

AUTAUGA COUNTY BOARD OF EDUCATION PROGRAM
FOR FLEXIBLE ENROLLMENT OF STUDENTS OF
UNITED STATES ARMED FORCES,
CIVILIAN FACULTY, AND CIVILIAN STUDENTS NOT RESIDING
IN THE AUTAUGA COUNTY SCHOOL DISTRICT

This Flexible Enrollment program is a pilot program for the 2019/2020 school year. The program will be reviewed by the Autauga County Board of Education, the Superintendent, and their staff in April 2020 to determine if the program should continue.

ELIGIBLE APPLICANTS

- Student(s) of a member of the United States Armed Forces who is transferred to Air University (Maxwell/Gunter AFB) from out of state or from a foreign country due to a change of station orders or term appointment.
- Student(s) of a civilian faculty member at Air University (Maxwell/Gunter AFB) from out of state or from a foreign country due to a change of station orders (assignment) or being employed at Air University (Maxwell/Gunter AFB). Air University will certify the individual as a civilian faculty member.
- Students of a civilian student attending Air University (Maxwell/Gunter AFB) from out of state or from a foreign country due to change of station orders.
- Autauga County School System will allow a student(s) of the above-described United States Armed Forces member, civilian faculty member or civilian student to apply to enroll in the following city schools:

Prattville High School	-	up to 100 students
Prattville Jr. High School	-	up to 50 students
Prattville Intermediate School	-	up to 30 students
Prattville Elementary School	-	up to 30 students
Prattville Primary School	-	up to 30 students
Prattville Kindergarten School	-	up to 10 students
- Students determined to be eligible to be enrolled will be accepted on a "first come" basis.
- The criteria for enrollment and admission of non-resident students is incorporated herein.

- A copy of the application and report card/transcript is sent to the principal, of the school to which the student is applying, to review grades, discipline, and attendance. The principal will respond if they wish to accept/deny the student based on grades, discipline, attendance, and space available. The Superintendent has the final authority to accept or deny any applicant.
- Parents will receive a letter of acceptance or denial by July. Space availability is reassessed in June, July, and again just before school begins.

CURRENT FLEXIBLE ENROLLMENT STUDENTS

- In late January/early February, principals review the attendance, grades, and discipline of any out-of-district student(s) in their schools and recommend to the Superintendent or designee whether to accept the non-resident student for the upcoming school year. The Superintendent or designee will notify the parent in writing that their child will/will not be accepted for the upcoming school year.

Autauga County Public School

Criteria for Accepting Out-of-District Students of United States Armed Forces,
Civilian Faculty, and Civilian Students

1. Transfer of Educational Records and Enrollment (Interstate Compact on Educational Opportunity for Military Children-- a & b)
 - a. Unofficial or "hand-carried" education records – In the event that official education records cannot be released to the parents for the purpose of transfer, the custodian of the records in the sending state shall prepare and furnish to the parent a complete set of unofficial educational records containing uniform information as determined by the Interstate Commission. Upon receipt of the unofficial education records by a school in the receiving state, the school shall enroll and appropriately place the student based on the information provided in the unofficial records pending validation by the official records, as quickly as possible. In the event a state or LEA charges a fee for copies of educational records, such a fee shall not exceed the reasonable cost of reproduction.
 - b. Official education records/transcripts—Simultaneous with the enrollment and conditional placement of the student, the school in the receiving state shall request the student's

official education record from the school in the sending state. Upon receipt of this request, the school in the sending state will process and furnish the official education records to the school in the receiving state within ten (10) business days except for a designated school staff break including, but not limited to, spring, summer, or holiday. Records should be furnished as soon as possible following the return of staff from a school staff break; however, the time shall not exceed ten (10) business days after the return of staff.

2. Application for Transfer of Student Records and Enrollment- In order to be admitted into a school within Autauga County, parents must present the school with:
 - a. Official documentation that the parent(s) or guardian(s) were resident(s) of the state in which the child was previously enrolled in school;
 - b. An official letter or transcript from the proper school authority which shows a record of attendance, academic information, and grade placement of the student;
 - c. Documented evidence of immunization against communicable diseases or an exemption as prescribed by the Department of Health and signed by a private physician or appropriate health department official;
 - d. Certified Birth Certificate;
 - e. Transcript/report card;
 - f. Discipline records from the students' current school or a letter from the school stating there were no discipline issues (no students will be admitted with 2 out-of-school suspensions, tribunals, arrests, or a criminal record);
 - g. Documentation or other proof of station orders and such other registration materials as school officials may reasonably require; and
 - h. Application fee of \$100 for each application is due upon acceptance.
3. Non-resident students may be immediately withdrawn or denied re-enrollment if false information has been provided or if discipline issue(s) arise; and
4. For an application to be considered, student transcripts should show, at a minimum, satisfactory behavior and attendance, and average/above-average grades with no history of failing courses.
5. Autauga County will not provide transportation for students outside of the county.

6. Autauga County will determine the placement of newly enrolled students in accordance with state law and the Interstate Compact on Educational Opportunity for Military Children.
7. Enrollment into Autauga County Schools is considered a privilege and can be revoked, and the student dismissed or expelled in accordance with school system's Policy and Procedures/Code of Conduct or if the above criteria are not maintained.
8. The Superintendent has the right to refuse admittance or revoke enrollment of any applicant.

PARENTS PLEASE NOTE:

Compulsory Attendance and Entrance Age. All persons between the age of six (6) and seventeen (17) years of age are required by law to attend school for the minimum number of scholastic days prescribed by the State Board of Education unless the person holds a certificate of exemption issued by the Superintendent or is otherwise exempt under state law. (*Ala. Code* § 16-28-3 (1975)).

Participation in Athletics. Eligibility to participate in athletic teams is governed by the Alabama High School Athletic Association ("AHSAA"), subject to such modification, if any, by the Interstate Commission on Education Opportunity for Military Children (ICEOMC) as outlined in § 16-44B-1, *Ala. Code* (1975). Parents of students desiring to participate on athletic teams should check with the AHSAA, and/or the ICEOMC liaison for Air University (Maxwell/Gunter AFB) before enrolling in Autauga County Schools under this program.

I, the parent or guardian responsible for the above-named student, have read and understand the above criteria required for enrollment in the Autauga County Schools. I attest to the best of my knowledge that my child meets the above criteria, and I will abide by the terms stated. I give my permission for Autauga County Schools to examine my child's attendance, behavior, assessments, and achievement records.

Signed on this _____ day of _____, 20_____.

Signature of Parent/Guardian

Autauga County Board of Education

Armed Forces Enrollment Application

Applicant Information

Student's Full Name: _____ Date: _____

Last *First* *M.I.*

Address: _____
 Street Address *Apartment/Unit #*

City *State* *ZIP Code*

Parent/Guardian: _____
 Last *First* *M.I.*

Phone: _____
 Email

Parent/Guardian: _____
 Last *First* *M.I.*

Phone: _____
 Email

City of Residency: _____

Have you ever been out of school suspended? YES NO
 If yes, explain? _____

Have you ever been arrested? YES NO
 If yes, explain? _____

If siblings of this student will be enrolled in the district, provide sibling information:
Sibling Name(s) _____

School(s) to Attend _____

Education Information

Current School: _____ Current School District: _____

Grade Level _____ Applying for Academic Year: _____
School to which you are applying: _____

Name: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to enrollment, I understand that false or misleading information in my application may result in my removal from Autauga County Schools.

Signature: _____ Date: _____