

COTTONWOOD UNION SCHOOL DISTRICT
20512 West First Street
Cottonwood, California 96022

AGENDA FOR Tuesday, August 18, 2015, 6:30 P.M.
Regular Board Meeting, West Cottonwood Library

Rules and Procedures

The Cottonwood Union School District Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the Board Chairperson of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. It may be necessary, at times, for the Chairperson to limit discussions due to time considerations.

Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent, or any Board Member, at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request.

1.0 Call Regular Meeting to Order

2.0 Pledge of Allegiance

3.0 Approval of Agenda

4.0 Recognition (Students, Staff, Curriculum) – New Staff Introductions

5.0 Public Forum/Hearing of Persons Wishing to Address the Board

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code [35145.5](#), Government Code [54954.2](#)) Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code [54954.2](#))

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.

Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

6.0 Consent Agenda

6.1 Review of Consent Agenda

6.1.1 Approval of Board Meeting Minutes for:

Regular Board Meeting held on June 16, 2015 (Pg. 4 – 7)

Special Board meeting held on June 23, 2015 (Pg. 8 – 9)

6.1.2 Approval of Commercial Warrants (Pg. 10 – 29)

6.1.3 Accept Letter of Resignation From the Following:

Maria Dickerson – Cafeteria Assistant, **Tania Kaylor** – Bus Driver,

Lisa Teegarden, Teacher, **Marie Welch** – Instructional Assistant

Deidre McDougall, West Cottonwood School Secretary (Pg. 30 – 34)

6.1.4 Approval to Hire:

Chris Crews, Teacher
Bethany Duggan, Teacher
Holly King, Teacher
Kristi Schmeck, Teacher
Zachary Westaby, Teacher
Kimberlee Brogan, Instructional Assistant
Penny Bunt, Instructional Assistant
Tiffany Collver, Instructional Assistant
Nicole Day, Instructional Assistant
Jennifer Fox, Instructional Assistant
Suzette Martinez- Wilkerson, Instructional Assistant
Carrie Safford, Instructional Assistant
Sharin Steele, Instructional Assistant
Kayla Tatom, Instructional Assistant
Denise Walker, Instructional Assistant
Linda Morrison, West Cottonwood School Secretary

6.1.5 Consider Approval for the following contracts for the 2015/2016 year:

Coastal Business – DocStar Maintenance (Pg. 35)
School Services of California –Fiscal Budget Services (Pg. 36 - 37)
Shasta County Office of Education – Legal Services Consortium (Pg. 38)
Shasta County Office of Education – Certificated Library Services (Pg. 39)

6.2 Approval of Consent Agenda

7.0 Discussion/Action Items:

7.1 Notice of Intent to Employ Teachers on the Basis of Specific Permits:

Bethany Duggan, 1st Grade Teacher, North Cottonwood, Short Term Staff Permits
Holly King, 3rd Grade Teacher, North Cottonwood, Short Term Staff Permits
Zach Westaby, 4th Grade Teacher, North Cottonwood, Provisional Internship Permit
Chris Crews, 5th Grade Teacher, West Cottonwood, General Education Limited Assignment Permit
Kristi Schmeck, 7th Grade Math Teacher, West Cottonwood, General Education Limited Assignment Permit

7.2 Consider approval of Consolidated Application Part I for 2015/2016 (Pg. 40 – 59)

7.3 Consider approval of Facilities MOU with Cottonwood Creek Charter School for 2015/16 (Pg. 60 – 71)

7.4 Consider approval of 2015/16 LCAP revisions

8.0 Informational Items:

8.1 CTA Report
8.2 Superintendent’s Report
8.3 Principal’s Reports

9.0 Information/Communication Items:

- 9.1 Letters from K•COE ISOM for 2014/15 Audit (Pg. 72 – 83)
- 9.2 Quarterly Williams Report for April – June 2015 (Pg. 84)
- 9.3 Shasta County Pooled Investment Reports for May – June 2015 (Pg. 85 – 88)

10.0 Governing Board Discussion and Suggested Agenda Items:

11.0 Future Meetings:

- 11.1 Regular Board Meeting, **Tuesday, September 15, 2015, 6:30 p.m.** in the West Cottonwood Library, 20512 W. First Street, Cottonwood, CA 96022

12.0 Closed Session: Adjournment to Closed Session to consider and/or take action upon the following items:

- 12.1 Pursuant to Government Code Section 54957,
Public Employee Discipline/Dismissal/Release/Evaluation

Public Notice of Action Taken in Closed Session

13.0 Adjournment

AMERICAN WITH DISABILITIES ACT NOTICE

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (530) 347-3165. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

DOCUMENT AVAILABILITY

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the District office located at 20512 West First Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda, approved board minutes and board packets may be reviewed/downloaded on the Cottonwood Union School District's website at www.cwusd.com. Each month's board packet will be available on the website after 3:00 p.m. on the Friday prior to the Regular Board Meeting.

To review and/or print a board packet:

Go to www.cwusd.com

Click on [Board of Trustees](#) in the right hand column

Click on [Board Meeting Documents](#) in the left hand column, and

Click on [Meeting Agendas, Minutes, or Board Meeting Packets](#) to review or download as you would like.