

**Augusta Independent Board of Education**

November 12, 2015 6:00 PM

207 Bracken Street

Augusta, KY

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Laura Bach

Gene Groves

Ms. Jacqueline Hopkins

Mrs. Dionne Laycock

Mrs. Chasity Saunders

**I. Call to Order**

**I.\*. Roll Call**

**I.\*. Pledge of Allegiance**

**I.\*. Mission Statement**

Rationale:

The mission of Augusta Independent Schools is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

**I.\*. Approval of Agenda**

**Order #15-252 - Motion Passed:** Approval of the agenda as presented. Passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach Yes

Gene Groves Yes

Ms. Jacqueline Hopkins Yes

Mrs. Dionne Laycock Yes

Mrs. Chasity Saunders Yes

**II. Student Recognition**

Rationale:

Congratulations Academic & Athletic Achievers of the Month!

Kindergarten: Taylor Baker, Zoey McKay, Lorelei McLaughlin, Kaleb Shelton

Cross Country: Camryn Snapp (6th place region & 31st out of 222 runners at state).

**II.\*. \*BREAK**

**III. Round Table Discussion**

**III.\*. Principal's Report/Student Achievement**

Rationale:

Principal, Robin Kelsch informed the board members, he and guidance counselor, Chad Bryant attended a one-week safe physical restraint and crisis management training. He stated members of the faculty will receive training during upcoming professional development.

Board members learned, a student-led initiative is underway to explore implementing a 100% Tobacco Free School Policy. Senior students and members of the STOP Coalition, Brenna Wilson, Renae Jett and Max Hargett have worked closely with the Regional Prevention Center. Mr. Kelsch stated these students approached him with the idea after participating in training and learning the benefits of having a 100% Tobacco Free School Policy. He stated administrators met with the students and Lauren Penrose from the RPC and explained the initiative is still in the exploration phase. The next step will be conducting

surveys to gather input from students, staff and parents. Superintendent McCane stated the students will present to the board in the future, but ultimately, it was a board decision.

### **III.\*. Audit Report FY-2015**

#### **Rationale:**

Steve Roberson, CPA with Kelley, Galloway & Company, PSC presented the district's FY-2015 annual financial audit report. The Independent Auditor's Report expressed an unqualified opinion on the basic financial statements of the Augusta Independent School District. No significant deficiencies related to the audit of the financial statements were reported on Internal Control over Financial Reporting and on Compliance and other matters based on an audit of financial statements performed in accordance with government auditing standards. No instances of noncompliance material to the financial statements of the Augusta Independent School district were disclosed during the audit and no significant deficiencies relating to the audit of the major federal award programs were reported. Mr. Roberson praised the district and finance officers, Tim Litteral and Kelley Gamble for improvements to the financial accounting and efficiency. Furthermore, he praised food services for ending the fiscal year with a balance over \$30,000 and being a self-sustaining department. Mr. Roberson informed board members of a new GASB 68 requirement for districts to record their district's KTRS liability which equates over \$400,000 for Augusta Independent. He stated there is no payment requirement, only to record the liability in the audit report.

**Order #15-253 - Motion Passed:** Approve to Accept the FY-2015 Annual Financial Audit Report passed with a motion by Gene Groves and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

### **III.\*. Budget Report**

#### **Rationale:**

Finance officer, Tim Litteral reported General Fund revenue receipts through October total \$499,000. \$26,400 was received in utility taxes, \$5,800 was collected in motor vehicle taxes, and \$2,700 in delinquent property taxes. \$5,900 in tuition was collected. \$6,700 was received in Medicaid reimbursement. Over \$447,000 was received in SEEK funding. Expenditures through the month of October were approximately \$463,000 which is nearly equal through the same period last year. Receipts exceed expenditures by approximately \$36,000 through October.

The school budget indicated approximately \$9,300 was expended through October, with another \$550 in outstanding purchase orders. Copy machine and printing costs accounted for \$3,000, \$2,800 in general supplies, \$2,200 in furniture and fixtures, and \$1,700 in dues and fees.

Maintenance expenses totaled \$86,500 through the first four months. \$28,000 was paid out for property taxes, \$24,950 on salaries and benefits, \$21,700 in utility expenses, \$3,600 in general supplies, and \$4,785 in maintenance repairs and professional services, and \$3,300 in machinery/furniture. 35.7% of the maintenance budget has been expended.

Through the first four months, transportation costs are at \$30,300. \$7,000 was expended on two used buses, \$5,200 was expended on fleet insurance, \$12,900 was spent on salaries and benefits, \$3,250 was spent on diesel fuel, and \$875 on repair parts.

Special Revenue Fund (2) Grant funding is on target with regards to the budget.

Food service receipts total over \$41,000 through October. \$8,600 was generated locally, while \$32,000 was reimbursed from the NSLP. Receipts are down \$20,000 from the same period last year. Expenditures YTD total \$47,000, with \$19,300 towards salaries and benefits and \$27,600 on supplies and services. Expenditures are down \$12,000 from last year, but expenditures currently exceed revenues for the year by \$5,800. The current food service balance is \$11,175.

**Order #15-254 - Motion Passed:** Approve to Accept the Monthly Budget Report passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

### **III.\*. Facilities Report**

#### Rationale:

The Energy Management Report indicates during September, the district had a reduction in energy consumption of 44,167 kBTU (22.7%) and avoided approximately \$636 in energy charges. Through September-YTD, the district has reduced energy consumption by 67,686 kBTU (10.4%), avoiding approximately \$1,256 in energy charges. For the 1st quarter, the district used 10,790 fewer kilowatt-hours (kWh) and 300 fewer hundreds of cubic feet (CCF) of natural gas. Attached is the weather data that helps to explain why utility bills are higher or lower in some months as compared to the same months in previous years.

#### Monthly Maintenance:

- ✓ Boiler Inspections were performed by Pfizer
- ✓ RJ Construction inspected a roof leak in the 5th grade classroom
- ✓ Greg Taylor repaired a gas leak in pipe going to band building
- ✓ Band room roof leak will be inspected on 11-10-15 and should still be under warranty
- ✓ Exit sign repaired in hall by science classroom
- ✓ Emergency lights replaced in gym
- ✓ Repaired door closer brackets to science classroom

#### Construction Renovation Update:

- ✓ Window installation is complete except for finishing work
- ✓ Blinds will be installed over Christmas break
- ✓ Interior door prototypes will be completed over Christmas break

**Order #15-255 - Motion Passed:** Approve to Accept the Facilities Report passed with a motion by Gene Groves and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

### **III.\*. Legislative Contact Role Nomination**

#### Rationale:

Board member, Jacqueline Hopkins was nominated by fellow board members to serve as the KSBA legislative contact. She agreed to serve a two-year term from January 1st, 2016 to December 31st, 2017. Superintendent McCane said the contact role is critical to assist KSBA governmental relations staff in mobilizing local constituents to contact their legislators. KSBA wants a strong advocacy effort because the 2016 legislature will be acting on a biennial state budget.

### **IV. Communications**

#### **IV.\*. Superintendent's Report**

#### Rationale:

Superintendent McCane informed board members the Augusta Independent Educational Foundation 501(c) 3 status and articles of incorporation were delayed due to revisions needed to the paperwork. She stated the board of directors met and approved the needed revisions before resubmitting the revised documents to the Secretary of State and IRS.

Board members learned the 21st Century Community Learning Centers FY16 Request for Applications was released on November 9th. Superintendent McCane stated the district plans to submit an application that could bring over \$500,000 for before, during, after and summer programs to the students the next 5-years. She stated the federal grant is highly competitive so the district will seek assistance from a grant writing firm. She stated it would be a small investment with a big return to the students and community if the district was awarded a grant.

Superintendent McCane reported the annual Growth Factor Report was submitted to KDE. She explained SEEK funding is calculated based on the district's Average Daily Membership and Average Daily Attendance reported on the Growth Factor. Superintendent McCane said enrollment declined by approximately 18 students which will impact the amount of SEEK funding the district will receive next school year. However, she stated the district had a healthy attendance percentage over 95% reported on the Growth Factor Report.

Superintendent McCane stated she would consult with KSBA to find options for board members needing an additional 45-minutes in training to complete the required training hours for the year.

Attendance for October: 95.31% and Enrollment: K-12: 264, P-12: 278

#### **IV.\*. Citizens**

#### Rationale:

Joe Kiskaden, parent of 2015 graduate, Randy Kiskaden asked the board if district insurance could be used for medical expenses related to his son's broken arm that occurred during P.E. in March of 2015. He acknowledged the school was not at fault and it was an accident. However, he stated insurance paid only 60% of the \$11,000 in medical bills and any assistance from the district would be helpful.

Superintendent McCane explained the district no longer carries student accident insurance because it was too costly for the district. She stated this was the second year the district had not carried the insurance and was not required to do so. She further explained the district carries property, fleet and liability insurance but did not think it would cover student accidents. Only if the district was at fault, would the liability insurance cover student medical expenses incurred from an accident. Superintendent McCane stated she would contact the district's insurance agent and let Mr. Kiskaden know either way.

**IV.\*. Board Members**

**V. Business and Consent**

**Order #15-256 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

- V.\*. Approve Previous Meeting Minutes**
- V.\*. Approve Fundraisers**
- V.\*. Approve FY-2016 KETS Offer of Assistance**

Rationale:  
The School Facilities Construction Commission (SFCC) is making an official offer of assistance in the amount of \$2,223 that must be matched equally by the Board of Education.

- V.\*. Approve American Fidelity as Section 125 Plan Service Provider**
- V.\*. Approve Bills**
- V.\*. Approve Treasurer's Report**

**VI. Personnel**

Rationale:  
Certified Substitute  
Mackenzie Moford

**VII. Adjournment**

Rationale:

Orange and Black Night: November 13th at 5:00 p.m.

Thanksgiving Break: November 25th-27th

Next Board Meeting: December 10th at 5:00 p.m.

**Order #15-257 - Motion Passed:** Approve to adjourn the meeting. Passed with a motion by Gene Groves and a second by Ms. Jacqueline Hopkins.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

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Laura Bach, Chairperson

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Lisa McCane, Superintendent