,
19 School Business Administrator/Board Secretary.

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21 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
22 was sent to the Courier Post, The Philadelphia Inquirer and the Township Clerk. It was
23 also posted in the Greenwich Township School Buildings. (Optional: Videotaping
24 Regulations – “The proceedings of this meeting are being videotaped and anyone
25 wishing to discuss an individual child should so note.”)

26
27 Flag Salute

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29 **1. MINUTES**

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31 Motion: (Glocker Hammond/Vernacchio) to approve the following minutes:

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33 January 8, 2007 – Workshop Meeting
34 January 16, 2007 – Regular Meeting

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36 Motion carried by unanimous roll call vote.

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38 **2. SUPERINTENDENT’S REPORT**

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40 Motion: (Hall/Sorbello) to approve the following as one, A-B:

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A. Administrative Reports

- 1. Enrollment Statistics, Fire Drills and Suspensions, as of January 31, 2007. (Attachment – EXHIBIT B1)
- 2. School Health Services Monthly Reports as of January 31, 2007. (Attachment – EXHIBIT B2)
- 3. 2006-2007 Violence & Vandalism Report as of January 31, 2007. (Attachment – EXHIBIT B3)
- 4. Monthly Report of Attendance Officer as of January 31, 2007. (Attachment – EXHIBIT B4)

B. Comprehensive Equity Plan

- 1. The approval for the submission of the Greenwich Township Comprehensive Equity Plan for the academic years 2007-2008 through 2009-2010. (Attachment - EXHIBIT C)

Motion carried by unanimous roll call vote.

3. PERSONNEL

Motion: (Vernacchio/Glocker Hammond) to approve the following as one, A-E:

- A. The approval for the appointment of the following individuals as Substitute Teachers for the 2006-2007 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

Debra Anderson
Stacy Hoehn
Tina Wilgus

- B. The resolution herein seeking permission of the Commissioner to employ the below recommended certificated and support staff applicants on an emergent basis for a period not to exceed three (3) months pending a positive Criminal History check and/or completion of required paperwork:

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1. The retroactive approval for the appointment of Andrew Locantora as Non-Instructional Aide for P.S. at Nehaunsey Middle School for the remainder of the 2006-2007 school year (8:00 am to 3:00 pm/student attendance days only; 8:00 am to 1:00 pm/one-session days) at a salary rate of \$8.50 per hour, with benefits, effective January 29, 2007.

2. The approval for the appointment of the following individuals as Substitute Teachers for the 2006-2007 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

Douglass Little
Jill Getsinger

C. The retroactive approval for the appointment of the following staff members as teacher and/or substitute for the ASK 3 & 4 Prep extra-curricular position on an as-needed basis effective February 6, 2007 at a stipend rate of \$25.00 per hour, not to exceed \$1,250.00.

Megan Sizemore
Kate Brown

D. The retroactive approval for the appointment of the following staff members as Character Education Coordinators (funded by the New Jersey Character Education Partnership Initiative) for the 2006-2007 school year at a stipend of \$25.00 per hour, not to exceed \$250.00 each.

Enid Colon-Allen
Amilcan Rodriguez

E. The approval for the appointment of the following staff members for the Math Curriculum Revision Committee for the remainder of the 2006-2007 school year and the 2007-2008 school year (with summer hours) at a rate of \$25.00 per hour (not to exceed 55 hours each) as per the GTEA Agreement:

Joann Parker	Kate Brown	Suzanne Mlynarczyk
Tina Sayers	Rabecca Cotton	Jamie Mungo
Cheryl Pindur	Lynn Leupold	

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Roll Call Vote:

- Frank Minniti - Yes to all
- Robyn Glocker Hammond - Yes to all
- Larry Hall - Abstained to item B2 for Douglas Little
- Yes to all others
- Patrick Lani, Jr. - Yes to all
- Michael Myers - Yes to all
- James Sorbello - Yes to all
- Susan Vernacchio - Yes to all

4. CURRICULUM & INSTRUCTION

Motion: (Vernacchio/Myers) to approve the following:

A. Field Trips

- 1. The approval of Request for Educational Trip/Transportation for the following:

GRADE AND/OR GROUP	DESTINATION/TIME	DATE	ESTIMATED RELATED COST	ESTIMATED TRANSPORTATION COST	TOTAL
Grade K	Dr. Perrige (Dentist) Gibbstown, NJ 9:15 am (Morris) 9:45 am (Chalmers) 9:45 am (Sizemore)	02/06/07 02/06/07 02/13/07	\$-0-	Driver: \$42.82* only if inclement weather	\$42.82* only if inclement weather
Grade K	Gibbstown Post Office Gibbstown, NJ 9:15 am - 10:15 am	02/09/07	\$-0-	Driver: \$-0-	\$-0-

Motion carried by unanimous roll call vote.

Motion: (Glocker Hammond/Sorbello) to approve the following:

- 2. The approval of Request for Educational Trip/Transportation for the following:

GRADE AND/OR GROUP	DESTINATION/TIME	DATE	ESTIMATED RELATED COST	ESTIMATED TRANSPORTATION COST	TOTAL
Grade 2	Academy of Natural Science Philadelphia, PA 9:00 am-2:00 pm	03/23/07	\$913.50	Driver: \$312.00 Lunch: \$ 16.00 Tolls: \$ 9.00	\$1,250.50
Grade K	Cohanzick Zoo Bridgeton, NJ 9:30 am-1:30 pm	05/24/07	\$100.00	Driver: \$208.00 Lunch: \$ 16.00	\$324.00

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Motion carried by unanimous roll call vote.

Motion: (Hall/Glocker Hammond) to approve the following:

3. The approval to amend the date of Request for Educational Trip/ Transportation for the following:

GRADE AND/OR GROUP	DESTINATION/TIME	DATE	ESTIMATED RELATED COST	ESTIMATED TRANSPORTATION COST	TOTAL
Grade 6	University of PA-Museum of Archeology & Anthropology Philadelphia, PA 8:30 am - 2:30 pm	From: 03/30/07 To: 03/29/07	\$300.00	Driver: \$260.00 Lunch: \$ 16.00 Tolls: \$ 9.00	\$585.00

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Motion carried by unanimous roll call vote.

Motion: (Sorbello/Glocker Hammond) to approve the following:

B. Workshops

1. The approval for the following individuals to attend out-of-district workshops:

NAME	WORKSHOP TITLE/LOCATION/DATE	COST
Megan Sizemore Suzanne Morris	NJ Kindergarten Teachers Conference Atlantic City, NJ 03/01/07	\$179.00 each Plus substitute Plus mileage
Beth Kaminski	Enhancing Student Achievement in Language Arts Rowan University 2/22/07	\$55.00 Plus substitute Plus mileage
Laura Enuco	NJMEA Conference East Brunswick, NJ 02/22/07-02/23/07	\$160.00 Plus substitute Plus mileage
Teresa DiSanto	Annual School Social Workers Conference East Windsor, NJ 04/30/07	*Approx. \$100.00 Including mileage

Jennifer Ellick Toshia Kersey	How to Handle Conflict & Confrontation Cherry Hill, NJ 03/08/07	\$199.00 Each Plus substitute Plus mileage
Gina Hicks	National Art Educators Association Convention New York City, NY 03/14/07	\$145.00 Plus substitute Plus mileage
Marcelline Eachus	Anxiety Disorders in Children & Adolescents Sewell, NJ (5:30 pm) 03/13/07	\$50.00 Plus mileage

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Motion carried by unanimous roll call vote.

Motion: (Glocker Hammond/Hall) to approve the following:

C. Special Services

1. The approval for the Greenwich Township School District to participate in a family treatment research study sponsored by Children's Hospital of Philadelphia. This program will provide at no cost access to children and families to address Attention Deficit Disorder and school performance. (Attachment - EXHIBIT J)

Motion carried by unanimous roll call vote.

5. BUSINESS & FINANCE

Motion: (Sorbello/Vernacchio) to approve the following:

A. Bills Lists

1. Resolution

The approval of the Travel and Related Expense Reimbursement resolution as follows:

WHEREAS, the Greenwich Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior

1 approval of these expenses by the Superintendent of Schools and a
2 majority of the full voting membership of the Board; and
3

4 **WHEREAS**, a Board of Education may establish, for regular
5 district business travel only as described in NJOMB Circular Letter 06-02,
6 including amendments or revisions thereto, a threshold amount below
7 which Board approval is not required; and
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9 **WHEREAS**, the Board of Education establishes, for regular
10 district business travel only, an annual school year threshold of \$1,000.00
11 per staff/Board member where prior Board approval shall not be required
12 unless this annual threshold for a staff/Board member is exceeded in a
13 given school year (July 1 through June 30); and
14

15 **WHEREAS**, travel and related expenses not in compliance
16 with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education
17 to be necessary and unavoidable are excluded from the requirements of
18 N.J.A.C. 6A:23B-1.1 et seq.; and
19

20 **THEREFORE, BE IT FURTHER RESOLVED**, the Board of
21 Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1
22 et seq. as being necessary and unavoidable as per noted on the attached
23 Board of Education Approval of Travel and Related Expense
24 Reimbursement Form; and
25

26 **BE IT FURTHER RESOLVED**, the Board of Education
27 approves the travel and related expense reimbursements as listed on the
28 attached Board of Education Approval of Travel and Related Expense
29 Reimbursement Form.
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31 Motion carried by unanimous roll call vote.
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33 Motion: (Hall/Vernacchio) to approve the following:
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- 35 2. The bills as presented by the Board Secretary in the following
36 amounts are ordered paid. (Attachment - EXHIBIT D1)
37
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P45	\$1,194.10
P46	\$58,711.10
P47	\$4,736.32
P48	\$281,558.01
P49	\$91,876.36

P50	\$101,452.69
P51	\$165,252.01

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Motion carried by unanimous roll call vote.

Motion: (Glocker Hammond/Myers) to approve the following:

- 3. The approval for the following check to be voided. (Attachment - EXHIBIT D2):

#4461	\$1,500.00
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Motion carried by unanimous roll call vote.

Motion: (Hall/Sorbello) to approve the following as one, B-E:

B. Student Activities Account

- 1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of January, 2007. (Attachment - EXHIBIT E)

C. Board Secretary's Report

- 1. The acceptance of the Board Secretary's Report for the month of January, 2007. (Attachment - EXHIBIT F)

Pursuant to N.J.A.C.6A:23-2.11(c)4, the Greenwich Township Board of Education certifies by a roll call vote that as of January 31, 2007, after review of the Board Secretary's Report for January, 2007, and upon consultation with the district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23:23-2.11(b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

D. Treasurer's Report

- 1. The approval of the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January, 2007. The Treasurer's Report and Secretary's Report are in agreement for the month of January, 2007. (Attachment - EXHIBIT G)

1 E. Transfer List

- 2
3 1. The ratification of transfers, authorized by the Superintendent, for
4 the month of January, 2007, to give balances to new accounts and
5 to balance existing accounts. (Attachment - EXHIBIT H)
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7 Motion carried by unanimous roll call vote.

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9 Motion: (Vernacchio/Myers) to approve the following as one, F1-F2:

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11 F. Contracts

- 12
13 1. The approval of the agreement between SCHOOLinSITES, LLC
14 and the Greenwich Township Board of Education for the use of web
15 hosting services for the 2007-2008 school year as per the attached.
16 (Attachment - EXHIBIT I)
17
18 2. The approval for renewal of the agreement between SNIp
19 Telecommunications and the Greenwich Township School District
20 for a term of 36 months as per the attached. (Attachment -
21 EXHIBIT K)
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23 Motion carried by unanimous roll call vote.

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25 Motion: (Glocker Hammond/Sorbello) to approve the following:

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27 G. Resolution

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29 1. The approval of the following resolution:

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31 The Greenwich Township Board of Education hereby authorizes
32 Garrison Architects to prepare the necessary "other capital" project
33 application and submit the same to the New Jersey Department of
34 Education for the partial roof replacement project at the Broad
35 Street Elementary School. The Board of Education acknowledges
36 that it will receive no state funding for this project.
37

38 **6. USE OF FACILITIES**

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40 Motion: (Hall/Sorbello) to approve the following as one, A-H:
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- 1 A. The retroactive approval for Gibbstown Little League to use the
2 Nehaunsey Middle School lobby for baseball/softball signups on February
3 12, 14 and 22, 2007 from 6:00 pm to 7:30 pm.
4
- 5 B. The approval for Gibbstown Hockey to use the Broad Street School Art
6 Room for Corbi Pizza pickup on February 28, 2007 from 1:30 pm to 8:00
7 pm.
8
- 9 C. The retroactive approval for Gibbstown Midget Football to use the
10 Nehaunsey Middle School lobby for banquet ticket sales on February 1,
11 2007 and February 2, 2007 from 6:30 pm to 7:30 pm.
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- 13 D. The approval for Gibbstown Soccer Association to use the Nehaunsey
14 Middle School lobby for soccer registration on the following dates:
15
16 Saturday, March 24, 2006 (10:00 am to 12:00 pm)
17 Wednesday, March 28, 2007 (6:00 pm to 8:00 pm)
18 Thursday, March 29, 2007 (6:00 pm to 8:00 pm)
19
- 20 E. The retroactive approval for Gibbstown Soccer Association to use the
21 Nehaunsey Middle School and Broad Street School gymnasiums for
22 spring soccer warm-ups from 4:00 pm to 5:45 pm on the following dates in
23 2007:
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- | | | |
|----|----------------------------------|----------------------------|
| 25 | <u>Nehaunsey School</u> | <u>Broad Street School</u> |
| 26 | Wednesday: 2/14, 2/28, 3/7, 3/14 | Friday: 3/23 & 3/30 |
| 27 | 3/21, 3/28 | |
| 28 | Friday: 2/16, 2/23, 3/2, 3/9 | |
| 29 | | |
- 30 F. The approval for Gibbstown SACC to use the Broad Street School
31 auditorium and cafeteria for preschool graduation (including practice) on
32 the following dates in 2007:
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- | | | |
|----|---|--|
| 34 | <u>Auditorium</u> (from 9:00 am-11:30 am) | <u>Auditorium/Cafeteria</u> (from 6:00-9:00pm) |
| 35 | May 29, 2007 | May 31, 2007 |
| 36 | May 30, 2007 | |
| 37 | May 31, 2007 | |
| 38 | | |
- 39 G. The approval for Gibbstown Baseball to use the Nehaunsey Middle School
40 gymnasium for practice on March 12, 13, 15 and 16, 2007 from 6:00 pm
41 to 8:00 pm.
42

1 H. The approval for use of the Nehaunsey Middle School library (Room 18)
2 for the "Drug Awareness Program" poster contest award presentation on
3 March 8, 2007 from 6:00 pm to 9:00 pm.
4

5 Roll Call Vote:
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7 Frank J. Minniti - Yes to all
8 Robyn Glocker Hammond - Yes to all
9 Larry Hall - Yes to all
10 Patrick Lani, Jr. - Yes to all
11 Michael Myers - Yes to all
12 James Sorbello - Yes to all
13 Susan Vernacchio - Abstained on Item C and F
14 Yes to all others
15

16 **7. OLD BUSINESS**
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18 Michael Myers would like the Policy Committee to review the policy for use of
19 facilities so that all groups will comply.
20

21 **8. NEW BUSINESS**
22

23 The Board has to complete its self evaluation and begin the process of
24 evaluating the superintendent.
25

26 Patrick Lani and Michael Myers both wanted an explanation on recent
27 notifications from Hercules Inc. and E.I. DuPont, Inc. for wetland
28 establishment and permit requirements. Scott Campbell explained that we
29 received notification because the Broad Street School and the Gibbstown
30 Athletic Fields border each property and it is a requirement of the NJDEP to
31 notify each land owner within a certain distance. The NJDEP representative also
32 explained that the permit applications submitted are standard and there is not a
33 reason to be concerned.
34

35 Dr. Francine Marteski informed the Board that there was an incident on February
36 15, 2007 in which the buses delivering the students home from after school
37 clubs were severely delayed causing concern of some parents. Dr. Marteski
38 apologized for the problem and said that the administration is reviewing its
39 procedures and an update will be given next week.
40

41 **9. CORRESPONDENCE**
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43 No correspondence at this time.

1 **10. BOARD OF EDUCATION COMMITTEE REPORTS**

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3 Robyn Glocker Hammond reported that negotiations are on-going.

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5 Susan Vernacchio reported that the Public Relations Committee met to review
6 the proposal from Thomas/Boyd Group and will be exploring their options.

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8 **11. PUBLIC-AGENDA/NON-AGENDA ITEMS**

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10 This is the time when anyone from the public who wishes to speak to the Board
11 may do so. Please state your name, address and phone number. The Board will
12 hear your concerns. The Board may or may not take action this evening. You
13 will be notified either at this meeting, by letter or telephone of any action the
14 Board does take.

15
16 Dawn Casey, 22 Rose Avenue, Gibbstown, NJ, 423-6706, had a child on the bus
17 that was late and feels that it was absurd that children were on the bus for 1.25
18 hours and the parents were not notified that the bus was going to be late. She
19 understands that the drivers had a disagreement in front of the children and that
20 one of the drivers told kids to get off of her bus and closed the door in their faces.
21 Dr. Francine Marteski again reiterated her comments from the agenda portion of
22 the meeting and added that the bus drivers were going to be informed that proper
23 conduct and decision making has to be shown at all times.

24 Mrs. Casey then asked if there was a procedure for an emergency situation and
25 what would be our plan going forward?

26 Dr. Marteski replied that the administration would be reviewing current
27 procedures and will send a letter home to parents letting them know what to do if
28 the situation arises again.

29
30 Donee Patterson, 219 North Ulmer Avenue, Gibbstown, NJ, 224-1917, asked if
31 drivers have a way to communicate if there is a delay?

32 Dr. Marteski responded that they have radios on their bus and cell phones. Ms.
33 Patterson then asked a question based off of Mr. Lani and Mr. Myers' questions
34 regarding Hercules and DuPont's applications. She wanted to know if there was
35 lead in the soil at Broad Street School?

36 Frank Minniti responded that to the best of our knowledge there are not any
37 contaminants in the soil and the problem exists on private ground. He also
38 added that with DEP application requirements and standards, notification of
39 adjoining and nearby properties is required.

40 Ms. Patterson then claimed that there was a video shown in the elementary art
41 class depicting colors as follows: brown equaled slow; black was evil. She has a
42 problem with this since her son, who is African-American now thinks he is slow.
43 She claims that she called the Principal and has not heard back. The Art

1 teacher indicated to her that was not conveyed to the students and was going to
2 make the video content available.

3 Dr. Marteski let Ms. Patterson know that she would speak with all parties
4 involved and get back to her next week.

5 Ms. Patterson then asked if there was flouride in the water and that she was told
6 there wasn't any and if we would be providing flouride through the nurses office?

7 Dr. Marteski told Ms. Patterson that she would research the situation and get
8 back to her.

9
10 Lee Lucas, 361 Democrat Road, Gibbstown, NJ, 223-0599 commented about the
11 following: 1) money being wasted in urban school districts; 2) money spent on
12 technology; and 3) why the district is agreeing to be part of a family treatment
13 research study sponsored by Children's Hospital of Philadelphia? Mr. Lucas
14 does not feel the district should participate.

15
16 Bridget DiGiambattista, 346 Kirkbride Drive, Gibbstown, NJ 423-1236, asked the
17 Board what they were doing with the problems with the leaky roofs, HVAC, and
18 leaky pipes?

19 Frank Minniti answered that we approved going out to bid on roof replacement at
20 Broad Street this evening and expect to have that work done in late June. The
21 other problems are being addressed and failed budgets and cuts from the past
22 have now caught up with the district and we are always in a reaction mode to our
23 problems.

24
25 Christine Franklin, 624 Betty Rose Avenue, Gibbstown, NJ, 224-1443, asked
26 what we can do to get the word out on the condition of our districts buildings?
27 Frank Minniti responded that with failed budgets in the past, the first thing that
28 was cut out of budgets was capital improvements and now that decision-making
29 is catching up with the district.

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31 **12. ADJOURNMENT**

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33 Motion: (Glocker Hammond/Vernacchio) to adjourn the meeting at 8:29 pm.

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35 Motion carried by unanimous voice vote.

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38 Respectfully Submitted,

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43 Scott A. Campbell, Board Secretary

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