

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

COMMITTEE ON LEARNING
MEETING NOTICE

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| DATE: | October 15, 2013 |
| TIME: | 7:30 PM |
| PLACE: | Lillis Administration Building – Room 2 |

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

2. PUBLIC COMMENT

The Board welcomes public participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Educations personnel and students, nor against any person connected with the New Milford Public School System.

3. DISCUSSION AND POSSIBLE ACTION

- A. Review and approval of curriculum:
1. Emergency Medical Technician (EMT)
2. Medical Technology

Denise Duggan
Denise Duggan

4. ITEMS FOR INFORMATION AND DISCUSSION

- A. Update on AP Results
B. SAT Writing Data
C. Measures of Academic Performance Assessment Parent Reports
D. Teacher Evaluation Update

Mr. Joshua Smith
Mr. Joshua Smith
Mr. Joshua Smith
Mr. Joshua Smith

5. ADJOURN

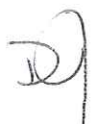
Sub-Committee Members: Mr. David A. Lawson, Chairperson
Mrs. Angela C. Chastain
Mr. David R. Shaffer
Mrs. Daniele Shook

Alternate: Mrs. Lynette Celli Rigdon
Mr. William Wellman

GEORGE C. BUCKBEE
TOWN CLERK

2013 OCT 11 P 1:14

NEW MILFORD, CT



The Committee on Learning curriculum
can be previewed in the
Office of the Assistant Superintendent
Lillis Administration Building – Room #6.

Office Hours: 8:00 a.m. – 4:00 p.m.

New Milford Board of Education
 Committee on Learning Minutes
 October 15, 2013
 Lillis Administration Building, Room 2

Present: Mr. David A. Lawson, Chairperson
 Mrs. Angela C. Chastain
 Mr. David R. Shaffer
 Mrs. Daniele Shook

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
 Mr. Joshua Smith, Assistant Superintendent of Schools
 Mrs. Denise Duggan, Teacher, New Milford High School

2013 OCT 15 PM 2:52
 NEW MILFORD CT
 DEPT. OF EDUCATION
 1500 STATE ST.
 NEW MILFORD, CT 06455
 860.389.3100
 www.nm.k12.ct.us

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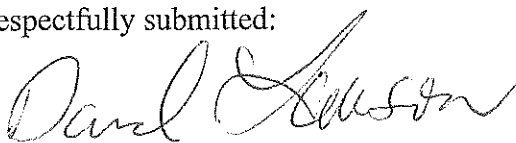
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| 1. | Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mr. Lawson. | Call to Order |
| 2. | Public Comment <ul style="list-style-type: none"> • None | Public Comment |
| 3. | Discussion and Possible Action | Discussion and Possible Action |
| A. | Review and Approval of Curriculum: <ul style="list-style-type: none"> • Mr. Lawson said the Committee would hear overviews of two curricula this evening as well as continue ongoing discussions of initiatives and hear answers to questions previously raised. | Review and Approval of Curriculum: |
| 1. | Emergency Medical Technician (EMT) | Emergency Medical Technician (EMT) |
| 2. | Medical Technology <ul style="list-style-type: none"> • Mrs. Duggan said she is most proud of the number of students who have continued in the field following high school instruction. She said three to four students are now EMTs. Two more will graduate paramedic school in December. Several students are nurses and Certified Nurse Assistants (CNAs). • Mr. Shaffer asked what the guidelines are for students in ambulances for training and if they are sheltered in any way. Mrs. Duggan said they follow the protocol of the ambulance crew. Mrs. Duggan said the Health Department | Medical Technology |

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| | <p>and Transportation Department guidelines are followed as well. Students are required to have ten “contact” hours and see everything that the ambulance crew does; that is part of the training.</p> <ul style="list-style-type: none"> ◦ Mrs. Shook said this curriculum is very inclusive. She said the order of training was a little confusing to her. Mrs. Duggan said the order follows regular CNA and clinical training. ◦ Mr. Shaffer asked for clarification regarding the audience referenced in the curriculum. Mrs. Duggan said the audience is fellow students who role play within the class before they go out into the field. ◦ Mr. Lawson asked how long the EMT class had been in existence and Mrs. Duggan said five or six years. She said the Medical Technology class had run for at least 15 years. <p>Mrs. Shook moved to bring the following curricula to the full Board for approval: Emergency Medical Technician (EMT) and Medical Technology seconded by Mr. Shaffer and passed unanimously.</p> | <p>Motion made and passed unanimously to bring the following curricula to the full Board for approval: Emergency Medical Technician (EMT) and Medical Technology.</p> |
| <p>4.</p> <p>A.</p> | <p>Items for Information and Discussion</p> <p>Update on AP Results</p> <ul style="list-style-type: none"> ◦ Mr. Smith distributed a breakdown of the number of AP students who took each test vs. number of students in the class. ◦ Mr. Smith said that a previous meeting had detailed low AP Calculus scores this year. Following subsequent conversations with Mr. Shaffer, it was decided to request that tests of any student who received a score of three or lower be re-scored in case of error. The request must come from the parent and all parents of these students have been sent a form letter for that purpose. The fee of \$25 per test submitted will be paid by the district. The district has until October 31, 2013 to submit the request. | <p>Items for Information and Discussion</p> <p>Update on AP Results</p> |

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| | <ul style="list-style-type: none">• Mr. Shaffer said he was aware of a previous student who had made the request and eight errors were found and his score increased.• Mr. Lawson said the written portion was not all scored by the same person; scorers work in eight hour shifts. He said it doesn't hurt to ask for a review.• Mr. Smith said they also would continue to reflect internally on how future instruction can be improved. | |
| <p>B.</p> | <p>SAT Writing Data</p> <ul style="list-style-type: none">• Mr. Smith said he had been asked to provide the writing number; it was 506. Trend data was not available for the meeting but would be provided.• Mr. Lawson asked for comparisons to state and national data.• Mr. Shaffer asked for data on the ACT for the last three to four years.• Mr. Lawson asked if there was any recommendation for adding or deleting advanced placement classes. Mr. Smith said they would be discussing possible additions at the November COL meeting. | <p>SAT Writing Data</p> |
| <p>C.</p> | <p>Measures of Academic Performance Assessment Parent Reports</p> <ul style="list-style-type: none">• Mr. Smith said the district has completed its second full assessment. He distributed a sample parent report to the committee.• Mr. Lawson asked if the report was required and Mr. Smith said it was not; it was the district's choice to provide.• Mr. Shaffer asked who would get the report. Mr. Smith said every parent of a K-10 student who took the assessment.• Mrs. Chastain asked when the report would be distributed. Mr. Smith said that has yet to be determined.• Mr. Lawson asked if this was a growth report vs. an achievement report and Mr. Smith said it was a growth report. It does not show mastery but instead measures instructional level. Mr. Lawson suggested that the information may be | <p>Measures of Academic Performance Assessment Parent Reports</p> |

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| <p>D.</p> | <p>difficult for parents to understand. Mr. Smith said a cover letter would accompany the report to help clarify this for parents.</p> <p>Teacher Evaluation Update</p> <ul style="list-style-type: none"> • Mr. Smith said this area continues to be fluid. The district needs to complete a new form for the state to solidify changes from last spring when we last submitted. • Dr. Paddyfote said the new form required will go to the Operations Committee on November 5th then to the full Board. • Mr. Lawson said the new process of teacher and administrator evaluation seems to be based solely on statistics. He asked if there was any place for a narrative accompaniment. Mr. Smith said there was not, but there are instructional rubrics in addition to the statistics. • Mrs. Chastain asked about the number of evaluations required. Mr. Smith said for non-tenured, there are three formal and three informal. For tenured, it is two formal and two informal. Mrs. Chastain asked if that was set by the district or the state and Mr. Smith said it was a district choice for tenured staff, within state guidelines. Non-tenured staff are state mandated. • Mr. Lawson said there were 46 other states doing some variation of this evaluation process and that more change was certainly coming. | <p>Teacher Evaluation Update</p> |
| <p>5.</p> | <p>Adjourn</p> <p>Mrs. Shook moved to adjourn the meeting at 8:01 p.m. seconded by Mr. Shaffer and passed unanimously.</p> | <p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:01 p.m.</p> |

Respectfully submitted:



David Lawson, Chairperson
 Committee on Learning