Dear Parents and Students: Date:

The Lanett City Schools Internet Acceptable Use and Network Safety Policy is designed to provide guidelines for using Internet in the classrooms, school media center, and computer labs of the school this year. Please take the time to read this policy. If you have any questions, be sure to contact the technology coordinator at 644-5900.

Any offense that violates local, state, or federal laws may result in the immediate loss of all computing privileges and will be referred to the proper school authorities and/or law enforcement authorities. Conduct that violates this policy includes, but is not limited to the activities in the following list.

Class I - Minor Offenses

1. Unauthorized use of a computer account.
2. Overloading computer resources, such as printing too many copies of a document.
3. Using electronic mail or participating in a chat room without the consent of a teacher or administrator.
4. Initiating or propagating electronic chain letters.
5. Saving login credentials on any device.
6. Any other offense that the principal deems necessary.

Class II - Intermediate Offenses

1. Posting personal contact information about you or other people. Personal contact information includes your address, telephone, work address, etc.
2. Agreeing to meet with someone you have met online without your parent’s approval. Your parent should accompany you to this meeting.
3. Not promptly disclosing to your teacher or other school employee any message you receive that is inappropriate or makes you feel uncomfortable.
4. Using obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
5. Using the computer or Internet to hurt, harass, attack or harm people or their work.
6. Damaging the computer or network in any way.
7. Installing software or downloading unauthorized files, games, programs, or other electronic media.
8. Violating copyright laws.
9. Accessing other’s work, folders, or files.
10. Re-posting non-academic personal communications without the original author’s prior consent.
11. Using school district resources for commercial activity such as creating products or services for sale.
12. Transmitting or reproducing materials that are slanderous or defamatory in nature.
13. Misuse of the remote access (VPN) to the Lanett City School District network.
14. Any other offense that the principal deems necessary.

Class III - Major Offenses

1. Using electronic mail to harass or threaten others. This includes sending repeated unwanted e-mail to another user.
2. View, send, or display obscene, profane, lewd, vulgar, rude, disrespectful, threatening, or inflammatory language, messages, or pictures.
3. Using the Internet or network to engage in any illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of a person, computer hacking etc.
4. Using external storage devices of any kind including jump drives on any technology device.

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Any offense that violates local, state, or federal laws may result in the immediate loss of all computing privileges and will be referred to the proper school authorities and/or law enforcement authorities. The consequences shall include:

Class I - Disciplinary Action*

- Verbal warning
- Detention hall, written warning, and parent/student conference
- Loss of Internet privileges for one week

*Minor infractions of this policy, when accidental, are generally resolved informally by the administration. Repeated minor infractions or misconduct, which is more serious, may result in temporary or permanent loss of computer access privileges or the modifications of these privileges.

Class II - Disciplinary Action

- Loss of Internet privileges for one week
- Loss of Internet privileges for one month
- Permanent loss of Internet privileges

Class III - Disciplinary Action

- Suspension (3-5 days) and loss of Internet privileges for one month
- Permanent loss of Internet privileges

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Please return this form to your teacher as soon as possible.

I understand that computers and computer programs are an integral part of the various courses of study at all levels in the Lanett City School District and agree that misuse of said computers and/or programs will result in serious disciplinary actions as outlined in the Lanett City Schools Acceptable Use and Network Security Policy. Signing this agreement, I acknowledge that I have read, understand and agree to all terms of the policy. This agreement will be kept on file at the school for the academic year in which it was signed.

___________________________________________  ____________________________________________
Student's name (printed)               Parent/Guardian's Name (printed)
___________________________________________  ____________________________________________
Student's Signature                      Parent or Guardian's Signature

__________________________________________
Today's Date